

**CHARTER TOWNSHIP OF OXFORD
BOARD OF TRUSTEES REGULAR MEETING**

NOTICE AND AGENDA

Date: Wednesday, July 12, 2023

Time: 6:00 p.m.

Place: Oxford Township Meeting Room
300 Dunlap Road, Oxford, MI 48371

1. Call to order
2. Respects to the flag
3. Noting of roll
4. Approval of the agenda
5. PURPOSE:

OPEN SESSION: To meet in Open Session to entertain a motion and take a Roll Call vote (2/3 majority needed) regarding calling a Closed Session for the following purposes:

to enter closed session to discuss a confidential legal opinion regarding liquor license enforcement pursuant to MCL 15.268(h) and MCL 15.243(1)(g), and Liquor Letter of Credit.

OPEN SESSION: Motion to return to Open Session for the purpose of possible Board action with regard to the above Closed Session item.

6. Approval of the consent agenda
 - Approval of Closed Session Township Board Meeting Minutes June 14, 2023
 - Approval of Regular Township Board Meeting Minutes June 14, 2023
 - Approval of Treasurer Report for April and May 2023
 - Approval of Clerk Report for April and May 2023
 - Approval of Regular Bills through July 7, 2023
 - Approval of Consultant Bills through July 7, 2023
 - Revenue and Expenditure Report through June 30, 2023
7. Public comment on items not on the agenda
8. Board of Trustees Comments
9. Fire Department
 - a.
10. Sharpe Engineering Report

11. Unfinished Business
12. New Business
 - a. Parks and Recreation Fireworks Permit Approval – Phil Castonia
 - b. Master Plan Update Proposal - Doug Lewan, CWA / Supervisor Curtis
 - c. CDBG for Emergency Services – Treasurer Ferrari
 - d. Safety Path
 - i. Safety Path Ordinance Recommended Changes – Treasurer Ferrari
 - ii. Ray Road Safety Path Request for Bids – Treasurer Ferrari
 - iii. Recission of Safety Path Master Plan – Treasurer Ferrari
 - e. Paid Time Off Policy Overview – Attorney Nancy Olind / Supervisor Curtis
 - f. Paid Time Off Policy – Attorney Nancy Olind / Supervisor Curtis
 - g. Holiday Closure Schedule for 2024 – Supervisor Curtis
 - h. Office Operations Manager Position – Supervisor Curtis
 - i. Oxford Addison Youth Assistance Request for 2024 Contribution – Trustee Charles
13. Items Removed from Consent Agenda for Action or Discussion
14. Public Comment
15. Adjournment

The Charter Township of Oxford will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing. Individuals with disabilities requiring auxiliary aids or services shall contact the Charter Township of Oxford, by writing or calling Curtis W. Wright, Township Clerk at 248-628-9787 as soon as possible to allow the Township sufficient time to have available the aids and services.

Charter Township of Oxford Clerk, Curtis W. Wright
300 Dunlap Road, Oxford, MI 48371 (248)628-9787

Oxford Cable Commission re-broadcasts of Oxford Township Board Regular Meetings are on Wednesdays at 7:00 p.m.

Date: July 12, 2023

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Closed Session Meeting

Dear Board Members:

A Closed Session meeting is proposed for discussion with the Township attorney.

The following motion is offered for consideration:

I move to meet in Open Session to entertain a motion and take a Roll Call vote regarding calling a Closed Session for the purpose:

to enter closed session to discuss a confidential legal opinion regarding liquor license enforcement pursuant to MCL 15.268(h) and MCL 15.243(1)(g), and Liquor Letter of Credit.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES CLOSED SESSION
MEETING, WEDNESDAY, JUNE 14, 2023

Minutes of the Charter Township of Oxford Board of Trustees Closed Session meeting held June 14, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan, 48371.

On Wednesday, June 14, 2023, the Charter Township of Oxford Board of Trustees held a Closed Session Meeting and approved going into a Closed Session to consider confidential legal opinion in accordance with MCL 15.268(h).

Attendance to include the Charter Township of Oxford Board of Trustees, Township Attorney Morgan McAtamney, and Recording Secretary Susan McCullough.

Members Present: Wright, Curtis, Ferrari, Nold, Payne, Colvin

Members Absent: Charles

Also Present: Township Attorney Morgan McAtamney, and Recording Secretary Susan McCullough

Privileged and confidential discussion was had by Board members regarding a confidential legal opinion.

Treasurer Ferrari moved, Trustee Nold seconded, to return to Open Session at 6:25 p.m. for the purpose of possible action regarding the above Closed Session items.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright

Nays: None

Absent: Charles

Motion Carried.

Jack Curtis, Supervisor

Curtis Wright, Clerk

Date Approved
/s/mm

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JUNE 14, 2023

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, June 14, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Supervisor Curtis called the meeting to order at 6:00 p.m.

RESPECTS TO THE FLAG

NOTING OF ROLL

Members Present: Wright, Curtis, Nold, Ferrari, Payne, Colvin

Members Absent: Charles

Also Present: Township Attorney McAtamney, Township Engineer Sharpe, Township Auditor Emmons, Fire Chief Majestic, Executive Assistant Smith, Recording Secretary McCullough, one camera person (OCTV), and approximately 46 guests.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the June 14, 2023 agenda as presented.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

CLOSED SESSION (6:02 p.m.)

Supervisor Curtis moved, Treasurer Ferrari seconded, to meet in Closed Session for the purpose of considering a confidential legal opinion in accordance with MCL 15.268(h).

Roll call:

Ayes: Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: Charles

Motion Carried.

Treasurer Ferrari moved, Trustee Nold seconded, to return to Open Session at 6:25 p.m. for the purpose of possible action regarding the above Closed Session items.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright

Nays: None

Absent: Charles

Motion Carried.

Treasurer Ferrari moved, Trustee Payne seconded, to authorize The Kelly Firm to follow up with what was discussed in Closed Session.

Roll call:

Ayes: Curtis, Wright, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: Charles

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JUNE 14, 2023

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Clerk Wright seconded, to approve the June 14, 2023 Consent Agenda including the following:

1. The regular Township Board meeting minutes of May 10, 2023;
2. Treasurer Report for March 2023;
3. Clerk Report for March 2023;
4. The regular bills through June 9, 2023;
5. The consultant bills through June 9, 2023;
6. McLaren Development Agreement Approval;
7. Committee Reports.

Changing Sharpe Engineering Invoice #2238 to be charged to account #239-807-821.000 Engineering Fees-General.

Roll call:

Ayes: Payne, Nold, Ferrari, Wright, Colvin, Curtis

Nays: None

Absent: Charles

Motion Carried.

PRESENTATION

2022 Audited Financial Report – Rana Emmons, PSLZ CPAs

Treasurer Ferrari moved, Trustee Nold seconded, to receive and file the Charter Township of Oxford Audited Financial Report for the Fiscal Year ended December 31, 2022 as presented.

Roll call:

Ayes: Ferrari, Nold, Payne, Colvin, Curtis, Wright

Nays: None

Absent: Charles

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No citizens spoke during this portion of public comment.

PUBLIC HEARING

To Consider the Establishment of a Special Assessment District to Eradicate and Control Aquatic Weeds in Paint Creek Canal

Treasurer Ferrari moved, Clerk Wright seconded, to open the Public Hearing at 6:42 p.m. to discuss the establishment of the Paint Lake Canal Special Assessment District to hear objections to the Special Assessment Roll, and to correct any errors on the Special Assessment Roll.

Roll call:

Ayes: Wright, Ferrari, Curtis, Nold, Colvin, Payne

Nays: None

Absent: Charles

Motion Carried.

Treasurer Ferrari moved, Trustee Nold seconded, to close the Public Hearing to discuss the establishment of the Paint Lake Canal Special Assessment District to hear objections to the

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JUNE 14, 2023

Special Assessment Roll, and to correct any errors on the Special Assessment Roll at 6:43 p.m.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis Wright

Nays: None

Absent: Charles

Motion Carried.

SECOND READING

Zoning Ordinance 67A.031 – Amendments to Zoning Ordinance to Authorize Existing Medical Marihuana Retailer Facilities to Operate as Adult-Use Marihuana Retailers

Supervisor Curtis moved, Trustee Nold seconded, to approve the Second Reading of the Amendments to the Oxford Charter Township’s Zoning Ordinance 67A, Sections 2.2; 3.4(O); 3.5(J); and 5.35(A) through (D) and direct the Township Clerk to publish said Ordinance in accordance with state law.

Roll call:

Ayes: Colvin, Payne, Nold, Curtis

Nays: Ferrari, Wright

Absent: Charles

Motion Carried.

FIRE DEPARTMENT

Chief Majestic stated that he has been working with Treasurer Ferrari and Clerk Wright regarding upcoming millage renewals.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided a written update regarding ongoing projects in the Township.

UNFINISHED BUSINESS

Paint (f/k/a “Squaw”) Lake Canal Special Assessment District Request Resolution #4

Treasurer Ferrari moved, Trustee Nold seconded, to approve Resolution No. 4, Approval of Special Assessment Roll for Paint Lake Canal Special Assessment District and the Special Assessment Roll attached as Exhibit 1 to Resolution No. 4, to implement an Aquatic Weed Control Special Assessment District program for Paint Lake Canal.

Roll call:

Ayes: Ferrari, Wright, Nold, Colvin, Curtis, Payne

Nays: None

Absent: Charles

Motion Carried.

NEW BUSINESS

CDBG Resolution

Trustee Ferrari moved, Trustee Payne seconded, that the Oxford Township Board of Trustees resolves to opt into Oakland County’s Urban County Community Development Block Grant (CDBG) programs for the program years 2024, 2025 and 2026. Furthermore, Oxford Township resolves to remain in Oakland County’s Urban County Community Development programs, which shall be automatically renewed in successive three-year qualification

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WEDNESDAY, JUNE 14, 2023

periods of time, or until such time that it is in the best interest of Oxford Township to terminate the Cooperative Agreement.

Roll call:

Ayes: Wright, Ferrari, Payne, Colvin, Nold, Curtis

Nays: None

Absent: Charles

Motion Carried.

Parking Lot Bid Award

Supervisor Curtis moved, Treasurer Ferrari seconded, to award the Oxford Township parking lot improvements project to True North Asphalt, LLC in the base bid price of \$134,935.00. This \$134,935.00 amount to be expensed to General Fund Account 101-265-976.000 Township Building Additions and Improvements.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright

Nays: None

Absent: Charles

Motion Carried.

Proposed Zoning Map Amendment for Parcel P-04-21-200-002 and P-04-21-200-005

Trustee Nold moved, Treasurer Ferrari seconded, to deny the conditional rezoning from C-1 (local commercial) to RM (multiple family) for parcel number 04-21-200-002 and 04-21-200-005 based upon a finding that the Applicant does not meet factors relevant to the petition pursuant to Sec. 18.3 of the Township Zoning Ordinance.

Roll call:

Ayes: Wright, Ferrari, Curtis, Colvin, Payne, Nold

Nays: None

Absent: Charles

Motion Carried.

July 3, 2023 Township Closure

Treasurer Ferrari moved, Trustee Nold seconded, to adopt the Resolution related to the suspension of business hours of operation on July 3rd for calendar year 2023 and authorize the Clerk to file the same.

Roll call:

Ayes: Ferrari, Wright, Colvin, Nold, Curtis, Payne

Nays: None

Absent: Charles

Motion Carried.

Development Agreement Waiver for 411 North Oxford Road

Treasurer Ferrari moved, Trustee Nold seconded, to waive the requirement to provide a Development Agreement for the property located at 411 North Oxford Road as authorized in Section 16.19(C) of the Oxford Township Zoning Ordinance 67A.

Roll call:

Ayes: Wright, Curtis, Nold, Ferrari, Payne, Colvin

Nays: None

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Absent: Charles

Motion Carried.

Safety Path Committee Action Items

i) Safety Path Easement Acquisition for P-04-22-200-021 (Chase Bank)

Treasurer Ferrari moved, Trustee Nold seconded, that the Oxford Township Board of Trustees purchases the permanent easement for a safety path from JP Morgan Chase Bank (P-04-22-200-021 as presented in the amount of \$3,676.00. These funds are to be expensed from 297-852-971.001.

Roll call:

Ayes: Colvin, Payne, Nold, Curtis, Wright, Ferrari

Nays: None

Absent: Charles

Motion Carried.

ii) Future Safety Path Cash in Lieu of Agreements

Treasurer Ferrari moved, Trustee Nold seconded, that the Oxford Township Board of Trustees requires that all future Oxford Township Safety Path Cash in lieu of Agreements also include language that dedicates the proposed easement to the Charter Township of Oxford as part of this process.

Roll call:

Ayes: Ferrari, Wright, Payne, Colvin, Nold, Curtis

Nays: None

Absent: Charles

Motion Carried.

iii) Safety Path Final Design and Bidding Out for Construction of the Lakeville Road Safety Path from Chinkapin Rill to Barr Road

Treasurer Ferrari moved, Trustee Nold seconded, that the Oxford Township Board of Trustees authorizes Sharpe Engineering to proceed with the final engineering and design for the Lakeville Road Safety Path from Chinkapin Rill to Barr Road. Once that has been finalized, Sharpe Engineering is authorized to send this project out for bids and then to return to the Oxford Township Board of Trustees with a bid tabulation and recommendation. These funds are to be expensed to the Safety Path Fund.

Roll call:

Ayes: Colvin, Nold, Ferrari, Curtis, Wright

Nays: Payne

Absent: Charles

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

Two residents spoke during this portion of public comment.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JUNE 14, 2023

BOARD OF TRUSTEE COMMENTS

Trustee Colvin thanked everyone for their attendance at the meeting and wished everyone a Happy Flag Day.

Trustee Nold stated that he was happy to see work being done on Drahner Road.

Treasurer Ferrari congratulated the Clerk's office and Treasurer's office on another outstanding audit.

Clerk Wright stated that he would like to see information regarding the Tri County Broadband survey on the Township Facebook page, as well as in The Oxford Leader.

Clerk Wright explained that the Township will be participating in a regional polling location with Orion and Addison Townships for the 9-day early voting beginning in 2024. A public facilities agreement will be brought to the Board in August.

Supervisor Curtis thanked everyone in the office for their work in welcoming the Clear Lake Elementary second graders for their annual field trip. The students learned about the building department, treasurer's department, and clerk's department.

