

**FORESTHILL VETERANS MEMORIAL HALL
Meeting Agenda
March 2, 2026 at 6:00 PM
24601 Harrison Street, Foresthill, CA**

Board of Trustees

Kurt Huebner
American Legion Post 587

Robyn Husmann
(Secretary)
American Legion Post 587

Laurette Ramsay
American Legion Post 587

Richard Anselmi
American Legion Post 587

Jordan Rodarte
Veterans of Foreign Wars
Post 11294

Don Bull
Veterans of Foreign Wars
Post 11294

Cindy Gustafson
Board of Supervisors

Alternates

Trish Ramsay
American Legion Post 587

Barry Kerr
Veterans of Foreign Wars
Post 11294

Non-Voting Members:

Vicki HaskinsCampbell
Member-at-Large

Marianne Ward
American Legion Aux. 587

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Election of Officers**
 - a. Recommended Rotations (Attachment).
5. **Approval of Minutes**
 - a. Minutes from January 5, 2026 (Attachment).
6. **Public Comment**
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration to ForesthillHall@placer.ca.gov.
7. **Information / Non-Action Items**
 - a. Review Work Order / Custodial Hours Report (Attachment).
8. **Action Items**
 - a. Review/Modify/Ratify Building Maintenance Project List (Attachment).
 - b. Approve Regular User / Fee Waiver Request (Attachment).
9. **Reports**
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
10. **Announcements**
 - a. Next regularly scheduled meeting date: May 4, 2026
11. **Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact Facilities via the below methods. Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.

Foresthill Veterans Memorial Hall Board
Meeting Minutes January 5, 2026

1. **Call Meeting to Order:** Meeting called to order at 1802 hours by Hall Board President Ron Roussey
2. **Pledge of Allegiance:** Lead by Ron Roussey (ALP 587)

(Immediately after the Pledge of Allegiance, President Roussey introduced Richard Anselmi, who is the current Vice Commander of ALP 587, and will be acting as Commander after the resignation of Commander Peeler).
3. **Roll Call:**
 - a. **Trustee's Present:** President Ron Roussey (ALP 587), Kurt Huebner (ALP 587), Robyn Husmann (ALP 587), Cindy Gustafson (BoS)
 - b. **Non-Voting Members Present:** Gail McCafferty (AL Aux 587)
 - c. **Others Present:**), Duane Espinoza (Placer County Facilities Management) , Sheryse Lewis (Placer County Facility Management, Hall Coordinator
4. **Approval of Minutes:** Minutes from September 8, 2025 were approved unanimously Huebner/Gustafson. No meeting in November due to lack of a quorum.
5. **Public Comment:** Ron asked for clarification on how to email Sheryse. Sheryse instructs all to use ForesthillHall@placer.ca.gov and it will go to her.
6. **Information/Non-Action Items:**
 - a. Review Work Order/Custodial Hours Report –Duane reports nothing of note. Robyn asked about the item from 10/15/2025 regarding heaters not coming on. Duane reported there was no issue with the heat. Gail questioned whether Kurt has been in contact with Jeff Kuells regarding the sound system. Richard has been in contact with Jeff and notes that the cabinet is locked now and there will be no unauthorized access to the system. Kurt asked Duane about the condition of the Hall after the last rental and in general, mentioning a notable drop in the level of cleanliness. Duane explained a transition of custodial staff, but Micah should be onsite (Foresthill), M-W-F going forward though he is responsible for the library and the barn as well as the Hall so will not always be at the Hall. Kurt asked about adjusting the key code so the kitchen door would stay unlocked longer. Duane will ask the locksmith to make the adjustment, also noting if a fob is assigned it can be adjusted to bypass.
7. **Action Items:**
 - a. Review/Modify/Ratify Building Maintenance Project List – Only item noted/discussed is the Eagle Project: Duane reported the adjusted quote has been received and is in process with the Purchasing group. Ron reports Jeff's hands continue to be an issue, but he has figured out how he will mount it.
 - b. Fee Waiver – Foresthill Friendship Club: motion to approve Husmann/Huebner. Approved unanimously. Gail asked if applications could still be submitted, Sheryse confirms, yes, they can and should be submitted to her via the Foresthill Memorial Hall email address mentioned previously.
8. **Reports:**
 - a. Late arriving correspondence – none
 - b. Veterans Reports –none
9. **Announcements:**
 - a. Next regularly scheduled meeting date: March 2, 2026 1800 hours
10. **Adjournment:** Meeting adjourned at 1823 hours

