

Planning Commission Meeting

Wednesday, January 4, 2023

Present: Dan Malloy, Bill Staker, Susan Trentham, George Still, Rick Webster (Chair), Lee Adams, Trudy Carter, Tonya Lockwood, Rob Bernstine

Absent:

Chair Rick Webster called the meeting to order at 6:30 pm , followed by the pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes:

November 2, 2022

Motion: George Still made a motion, seconded by Dan Malloy to accept the minutes from November 2, 2022. All in favor, motion carried.

Action Items:

Elections for Chair for 2023

Motion: Lee Adams made a motion, seconded by Dan Malloy to open nominations for the position of Chair and Vice Chair of the Planning Commission for 2023. All in favor, motion carried.

Motion: George Still made a motion, seconded by Trudy Carter to Nominate Rick Webster for the position of Chair of the Planning Commission. All in favor, motion carried.

Motion: George Still made a motion, seconded by Trudy Carter to elect Rick Webster to the position of Chair of the Planning Commission for 2023. All in favor, motion carried.

The vote was held with Rick Webster being elected as the Chair of the Planning Commission for 2023.

Elections for Vice Chair for 2023

Motion: Bill Staker made a motion, seconded by Rick Webster to Nominate George Still for the position of Vice Chair of the Planning Commission. All in favor, motion carried.

Motion: Bill Staker made a motion, seconded by Rick Webster to elect George Still to the position of Vice Chair of the Planning Commission for 2023. All in favor, motion carried.

The vote was held with George Still being elected as the Vice Chair of the Planning Commission for 2023.

Discussion Items

Permit Extensions/Renewals

The CDO states that permits are void after 180 days of no work being completed; but has no mention of “renewals”. The precedent in the past, long before Rob was Zoning Administrator, was that a permit could be renewed by the Zoning Administrator if the scope of the project is unchanged. The

Commission would like to add language to define “renewal timelines”. Bill will create language to change this section and will present at the next meeting.

Zoning Permit Requirements

Tonya will take page numbers out, reduce redundant lettering on the sample plot plan, and label / title the sample plot plan. This will be on the next agenda for final review.

Maintenance Sections

Tonya will make the few changes and will place on the next agenda for final review.

2.1.1 Zoning Administrator

This will be on the next agenda for final review.

Zoning Administrator Report:

See attached report.

Adjourn:

Motion: Lee Adams made a motion, seconded by George Still to adjourn the meeting at 7:43 pm. All in favor, motion carried.

Respectfully Submitted,

Tonya Lockwood

Rick Webster, Chair