Supervisor Curtis also informed everyone that work is continuing for the build-out for the OCSO substation. It is planned that three positions will be added, as the Township is currently three officers below staffing for the population.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 7:10 p.m.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

Jack Curtis, Supervisor

Curtis Wright, Clerk

Approved:
/smm

CASH SUMMARY BY FUND FOR OXFORD TOWNSHIP
 FROM 04/01/2023 TO 04/30/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

| Fund | Description | Beginning Balance 04/01/2023 | Total Debits | Total Credits | Ending Balance 04/30/2023 |
|------|--------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| 100 | GENERAL CLEARING FUND | 3,544.33 | 1,877,058.33 | 1,877,041.90 | 3,560.76 |
| 101 | GENERAL FUND | 7,517,772.05 | 329,191.16 | 506,520.63 | 7,340,442.58 |
| 151 | CEMETERY TRUST FUND | 28,000.00 | 0.00 | 0.00 | 28,000.00 |
| 204 | ROAD FUND | 38,551.33 | 292.28 | 145.72 | 38,697.89 |
| 206 | OXFORD FIRE DEPARTMENT FUND | 6,397,084.23 | 704,050.47 | 935,811.93 | 6,165,322.77 |
| 207 | POLICE CONTRACTING (OCSO) FUND | 6,187,568.21 | 348,120.28 | 625,946.54 | 5,909,741.95 |
| 208 | PARKS & RECREATION FUND | 1,237,117.12 | 199,534.51 | 249,439.61 | 1,187,212.02 |
| 209 | CEMETERY MAINTENANCE FUND | 89,027.62 | 720.91 | 359.57 | 89,388.96 |
| 210 | ADVANCE LIFE SUPPORT FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 211 | FIRE & EMS OPERATING FUND | 820.00 | 0.00 | 0.00 | 820.00 |
| 239 | TELECOMMUNICATION FUND | 35,069.87 | 1.88 | 0.00 | 35,071.75 |
| 249 | BUILDING DEPARTMENT FUND | 1,066,415.11 | 869,799.06 | 1,684,000.03 | 252,214.14 |
| 296 | CABLE TV FUND | 273,343.64 | 46,044.85 | 62,572.73 | 256,815.76 |
| 297 | SAFETY PATH FUND | 320,721.00 | 7,624.26 | 11,773.94 | 316,571.32 |
| 298 | POLLY ANN TRAIL FUND | 235,228.14 | 30,966.62 | 20,672.43 | 245,522.33 |
| 308 | PARKS DEBT FUND | 18,438.18 | 522.94 | 499.12 | 18,462.00 |
| 371 | LIBRARY DEBT SERVICE | 0.00 | 0.00 | 0.00 | 0.00 |
| 396 | FIRE DEBT FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 431 | PARKS CONSTRUCTION BOND FUND | (6.91) | 0.00 | 0.00 | (6.91) |
| 470 | MUNICIPAL BUILDING FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 590 | SEWER FUND | 2,085,871.18 | 791,494.67 | 634,842.16 | 2,242,523.69 |
| 591 | WATER FUND | 2,902,481.73 | 227,071.23 | 181,885.06 | 2,947,667.90 |
| 699 | PAYROLL FUND | 124.23 | 91,416.21 | 91,415.56 | 124.88 |
| 701 | TRUST & AGENCY FUND | 981,490.10 | 1,609,046.12 | 1,062,919.91 | 1,527,616.31 |
| 703 | TAX FUND | 48,486.03 | 3,149.69 | 3,095.59 | 48,540.13 |
| | TOTAL - ALL FUNDS | 29,467,147.19 | 7,136,105.47 | 7,948,942.43 | 28,654,310.23 |

CASH SUMMARY BY FUND FOR OXFORD TOWNSHIP
 FROM 05/01/2023 TO 05/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

| Fund | Description | Beginning Balance 05/01/2023 | Total Debits | Total Credits | Ending Balance 05/31/2023 |
|------|--------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| 100 | GENERAL CLEARING FUND | 3,560.76 | 880,495.62 | 880,474.03 | 3,582.35 |
| 101 | GENERAL FUND | 7,340,442.58 | 791,869.27 | 593,692.19 | 7,538,619.66 |
| 151 | CEMETERY TRUST FUND | 28,000.00 | 0.00 | 0.00 | 28,000.00 |
| 204 | ROAD FUND | 38,697.89 | 35,077.71 | 72,672.00 | 1,103.60 |
| 206 | OXFORD FIRE DEPARTMENT FUND | 6,165,322.77 | 566,303.17 | 901,931.30 | 5,829,694.64 |
| 207 | POLICE CONTRACTING (OCSO) FUND | 5,909,608.67 | 301,827.16 | 551,004.62 | 5,660,431.21 |
| 208 | PARKS & RECREATION FUND | 1,187,112.02 | 390,495.94 | 364,355.15 | 1,213,252.81 |
| 209 | CEMETERY MAINTENANCE FUND | 89,388.96 | 1,383.17 | 2,758.00 | 88,014.13 |
| 210 | ADVANCE LIFE SUPPORT FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 211 | FIRE & EMS OPERATING FUND | 820.00 | 0.00 | 0.00 | 820.00 |
| 239 | TELECOMMUNICATION FUND | 35,071.75 | 1.94 | 5,000.00 | 30,073.69 |
| 249 | BUILDING DEPARTMENT FUND | 252,214.14 | 167,690.28 | 154,474.86 | 265,429.56 |
| 296 | CABLE TV FUND | 252,843.01 | 126,289.48 | 79,439.76 | 299,692.73 |
| 297 | SAFETY PATH FUND | 316,571.32 | 7,087.09 | 6,976.44 | 316,681.97 |
| 298 | POLLY ANN TRAIL FUND | 245,522.33 | 23,820.15 | 16,724.95 | 252,617.53 |
| 308 | PARKS DEBT FUND | 18,462.00 | 78.71 | 0.00 | 18,540.71 |
| 371 | LIBRARY DEBT SERVICE | 0.00 | 0.00 | 0.00 | 0.00 |
| 396 | FIRE DEBT FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 431 | PARKS CONSTRUCTION BOND FUND | (6.91) | 0.00 | 0.00 | (6.91) |
| 470 | MUNICIPAL BUILDING FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 590 | SEWER FUND | 2,242,413.69 | 556,795.96 | 554,884.13 | 2,244,325.52 |
| 591 | WATER FUND | 2,947,667.90 | 112,623.04 | 71,108.45 | 2,989,182.49 |
| 699 | PAYROLL FUND | 124.88 | 86,622.58 | 86,621.93 | 125.53 |
| 701 | TRUST & AGENCY FUND | 1,527,616.31 | 1,196,809.67 | 851,494.55 | 1,872,931.43 |
| 703 | TAX FUND | 48,650.13 | 174.72 | 0.01 | 48,824.84 |
| | TOTAL - ALL FUNDS | 28,650,104.20 | 5,245,445.66 | 5,193,612.37 | 28,701,937.49 |



Clerk's Report APRIL 2023

FUND BUDGET SUMMARY

Updated: June 1, 2023

| <u>Fund</u> | <u>*Fund Equity</u> | <u>Monthly Revenue</u> | <u>Monthly Expenses</u> | <u>Monthly Var</u> | <u>YTD Revenue</u> | <u>YTD Expenses</u> | <u>TYD Var</u> |
|--------------------------|--------------------------|------------------------|-------------------------|--------------------------|-------------------------|------------------------|------------------------|
| | <u>Account # 391.000</u> | | | | | | |
| 101 - General | \$ 5,283,560.00 | \$ 42,232.99 | \$ 215,848.80 | \$ (173,615.81) | \$ 1,913,545.88 | \$ 1,213,882.31 | \$ 699,663.57 |
| 204 - Road | \$ 63,986.00 | \$ 146.56 | \$ - | \$ 146.56 | \$ 556.08 | \$ - | \$ 556.08 |
| 206 - Oxford Fire Dept. | \$ 2,935,306.00 | \$ 104,474.02 | \$ 336,065.02 | \$ (231,591.00) | \$ 4,854,702.72 | \$ 1,930,574.73 | \$ 2,924,127.99 |
| 207 - Police Contracting | \$ 2,547,693.00 | \$ 28,288.15 | \$ 306,114.41 | \$ (277,826.26) | \$ 3,475,915.58 | \$ 655,601.13 | \$ 2,820,314.45 |
| 208 - Parks & Rec | \$ 557,664.00 | \$ 84,835.07 | \$ 134,872.97 | \$ (50,037.90) | \$ 1,293,529.48 | \$ 714,039.13 | \$ 579,490.35 |
| 209 - Cemetery | \$ 87,602.00 | \$ 361.34 | \$ - | \$ 361.34 | \$ 1,786.84 | \$ - | \$ 1,786.84 |
| 239 - Telecommunications | \$ 50,163.00 | \$ 1.88 | \$ - | \$ 1.88 | \$ 8.53 | \$ 15,100.00 | \$ (15,091.47) |
| 249 - Building Dept | \$ 1,041,707.00 | \$ 41,683.47 | \$ 39,752.13 | \$ 1,931.34 | \$ 186,677.39 | \$ 160,333.03 | \$ 26,344.36 |
| 296 - Cable | \$ 337,961.00 | \$ 4,310.08 | \$ 20,809.99 | \$ (16,499.91) | \$ 87,839.92 | \$ 100,934.97 | \$ (13,095.05) |
| 297 - Safety Path | \$ 319,254.00 | \$ 1,307.82 | \$ 5,457.50 | \$ (4,149.68) | \$ 5,014.75 | \$ 7,688.94 | \$ (2,674.19) |
| 298 - Polly Ann Trail | \$ 191,562.00 | \$ 18,711.10 | \$ 8,416.91 | \$ 10,294.19 | \$ 79,055.45 | \$ 25,095.45 | \$ 53,960.00 |
| 308 - Parks Debt Fund | \$ 33,135.00 | \$ 73.82 | \$ 50.00 | \$ 23.82 | \$ 209,917.87 | \$ 224,590.00 | \$ (14,672.13) |
| 590 - Sewer | \$ 2,331,112.00 | \$ 55,251.62 | \$ 366,693.96 | \$ (311,442.34) | \$ 872,722.52 | \$ 1,073,432.22 | \$ (200,709.70) |
| 591 - Water | \$ 3,051,625.00 | \$ 59,123.70 | \$ 13,937.53 | \$ 45,186.17 | \$ 449,515.16 | \$ 669,010.46 | \$ (219,495.30) |
| | \$ 18,832,330.00 | \$ 440,801.62 | \$ 1,448,019.22 | \$ (1,007,217.60) | \$ 13,430,788.17 | \$ 6,790,282.37 | \$ 6,640,505.80 |

*Per 2022 Audit



Clerk's Report MAY 2023

FUND BUDGET SUMMARY

Updated: June 28, 2023

| <u>Fund</u> | <u>*Fund Equity</u> | <u>Monthly Revenue</u> | <u>Monthly Expenses</u> | <u>Monthly Var</u> | <u>YTD Revenue</u> | <u>YTD Expenses</u> | <u>TYD Var</u> |
|--------------------------|--------------------------|------------------------|-------------------------|------------------------|--------------------|---------------------|------------------------|
| | <u>Account # 391.000</u> | | | | | | |
| 101 - General | \$ 5,283,560.00 | \$ 366,375.29 | \$ 167,422.48 | \$ 198,952.81 | \$ 2,279,921.17 | \$ 1,381,304.79 | \$ 898,616.38 |
| 204 - Road | \$ 63,986.00 | \$ 77.71 | \$ 37,672.00 | \$ (37,594.29) | \$ 633.79 | \$ 37,672.00 | \$ (37,038.21) |
| 206 - Oxford Fire Dept. | \$ 2,935,306.00 | \$ 76,835.72 | \$ 412,571.39 | \$ (335,735.67) | \$ 4,931,538.44 | \$ 2,343,146.12 | \$ 2,588,392.32 |
| 207 - Police Contracting | \$ 2,547,693.00 | \$ 28,827.16 | \$ 278,004.62 | \$ (249,177.46) | \$ 3,504,742.74 | \$ 933,739.03 | \$ 2,571,003.71 |
| 208 - Parks & Rec | \$ 557,664.00 | \$ 183,544.06 | \$ 157,536.07 | \$ 26,007.99 | \$ 1,477,073.54 | \$ 871,575.20 | \$ 605,498.34 |
| 209 - Cemetery | \$ 87,602.00 | \$ 383.17 | \$ 1,758.00 | \$ (1,374.83) | \$ 2,170.01 | \$ 1,758.00 | \$ 412.01 |
| 239 - Telecommunications | \$ 50,163.00 | \$ 1.94 | \$ 5,000.00 | \$ (4,998.06) | \$ 10.47 | \$ 20,100.00 | \$ (20,089.53) |
| 249 - Building Dept | \$ 1,041,707.00 | \$ 58,029.28 | \$ 44,813.86 | \$ 13,215.42 | \$ 244,706.67 | \$ 205,146.89 | \$ 39,559.78 |
| 296 - Cable | \$ 337,961.00 | \$ 73,834.82 | \$ 26,962.30 | \$ 46,872.52 | \$ 161,674.74 | \$ 131,870.02 | \$ 29,804.72 |
| 297 - Safety Path | \$ 319,254.00 | \$ 1,387.09 | \$ 1,276.44 | \$ 110.65 | \$ 6,401.84 | \$ 8,965.38 | \$ (2,563.54) |
| 298 - Polly Ann Trail | \$ 191,562.00 | \$ 10,820.15 | \$ 3,724.95 | \$ 7,095.20 | \$ 89,875.66 | \$ 28,820.40 | \$ 61,055.26 |
| 308 - Parks Debt Fund | \$ 33,135.00 | \$ 78.71 | \$ - | \$ 78.71 | \$ 209,996.58 | \$ 224,590.00 | \$ (14,593.42) |
| 590 - Sewer | \$ 2,331,112.00 | \$ 50,230.84 | \$ 171,690.93 | \$ (121,460.09) | \$ 922,953.36 | \$ 1,245,123.15 | \$ (322,169.79) |
| 591 - Water | \$ 3,051,625.00 | \$ 45,556.79 | \$ 4,042.20 | \$ 41,514.59 | \$ 495,071.95 | \$ 673,052.66 | \$ (177,980.71) |
| | \$ 18,832,330.00 | \$ 895,982.73 | \$ 1,312,475.24 | \$ (416,492.51) | \$ 14,326,770.96 | \$ 8,106,863.64 | \$ 6,219,907.32 |

*Per 2022 Audit

MEMO

TO: BOARD OF TRUSTEES
 FROM: CURTIS W. WRIGHT, CLERK
 DATE: 07/06/23
 RE: TOTAL MONTHLY BILLS - June



| | | Pre Paid | To be paid |
|-----|--|------------------------|---------------------|
| 101 | General Fund | \$ 347,277.24 | \$ 28,167.40 |
| 204 | Road Fund | \$ - | \$ - |
| 206 | Oxford Fire Dept. | \$ 105,085.97 | \$ - |
| 207 | Police (OCSO) | \$ 276,485.87 | \$ 2,500.00 |
| 208 | Parks & Recreation | \$ 88,143.93 | \$ - |
| 209 | Cemetery Maintenance | \$ - | \$ - |
| 239 | Telecommunications | \$ - | \$ - |
| 249 | Building Department | \$ 10,088.83 | \$ 21,771.50 |
| 296 | Cable TV | \$ 4,650.22 | \$ - |
| 297 | Safety Path | \$ - | \$ 510.00 |
| 298 | Polly Ann Trail | \$ 1,170.00 | \$ 2,547.14 |
| 308 | Parks Debt Fund | \$ - | \$ - |
| 590 | Sewer | \$ 131,617.81 | \$ 18,236.25 |
| 591 | Water | \$ 29,360.28 | \$ 5,890.00 |
| 701 | Trust & Agency | \$ 658,251.22 | \$ 14,973.75 |
| 703 | Tax | \$ - | \$ - |
| | Payroll, June (Twp.) | \$ 75,725.33 | \$ - |
| | Payroll, June (Fire Dept.) | \$ 179,992.58 | \$ - |
| | Payroll, June (Parks & Rec) | \$ 52,961.03 | \$ - |
| | Payroll, June (Cable) | \$ 17,140.60 | \$ - |
| | Total | \$ 1,977,950.91 | \$ 94,596.04 |

