

# **Crawford County Board of Commissioners**

## **Regular Board Meeting of December 16, 2021**

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairperson, Shelly Pinkelman at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 16th day of December, 2021.

Invocation by Commissioner Jansen.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Pinkelman, Gray, Jamison, Jansen, Lewis, McClain and Powers.

Absent – McClain.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller - Present.

Others present at various times: Shawn Kraycs, Ryan Swope, Hannah Dysinger, Kim Morley, Rebecca Yunker, John Steele and Caleb Casey.

### **Approval of the Regular Board Minutes**

Motion by Jamison, second by Gray, to approve the Minutes for the November 18, 2021 meeting as presented. Roll Call: Gray – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – absent, Pinkelman – aye, Powers – aye, Motion Carried.

### **Approval of the Agenda**

Motion by Jansen, second by Jamison, to accept the agenda as presented. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – absent, Pinkelman – aye, Powers – aye, Gray – aye, Motion Carried.

**Conflict of Interest Declared** – None.

**Brief Public Comment** – None.

### **Approval Correspondence**

Motion by Jamison, second by Powers, to accept the correspondence as presented. Roll Call: Jansen – aye, Lewis – aye, McClain – absent, Pinkelman – aye, Powers – aye, Jamison – aye, Gray – aye, Motion Carried.

### **Correspondence**

1. Menominee County Board – Resolution Supporting Annual Rescue Plan State Match Programs.
2. NMRE – Response to SB 597 & 598.
3. League of Women Voters – Letter dated 11/14/2021 advising Marcia Koppa as League of Women Voters contact for Crawford County.
4. Animal Control Report – Monthly Report.
5. Medical Examiner Report – Annual Report.

### **Northern Michigan Children's Assessment Center**

Northern Michigan Children's Assessment Center Executive Director, Rebecca Yunker appeared to thank Commissioners for their past and future support. NMCAC mission is to provide intervention for Children that need support through counseling, health services, victim advocacy and forensic interviewing. NMCAC is working hard to protect families and working closely with local Prosecutors. The center presently has a staff of 10, working with 28 children with 512 therapy sessions at the Roscommon CRAF Center. Throughout 2020 children have had less contact with mandated reporters leaving children more vulnerable to abuse, and CAC has seen an increase in their caseload. There are more children isolated, endangered and in need. Due to the pandemic shutdown CACs have been unable to engage in fundraising events that support up to 30% of their budget. On July 20<sup>th</sup> the U.S. Senate passed the VOCA funding bill to mandate restoring money to victim service organizations. CAC's is requesting \$5,000 from the American Rescue Plan Funds as it is a critical lifeline for Michigan Children.

Commissioner Jansen inquired if there are any non-monetary needs, Ms. Yunker advised they can always use gas cards and they are part of the Amazon Smile Program. CAC's will always accept toiletries for those in need, as well as hats, gloves and boots. They serve five (5) counties.

**Open Invoice Report and Prepaid Vouchers**

Motion by Jansen, second by Powers to authorize payment of the following claims:

General Fund:		ARPA Fund	
Prepaid Invoices	\$210,623.20	Prepaid Invoices	\$0.00
Gross Payroll	<u>\$296,794.99</u>	Gross Payroll	<u>\$5,436.83</u>
Total General Fund	\$507,418.19	Total ARPA Fund	\$5,436.83
Millage/Road Patrol Fund		Building & Zoning Fund	
Prepaid Invoices	\$6,586.17	Prepaid Invoices	\$8,437.70
Gross Payroll	<u>\$46,794.38</u>	Gross Payroll	<u>\$8,965.12</u>
Total Road Patrol fund	\$53,380.55	Total Building & Zoning Fund	\$17,402.82
Special Projects Fund		Sheriff Youth Services Fund	
Prepaid Invoices	<u>\$17,800.00</u>	Prepaid Invoices	<u>\$250.00</u>
Total Special Projects Fund	\$17,800.00	Total Sheriff Youth Services Fund	\$250.00
Tri-County 46th Trial Court		Remonumentation Fund	
Prepaid Invoices	\$38,104.01	Prepaid Invoices	\$21,620.00
Gross Payroll	<u>\$26,083.06</u>	Gross Payroll	<u>\$2,489.00</u>
Total Tri-County Court	\$64,187.07	Total Remonumentation Fund	\$24,109.00
Friend of the Court		Indigent Defense Fund	
Prepaid Invoices	\$10,523.35	Prepaid Invoices	\$35,490.84
Gross Payroll	<u>\$31,165.17</u>	Gross Payroll	<u>\$0.00</u>
Total Friend of the Court	\$41,688.52	Total Indigent Defense Fund	\$35,490.84
Sports Complex Fund		Central Dispatch Fund	
Prepaid Invoices	<u>\$193.76</u>	Prepaid Invoices	\$2,932.05
Total Sports Complex fund	\$193.76	Gross Payroll	<u>\$30,671.18</u>
		Total Central Dispatch Fund	\$33,603.23
Airport Fund		Courthouse Preservation Fund	
Prepaid Invoices	\$2,111.97	Prepaid Invoices	<u>\$6,075.00</u>
Gross Payroll	<u>\$68.00</u>	Total Courthouse Preservation Fund	\$6,075.00
Total Airport Fund	\$2,179.97		
DHD#10 Fund		Law Library Fund	
Prepaid Invoices	<u>\$1,475.67</u>	Prepaid Invoices	<u>\$679.29</u>
Total DHD#10 Fund	\$1,475.67	Total Law Library Fund	\$679.29
Landfill/Maintenance Fund		Homeland Security Fund	
Prepaid Invoices	\$3,009.19	Prepaid Invoices	<u>\$4,500.00</u>
Gross Payroll	<u>\$4,931.57</u>	Total HSGP Fund	\$4,500.00
Total Landfill/Maintenance fund	\$7,940.76		
STING/SRO Fund		Social Services Fund	
Prepaid Invoices	\$42,607.00	Prepaid Invoices	<u>\$1,064.96</u>
Gross Payroll	<u>\$14,686.09</u>	Total Social Services Fund	\$1,064.96
Total STING/SRO Fund	\$57,293.09		
Brownfield		Housing Program	
		Prepaid Invoices	\$43.02
		Gross Payroll	\$4,753.60