Respectfully submitted, Robyn Husmann

**FORESTHILL VETERANS MEMORIAL HALL
HALL BOARD OFFICER ROTATION**

YEAR	OFFICE	ORGANIZATION
2024—2025	President	AL—Ron Roussey
	Secretary	AL—Robyn Husman
2025 – 2026	President	AL - Ron Roussey
	Secretary	AL – Robyn Husman
2026 – 2027	President	VFW
	Secretary	AL
2027 – 2028	President	AL
	Secretary	VFW
2028 – 2029	President	VFW
	Secretary	AL
2029 – 2010	President	AL
	Secretary	VFW
2010 – 2011	President	VFW
	Secretary	AL
2011 – 2012	President	AL
	Secretary	VFW
2012 – 2013	President	VFW
	Secretary	AL
2013 – 2014	President	AL
	Secretary	VFW
2014 – 2015	President	VFW
	Secretary	AL
2015 – 2016	President	AL
	Secretary	VFW
2016 – 2017	President	VFW
	Secretary	AL

PRESENTED AT THE MARCH 2, 2026 MEETING

Date	Request ID	Original Message	Sub Type	Status	Priority	Date Closed	Labor Hours
12/15/2025	206166	Wendi Gormley reported the promised bbq area locked.	CLBK/CLHM	Closed	Low 1-10 Days	12/19/25	
12/18/2025	206303	Purchase new bottle fill stations.	Drinking Fountain / Hydration Station	Closed	Low 1-10 Days	12/30/25	0
12/31/2025	206631	Please set up the Foresthill Veterans Hall for the Foresthill Town Hall Meeting on Monday, January 5, 2026. Need 3 tables at the front with 7 chairs, and one table off to the side of that with 3 chairs ("L" Shaped setup at the front). Please set up 25-30 chairs for the audience. Please open location by 6:15. Staff will lock up after the meeting. If you have questions please contact me at ext. 4040. PG100105	Tables and Chairs	Closed	Low 1-10 Days	01/08/26	
1/1/2026	164357	Once a week for the month assigned, please inspect the internal grates of the kitchen's hood system. Clean if necessary PM-Building Interior	Routine PM	Closed	Scheduled 30 Day	02/06/26	0
1/1/2026	164220	CUSTODIAL FORESTHILL MEMORIAL HALL MMP MMP Maintenance Work	Custodial MMP	Closed	Scheduled 30 Day	01/28/26	62
1/6/2026	207846	The electrical socket plate on the right side of the main hall wall where the chairs are located is broken and needs to be replaced. According to Micah the hall custodian Thank you.	Other	Closed	Low 1-10 Days	01/08/26	0
1/22/2026	208422	Disconnect emergency generator and cabling. Store generator in shed next door.	Emergency Generator	Work Complete	Low 1-10 Days		
1/23/2026	208457	From Inspection 2339 Building Interior - Pest Control - Needs Attention - Rodent trap out in visible area of kitchen floor. Should probably be relocated.	Other	Closed	Low 1-10 Days	01/23/26	0
1/23/2026	208458	From Inspection 2339 Building Interior - Doorways - Needs Attention - Women's restroom door does not close all the way.	Door Repair	Closed	Low 1-10 Days	02/02/26	