CURRENT AGENDA ITEM

| Post Date GL Number | Journal | Summ/Det | Ref # Description | DR Amount | CR Amount |
|------------------------|---------|----------|-------------------------------|-----------------------|---------------------|
| 06/15/2023 | CD | S | 113396 | SUMMARY CD 06/15/2023 | |
| 100-000-001.000 | | | CHECKING ACCOUNT OXFORD BANK | | 1,133,774.88 |
| 100-000-084.101 | | | DUE FROM GENERAL FUND | 280,212.85 | |
| 100-000-084.206 | | | DUE FROM OXFORD FIRE DEPT | 41,972.21 | |
| 100-000-084.207 | | | DUE FROM POLICE | 333.88 | |
| 100-000-084.208 | | | DUE FROM PARKS & REC | 44,548.86 | |
| 100-000-084.249 | | | DUE FROM BUILDING DEPARTMENT | 49.68 | |
| 100-000-084.296 | | | DUE FROM CABLE | 799.91 | |
| 100-000-084.298 | | | DUE FROM POLLY ANN TRAIL FUND | 1,170.00 | |
| 100-000-084.590 | | | DUE FROM SEWER | 127,171.02 | |
| 100-000-084.701 | | | DUE FROM TRUST & AGENCY | 637,516.47 | |
| 101-000-202.000 | | | ACCOUNTS PAYABLE | 280,212.85 | |
| 101-000-215.000 | | | DUE TO | | 280,212.85 |
| 206-000-202.000 | | | ACCOUNTS PAYABLE | 41,972.21 | |
| 206-000-215.000 | | | DUE TO CLEARING FUND | | 41,972.21 |
| 207-000-202.000 | | | ACCOUNTS PAYABLE | 333.88 | |
| 207-000-215.000 | | | DUE TO CLEARING FUND | | 333.88 |
| 208-000-202.000 | | | ACCOUNTS PAYABLE | 44,548.86 | |
| 208-000-215.000 | | | DUE TO CLEARING FUND | | 44,548.86 |
| 249-000-202.000 | | | ACCOUNTS PAYABLE | 49.68 | |
| 249-000-215.000 | | | DUE TO CLEARING FUND | | 49.68 |
| 296-000-202.000 | | | ACCOUNTS PAYABLE | 799.91 | |
| 296-000-215.000 | | | DUE TO CLEARING FUND | | 799.91 |
| 298-000-202.000 | | | ACCOUNTS PAYABLE | 1,170.00 | |
| 298-000-215.000 | | | DUE TO CLEARING FUND | | 1,170.00 |
| 590-000-202.000 | | | ACCOUNTS PAYABLE | 127,171.02 | |
| 590-000-215.000 | | | DUE TO CLEARING FUND | | 127,171.02 |
| 701-000-202.000 | | | ACCOUNTS PAYABLE | 637,516.47 | |
| 701-000-215.000 | | | DUE TO OTHER FUNDS | | 637,516.47 |
| | | | | <u>2,267,549.76</u> | <u>2,267,549.76</u> |
| | | | | <u>2,267,549.76</u> | <u>2,267,549.76</u> |