Redevelopment Fund			
Prepaid Invoices	\$3,368.11	Total Housing Program	\$4,796.62
Total Brownfield Fund	\$3,368.11		
		Family/Probate Court	
Concealed Pistol License Fund		Prepaid Invoices	\$3,063.55
Gross Payroll	\$824.63	Gross Payroll	\$12,331.60
Total Concealed Pistol License Fund	\$824.63	Total Family/Probate Court	\$15,395.15
		Veterans Service Fund	
Inmate Commissary Fund		Prepaid Invoices	\$2,576.07
Prepaid Invoices	\$3,773.38	Gross Payroll	\$7,058.27
Total Inmate Commissary Fund	\$3,773.38	Total Veterans Service Fund	\$9,634.34

Roll Call: Lewis – aye, McClain - absent, Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Jansen – aye, Motion Carried.

**Budget Performance Report**

The Budget Performance Report for the period ending November 30, 2021 was distributed for review. Revenues are 5.59% and Expenses are 12.16%.

**Unfinished Business**

**DHHS Appointments**

County Clerk Sandra Moore advised Lexi Shazri recently applied, however, the Clerk is requesting she readvertise for the two available positions.

Consensus to readvertise after the first of the year and place the issue on the January board meeting agenda.

**Department Reports**

**Sheriff Report**

Sheriff Shawn Kraycs advised the department has had several deputies out with Covid. Undersheriff Ryan Swope advised the senior dispatch will retire at year end and there is a new dispatch employee to start next week.

**Clerk/Register Report**

Clerk/Register Sandra Moore submitted a meeting calendar for 2022. All meetings are identified as Regular Board Meetings.

Motion by Jansen, second by Lewis, to adopt the following FY 2022 Regular Board Meeting schedule:

January 13 & 27	May 12 & 26	September 8 & 22
February 10 & 24	June 9 & 23	October 13 & 27
March 10 & 24	July 14 & 28	November 17 (3 <sup>rd</sup> )
April 14 & 28	August 11 & 25	December 15 (3 <sup>rd</sup> )

Roll Call: McClain - absent, Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

**Crawford County CoVid 19 Policy Statement**

The Controller advised Federal Mandates required wages paid in 2020 for employees off with Covid. In January we extended the policy through March 31. The Sheriff has multiple persons out presently that are forced to use leave time and don't have the time. If they are mandated to isolate, they will not have leave time later in the year.

Motion by Jamison, second by Powers, to authorize the County to adopt the CoVid 19 Leave Reimbursement Policy Statement for all emergency employees. Roll Call: McClain – absent, Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

**Housing Report**

Housing Director Hannah Dysinger advised she received 1 bid which will go to the bid committee. The Director indicated a correction is necessary for the CDBG Grant Program Income that was discussed in October. The Clerk advised she will submit a correction to the Board at the January meeting.

**Controller Report**

Controller Paul Compo advised the County can apply for a Materials Management Grant for \$12,000 to update our Solid Waste Management Plan, which hasn't been updated in 25 years. NEMCOG has agreed to serve as regional grant administrator. Counties that collaborate are eligible to receive a grant for \$12,000 per County to complete the plan, this will be used to cover the plan completion by NEMOG.

Motion by Jansen, second by Jamison, to approve the regional Michigan Materials Management County Engagement Grant collaboration grant application, authorize the Northeast Michigan Council of Governments (NEMCOG) as the regional Designated Planning Agency for the grant and identify that NEMCOG and Crawford County agree to the County assurances as listed in the grant application for \$12,000 to update our Solid Waste Management Plan. Roll Call: Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – absent, Motion Carried.

The Controller advised the Brownfield Authority has met and believes we will have at least one more project next year. The County will be the first applicant, and if the second project materializes, the City will be the applicant for that one.

The Controller announced the Audit Committee met to discuss court security. They discussed several options and are waiting for determination on ARPA usage and will meet again in late January or February.

Controller Compo advised that he and Treasurer are reviewing the Chart of Accounts Conversion.

