

Regular Meeting
Monday February 13th, 2023
7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Marshall, Newton, Estrada & Weber present.

Motion by Newton, second by Marshall to approve the agenda: all ayes.

Citizen comments – None.

Motion by Marshall, second by Estrada to approve the minutes of the January '23 meetings: all ayes.

Motion by Estrada, second by Weber to approve the January '23 financial reports: all ayes.

Motion by Moeller, second by Weber to approve the January '23 disbursements and February '23 bills to be allowed: all ayes.

Motion by Marshall, second by Estrada to approve Class C Retail Alcohol License for Green Acres, all ayes.

Motion by Estrada, second by Newton to approve Class B Retail Alcohol License for Dollar General, all ayes.

Motion by Weber, second by Estrada to approve Special Class C Retail Alcohol License for Lee County Fair, all ayes.

Motion by Estrada, second by Weber to approve Building Permit @ 305 N Oak St to construct garage, all ayes.

Motion by Moeller, second by Newton to request the Lee County Board of Supervisors to allow the City of Donnellson 5 years to repay approx. 130,000 for street repairs on 180th Ave with the option to pay off early if funds allow, all ayes.

Council reviewed email from city attorney regarding requirements for new car wash to be installed. A work session has been scheduled for Monday February 27th @ 6pm to discuss further.

Motion by Moeller, second by Estrada to set public hearing and bid opening date for Westview Trail Project for March 13th 2023 7:30pm at Donnellson City Office Building, all ayes.

Motion by Newton, second by Weber to accept the bid on the 2000 Chevy Dump Truck in the amount of \$8,200 from Bob Schinstock with Sugar Creek Construction, all ayes. Bids were as follows: Schinstock \$8,200, Speer \$7,500, Grek \$6,257.27, Hellige \$6,000, Wellman \$5,500, Freeman \$5,255, Dobson \$5,016, Hoyer \$3,760, Kemper \$2,698.97, Smith \$2,008.

Motion by Marshall, second by Newton to accept bid for Garbage/Recycling Contract FY24-26 in the amount of \$5,440 a month from Kohlmorgan Hauling, all ayes. Kohlmorgan was the only bid received.

Motion by Moeller, second by Newton to approve Resolution No 2023-03 Resolution authorizing the mayor and clerk to sign loan agreement at Pilot Grove Savings Bank for the purchase of 2023 Chevy Tahoe for police department, RCV all ayes.

Public Hearing for Proposed Property Tax Levy – No written or oral comments.

Motion by Moeller, second by Weber to approve Resolution No 2023-04 Resolution approving FY2024 Maximum Property Tax Dollars: RCV all ayes.

Motion by Newton, second by Estrada scheduling the public hearing to approve FY24 Budget for March 13th 2023 7:30pm at Donnellson City Office Building, all ayes.

Motion by Estrada, second by Weber scheduling the public hearing to approve FY23 Budget Amendment for March 13th 2023 7:30pm at Donnellson City Office Building, all ayes.

Motion by Moeller, second by Marshall to approve Resolution No 2023-05 Resolution amending Resolution No 2022-06 the transfer of funds for FY23, RCV all ayes.

Motion by Newton, second by Estrada scheduling the opening of bids for sealcoating of streets for March 13th 2023 7:30pm at Donnellson City Office Building, all ayes.

Insurance review discussion.

Motion by Moeller, second by Newton to approve setting a work session for February 27th 2023 6pm at the Donnellson City Office Building, all ayes.

Police Report – There were 34 calls for service, 5 traffic stops & 1 citation. 22 building checks were done during the day & night time hours.

Water/Sewer Superintendent Report – The DNR now requires sewer superintendent to obtain a grade 2 license for the waste water treatment facility. Submitted registration for upcoming class to obtain the upgraded license.

There being no other business to come before the Council, motion by Moeller, second by Marshall, Mayor Ellingboe declared the meeting adjourned: all ayes.

Attest: _____, Rebecca Schau, City Clerk

Summary of All Receipts: General \$20,580.06 Capital Equipment Reserve \$0 Road Use Tax \$8,765.12 Employee Benefit \$155.64 Local Option Sales Tax \$7,717.97 Debit Service \$0 Rathbun \$0 ARPA \$0 Water \$23,494.39 Water Sinking USDA \$1,816.00 Sewer \$28,576.36 Sewer Sinking \$28,924.55. **Summary of All Disbursements:** General \$40,522.52 Capital Equipment Reserve \$0 Road Use Tax \$4,322.22 Employee Benefit \$1,414.06 Local Option Sales Tax \$1,018.20 Debit Service \$0 Capital Project Fund \$0 Rathbun \$0 ARPA \$0 Water \$23,522.64 Water Sinking \$1,816.00 Sewer \$43,398.75 Sewer Sinking \$0

U S CELLULAR	Cell Phone	321.43
AFLAC	Todd and Dave	80.76
PHILIP INSURANCE AGENCY	22 Dodge Ram Insurance	579.00
MASTERCARD	Library/City Supplies	1,516.27
WINDSTREAM	Internet	384.58
ALLIANT ENERGY	Water	7,270.22
GRRWA	Waste Service	953.00
FRENCH-RENEKER-ASSOCIATES	Engineer Service Westview Trai	12,800.00
MID AMERICAN ENERGY	802 Pershing Ave	706.13
EFTPS	FED/FICA TAXES	3,587.21
IPERS	IPERS-REGULAR	2,529.39
TODD HERDRICH	Training Reim	100.87
DONNELLSON LUMBER CO	Door at Depot	3,128.19
DAILY DEMOCRAT	PROCEEDINGS	381.75
MT. HAMILL ELEVATOR	Tordon RTU	37.80
HUFFMAN'S FARM AND HOME	Postage and Materials	123.75
SEICCA	Membership Dues	20.00
CITY OF WEST POINT	Chiefs Fuel	75.04
KEMPKERS TRUE VALUE	Keys	14.95
WEX BANK	Fuel	708.30
VERIZON	Data Plan	160.04
USPS	postal	273.20
MICROBAC LABORATORIES	Coliform	15.00
IOWA ONE CALL	Emails	6.30
IOWA DEPARTMENT OF REVENUE	Sales and Use Return/water tax	1,385.16
RATHBUN REGIONAL WATER	Water	5,756.80
KOHLMORGAN HAULING	City Pickup	4,335.00
LYNCH DALLAS, P.C.	Legal	255.50
ABC FIRE EXTINGUISHER	Annual Inspection	56.80
INGRAM	Books	301.95
RSM US LLP	IT Services	356.00
WOODSMITH	Magazine	45.00
IMMENSE IMPACT LLC	Website	605.00

ACCESS	Copies & contract	1,333.98
VERTICAL COMMUNICATIONS	Phone	112.14
GREAT WESTERN SUPPLY CO	Office Supplies	43.60
NORTH LEE CLERK OF COURT		4.00
WAUKEE PUBLIC LIBRARY	Replace Book	9.95
BURLINGTON PUBLIC LIBRARY	Book	21.00
MINDFUL	Magazine	39.00
LUNITA STAMBAUGH	Art Supplies	57.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	14,313.26
	CLAIMS TOTAL	64,804.32