PREPAIDS

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|------|---------|----------------------------------|-------------------------------------|---------|------|-----------------|
| Fund: 101 GENERAL FUND | | | | | | | |
| 06/15/2023 | 029 | 68269 | ADKISON, NEED & ALLEN, & RENTROP | LEGAL FEES | 826.000 | 257 | 187.50 |
| | | | | LEGAL FEES | 826.000 | 257 | 112.50 |
| | | | | CHECK 029 68269 TOTAL FOR FUND 101: | | | <u>300.00</u> |
| 06/15/2023 | 029 | 68272*# | AMAZON CAPITAL SERVICES | MISCELLANEOUS | 962.000 | 215 | 19.99 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 20.59 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 17.09 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 18.66 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 16.99 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 47.60 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 18.39 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 9.99 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 34.52 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 10.72 |
| | | | | CHECK 029 68272 TOTAL FOR FUND 101: | | | <u>214.54</u> |
| 06/15/2023 | 029 | 68273 | AMERICAN LEGION POST 108 | MISCELLANEOUS | 962.000 | 567 | 665.95 |
| 06/15/2023 | 029 | 68275 | APPLIED INNOVATION | MAINTENANCE EQUIPMENT | 933.000 | 267 | 160.02 |
| 06/15/2023 | 029 | 68286*# | CARDMEMBER SERVICE | MISCELLANEOUS | 962.000 | 171 | 1,397.55 |
| | | | | MISCELLANEOUS | 962.000 | 171 | 72.95 |
| | | | | MEALS/LODGING EXPENSE | 860.001 | 253 | 302.40 |
| | | | | OFFICE SUPPLIES | 728.000 | 262 | 72.00 |
| | | | | INTERNET FEES | 970.004 | 265 | 33.90 |
| | | | | POSTAGE | 730.000 | 267 | 3.18 |
| | | | | POSTAGE | 730.000 | 267 | 2.46 |
| | | | | MAINTENANCE/GAS VEHICLE | 934.000 | 267 | 61.50 |
| | | | | MISCELLANEOUS | 962.000 | 267 | 19.99 |
| | | | | MISCELLANEOUS | 962.000 | 267 | 254.27 |
| | | | | CHECK 029 68286 TOTAL FOR FUND 101: | | | <u>2,220.20</u> |
| 06/15/2023 | 029 | 68288 | CASEY REMSING | MILEAGE/MEALS ON WHEELS | 860.002 | 695 | 282.39 |
| 06/15/2023 | 029 | 68301*# | DTE ENERGY | UTILITIES STREET LIGHTS | 926.000 | 448 | 1,125.32 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|------|---------|---------------------------------|---------------------------------------|---------|------|------------|
| Fund: 101 GENERAL FUND | | | | | | | |
| 06/15/2023 | 029 | 68304 | ELIZABETH LAU | MILEAGE/MEALS ON WHEELS | 860.002 | 695 | 31.47 |
| 06/15/2023 | 029 | 68308 | FP FINANCE PROGRAM | POSTAGE | 730.000 | 267 | 237.00 |
| 06/15/2023 | 029 | 68310 | GENESEE VALLEY VAULT, INC | FEES CEMETERY - FOUNDATION EXPENSE | 712.012 | 567 | 1,234.00 |
| 06/15/2023 | 029 | 68316 | HI-HILL LAWN SERVICE | MAINTENANCE GROUNDS | 932.001 | 265 | 239.58 |
| 06/15/2023 | 029 | 68317*# | HOME DEPOT CREDIT SERVICES | HELEN SMITH PARK EXPENSES | 932.002 | 265 | 2,510.90 |
| 06/15/2023 | 029 | 68319*# | ISOLVED BENEFIT SERVICES | INSURANCE MEDICAL | 716.000 | 270 | 44.46 |
| 06/15/2023 | 029 | 68323 | JOANNE CROCKER | CEMETERY GRAVE BUY BACK | 712.014 | 567 | 20.00 |
| 06/15/2023 | 029 | 68332 | MICHIGAN TOWNSHIPS ASSOCIATION | MEMBERSHIP DUES | 829.000 | 101 | 8,776.63 |
| 06/15/2023 | 029 | 68334 | MIKE IAFRATE | MILEAGE EXPENSE | 860.000 | 701 | 253.49 |
| 06/15/2023 | 029 | 68337* | N.O.T.A. | LOCAL COMMUNITY STABILIZATION REVENUE | 573.000 | 000 | 9,191.51 |
| 06/15/2023 | 029 | 68342*# | OAKLAND COUNTY TREASURER | CONTRACT OAKLAND COUNTY | 711.000 | 257 | 149,502.84 |
| 06/15/2023 | 029 | 68344 | OAKLAND SCHOOLS | OFFICE SUPPLIES | 728.000 | 267 | 172.50 |
| 06/15/2023 | 029 | 68346* | OXFORD PUBLIC LIBRARY | LOCAL COMMUNITY STABILIZATION REVENUE | 573.000 | 000 | 51,477.53 |
| 06/15/2023 | 029 | 68350* | OXFORD TWP PARKS AND RECREATION | LOCAL COMMUNITY STABILIZATION REVENUE | 573.000 | 000 | 38,512.81 |
| 06/15/2023 | 029 | 68351 | OXFORD TWP PARKS AND RECREATION | MAINTENANCE SAFETY PATH | 933.297 | 231 | 162.00 |
| 06/15/2023 | 029 | 68352* | OXFORD TWP PARKS BOND DEBT FUND | LOCAL COMMUNITY STABILIZATION REVENUE | 573.000 | 000 | 9,030.45 |
| 06/15/2023 | 029 | 68364 | RALPH CURTIS | MILEAGE/MEALS ON WHEELS | 860.002 | 695 | 108.10 |
| 06/15/2023 | 029 | 68365*# | RML SERVICES LLC | JANITORIAL SERVICE | 831.000 | 265 | 658.05 |
| 06/15/2023 | 029 | 68373 | STATE OF MICHIGAN | MISCELLANEOUS | 962.000 | 265 | 180.00 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|---------------------------------------|------|---------|----------------------------------|-------------------------------------|---------|------|---------------|
| Fund: 101 GENERAL FUND | | | | | | | |
| 06/15/2023 | 029 | 68375*# | STONES ACE OF OXFORD | OFFICE SUPPLIES | 728.000 | 267 | 4.98 |
| | | | | OFFICE SUPPLIES | 728.000 | 267 | 5.99 |
| | | | | CHECK 029 68375 TOTAL FOR FUND 101: | | | <u>10.97</u> |
| 06/15/2023 | 029 | 68376# | SUSAN MCCULLOUGH | RECORDING SECRETARY | 827.000 | 101 | 140.00 |
| | | | | RECORDING SECRETARY | 827.000 | 101 | 140.00 |
| | | | | RECORDING SECRETARY | 827.000 | 701 | 140.00 |
| | | | | CHECK 029 68376 TOTAL FOR FUND 101: | | | <u>420.00</u> |
| 06/15/2023 | 029 | 68385 | VC3, INC | MAINTENANCE EQUIPMENT | 933.000 | 267 | 914.42 |
| 06/15/2023 | 029 | 68388*# | VIEW NEWSPAPER GROUP | LEGAL NOTICES | 903.000 | 101 | 529.30 |
| 06/15/2023 | 029 | 68391 | VOYA INSTITUTIONAL TRUST COMPANY | DEFERRED COMP | 231.040 | 000 | 1,026.42 |
| | | | | Total for fund 101 GENERAL FUND | | | 280,212.85 |
| Fund: 206 OXFORD FIRE DEPARTMENT FUND | | | | | | | |
| 06/15/2023 | 029 | 68266 | ACCUMED GROUP | UNALLOCATED COST RECOVERY BILLING | 802.001 | 357 | 3,270.44 |
| 06/15/2023 | 029 | 68268 | ADDISON DISPOSAL SERVICES | GROUNDS MAINTENANCE | 932.001 | 357 | 88.00 |
| 06/15/2023 | 029 | 68272*# | AMAZON CAPITAL SERVICES | OFFICE SUPPLIES | 728.000 | 357 | 13.90 |
| | | | | SUBSCRIPTIONS | 732.000 | 357 | 179.00 |
| | | | | CHECK 029 68272 TOTAL FOR FUND 206: | | | <u>192.90</u> |
| 06/15/2023 | 029 | 68274 | ANDREA GOLDIE | MISCELLANEOUS | 962.000 | 357 | 58.68 |
| 06/15/2023 | 029 | 68276 | ARBOR PROFESSIONAL SOLUTIONS | UNALLOCATED COST RECOVERY BILLING | 802.001 | 357 | 50.00 |
| 06/15/2023 | 029 | 68279 | BATTERY WORLD | EQUIPMENT | 744.000 | 357 | 26.88 |
| 06/15/2023 | 029 | 68281 | BOUND TREE MEDICAL, LLC | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 166.94 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 85.05 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 8.80 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 40.95 |
| | | | | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 3.46 |
| | | | | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 277.28 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|---------------------------------------|------|---------|------------------------------|-------------------------------------|---------|------|----------|
| Fund: 206 OXFORD FIRE DEPARTMENT FUND | | | | | | | |
| | | | | CHECK 029 68281 TOTAL FOR FUND 206: | | | 582.48 |
| 06/15/2023 | 029 | 68289*# | CHARTER COMMUNICATIONS | TELEPHONE | 853.000 | 357 | 389.94 |
| 06/15/2023 | 029 | 68292 | CINTAS FIRE | EXTINGUISHER RECHARGES | 746.000 | 357 | 767.98 |
| 06/15/2023 | 029 | 68296 | CYNERGY PRODUCTS | VEHICLE MAINTENANCE-FIRE | 791.001 | 357 | 76.00 |
| 06/15/2023 | 029 | 68298 | DIESEL TECH | VEHICLE MAINTENANCE (LABOR) | 934.001 | 357 | 189.49 |
| 06/15/2023 | 029 | 68305 | EMERGENCY VEHICLES PLUS | VEHICLE MAINTENANCE-FIRE | 791.001 | 357 | 18.27 |
| | | | | VEHICLE MAINTENANCE-FIRE | 791.001 | 357 | 90.85 |
| | | | | VEHICLE MAINTENANCE (LABOR) | 934.001 | 357 | 609.00 |
| | | | | VEHICLE MAINTENANCE (LABOR) | 934.001 | 357 | 84.00 |
| | | | | CHECK 029 68305 TOTAL FOR FUND 206: | | | 802.12 |
| 06/15/2023 | 029 | 68307 | EMPIRE WILDLIFE TRAPPING LLC | GROUNDS MAINTENANCE | 932.001 | 357 | 250.00 |
| 06/15/2023 | 029 | 68314*# | GUARDIAN ALARM | SECURITY SYSTEM (BLDG) | 850.000 | 357 | 1,267.80 |
| 06/15/2023 | 029 | 68315 | HALT FIRE, INC. | VEHICLE MAINTENANCE-FIRE | 791.001 | 357 | 528.53 |
| 06/15/2023 | 029 | 68318 | IMPERIALDADE | BUILDING MAINTENANCE-PARTS/SUPPLIES | 748.000 | 357 | 62.90 |
| | | | | BUILDING MAINTENANCE-PARTS/SUPPLIES | 748.000 | 357 | 53.60 |
| | | | | CHECK 029 68318 TOTAL FOR FUND 206: | | | 116.50 |
| 06/15/2023 | 029 | 68319*# | ISOLVED BENEFIT SERVICES | INSURANCE MEDICAL | 716.000 | 336 | 98.28 |
| | | | | INSURANCE MEDICAL | 716.000 | 357 | 14.04 |
| | | | | CHECK 029 68319 TOTAL FOR FUND 206: | | | 112.32 |
| 06/15/2023 | 029 | 68325 | KELLY KILGORE | EDUCATION TRAINING | 957.001 | 357 | 190.39 |
| 06/15/2023 | 029 | 68327 | LINDE GAS & EQUIPMENT INC | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 142.49 |
| 06/15/2023 | 029 | 68328 | LOGAN CURTIS | UNIFORMS-PAID ON CALL | 754.000 | 357 | 100.00 |
| 06/15/2023 | 029 | 68329 | MACQUEEN EMERGENCY | TURN-OUT GEAR | 743.000 | 357 | 120.00 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|---------------------------------------|------|---------|----------------------------------|-------------------------------------|---------|------|-----------------|
| Fund: 206 OXFORD FIRE DEPARTMENT FUND | | | | | | | |
| 06/15/2023 | 029 | 68333 | MICHIGAN URBAN SEARCH & RESCUE T | EDUCATION TRAINING | 957.001 | 357 | 1,000.00 |
| 06/15/2023 | 029 | 68340 | NYE UNIFORM | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 52.00 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 181.00 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 44.50 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 88.50 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 64.00 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 8.70 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 92.50 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 130.50 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 95.50 |
| | | | | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 139.70 |
| | | | | UNIFORMS-PAID ON CALL | 754.000 | 357 | 649.00 |
| | | | | CHECK 029 68340 TOTAL FOR FUND 206: | | | <u>1,545.90</u> |
| 06/15/2023 | 029 | 68341 | OAKLAND COMMUNITY COLLEGE | EDUCATION TRAINING | 957.001 | 357 | 100.00 |
| 06/15/2023 | 029 | 68343 | OAKLAND FUELS | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 1,736.82 |
| 06/15/2023 | 029 | 68359 | PIONEER DOOR CO | BUILDING MAINTENANCE-PARTS/SUPPLIES | 748.000 | 357 | 2,700.00 |
| | | | | BUILDING MAINTENANCE - LABOR | 748.001 | 357 | 225.00 |
| | | | | CHECK 029 68359 TOTAL FOR FUND 206: | | | <u>2,925.00</u> |
| 06/15/2023 | 029 | 68361 | PREMIER OCCUPATIONAL HEALTH | PHYSICALS | 836.000 | 357 | 443.00 |
| 06/15/2023 | 029 | 68362 | PRESSURE VESSEL TESTING | MAINTENANCE EQUIPMENT (LABOR) | 933.000 | 357 | 58.75 |
| 06/15/2023 | 029 | 68372 | STATE OF MICHIGAN | UNALLOCATED COST RECOVERY BILLING | 802.001 | 357 | 964.46 |
| 06/15/2023 | 029 | 68374 | STEVE'S OXFORD AUTOMOTIVE | VEHICLE MAINTENANCE-MEDICAL | 791.003 | 357 | 20.01 |
| | | | | VEHICLE MAINTENANCE-MEDICAL | 791.003 | 357 | 179.43 |
| | | | | VEHICLE MAINTENANCE-MEDICAL | 791.003 | 357 | 77.86 |
| | | | | CHECK 029 68374 TOTAL FOR FUND 206: | | | <u>277.30</u> |
| 06/15/2023 | 029 | 68375*# | STONES ACE OF OXFORD | BUILDING MAINTENANCE-PARTS/SUPPLIES | 748.000 | 357 | 106.72 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|--|------|---------|--------------------------|---|---------|------|------------------|
| Fund: 206 OXFORD FIRE DEPARTMENT FUND | | | | | | | |
| 06/15/2023 | 029 | 68381 | TRUGREEN | GROUNDS MAINTENANCE | 932.001 | 357 | 243.00 |
| | | | | GROUNDS MAINTENANCE | 932.001 | 357 | 164.69 |
| | | | | CHECK 029 68381 TOTAL FOR FUND 206: | | | <u>407.69</u> |
| | | | | | | | |
| 06/15/2023 | 029 | 68386*# | VERIZON WIRELESS | CELL PHONES | 854.000 | 357 | 30.04 |
| | | | | CELL PHONES | 854.000 | 357 | 125.10 |
| | | | | CHECK 029 68386 TOTAL FOR FUND 206: | | | <u>155.14</u> |
| | | | | | | | |
| 06/15/2023 | 029 | 68387 | VFIS | INSURANCE LIABILITY-VFIS | 955.000 | 357 | 4,444.20 |
| | | | | INSURANCE FIREFIGHTERS | 955.010 | 357 | 3,785.80 |
| | | | | FLEET INSURANCE | 955.020 | 357 | 8,230.00 |
| | | | | CHECK 029 68387 TOTAL FOR FUND 206: | | | <u>16,460.00</u> |
| | | | | | | | |
| 06/15/2023 | 029 | 68389 | VILLAGE OF OXFORD | UTILITIES SEWER/WATER | 927.000 | 357 | 184.83 |
| | | | | UTILITIES WATER | 927.001 | 357 | 233.44 |
| | | | | CHECK 029 68389 TOTAL FOR FUND 206: | | | <u>418.27</u> |
| | | | | | | | |
| 06/15/2023 | 029 | 68392 | W.W. WILLIAMS | VEHICLE MAINTENANCE-FIRE | 791.001 | 357 | 4,644.00 |
| | | | | VEHICLE MAINTENANCE (LABOR) | 934.001 | 357 | 466.51 |
| | | | | CHECK 029 68392 TOTAL FOR FUND 206: | | | <u>5,110.51</u> |
| | | | | | | | |
| 06/15/2023 | 029 | 68393 | WONDER CLEANERS | DRY CLEANING | 723.000 | 357 | 491.86 |
| | | | | | | | |
| 06/15/2023 | 029 | 68394 | ZOLL MEDICAL CORPORATION | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 169.05 |
| | | | | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 278.80 |
| | | | | CHECK 029 68394 TOTAL FOR FUND 206: | | | <u>447.85</u> |
| | | | | Total for fund 206 OXFORD FIRE DEPARTMENT FUND | | | 41,972.21 |
| Fund: 207 POLICE CONTRACTING (OCSO) FUND | | | | | | | |
| 06/15/2023 | 029 | 68319*# | ISOLVED BENEFIT SERVICES | INSURANCE MEDICAL | 716.000 | 302 | 4.68 |
| | | | | | | | |
| 06/15/2023 | 029 | 68365*# | RML SERVICES LLC | JANITORIAL SERVICE | 831.000 | 302 | 329.20 |
| | | | | Total for fund 207 POLICE CONTRACTING (OCSO) FU | | | 333.88 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|-----------------------------------|------|---------|---------------------------------|---------------------------------------|---------|------|-----------------|
| Fund: 208 PARKS & RECREATION FUND | | | | | | | |
| 06/15/2023 | 029 | 68267 | AD-RITE OUTDOOR | PROF/CONT SEYMOUR CELEBRATION | 816.620 | 752 | 700.00 |
| 06/15/2023 | 029 | 68270 | AIRGAS USA, LLC | RENTAL FEES EQUIPMENT SEYMOUR LAKE PA | 943.661 | 757 | 38.81 |
| 06/15/2023 | 029 | 68271 | AMAZING ATHLETES | PROF/CONT SELECT SOCCER LEAGUE | 816.637 | 752 | 691.20 |
| 06/15/2023 | 029 | 68277 | B&R SPORTING GOODS | OPER. SUPPLIES YOUTH SOFTBALL | 740.621 | 752 | 2,400.00 |
| 06/15/2023 | 029 | 68278 | BARB STEIN | REFUND GYMNASTICS/DANCE | 964.642 | 752 | 177.00 |
| 06/15/2023 | 029 | 68283 | BURDICK STREET LANDSCAPE SUPPLY | MAINTENANCE MOWER/EQUIPMENT REPAIRS | 932.101 | 757 | 24.84 |
| 06/15/2023 | 029 | 68284 | BUTZEL LONG | LEGAL FEES | 826.000 | 751 | 100.00 |
| 06/15/2023 | 029 | 68285 | CARDCONNECT | RENTAL FEES LEASED OFFICE EQUIPMENT | 943.001 | 751 | 25.00 |
| 06/15/2023 | 029 | 68286*# | CARDMEMBER SERVICE | OFFICE SUPPLIES | 728.000 | 751 | 241.22 |
| | | | | OPER. SUPPLIES YOUTH SOFTBALL | 740.621 | 752 | 90.00 |
| | | | | CHECK 029 68286 TOTAL FOR FUND 208: | | | <u>331.22</u> |
| 06/15/2023 | 029 | 68287 | CARLISLE/WORTMAN ASSOCIATES | PLANNER/PROF SERVICES- MASTER PLAN | 801.001 | 751 | 2,080.00 |
| 06/15/2023 | 029 | 68289*# | CHARTER COMMUNICATIONS | TELEPHONE | 853.000 | 751 | 159.98 |
| 06/15/2023 | 029 | 68290*# | CHARTER COMMUNICATIONS | TELEPHONE SEYMOUR LAKE PARK | 853.661 | 757 | 129.98 |
| 06/15/2023 | 029 | 68291 | CHERYL GOODWIN | PROF/CONT SENIOR HEALTH & WELLNESS | 816.403 | 758 | 462.00 |
| 06/15/2023 | 029 | 68295 | CUSTOM THREADS & SPORTS | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 374.00 |
| | | | | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 663.00 |
| | | | | CHECK 029 68295 TOTAL FOR FUND 208: | | | <u>1,037.00</u> |
| 06/15/2023 | 029 | 68297 | DAFOE'S FEED | SPLASH PARK MAINTENANCE EXPENSES | 975.002 | 757 | 320.00 |
| 06/15/2023 | 029 | 68300 | DONNA MARTIN | PROF/CONT SENIOR LIFE SKILLS | 816.404 | 758 | 144.00 |
| 06/15/2023 | 029 | 68301*# | DTE ENERGY | UTILITIES - ELECTRIC - SEYMOUR LAKE P | 921.661 | 767 | 19.31 |
| 06/15/2023 | 029 | 68302 | EDW. C. LEVY CO. | CAPITAL OUTLAY | 970.001 | 751 | 432.60 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|-----------------------------------|------|---------|----------------------------------|---------------------------------------|---------|------|-----------------|
| Fund: 208 PARKS & RECREATION FUND | | | | | | | |
| 06/15/2023 | 029 | 68306 | EMILY SPRINGSTUBE | WAGES & FEES YOUTH KIDDIE KICKERS | 710.626 | 752 | 238.40 |
| 06/15/2023 | 029 | 68309 | GABRIELA ORZA | PROF/CONT ART | 816.650 | 752 | 252.00 |
| 06/15/2023 | 029 | 68317*# | HOME DEPOT CREDIT SERVICES | COMMUNITY GARDEN EXPENSES | 932.107 | 757 | 538.20 |
| | | | | STONY GROUNDS MAINT./LAND IMPROV | 974.660 | 757 | 653.34 |
| | | | | CHECK 029 68317 TOTAL FOR FUND 208: | | | <u>1,191.54</u> |
| 06/15/2023 | 029 | 68319*# | ISOLVED BENEFIT SERVICES | INSURANCE MEDICAL | 716.000 | 757 | 4.68 |
| 06/15/2023 | 029 | 68320 | J & T ELECTRICAL SUPPLY, INC. | CAPITAL OUTLAY | 970.001 | 751 | 1,499.18 |
| 06/15/2023 | 029 | 68321 | JACOBS VALLEY PREMIER FENCE CO | SEYMOUR GROUND MAINT/LAND IMPROV | 974.661 | 757 | 266.00 |
| 06/15/2023 | 029 | 68322 | JAY'S SEPTIC TANK SERVICE | RENTAL FEES EQUIPMENT POWELL LAKE PAR | 943.662 | 757 | 105.00 |
| 06/15/2023 | 029 | 68324 | KELLY BRACCI | OPER. SUPPLIES SELECT SOCCER LEAGUE | 740.637 | 752 | 320.00 |
| 06/15/2023 | 029 | 68330 | MARGEE WOOD | PROF/CONT TOT TIME | 816.648 | 752 | 166.40 |
| 06/15/2023 | 029 | 68331 | MICHIGAN ASSOC OF SENIOR CENTERS | EDUCATION WORKSHOPS AND CONFERENCES | 957.000 | 751 | 75.00 |
| 06/15/2023 | 029 | 68335 | MR OZ STONECARVING | SUPPLIES TOWNSHIP (SALT & MOWERS) | 974.000 | 757 | 960.00 |
| 06/15/2023 | 029 | 68336 | MUTH YOUTH BASEBALL SOFTBALL ASS | OPER. SUPPLIES SELECT SOCCER LEAGUE | 740.637 | 752 | 600.00 |
| 06/15/2023 | 029 | 68338# | NAEIR | MEMBERSHIP DUES | 829.000 | 751 | 595.00 |
| | | | | OPER. SUPPLIES MISC. SPECIAL EVENTS | 740.610 | 752 | 34.50 |
| | | | | CHECK 029 68338 TOTAL FOR FUND 208: | | | <u>629.50</u> |
| 06/15/2023 | 029 | 68339 | NRPA | MEMBERSHIP DUES | 829.000 | 751 | 180.00 |
| 06/15/2023 | 029 | 68342*# | OAKLAND COUNTY TREASURER | MAINTENANCE BUILDINGS - SEYMOUR | 931.661 | 757 | 60.00 |
| 06/15/2023 | 029 | 68357 | PATRIOT FIRE EXTINGUISHERS LLC | MAINTENANCE BLDG & GROUNDS-CIVIC CENT | 931.665 | 751 | 285.99 |
| 06/15/2023 | 029 | 68358 | PHIL CASTONIA | INSURANCE MEDICAL | 716.000 | 751 | 115.62 |
| 06/15/2023 | 029 | 68360 | PITNEY BOWES GLOBAL FINANCIAL SE | RENTAL FEES LEASED OFFICE EQUIPMENT | 943.001 | 751 | 144.93 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|-----------------------------------|------|---------|------------------------------|---------------------------------------|---------|------|---------------|
| Fund: 208 PARKS & RECREATION FUND | | | | | | | |
| 06/15/2023 | 029 | 68363 | PRIORITY WASTE, LLC | TRASH DISPOSAL-STONY | 929.660 | 757 | 156.01 |
| | | | | TRASH DISPOSAL-SEYMOUR | 929.661 | 757 | 115.73 |
| | | | | TRASH DISPOSAL-SEYMOUR | 929.661 | 757 | 81.01 |
| | | | | CHECK 029 68363 TOTAL FOR FUND 208: | | | <u>352.75</u> |
| 06/15/2023 | 029 | 68367 | S.O.S. MECHANICAL & SON, INC | MAINTENANCE BUILDINGS - STONY | 931.660 | 757 | 395.86 |
| 06/15/2023 | 029 | 68368 | SARADAN CONSTRUCTION | CAPITAL OUTLAY | 970.001 | 751 | 20,425.00 |
| 06/15/2023 | 029 | 68369 | SECURE DOOR LLC | SENIOR CENTER MAINTENANCE BLDG/GROUND | 931.000 | 758 | 159.00 |
| 06/15/2023 | 029 | 68370 | SHORELINE TOURS | PROF/CONT TRAVEL | 816.671 | 758 | 400.00 |
| 06/15/2023 | 029 | 68371 | SPENCER OIL CO | GAS/DIESEL SEYMOUR | 934.661 | 757 | 98.47 |
| | | | | GAS/DIESEL SEYMOUR | 934.661 | 757 | 636.33 |
| | | | | CHECK 029 68371 TOTAL FOR FUND 208: | | | <u>734.80</u> |
| 06/15/2023 | 029 | 68375*# | STONES ACE OF OXFORD | MAINTENANCE BUILDINGS - STONY | 931.660 | 757 | 55.85 |
| | | | | MAINTENANCE BUILDINGS - STONY | 931.660 | 757 | 13.80 |
| | | | | MAINTENANCE BUILDINGS - SEYMOUR | 931.661 | 757 | 9.18 |
| | | | | MAINTENANCE BUILDINGS - SEYMOUR | 931.661 | 757 | 83.96 |
| | | | | MAINTENANCE BUILDINGS - SEYMOUR | 931.661 | 757 | 67.98 |
| | | | | COMMUNITY GARDEN EXPENSES | 932.107 | 757 | 51.96 |
| | | | | VEHICLE MAINTENANCE (LABOR) | 934.001 | 757 | 20.96 |
| | | | | MAINTENANCE UNIFORMS | 936.000 | 757 | 49.99 |
| | | | | MAINTENANCE UNIFORMS | 936.000 | 757 | 199.96 |
| | | | | CHECK 029 68375 TOTAL FOR FUND 208: | | | <u>553.64</u> |
| 06/15/2023 | 029 | 68377 | THOMAS COATOAM | PROF/CONT SELECT SOCCER LEAGUE | 816.637 | 752 | 400.00 |
| 06/15/2023 | 029 | 68379 | TOOL SPORT & SIGN CO, INC | OPER. SUPPLIES SUMMER CAMP | 740.550 | 752 | 397.50 |
| | | | | OPER. SUPPLIES SEYMOUR CELEBRATION | 740.620 | 752 | 120.00 |
| | | | | OPER. SUPPLIES SEYMOUR CELEBRATION | 740.620 | 752 | 90.00 |
| | | | | OPER. SUPPLIES SEYMOUR CELEBRATION | 740.620 | 752 | 55.00 |
| | | | | OPER. SUPPLIES YOUTH SOFTBALL | 740.621 | 752 | 96.00 |
| | | | | OPER. SUPPLIES YOUTH SOFTBALL | 740.621 | 752 | 491.40 |