**New Business**

**Resolution Authorizing Entry of Participation Agreement in Partial Settlement of the National Prescription Opiate Litigation – 12162021- PA-NPOL**

Controller Compo advised our Attorneys recommend approval as this allows us to participate in the two current settlements with Jansen (Manufacturer) and three Distributors (Amerisource, Cardinal & McKesson).

Motion by Jamison, second by Jansen, to authorize the Board to Adopt the Resolution Authorizing the Execution of Participation Agreements for the Master Settlement Agreement in the National Prescription Opiate Litigation – 12162021- PA-NPOL. Roll Call: Powers – aye, Gray – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain - absent, Pinkelman – aye, Motion Carried.

**Resolution Authorizing Entry of State Local Government Intrastate Agreement Concerning Allocation of the Settlement Proceeds in the National Opioid Litigation – 12162021- PA-NPOL**

Motion by Jamison, second by Jansen, to authorize the Board to Adopt the Resolution Authorizing Entry of State Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds in the National Opioid Litigation – 12162021-NOL Roll Call: Gray – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – absent, Pinkelman – aye, Powers – aye, Motion Carried.

Motion by Jamison, second by Jansen, to authorize the Controller to be the authorized signatory for all the necessary documents on behalf of Crawford

County regarding the National Opioid Litigation. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – absent, Pinkelman – aye, Powers – aye, Gray – aye, Motion Carried.

### **First Amendment to the Colocation Agreement Between Merit Network Inc. and Crawford County Board of Commissioners**

Controller Compo advised the Lease Agreement we have with Merit to house their equipment in the jail it Initial term is 4.5 years, then includes a 5-year renewal. There is a 2.5% increase every other year and approved by our Prosecutor.

Motion by Jansen, second by Gray, to authorize the First Amendment to the Colocation Agreement Between Merit Network, Inc. and Crawford County Board of Commissioners. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain - absent, Pinkelman – aye, Powers – aye, Gray – aye, Motion Carried.

### **Michigan Materials Management**

Motion by Jansen, second by Powers, to approve the regional Michigan Materials Management County Engagement Grant collaboration grant application, authorize the Northeast Michigan Council of Governments (NEMCOG) as the regional Designated Planning Agency for the grant and identify that NEMCOG and Crawford County agree to the County assurances as listed in the grant application”. Roll Call: Jansen – aye, Lewis – aye, McClain – absent, Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Motion Carried.

### **NEMCOG Letter of Support**

Controller Compo advised the Recycling Task Force Met last night and requested a letter of support through NEMCOG for a written plan and education for a Grant for Recycling.

Motion by Powers, second by Lewis, to authorize the County to draft a letter of support through NEMCOG for a written plan and education for a Grant for Recycling Task Force. Roll Call: Lewis – aye, McClain – absent, Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Jansen – aye, Motion Carried.

### **Commissioners Report**

**Commissioner Jamison** – The Commissioner advised the Michigan Association of Counties met and she received a mental health privatization plan that she will submit to the Clerk for board review.

**Commissioner Gray** - The Commissioner advised he and Commissioner Lewis attended the Fish Hatchery tour; Michigan Works is moving their meetings from Gaylord to Onaway; The Commissioner advised Twin Bridge Road is now complete. The Commission attended a presentation regarding poverty; and the Head Start program has employee openings due to mask mandates.

**Commissioner Pinkelman** - The Commissioner advised the Governor signed the four (4) year terms for County Commissioners. The Commissioner remarked people should not be harassed when they are doing their job & living by health standards. Health Department meets tomorrow.

**Commissioner McClain** –The Commissioner was absent.

**Commissioner Jansen** – The Commissioner advised the Sports Complex has a new roof; The Commissioner met with Wayne Koppa and will be meeting in January with Senator Barrett regarding the Military Cemetery and noted the community has great support behind them. Recycling Task Force recently met and will apply for a public sector challenge track in January through NEMCOG. The Commissioner advised Munson Medical has monthly surges with 113 inpatient’s with Covid.

**Commissioner Lewis** – The Commissioner advised the Library met and will meet after the first of the year to review the fund balance.

**Commissioner Powers** – The Commissioner advised the FAN Christmas party only had 2 guests due to bad weather. The Commissioner indicated the Crawford Partnership for Substance Abuse will start back up after the first of the year.

**Extended Public Comment**

Kim Morley announced her candidacy for State Legislature. Kim is the owner of Pioneer Marina in Roscommon and President of Munson Grayling Hospital Board and past Roscommon Area School Board Member.

**Announcements**

Commissioner Jansen requested Commissioner Pinkelman seek support from Representative Rendon for their upcoming Lansing meeting.

County Library will hold their Christmas party tomorrow.

Veterans Service Officer, John Steele presented veterans information and reviewed how the department assist eligible applicants during emergent hardships. Crawford County has 1,543 veterans and spend about \$1,200 per veteran.

**Adjournment**

Motion by Powers, second by Gray, to adjourn meeting at 11:30 a.m. to proceed to the Annual Christmas luncheon. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

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Shelly Pinkelman, Chairperson

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Sandra Moore, County Clerk/ROD