1/28/2026	208576	Please set up the Foresthill Veterans Hall for the Foresthill Town Hall Meeting on Monday, February 2, 2026. Need 3 tables at the front with 7 chairs, and one table off to the side of that with 3 chairs ("L" Shaped setup at the front). Please set up 25-30 chairs for the audience. Please open location by 6:15. Staff will lock up after the meeting. If you have questions please contact me at ext. 4040. PG100105	Tables and Chairs	Closed	Low 1-10 Days	02/05/26	
1/29/2026	208630	Will you please activate my ID Badge for the Foresthill Memorial Hall and all other Memorial Halls. My RFID Digit Code is 15769. Thanks!	Access to Building	Closed	Low 1-10 Days	02/02/26	
2/1/2026	165982	CUSTODIAL FORESTHILL MEMORIAL HALL MMP MMP Maintenance Work	Custodial MMP	In Progress	Scheduled 30 Day		13
2/2/2026	166165	Once a week for the month assigned, please inspect the internal grates of the kitchen's hood system. Clean if necessary PM-Building Interior	Routine PM	In Progress	Scheduled 30 Day		0
2/2/2026	209768	Custodial response for the Alderete event 1-31-2026: blue wax removal in several spots on the main floor. Photos attached.	Hard Surface Floor Refinishing	Closed	Low 1-10 Days	02/06/26	
2/11/2026	210077	Call from Lyons club stating the heating is not working	Temperature Issue	In Progress	High 1 Day		0

Foresthill Memorial Hall Allocated Funds			
	In Progress	Planning	Grand Total
PJ01224			
PJ01224 BM GF Memorial Hall Improvements - Foresthill	Balance:	14552.72	
-			
PJ01224 BM GF Foresthill Memorial Hall - Add Wooden Eagle Sculpture to Portico		\$5,350.00	
2/11/26 Tax ID documents have been received and approved. Owl Creek Lumber will be given proposal approval and notice to proceed with project. Costs include Statue, hardware, and County Staff labor for installation.			
	PJ01224 Totals:	\$5,350.00	\$9,202.72

Veterans Memorial Hall Request
For Use Fee Waiver or Reduction

In accordance with Placer County Code Chapter 2 Section 2.82.120, Payment for use of Memorial Halls is governed by the following provisions:

- A. Free use of the Halls shall be accorded to county veterans groups.
- B. Free use of the Halls shall be accorded to county departments for non-routine county business, nonprofit senior citizen or children activities groups such as 4H or scouts, and community service clubs as authorized by the Hall board in accordance with use submittal requirements.
- C. Reduced rates up to, but not exceeding fifty (50) percent of the designated use fee may be granted by Hall board action to other community based nonprofit groups from the community in which the Hall is located. In all other instances full payment of the designated use fee shall be required.

This request form must be completed in order for the Hall Board to consider a use fee waiver or reduction. Use fee waivers or reductions may only be granted by action of the Hall Board. Approval of waivers or reductions does not affect any required refundable security deposit or proof of liability insurance.

Today's Date: 1/19/26 Organization Name: Foresthill Divide Chamber of Commerce
Responsible Party Name: Eileen Peters Email: foresthillchamber@sebastiancorp.net
Name of Facility being Requested: Veterans Memorial Hall Veterans Memorial Hall.
Date of Use being Requested: 2nd and 4th Wednesdays through 2026
Number of People: 10-30 Type of Event: Chamber meetings/Mixers
Area(s) of Hall to be used: Main (Large) Roome Rate Posted Online: \$400
Qualifying Waiver/Reduction Provision: **(see descriptions above and circle the applicable one below)**

Section 2.82.120.A.

Section 2.82.120.B. *

Section 2.82.120.C. **Up to but not exceeding 50%** - Percent of Fee Reduction Requested: _____%

Justification for Use Fee Waiver or Reduction (Please attach IRS non-profit status letter and additional information):

Community Non-Profit seeking to help individuals and businesses in Foresthill, CA

ACTION BY VETERANS HALL BOARD

Fee Waiver: Approved / Denied (circle one)

Fee Reduction: Approved / Denied (circle one) Percent of Fee Reduction: _____%

Board President Signature: _____ Date Signed: _____