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| Fund: 208 PARKS & RECREATION FUND | | | | | | | |
| | | | | CHECK 029 68379 TOTAL FOR FUND 208: | | | 1,249.90 |
| 06/15/2023 | 029 | 68380 | TRACTOR SUPPLY CREDIT PLAN | OPER. SUPPLIES FARMERS MARKET | 740.667 | 757 | 199.98 |
| 06/15/2023 | 029 | 68382 | U.S. BANK EQUIPMENT FINANCE | RENTAL FEES LEASED OFFICE EQUIPMENT | 943.001 | 751 | 299.50 |
| 06/15/2023 | 029 | 68384 | USA SOFTBALL OF METRO DETROIT | OPER. SUPPLIES YOUTH SOFTBALL | 740.621 | 752 | 858.00 |
| 06/15/2023 | 029 | 68386*# | VERIZON WIRELESS | CELL PHONES | 854.000 | 752 | 102.10 |
| | | | | CELL PHONES | 854.000 | 757 | 102.10 |
| | | | | CELL PHONES | 854.000 | 758 | 51.05 |
| | | | | CHECK 029 68386 TOTAL FOR FUND 208: | | | <u>255.25</u> |
| 06/15/2023 | 029 | 68388*# | VIEW NEWSPAPER GROUP | OPER. SUPPLIES SEYMOUR CELEBRATION | 740.620 | 752 | 1,898.00 |
| | | | | Total for fund 208 PARKS & RECREATION FUND | | | 44,548.86 |
| Fund: 249 BUILDING DEPARTMENT FUND | | | | | | | |
| 06/15/2023 | 029 | 68286*# | CARDMEMBER SERVICE | MISCELLANEOUS | 962.000 | 289 | 24.99 |
| | | | | MISCELLANEOUS | 962.000 | 289 | 12.99 |
| | | | | CHECK 029 68286 TOTAL FOR FUND 249: | | | <u>37.98</u> |
| 06/15/2023 | 029 | 68319*# | ISOLVED BENEFIT SERVICES | INSURANCE MEDICAL | 716.000 | 289 | 11.70 |
| | | | | Total for fund 249 BUILDING DEPARTMENT FUND | | | 49.68 |
| Fund: 296 CABLE TV FUND | | | | | | | |
| 06/15/2023 | 029 | 68290*# | CHARTER COMMUNICATIONS | TELEPHONE WEB/ATT | 853.001 | 296 | 693.70 |
| 06/15/2023 | 029 | 68314*# | GUARDIAN ALARM | SERVICES PROFESSIONAL | 819.001 | 296 | 30.00 |
| | | | | SERVICES PROFESSIONAL | 819.001 | 296 | 76.21 |
| | | | | CHECK 029 68314 TOTAL FOR FUND 296: | | | <u>106.21</u> |
| | | | | Total for fund 296 CABLE TV FUND | | | 799.91 |
| Fund: 298 POLLY ANN TRAIL FUND | | | | | | | |
| 06/15/2023 | 029 | 68366 | ROBERT BROOKS | MAINTENANCE OF GROUNDS | 932.000 | 853 | 330.00 |
| 06/15/2023 | 029 | 68383 | URBAN HABITAT OUTDOOR SERVICE, L | MAINTENANCE OF GROUNDS | 932.000 | 853 | 840.00 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|--------------------------------|------|---------|---------------------------------|---|---------|------|-----------------|
| Fund: 298 POLLY ANN TRAIL FUND | | | | | | | |
| | | | | Total for fund 298 POLLY ANN TRAIL FUND | | | 1,170.00 |
| Fund: 590 SEWER FUND | | | | | | | |
| 06/15/2023 | 029 | 68342*# | OAKLAND COUNTY TREASURER | FEES COUNTY USAGE | 800.003 | 527 | 127,171.02 |
| | | | | Total for fund 590 SEWER FUND | | | 127,171.02 |
| Fund: 701 TRUST & AGENCY FUND | | | | | | | |
| 06/15/2023 | 029 | 68280 | Blue Hawaiian Pools of Michigan | BC005-22 - PB22-0008 | 283.000 | 000 | 100.00 |
| 06/15/2023 | 029 | 68282 | Brown-Bilt Construction | BC108-22 - PB22-0112 | 283.000 | 000 | 100.00 |
| 06/15/2023 | 029 | 68293 | CJM Builders LLC | BC080-22 - PB22-0077 | 283.000 | 000 | 500.00 |
| | | | | BC194-22 - PB22-0194 | 283.000 | 000 | 500.00 |
| | | | | CHECK 029 68293 TOTAL FOR FUND 701: | | | <u>1,000.00</u> |
| 06/15/2023 | 029 | 68294 | CLEARVIEW HOMES, LLC | BSER011-23 - PB22-0058 | 283.000 | 000 | 2,327.90 |
| | | | | BC088-22 - PB22-0058 | 283.000 | 000 | 500.00 |
| | | | | BC001-23 - PB22-0049 | 283.000 | 000 | 2,180.25 |
| | | | | BC058-22 - PB22-0049 | 283.000 | 000 | 500.00 |
| | | | | BC158-22 - PB22-0155 | 283.000 | 000 | 400.00 |
| | | | | BC002-23 - PB22-0059 | 283.000 | 000 | 2,583.70 |
| | | | | BC074-22 - PB22-0059 | 283.000 | 000 | 500.00 |
| | | | | BC071-22 - PB22-0050 | 283.000 | 000 | 500.00 |
| | | | | CHECK 029 68294 TOTAL FOR FUND 701: | | | <u>9,491.85</u> |
| 06/15/2023 | 029 | 68299 | DIMICH, PAVLE | BC191-21 - PB0190-21 | 283.000 | 000 | 500.00 |
| 06/15/2023 | 029 | 68303 | Edwartowski Residence | BSER117-22 - PSE22-0003 | 283.000 | 000 | 500.00 |
| 06/15/2023 | 029 | 68311 | Glen Arbor Building LLC | BSER022-22 - PSE22-0017 | 283.000 | 000 | 500.00 |
| 06/15/2023 | 029 | 68312 | Great Lakes Taco LLC | BPER002-23 - PB23-0036 | 283.000 | 000 | 300,000.00 |
| 06/15/2023 | 029 | 68313 | Gregory S Antonelli | BC148-21 - PB0145-21 | 283.000 | 000 | 100.00 |
| 06/15/2023 | 029 | 68326 | KYLE BUILDERS INC. | BC219-22 - PB22-0224 | 283.000 | 000 | 100.00 |
| 06/15/2023 | 029 | 68337* | N.O.T.A. | DELINQUENT TAXES | 277.000 | 000 | 18.28 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
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| Fund: 701 TRUST & AGENCY FUND | | | | | | | |
| 06/15/2023 | 029 | 68342*# | OAKLAND COUNTY TREASURER | TRAILER PARK FEES | 278.000 | 000 | 8,282.50 |
| 06/15/2023 | 029 | 68345 | ORION TOWNSHIP | DELINQUENT TAXES | 277.000 | 000 | 1,031.44 |
| 06/15/2023 | 029 | 68346* | OXFORD PUBLIC LIBRARY | DELINQUENT TAXES | 277.000 | 000 | 102.19 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 32,864.48 |
| | | | | CHECK 029 68346 TOTAL FOR FUND 701: | | | <u>32,966.67</u> |
| 06/15/2023 | 029 | 68347 | OXFORD TOWNSHIP | DELINQUENT TAXES | 277.000 | 000 | 69.73 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 22,418.93 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 156.85 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 513.64 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 529.35 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 789.85 |
| | | | | CHECK 029 68347 TOTAL FOR FUND 701: | | | <u>24,478.35</u> |
| 06/15/2023 | 029 | 68348 | OXFORD TOWNSHIP GENERAL FUND | TRAILER PARK FEES | 278.000 | 000 | 1,656.50 |
| 06/15/2023 | 029 | 68349 | OXFORD TWP FIRE FUND | DELINQUENT TAXES | 277.000 | 000 | 315.75 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 111,559.41 |
| | | | | CHECK 029 68349 TOTAL FOR FUND 701: | | | <u>111,875.16</u> |
| 06/15/2023 | 029 | 68350* | OXFORD TWP PARKS AND RECREATION | DELINQUENT TAXES | 277.000 | 000 | 71.66 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 24,589.35 |
| | | | | CHECK 029 68350 TOTAL FOR FUND 701: | | | <u>24,661.01</u> |
| 06/15/2023 | 029 | 68352* | OXFORD TWP PARKS BOND DEBT FUND | DELINQUENT TAXES | 277.000 | 000 | 17.19 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 5,196.81 |
| | | | | CHECK 029 68352 TOTAL FOR FUND 701: | | | <u>5,214.00</u> |
| 06/15/2023 | 029 | 68353 | OXFORD TWP POLICE CONT FUND | DELINQUENT TAXES | 277.000 | 000 | 24.70 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 82,813.64 |
| | | | | CHECK 029 68353 TOTAL FOR FUND 701: | | | <u>82,838.34</u> |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|-------------------------------|------|---------|----------------------------------|--|---------|------|---------------------|
| Fund: 701 TRUST & AGENCY FUND | | | | | | | |
| 06/15/2023 | 029 | 68354 | OXFORD TWP SEWER FUND | DELINQUENT TAXES | 277.000 | 000 | 7,920.25 |
| 06/15/2023 | 029 | 68355 | OXFORD TWP WATER FUND | DELINQUENT TAXES | 277.000 | 000 | 315.77 |
| 06/15/2023 | 029 | 68356 | P.E.G. Construction Co. | BSER078-21 - PSE0073-21 | 283.000 | 000 | 500.00 |
| | | | | BC159-21 - PB0155-21 | 283.000 | 000 | 700.00 |
| | | | | CHECK 029 68356 TOTAL FOR FUND 701: | | | <u>1,200.00</u> |
| 06/15/2023 | 029 | 68378 | Thomas D Sparks Revocable Living | BSER117-21 - PSE0020-21 | 283.000 | 000 | 500.00 |
| 06/15/2023 | 029 | 68390 | VILLAGE OF OXFORD DDA | DELINQUENT TAXES | 277.000 | 000 | 1,341.56 |
| | | | | DELINQUENT TAXES | 277.000 | 000 | 20,824.79 |
| | | | | CHECK 029 68390 TOTAL FOR FUND 701: | | | <u>22,166.35</u> |
| | | | | Total for fund 701 TRUST & AGENCY FUND | | | 637,516.47 |
| | | | TOTAL - ALL FUNDS | | | | <u>1,133,774.88</u> |

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

| Post Date GL Number | Journal | Summ/Det | Ref # Description | DR Amount | CR Amount |
|------------------------|---------|----------|------------------------------|-----------------------|---------------------|
| 06/30/2023 | CD | S | 114098 | SUMMARY CD 06/30/2023 | |
| 100-000-001.000 | | | CHECKING ACCOUNT OXFORD BANK | | 518,356.49 |
| 100-000-084.101 | | | DUE FROM GENERAL FUND | 67,064.39 | |
| 100-000-084.206 | | | DUE FROM OXFORD FIRE DEPT | 63,113.76 | |
| 100-000-084.207 | | | DUE FROM POLICE | 276,151.99 | |
| 100-000-084.208 | | | DUE FROM PARKS & REC | 43,595.07 | |
| 100-000-084.249 | | | DUE FROM BUILDING DEPARTMENT | 10,039.15 | |
| 100-000-084.296 | | | DUE FROM CABLE | 3,850.31 | |
| 100-000-084.590 | | | DUE FROM SEWER | 4,446.79 | |
| 100-000-084.591 | | | DUE FROM WATER | 29,360.28 | |
| 100-000-084.701 | | | DUE FROM TRUST & AGENCY | 20,734.75 | |
| 101-000-202.000 | | | ACCOUNTS PAYABLE | 67,064.39 | |
| 101-000-215.000 | | | DUE TO | | 67,064.39 |
| 206-000-202.000 | | | ACCOUNTS PAYABLE | 63,113.76 | |
| 206-000-215.000 | | | DUE TO CLEARING FUND | | 63,113.76 |
| 207-000-202.000 | | | ACCOUNTS PAYABLE | 276,151.99 | |
| 207-000-215.000 | | | DUE TO CLEARING FUND | | 276,151.99 |
| 208-000-202.000 | | | ACCOUNTS PAYABLE | 43,595.07 | |
| 208-000-215.000 | | | DUE TO CLEARING FUND | | 43,595.07 |
| 249-000-202.000 | | | ACCOUNTS PAYABLE | 10,039.15 | |
| 249-000-215.000 | | | DUE TO CLEARING FUND | | 10,039.15 |
| 296-000-202.000 | | | ACCOUNTS PAYABLE | 3,850.31 | |
| 296-000-215.000 | | | DUE TO CLEARING FUND | | 3,850.31 |
| 590-000-202.000 | | | ACCOUNTS PAYABLE | 4,446.79 | |
| 590-000-215.000 | | | DUE TO CLEARING FUND | | 4,446.79 |
| 591-000-202.000 | | | ACCOUNTS PAYABLE | 29,360.28 | |
| 591-000-215.000 | | | DUE TO CLEARING FUND | | 29,360.28 |
| 701-000-202.000 | | | ACCOUNTS PAYABLE | 20,734.75 | |
| 701-000-215.000 | | | DUE TO OTHER FUNDS | | 20,734.75 |
| | | | | <u>1,036,712.98</u> | <u>1,036,712.98</u> |
| | | | | <u>1,036,712.98</u> | <u>1,036,712.98</u> |

PREPAIDS

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|------|---------|----------------------------------|-------------------------------------|---------|------|------------------|
| Fund: 101 GENERAL FUND | | | | | | | |
| 06/30/2023 | 029 | 68396 | AARON'S LAWN IN ORDER LLC | CONTRACT CEMETERY MAINTENANCE | 825.000 | 567 | 5,700.00 |
| 06/30/2023 | 029 | 68397 | ADVANCED MARKETING PARTNERS, INC | DATA PROCESSING | 814.000 | 253 | 2,034.20 |
| 06/30/2023 | 029 | 68406 | APPLIED INNOVATION | MAINTENANCE EQUIPMENT | 933.000 | 267 | 55.74 |
| 06/30/2023 | 029 | 68407 | AQUA-WEED CONTROL INC | SQUAW LAKE CANAL S.A.D. | 962.019 | 572 | 2,850.00 |
| 06/30/2023 | 029 | 68413*# | BLUE CROSS BLUE SHIELD OF MICHIG | INSURANCE MEDICAL | 716.000 | 270 | 16,811.42 |
| | | | | INSURANCE MEDICAL - OLD FIRE FUND | 716.001 | 270 | 578.38 |
| | | | | INSURANCE MEDICAL - OLD POLICE FUND | 716.002 | 270 | 1,311.76 |
| | | | | INSURANCE MEDICAL - OLD POLICE FUND | 716.002 | 270 | 1,193.76 |
| | | | | CHECK 029 68413 TOTAL FOR FUND 101: | | | <u>19,895.32</u> |
| 06/30/2023 | 029 | 68415*# | BS&A SOFTWARE | MAINTENANCE EQUIPMENT | 933.000 | 267 | 4,023.00 |
| 06/30/2023 | 029 | 68421 | CHRISTOPHER CARNACCHIO | MISCELLANEOUS | 962.000 | 171 | 149.76 |
| 06/30/2023 | 029 | 68430*# | DANIELLE SMITH | MILEAGE EXPENSE | 860.000 | 171 | 53.91 |
| | | | | RECORDING SECRETARY | 827.000 | 701 | 140.00 |
| | | | | CHECK 029 68430 TOTAL FOR FUND 101: | | | <u>193.91</u> |
| 06/30/2023 | 029 | 68439 | FOREST GREEN LAWN SERVICES INC | MAINTENANCE GROUNDS | 932.001 | 265 | 900.00 |
| 06/30/2023 | 029 | 68441 | GENESEE VALLEY VAULT, INC | FEES CEMETERY OPENING/CLOSING | 712.011 | 567 | 600.00 |
| | | | | FEES CEMETERY OPENING/CLOSING | 712.011 | 567 | 600.00 |
| | | | | FEES CEMETERY - FOUNDATION EXPENSE | 712.012 | 567 | 300.00 |
| | | | | CHECK 029 68441 TOTAL FOR FUND 101: | | | <u>1,500.00</u> |
| 06/30/2023 | 029 | 68446 | HART INTERCIVIC, INC | EQUIPMENT ACQUISTION | 977.000 | 262 | 5,545.00 |
| 06/30/2023 | 029 | 68457*# | KCL GROUP BENEFITS | INSURANCE MEDICAL | 716.000 | 270 | 376.08 |
| 06/30/2023 | 029 | 68459 | KELLY RICHTER | MILEAGE EXPENSE | 860.000 | 215 | 157.20 |
| 06/30/2023 | 029 | 68467 | MICHIGAN TOWNSHIPS ASSOCIATION | EDUCATION WORKSHOPS AND CONFERENCES | 957.000 | 101 | 18.00 |

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| Fund: 101 GENERAL FUND | | | | | | | |
| 06/30/2023 | 029 | 68470*# | MISWITCH COMMUNICATIONS, INC | TELEPHONE | 853.000 | 265 | 788.68 |
| 06/30/2023 | 029 | 68472 | NE OAKLAND HISTORICAL SOCIETY | NE OAKLAND HISTORICAL SOCIETY | 881.001 | 803 | 1,650.00 |
| 06/30/2023 | 029 | 68480 | OAKLAND COUNTY TREASURER'S ASSOC | EDUCATION WORKSHOPS AND CONFERENCES | 957.000 | 253 | 40.00 |
| 06/30/2023 | 029 | 68487 | PLM LAKE & LAND MANAGEMENT | SQUAW LAKE/CLEAR LK S.A.D. | 962.021 | 572 | 3,333.00 |
| 06/30/2023 | 029 | 68489 | PRINTING SYSTEMS | POSTAGE | 730.000 | 262 | 1,999.91 |
| 06/30/2023 | 029 | 68492 | QUILL | OFFICE SUPPLIES | 728.000 | 267 | 153.01 |
| 06/30/2023 | 029 | 68495 | RICHARD ARNOLD | MISCELLANEOUS | 962.000 | 267 | 1,500.00 |
| 06/30/2023 | 029 | 68503 | SHORELINE INVESTMENT SERVICES | MAINTENANCE BLDG/GROUNDS | 931.000 | 265 | 65.00 |
| 06/30/2023 | 029 | 68510 | SUSAN MCCULLOUGH | RECORDING SECRETARY | 827.000 | 701 | 140.00 |
| 06/30/2023 | 029 | 68517*# | TOOL SPORT & SIGN CO, INC | HELEN SMITH PARK EXPENSES | 932.002 | 265 | 265.00 |
| 06/30/2023 | 029 | 68520 | VC3, INC | CONTRACTED SERVICES | 861.000 | 267 | 12,655.16 |
| 06/30/2023 | 029 | 68522 | VOYA INSTITUTIONAL TRUST COMPANY | DEFERRED COMP | 231.040 | 000 | 1,026.42 |
| 06/30/2023 | 029 | 68525 | XTREME SHREDS | TRASH DISPOSAL | 929.000 | 265 | 50.00 |
| Total for fund 101 GENERAL FUND | | | | | | | 67,064.39 |
| Fund: 206 OXFORD FIRE DEPARTMENT FUND | | | | | | | |
| 06/30/2023 | 029 | 68403 | AMERICAN GENERATORS SALES & SERV | BUILDING MAINTENANCE - LABOR | 748.001 | 357 | 475.00 |
| | | | | BUILDING MAINTENANCE - LABOR | 748.001 | 357 | 475.00 |
| | | | | CHECK 029 68403 TOTAL FOR FUND 206: | | | <u>950.00</u> |
| 06/30/2023 | 029 | 68404 | ANTHONY ASBURY | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 16.94 |
| 06/30/2023 | 029 | 68408*# | AT&T MOBILITY | TELEPHONE | 853.000 | 357 | 21.25 |
| 06/30/2023 | 029 | 68409 | BATTERY WORLD | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 264.90 |
| | | | | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 49.95 |
| | | | | CHECK 029 68409 TOTAL FOR FUND 206: | | | <u>314.85</u> |
| 06/30/2023 | 029 | 68410 | BENJAMIN PARSHALL | EDUCATION TRAINING | 957.001 | 357 | 25.00 |

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| Fund: 206 OXFORD FIRE DEPARTMENT FUND | | | | | | | |
| 06/30/2023 | 029 | 68411 | BENJAMIN STAPP | BUILDING MAINTENANCE-PARTS/SUPPLIES | 748.000 | 357 | 7.48 |
| 06/30/2023 | 029 | 68413*# | BLUE CROSS BLUE SHIELD OF MICHIG | INSURANCE MEDICAL | 716.000 | 357 | 37,311.85 |
| 06/30/2023 | 029 | 68414 | BOUND TREE MEDICAL, LLC | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 21.50 |
| | | | | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 94.00 |
| | | | | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 172.89 |
| | | | | CHECK 029 68414 TOTAL FOR FUND 206: | | | <u>288.39</u> |
| 06/30/2023 | 029 | 68420 | CHRIS SCHEER | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 158.95 |
| 06/30/2023 | 029 | 68422 | CITY OF FARMINGTON HILLS | EDUCATION TRAINING | 957.001 | 357 | 350.00 |
| 06/30/2023 | 029 | 68427 | CUMMINS SALES AND SERVICE | VEHICLE MAINTENANCE-FIRE | 791.001 | 357 | 316.78 |
| | | | | VEHICLE MAINTENANCE (LABOR) | 934.001 | 357 | 504.40 |
| | | | | CHECK 029 68427 TOTAL FOR FUND 206: | | | <u>821.18</u> |
| 06/30/2023 | 029 | 68434 | DIESEL TECH | VEHICLE MAINTENANCE-MEDICAL | 791.003 | 357 | 3,005.30 |
| | | | | VEHICLE MAINTENANCE (LABOR) MEDICAL | 934.002 | 357 | 500.00 |
| | | | | CHECK 029 68434 TOTAL FOR FUND 206: | | | <u>3,505.30</u> |
| 06/30/2023 | 029 | 68436 | EDGAR SEDANO | MISCELLANEOUS | 962.000 | 357 | 253.60 |
| 06/30/2023 | 029 | 68437 | FIRESTONE COMPLETE AUTO CARE | VEHICLE MAINTENANCE-MEDICAL | 791.003 | 357 | 324.56 |
| | | | | VEHICLE MAINTENANCE (LABOR) MEDICAL | 934.002 | 357 | 34.08 |
| | | | | CHECK 029 68437 TOTAL FOR FUND 206: | | | <u>358.64</u> |
| 06/30/2023 | 029 | 68438 | FIRSTNET - AT&T MOBILITY | CELL PHONES | 854.000 | 357 | 232.70 |
| 06/30/2023 | 029 | 68444 | GOLLING BUICK GMC, INC | VEHICLE MAINTENANCE-FIRE | 791.001 | 357 | 53.93 |
| | | | | VEHICLE MAINTENANCE (LABOR) | 934.001 | 357 | 14.50 |
| | | | | CHECK 029 68444 TOTAL FOR FUND 206: | | | <u>68.43</u> |
| 06/30/2023 | 029 | 68450*# | J.C. EHRlich | BUILDING MAINTENANCE - LABOR | 748.001 | 357 | 51.98 |

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| Fund: 206 OXFORD FIRE DEPARTMENT FUND | | | | | | | |
| | | | | BUILDING MAINTENANCE - LABOR | 748.001 | 357 | 51.98 |
| | | | | CHECK 029 68450 TOTAL FOR FUND 206: | | | <u>103.96</u> |
| 06/30/2023 | 029 | 68458 | KELLY KILGORE | MILEAGE EXPENSE | 860.000 | 357 | 327.50 |
| 06/30/2023 | 029 | 68460 | KEVIN SNELL | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 53.44 |
| 06/30/2023 | 029 | 68462 | LINDE GAS & EQUIPMENT INC | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 94.98 |
| | | | | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 104.49 |
| | | | | CHECK 029 68462 TOTAL FOR FUND 206: | | | <u>199.47</u> |
| 06/30/2023 | 029 | 68463 | MACQUEEN EMERGENCY | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 124.00 |
| 06/30/2023 | 029 | 68476 | OAKLAND COMMUNITY COLLEGE | PHYSICALS | 836.000 | 357 | 100.00 |
| 06/30/2023 | 029 | 68478 | OAKLAND COUNTY MEDICAL CONTROL A | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 75.00 |
| 06/30/2023 | 029 | 68479*# | OAKLAND COUNTY TREASURER | DISPATCHING | 805.000 | 357 | 5,983.00 |
| 06/30/2023 | 029 | 68481 | OAKLAND FUELS | GAS DIESEL FUEL | 780.010 | 357 | 309.43 |
| 06/30/2023 | 029 | 68493 | R & R FIRE TRUCK REPAIR | VEHICLE MAINTENANCE-FIRE | 791.001 | 357 | 118.95 |
| | | | | VEHICLE MAINTENANCE-MEDICAL | 791.003 | 357 | 86.41 |
| | | | | VEHICLE MAINTENANCE (LABOR) MEDICAL | 934.002 | 357 | 1,459.50 |
| | | | | CHECK 029 68493 TOTAL FOR FUND 206: | | | <u>1,664.86</u> |
| 06/30/2023 | 029 | 68498 | ROYAL OAK ELECTRICAL | BUILDING MAINTENANCE-PARTS/SUPPLIES | 748.000 | 357 | 218.60 |
| | | | | BUILDING MAINTENANCE - LABOR | 748.001 | 357 | 170.00 |
| | | | | CHECK 029 68498 TOTAL FOR FUND 206: | | | <u>388.60</u> |
| 06/30/2023 | 029 | 68505 | STANDARD INSURANCE COMPANY | INSURANCE MEDICAL | 716.000 | 357 | 1,962.94 |
| 06/30/2023 | 029 | 68509 | SUPERIOR FIRE PROTECTION | BUILDING MAINTENANCE-PARTS/SUPPLIES | 748.000 | 357 | 2,740.00 |
| | | | | BUILDING MAINTENANCE - LABOR | 748.001 | 357 | 2,910.00 |
| | | | | CHECK 029 68509 TOTAL FOR FUND 206: | | | <u>5,650.00</u> |
| 06/30/2023 | 029 | 68511 | TELEFLEX LLC | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 1,115.50 |

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| Fund: 206 OXFORD FIRE DEPARTMENT FUND | | | | | | | |
| 06/30/2023 | 029 | 68517*# | TOOL SPORT & SIGN CO, INC | UNIFORM EXPENSE UNIFORMS | 731.000 | 357 | 108.00 |
| 06/30/2023 | 029 | 68518 | TRINITY MUNOZ | UNIFORMS-PAID ON CALL | 754.000 | 357 | 100.00 |
| 06/30/2023 | 029 | 68524 | WORLDPOINT | CPR SUPPLIES | 742.002 | 357 | 103.50 |
| 06/30/2023 | 029 | 68526 | ZOLL MEDICAL CORPORATION | OPERATING SUPPLIES-MEDICAL | 742.000 | 357 | 60.00 |
| Total for fund 206 OXFORD FIRE DEPARTMENT FUND | | | | | | | 63,113.76 |
| Fund: 207 POLICE CONTRACTING (OCSO) FUND | | | | | | | |
| 06/30/2023 | 029 | 68398 | AKA ARCHITECTS INC | SUBSTATION EXPANSION | 976.002 | 302 | 4,950.00 |
| 06/30/2023 | 029 | 68413*# | BLUE CROSS BLUE SHIELD OF MICHIG | INSURANCE MEDICAL | 716.000 | 302 | 1,047.92 |
| 06/30/2023 | 029 | 68450*# | J.C. EHRlich | MAINTENANCE BLDG/GROUNDS | 931.000 | 302 | 84.52 |
| 06/30/2023 | 029 | 68457*# | KCL GROUP BENEFITS | INSURANCE MEDICAL | 716.000 | 302 | 59.60 |
| 06/30/2023 | 029 | 68479*# | OAKLAND COUNTY TREASURER | WAGES OVERTIME | 709.001 | 302 | 5,286.45 |
| | | | | CONTRACT O.C.S.D. | 711.001 | 302 | 264,723.50 |
| CHECK 029 68479 TOTAL FOR FUND 207: | | | | | | | <u>270,009.95</u> |
| Total for fund 207 POLICE CONTRACTING (OCSO) FU | | | | | | | 276,151.99 |
| Fund: 208 PARKS & RECREATION FUND | | | | | | | |
| 06/30/2023 | 029 | 68395 | AARON CARPENTER | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 500.00 |
| 06/30/2023 | 029 | 68401 | ALLIE LANCTOT | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 1,856.50 |
| 06/30/2023 | 029 | 68402 | AMAZING ATHLETES | PROF/CONT SELECT SOCCER LEAGUE | 816.637 | 752 | 172.80 |
| 06/30/2023 | 029 | 68408*# | AT&T MOBILITY | CELL PHONES | 854.000 | 751 | 47.31 |
| | | | | OPER. SUPPLIES SUMMER CAMP | 740.550 | 752 | 42.29 |
| CHECK 029 68408 TOTAL FOR FUND 208: | | | | | | | <u>89.60</u> |
| 06/30/2023 | 029 | 68412 | BIG BARNEY'S | SUPPLIES POWELL GROUND MAINT/LAND IMP | 974.662 | 757 | 175.00 |
| 06/30/2023 | 029 | 68413*# | BLUE CROSS BLUE SHIELD OF MICHIG | INSURANCE MEDICAL | 716.000 | 751 | 2,279.38 |

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| Fund: 208 PARKS & RECREATION FUND | | | | | | | |
| | | | | INSURANCE MEDICAL | 716.000 | 751 | 2,041.17 |
| | | | | INSURANCE MEDICAL | 716.000 | 752 | 3,493.46 |
| | | | | INSURANCE MEDICAL | 716.000 | 757 | 6,070.86 |
| | | | | CHECK 029 68413 TOTAL FOR FUND 208: | | | <u>13,884.87</u> |
| 06/30/2023 | 029 | 68416 | CAL'S AUTO WASH | VEHICLE MAINTENANCE (LABOR) | 934.001 | 757 | 80.00 |
| 06/30/2023 | 029 | 68417 | CARLA MCLAUGHLIN-KANE | REFUND SEYMOUR CELEBRATION | 964.620 | 752 | 500.00 |
| 06/30/2023 | 029 | 68418 | CHAD BASLOCK | REFUND YOUTH SOFTBALL | 964.621 | 752 | 66.00 |
| 06/30/2023 | 029 | 68419 | CHARTER COMMUNICATIONS | TELEPHONE SEYMOUR LAKE PARK | 853.661 | 757 | 129.98 |
| 06/30/2023 | 029 | 68426 | CROIX LATCHA | WAGES & FEES SUMMER CAMP | 710.550 | 752 | 513.00 |
| 06/30/2023 | 029 | 68428 | CUSTOM THREADS & SPORTS | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 433.50 |
| | | | | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 850.00 |
| | | | | CHECK 029 68428 TOTAL FOR FUND 208: | | | <u>1,283.50</u> |
| 06/30/2023 | 029 | 68429 | DAFOE'S FEED | PARK MEMORIALS | 974.700 | 757 | 70.00 |
| 06/30/2023 | 029 | 68430*# | DANIELLE SMITH | RECORDING SECRETARY | 827.000 | 751 | 140.00 |
| | | | | RECORDING SECRETARY | 827.000 | 751 | 140.00 |
| | | | | CHECK 029 68430 TOTAL FOR FUND 208: | | | <u>280.00</u> |
| 06/30/2023 | 029 | 68431 | DAVE HERRICK | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 500.00 |
| 06/30/2023 | 029 | 68433 | DAWN MEDICI | SENIOR ENRICHMENT SUPPLIES | 728.402 | 758 | 710.00 |
| 06/30/2023 | 029 | 68435 | DONNA MARTIN | PROF/CONT SENIOR LIFE SKILLS | 816.404 | 758 | 164.00 |
| 06/30/2023 | 029 | 68440 | GAYLE T BAILEY | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 959.20 |
| 06/30/2023 | 029 | 68443 | GOLDEN MEADOWS PHOTOGRAPHY | OPER. SUPPLIES YOUTH SOFTBALL | 740.621 | 752 | 350.00 |
| 06/30/2023 | 029 | 68447 | HEALTHQUEST PHYSICAL THERAPY OXF | PROF/CONT FITNESS | 816.647 | 752 | 772.00 |
| 06/30/2023 | 029 | 68449 | INDEPENDENCE VILLAGE OF OXFORD | SENIOR ENRICHMENT SUPPLIES | 728.402 | 758 | 720.00 |
| | | | | SENIOR SPECIAL EVENTS SUPPLIES | 728.405 | 758 | 330.00 |
| | | | | CHECK 029 68449 TOTAL FOR FUND 208: | | | <u>1,050.00</u> |

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| Fund: 208 PARKS & RECREATION FUND | | | | | | | |
| 06/30/2023 | 029 | 68465 | MARY ROWLEY | WAGES & FEES COMMUNITY GARDEN | 710.666 | 757 | 150.00 |
| 06/30/2023 | 029 | 68466 | MATT BRACCI | OPER. SUPPLIES SELECT SOCCER LEAGUE | 740.637 | 752 | 680.00 |
| 06/30/2023 | 029 | 68468 | MICHIGAN YOUTH SOCCER LEAGUE | OPER. SUPPLIES SELECT SOCCER LEAGUE | 740.637 | 752 | 3,675.00 |
| 06/30/2023 | 029 | 68469 | MICHIGAN YOUTH SOCCER LEAGUE | OPER. SUPPLIES SELECT SOCCER LEAGUE | 740.637 | 752 | 2,625.00 |
| 06/30/2023 | 029 | 68470*# | MISWITCH COMMUNICATIONS, INC | TELEPHONE | 853.000 | 751 | 190.90 |
| 06/30/2023 | 029 | 68471 | NAEIR | MAINTENANCE BUILDINGS - SEYMOUR | 931.661 | 757 | 85.50 |
| 06/30/2023 | 029 | 68474 | NORTH COUNTY VBL | OPER. SUPPLIES YOUTH VOLLEYBALL | 740.628 | 752 | 200.00 |
| 06/30/2023 | 029 | 68475 | NORTH OXFORD STOR-N-LOCK | SEYMOUR GROUND MAINT/LAND IMPROV | 974.661 | 757 | 66.75 |
| 06/30/2023 | 029 | 68482 | OHS BASEBALL | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 1,622.00 |
| 06/30/2023 | 029 | 68483 | OTC BRANDS, INC | OPER. SUPPLIES SUMMER CAMP | 740.550 | 752 | 198.84 |
| 06/30/2023 | 029 | 68494 | RACHEL BRYER | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 2,909.60 |
| 06/30/2023 | 029 | 68497 | ROUTE 23 | PROF/CONT TRAVEL | 816.671 | 758 | 2,945.00 |
| 06/30/2023 | 029 | 68501 | SANDRA BIRCH | REFUND TRAVEL TRIPS | 964.671 | 758 | 117.00 |
| 06/30/2023 | 029 | 68504 | SPENCER OIL CO | GAS/DIESEL SEYMOUR | 934.661 | 757 | 1,215.57 |
| 06/30/2023 | 029 | 68507 | SULLY CLEANING COMPANY | JANITORIAL SERVICE | 831.000 | 751 | 1,125.00 |
| 06/30/2023 | 029 | 68513 | THOMAS PLUNKETT | REFUND SEYMOUR | 964.661 | 757 | 195.00 |
| 06/30/2023 | 029 | 68515 | TIM ROEHER | OPER. SUPPLIES YOUTH SPORTS CAMP | 740.632 | 752 | 750.00 |
| 06/30/2023 | 029 | 68519 | UNITED FACILITY SUPPLIES | FACILITY PRODUCTS/SUPPLIES | 744.001 | 757 | 737.46 |
| Total for fund 208 PARKS & RECREATION FUND | | | | | | | 43,595.07 |
| Fund: 249 BUILDING DEPARTMENT FUND | | | | | | | |
| 06/30/2023 | 029 | 68413*# | BLUE CROSS BLUE SHIELD OF MICHIG | INSURANCE MEDICAL | 716.000 | 289 | 3,970.91 |
| 06/30/2023 | 029 | 68415*# | BS&A SOFTWARE | MAINTENANCE EQUIPMENT | 933.000 | 289 | 3,801.00 |

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| Fund: 249 BUILDING DEPARTMENT FUND | | | | | | | |
| 06/30/2023 | 029 | 68457*# | KCL GROUP BENEFITS | INSURANCE MEDICAL | 716.000 | 289 | 142.73 |
| 06/30/2023 | 029 | 68486 | PATRICK H PAYNE | MILEAGE EXPENSE | 860.000 | 289 | 350.00 |
| 06/30/2023 | 029 | 68496 | ROBERT GERDS | MILEAGE EXPENSE | 860.000 | 289 | 700.00 |
| 06/30/2023 | 029 | 68506 | STAPLES BUSINESS CREDIT | OFFICE SUPPLIES | 728.000 | 289 | 694.51 |
| 06/30/2023 | 029 | 68514 | TIM LONDON | MEALS/LODGING EXPENSE | 860.001 | 289 | 30.00 |
| 06/30/2023 | 029 | 68516 | TOM BERGER | MILEAGE EXPENSE | 860.000 | 289 | 350.00 |
| Total for fund 249 BUILDING DEPARTMENT FUND | | | | | | | 10,039.15 |
| Fund: 296 CABLE TV FUND | | | | | | | |
| 06/30/2023 | 029 | 68399 | ALEXANDER MASSACESI | MILEAGE EXPENSE | 860.000 | 296 | 19.89 |
| 06/30/2023 | 029 | 68432 | DAVID F KENNY | MILEAGE EXPENSE | 860.000 | 296 | 30.13 |
| 06/30/2023 | 029 | 68451 | JEBEDIAH CALHOUN | MILEAGE EXPENSE | 860.000 | 296 | 36.68 |
| 06/30/2023 | 029 | 68455 | JOSEPH CALHOUN | MILEAGE EXPENSE | 860.000 | 296 | 46.51 |
| 06/30/2023 | 029 | 68464 | MARISSA HURSKA | MILEAGE EXPENSE | 860.000 | 296 | 15.21 |
| 06/30/2023 | 029 | 68490 | PROTEC | SERVICES PROFESSIONAL | 819.001 | 296 | 3,584.38 |
| 06/30/2023 | 029 | 68491 | PURE WATER PARTNERS | OFFICE SUPPLIES | 728.000 | 296 | 47.20 |
| 06/30/2023 | 029 | 68502 | SARAH MACY | OFFICE SUPPLIES | 728.000 | 296 | 50.00 |
| 06/30/2023 | 029 | 68512 | TERI STILES | MILEAGE EXPENSE | 860.000 | 296 | 20.31 |
| Total for fund 296 CABLE TV FUND | | | | | | | 3,850.31 |
| Fund: 590 SEWER FUND | | | | | | | |
| 06/30/2023 | 029 | 68415*# | BS&A SOFTWARE | MISCELLANEOUS | 962.000 | 527 | 1,707.00 |
| 06/30/2023 | 029 | 68445 | GREAT LAKES WATER AUTHORITY | FEES COUNTY USAGE | 800.003 | 527 | 1,050.73 |
| 06/30/2023 | 029 | 68488 | POSTMASTER | POSTAGE | 730.000 | 527 | 1,602.79 |
| 06/30/2023 | 029 | 68521 | VILLAGE OF OXFORD | FEES M-24 USAGE | 800.002 | 527 | 86.27 |
| Total for fund 590 SEWER FUND | | | | | | | 4,446.79 |
| Fund: 591 WATER FUND | | | | | | | |
| 06/30/2023 | 029 | 68508 | SUPERIOR EXCAVATING, INC | WATER LINE EXTENSIONS | 972.000 | 538 | 29,360.28 |

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| Fund: 591 WATER FUND | | | | | | | |
| | | | | Total for fund 591 WATER FUND | | | 29,360.28 |
| Fund: 701 TRUST & AGENCY FUND | | | | | | | |
| 06/30/2023 | 029 | 68400 | AlexandraL Garcia | BSER047-22 - PSE22-0032 | 283.000 | 000 | 500.00 |
| 06/30/2023 | 029 | 68405 | Anthony L Garcia | BC004-23 | 283.000 | 000 | 500.00 |
| 06/30/2023 | 029 | 68423 | CJM Builders LLC | BSER101-22 - PSE22-0079 | 283.000 | 000 | 500.00 |
| 06/30/2023 | 029 | 68424 | CLEARVIEW HOMES, LLC | BSER012-23 - PB22-0050 | 283.000 | 000 | 2,381.75 |
| 06/30/2023 | 029 | 68425 | Coulter Building LLC | BSER049-22 - PSE22-0030 | 283.000 | 000 | 500.00 |
| 06/30/2023 | 029 | 68442 | Glen Arbor Building LLC | BC016-22 - PB22-0015 | 283.000 | 000 | 700.00 |
| 06/30/2023 | 029 | 68448 | HILLAN HOMES INC | BC178-22 - PSE22-0077 | 283.000 | 000 | 400.00 |
| 06/30/2023 | 029 | 68452 | Jeffrey Omtvedt | BSER058-21 - PSE0056-21 | 283.000 | 000 | 500.00 |
| 06/30/2023 | 029 | 68453 | Jessica Gjurashaj | BSER015-23 - PSE22-0064 | 283.000 | 000 | 500.00 |
| 06/30/2023 | 029 | 68454 | Joseph and Katelyn Veltri | BSER062-21 - PSE0059-21 | 283.000 | 000 | 500.00 |
| 06/30/2023 | 029 | 68456 | Joseph Moore | BC220-22 - PB22-0227 | 283.000 | 000 | 100.00 |
| 06/30/2023 | 029 | 68461 | Lapeer Pool, Spa & Patio Inc. | BC138-22 - PB22-0137 | 283.000 | 000 | 100.00 |
| 06/30/2023 | 029 | 68473 | Nicholas Matijega | BSER016-23 - PSE22-0027 | 283.000 | 000 | 300.00 |
| | | | | BSER009-23 - PSE22-0027 | 283.000 | 000 | 500.00 |
| | | | | CHECK 029 68473 TOTAL FOR FUND 701: | | | <u>800.00</u> |
| 06/30/2023 | 029 | 68477 | OAKLAND COUNTY ANIMAL CONTROL | DOG LICENSE FEES | 279.000 | 000 | 10,393.00 |
| 06/30/2023 | 029 | 68484 | OXFORD TOWNSHIP GENERAL FUND | DOG LICENSE FEES | 279.000 | 000 | 1,260.00 |
| 06/30/2023 | 029 | 68485 | Palazzo Pools LLC | BC127-21 - PB0123-21 | 283.000 | 000 | 100.00 |
| 06/30/2023 | 029 | 68499 | SAN JUAN POOLS OF MICHIGAN LLC | BC146-22 - PB22-0140 | 283.000 | 000 | 100.00 |
| 06/30/2023 | 029 | 68500 | Sandra Allison | BSER108-22 - PSE0120-21 | 283.000 | 000 | 500.00 |
| 06/30/2023 | 029 | 68523 | William Kirsammer Custom Homes | BC069-22 - PB22-0053 | 283.000 | 000 | 400.00 |
| | | | | Total for fund 701 TRUST & AGENCY FUND | | | 20,734.75 |
| TOTAL - ALL FUNDS | | | | | | | <u>518,356.49</u> |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------|------|---------|-------|-------------|---------|------|--------|
|------------|------|---------|-------|-------------|---------|------|--------|

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability

| | | |
|--|--|--------------------|
| Total Cash Required | | \$35,842.84 |
| Debit for FSDD (Full Service Direct Deposit) | OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968 | \$25,354.71 |
| Debit for Taxes | OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968 | \$10,488.13 |
| Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968 | | \$35,842.84 |

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

TOWNSHIP

Payroll Liability

| | | |
|--|--|--------------------|
| Total Cash Required | | \$39,882.49 |
| Debit for FSDD (Full Service Direct Deposit) | OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968 | \$28,460.88 |
| Debit for Taxes | OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968 | \$11,421.61 |
| Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968 | | \$39,882.49 |

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

TOWNSHIP

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes Status: Under Review
 Week#: 23 Pay Date: 06/08/2023 P/E Date: 06/03/2023
 Qtr/Year: 2/2023 Run Time/Date: 09:59:13 AM EDT 06/05/2023

| | | | | |
|--|---|----------|------------------|------------------------|
| Taxes Debited | Federal Income Tax | 8,135.52 | | |
| | Earned Income Credit Advances | 0.00 | | |
| | Social Security - EE | 4,301.76 | | |
| | Social Security - ER | 4,301.75 | 4,301.75 | |
| | Social Security Adj - EE | 0.00 | | |
| | Medicare - EE | 1,006.06 | | |
| | Medicare - ER | 1,006.06 | 1,006.06 | |
| | Medicare Adj - EE | 0.00 | 5,307.81 | |
| | Medicare Surtax - EE | 0.00 | | |
| | Medicare Surtax Adj - EE | 0.00 | | |
| | Federal Unemployment Tax | 0.00 | | |
| | FMLA-PSL Payments Credit | 0.00 | | |
| | FMLA-PSL ER FICA Credit | 0.00 | | |
| | FMLA-PSL Health Care Premium Credit | 0.00 | | |
| | Employee Retention Qualified Payments Credit | 0.00 | | |
| | Employee Retention Qualified Health Care Credit | 0.00 | | |
| | COBRA Premium Assistance Payments | 0.00 | | |
| | State Income Tax | 2,619.93 | | |
| | Non Resident State Income Tax | 0.00 | | |
| | State Unemployment Insurance - EE | 0.00 | | |
| | State Unemployment Insurance Adj - EE | 0.00 | | |
| | State Disability Insurance - EE | 0.00 | | |
| | State Disability Insurance Adj - EE | 0.00 | | |
| | State Unemployment/Disability Ins - ER | 32.18 | 32.18 | |
| | State Family Leave Insurance - EE | 0.00 | | |
| | State Family Leave Insurance - ER | 0.00 | | |
| | State Family Leave Insurance Adj - EE | 0.00 | | |
| | State Medical Leave Insurance - EE | 0.00 | | |
| | State Medical Leave Insurance - ER | 0.00 | | |
| | State Medical Leave Insurance Adj - EE | 0.00 | | |
| | State Cares Fund - EE | 0.00 | | |
| | Transit Tax - EE | 0.00 | | |
| | Workers' Benefit Fund Assessment - EE | 0.00 | | |
| | Workers' Benefit Fund Assessment - ER | 0.00 | | |
| | Local Income Tax | 0.00 | | |
| | School District Tax | 0.00 | | |
| | Total Taxes Debited | | 21,403.26 | |
| Other Transfers | Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333 | | 49,367.53 | |
| | Wage Garnishments Acct. No.0167204Tran/ABA072404333 | | 712.12 | |
| | Total Amount Debited From Your Account | | 71,482.91 | Total Liability |
| Bank Debits & Other Liability | Checks | 0.00 | | 71,482.91 |
| | Adjustments/Prepay/Voids | 0.00 | | 71,482.91 |
| Taxes- Your Responsibility | None this payroll | | | 71,482.91 |

Statistical Summary

Company:7TH - CHARTER TOWN Service Center:0056 Great Lakes

Status:Under Review

Week#:25

Pay Date:06/22/2023

P/E Date:06/17/2023

Qtr/Year:2/2023

Run Time/Date:12:01:34 PM EDT 06/19/2023

| Taxes Debited | | | |
|------------------------|---|-----------|------------------|
| | Federal Income Tax | 12,123.02 | |
| | Earned Income Credit Advances | 0.00 | |
| | Social Security - EE | 6,437.24 | |
| | Social Security - ER | 6,437.21 | 6,437.21 |
| | Social Security Adj - EE | 0.00 | |
| | Medicare - EE | 1,505.50 | |
| | Medicare - ER | 1,505.48 | 1,505.48 |
| | Medicare Adj - EE | 0.00 | 7,942.69 |
| | Medicare Surtax - EE | 0.00 | |
| | Medicare Surtax Adj - EE | 0.00 | |
| | Federal Unemployment Tax | 0.00 | |
| | FMLA-PSL Payments Credit | 0.00 | |
| | FMLA-PSL ER FICA Credit | 0.00 | |
| | FMLA-PSL Health Care Premium Credit | 0.00 | |
| | Employee Retention Qualified Payments Credit | 0.00 | |
| | Employee Retention Qualified Health Care Credit | 0.00 | |
| | COBRA Premium Assistance Payments | 0.00 | |
| | State Income Tax | 4,039.65 | |
| | Non Resident State Income Tax | 0.00 | |
| | State Unemployment Insurance - EE | 0.00 | |
| | State Unemployment Insurance Adj - EE | 0.00 | |
| | State Disability Insurance - EE | 0.00 | |
| | State Disability Insurance Adj - EE | 0.00 | |
| | State Unemployment/Disability Ins - ER | 268.23 | 268.23 |
| | State Family Leave Insurance - EE | 0.00 | |
| | State Family Leave Insurance - ER | 0.00 | |
| | State Family Leave Insurance Adj - EE | 0.00 | |
| | State Medical Leave Insurance - EE | 0.00 | |
| | State Medical Leave Insurance - ER | 0.00 | |
| | State Medical Leave Insurance Adj - EE | 0.00 | |
| | State Cares Fund - EE | 0.00 | |
| | Transit Tax - EE | 0.00 | |
| | Workers' Benefit Fund Assessment - EE | 0.00 | |
| | Workers' Benefit Fund Assessment - ER | 0.00 | |
| | Local Income Tax | 0.00 | |
| | School District Tax | 0.00 | |
| | Total Taxes Debited | | 32,316.33 |
| Other Transfers | Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333 | | 75,481.22 |
| | Wage Garnishments Acct. No.0167204Tran/ABA072404333 | | 712.12 |

Total Liability

Statistical Summary

| | | | |
|---|--------------------------|-------------------|-------------------|
| Total Amount Debited From Your Account | | 108,509.67 | 108,509.67 |
| Bank Debits & Other Liability | Checks | 0.00 | 108,509.67 |
| | Adjustments/Prepay/Voids | 0.00 | 108,509.67 |
| Taxes- Your Responsibility | None this payroll | | 108,509.67 |

Payroll Liability

| | | |
|--|--|--------------------|
| Total Cash Required | | \$22,440.90 |
| Debit for Checks (Net Pay) | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1 | \$119.20 |
| Debit for FSDD (Full Service Direct Deposit) | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1 | \$16,914.66 |
| Debit for Taxes | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1 | \$5,407.04 |
| Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1 | | \$22,440.90 |

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PARKS & RECREATION

Payroll Liability

| Total Cash Required | | \$30,520.13 |
|--|--|--------------------|
| Debit for Checks (Net Pay) | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1 | \$219.79 |
| Debit for FSDD (Full Service Direct Deposit) | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1 | \$23,198.04 |
| Debit for Taxes | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1 | \$7,102.30 |
| Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1 | | \$30,520.13 |

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PARKS & RECREATION

Payroll Liability

| | | |
|--|--|-------------------|
| Total Cash Required | | \$8,455.67 |
| Debit for FSDD (Full Service Direct Deposit) | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976 | \$6,482.40 |
| Debit for Taxes | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976 | \$1,973.27 |
| Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976 | | \$8,455.67 |

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

CABLE

Payroll Liability

| | | |
|--|--|-------------------|
| Total Cash Required | | \$8,684.93 |
| Debit for FSDD (Full Service Direct Deposit) | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976 | \$6,619.02 |
| Debit for Taxes | Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976 | \$2,065.91 |
| Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976 | | \$8,684.93 |

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

CABLE

| Post Date GL Number | Journal | Summ/Det | Ref # Description | DR Amount | CR Amount |
|------------------------|---------|----------|-------------------------------|-----------------------|-------------------|
| 07/12/2023 | CD | S | 114159 | SUMMARY CD 07/12/2023 | |
| 100-000-001.000 | | | CHECKING ACCOUNT OXFORD BANK | | 94,596.04 |
| 100-000-084.101 | | | DUE FROM GENERAL FUND | 28,167.40 | |
| 100-000-084.207 | | | DUE FROM POLICE | 2,500.00 | |
| 100-000-084.249 | | | DUE FROM BUILDING DEPARTMENT | 21,771.50 | |
| 100-000-084.297 | | | DUE FROM SAFETY PATH | 510.00 | |
| 100-000-084.298 | | | DUE FROM POLLY ANN TRAIL FUND | 2,547.14 | |
| 100-000-084.590 | | | DUE FROM SEWER | 18,236.25 | |
| 100-000-084.591 | | | DUE FROM WATER | 5,890.00 | |
| 100-000-084.701 | | | DUE FROM TRUST & AGENCY | 14,973.75 | |
| 101-000-202.000 | | | ACCOUNTS PAYABLE | 28,167.40 | |
| 101-000-215.000 | | | DUE TO | | 28,167.40 |
| 207-000-202.000 | | | ACCOUNTS PAYABLE | 2,500.00 | |
| 207-000-215.000 | | | DUE TO CLEARING FUND | | 2,500.00 |
| 249-000-202.000 | | | ACCOUNTS PAYABLE | 21,771.50 | |
| 249-000-215.000 | | | DUE TO CLEARING FUND | | 21,771.50 |
| 297-000-202.000 | | | ACCOUNTS PAYABLE | 510.00 | |
| 297-000-215.000 | | | DUE TO CLEARING FUND | | 510.00 |
| 298-000-202.000 | | | ACCOUNTS PAYABLE | 2,547.14 | |
| 298-000-215.000 | | | DUE TO CLEARING FUND | | 2,547.14 |
| 590-000-202.000 | | | ACCOUNTS PAYABLE | 18,236.25 | |
| 590-000-215.000 | | | DUE TO CLEARING FUND | | 18,236.25 |
| 591-000-202.000 | | | ACCOUNTS PAYABLE | 5,890.00 | |
| 591-000-215.000 | | | DUE TO CLEARING FUND | | 5,890.00 |
| 701-000-202.000 | | | ACCOUNTS PAYABLE | 14,973.75 | |
| 701-000-215.000 | | | DUE TO OTHER FUNDS | | 14,973.75 |
| | | | | <u>189,192.08</u> | <u>189,192.08</u> |
| | | | | <u>189,192.08</u> | <u>189,192.08</u> |

TO BE PAIDS

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|--|------|---------|-----------------------------|---|---------|------|------------------|
| Fund: 101 GENERAL FUND | | | | | | | |
| 07/12/2023 | 029 | 68527*# | CARLISLE/WORTMAN ASSOCIATES | PLANNER/PROF. SERVICES PLANNER | 801.000 | 701 | 575.00 |
| | | | | PLANNER/PROF. SERVICES PLANNER | 801.000 | 701 | 340.00 |
| | | | | PLANNER/PROF. SERVICES | 801.009 | 701 | 2,560.00 |
| | | | | PLANNER/PROF. SERVICES | 801.009 | 701 | 2,000.00 |
| | | | | PLANNER/PROF. SERVICES | 801.009 | 701 | 3,487.50 |
| | | | | CHECK 029 68527 TOTAL FOR FUND 101: | | | <u>8,962.50</u> |
| 07/12/2023 | 029 | 68531*# | SHARPE ENGINEERING | ENGINEERING FEES - PARKING LOTS | 821.011 | 265 | 485.00 |
| | | | | ARPA EXPENSES | 962.002 | 267 | 2,155.00 |
| | | | | ARPA EXPENSES | 962.002 | 267 | 2,735.00 |
| | | | | ENGINEERING FEES - GENERAL | 821.000 | 447 | 630.00 |
| | | | | ENGINEERING FEES - GENERAL | 821.000 | 447 | 700.00 |
| | | | | CHECK 029 68531 TOTAL FOR FUND 101: | | | <u>6,705.00</u> |
| 07/12/2023 | 029 | 68532*# | THE KELLY FIRM | LEGAL FEES | 826.000 | 266 | 3,285.00 |
| | | | | LEGAL FEES | 826.000 | 266 | 4,035.00 |
| | | | | ARPA LEGAL FEES | 962.024 | 267 | 507.50 |
| | | | | LEGAL FEES | 826.000 | 701 | 1,402.40 |
| | | | | LEGAL FEES | 826.000 | 701 | 2,595.00 |
| | | | | LEGAL FEES | 826.000 | 702 | 675.00 |
| | | | | CHECK 029 68532 TOTAL FOR FUND 101: | | | <u>12,499.90</u> |
| | | | | Total for fund 101 GENERAL FUND | | | 28,167.40 |
| Fund: 207 POLICE CONTRACTING (OCSO) FUND | | | | | | | |
| 07/12/2023 | 029 | 68532*# | THE KELLY FIRM | LEGAL FEES | 826.000 | 302 | 2,500.00 |
| | | | | Total for fund 207 POLICE CONTRACTING (OCSO) FU | | | 2,500.00 |
| Fund: 249 BUILDING DEPARTMENT FUND | | | | | | | |
| 07/12/2023 | 029 | 68529 | PAYNE ELECTRIC LLC | FEES ELECTRIC INSPECTORS | 712.001 | 289 | 2,565.00 |
| | | | | FEES BUILDING INSPECTOR | 712.009 | 289 | 462.00 |
| | | | | CHECK 029 68529 TOTAL FOR FUND 249: | | | <u>3,027.00</u> |
| 07/12/2023 | 029 | 68530*# | ROBERT GERDS | FEES HEATING INSPECTOR | 712.002 | 289 | 1,440.00 |
| | | | | FEES HEATING INSPECTOR | 712.002 | 289 | 270.00 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------------------|------|---------|---------------------------|---|---------|------|-----------------|
| Fund: 249 BUILDING DEPARTMENT FUND | | | | | | | |
| | | | | FEES PLUMBING INSPECTOR | 712.004 | 289 | 1,080.00 |
| | | | | FEES BUILDING INSPECTOR | 712.009 | 289 | 924.00 |
| | | | | CHECK 029 68530 TOTAL FOR FUND 249: | | | <u>3,714.00</u> |
| 07/12/2023 | 029 | 68531*# | SHARPE ENGINEERING | SOIL EROSION INSPECTOR | 712.013 | 289 | 2,925.00 |
| | | | | FEES ADMINISTRATIVE | 727.000 | 289 | 275.00 |
| | | | | CHECK 029 68531 TOTAL FOR FUND 249: | | | <u>3,200.00</u> |
| 07/12/2023 | 029 | 68532*# | THE KELLY FIRM | LEGAL FEES | 826.000 | 289 | 135.00 |
| | | | | LEGAL FEES | 826.000 | 289 | 270.00 |
| | | | | CHECK 029 68532 TOTAL FOR FUND 249: | | | <u>405.00</u> |
| 07/12/2023 | 029 | 68534 | TOM BERGER | FEES BUILDING INSPECTOR | 712.009 | 289 | 10,345.50 |
| 07/12/2023 | 029 | 68535*# | WILLIAM MATHISEN | FEES HEATING INSPECTOR | 712.002 | 289 | 720.00 |
| | | | | FEES HEATING INSPECTOR | 712.002 | 289 | 45.00 |
| | | | | FEES PLUMBING INSPECTOR | 712.004 | 289 | 315.00 |
| | | | | CHECK 029 68535 TOTAL FOR FUND 249: | | | <u>1,080.00</u> |
| | | | | Total for fund 249 BUILDING DEPARTMENT FUND | | | 21,771.50 |
| Fund: 297 SAFETY PATH FUND | | | | | | | |
| 07/12/2023 | 029 | 68531*# | SHARPE ENGINEERING | ENGINEERING FEES - GENERAL | 821.000 | 852 | 480.00 |
| 07/12/2023 | 029 | 68532*# | THE KELLY FIRM | LEGAL FEES | 826.000 | 852 | 30.00 |
| | | | | Total for fund 297 SAFETY PATH FUND | | | 510.00 |
| Fund: 298 POLLY ANN TRAIL FUND | | | | | | | |
| 07/12/2023 | 029 | 68528 | LINDA MORAN SERVICES, LLC | CONTRACTED SERVICES PATC | 824.000 | 853 | 2,500.00 |
| | | | | MISCELLANEOUS | 962.000 | 853 | 47.14 |
| | | | | CHECK 029 68528 TOTAL FOR FUND 298: | | | <u>2,547.14</u> |
| | | | | Total for fund 298 POLLY ANN TRAIL FUND | | | 2,547.14 |
| Fund: 590 SEWER FUND | | | | | | | |
| 07/12/2023 | 029 | 68530*# | ROBERT GERDS | INSPECTOR FEES | 712.000 | 527 | 270.00 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|-------------------------------------|------|---------|-----------------------------|----------------------------|---------|------|------------------|
| Fund: 590 SEWER FUND | | | | | | | |
| 07/12/2023 | 029 | 68531*# | SHARPE ENGINEERING | ENGINEERING FEES - GENERAL | 821.000 | 527 | 17,321.25 |
| 07/12/2023 | 029 | 68532*# | THE KELLY FIRM | M24 SEWER EXTENSION S.A.D. | 962.025 | 527 | 510.00 |
| 07/12/2023 | 029 | 68535*# | WILLIAM MATHISEN | INSPECTOR FEES | 712.000 | 527 | 135.00 |
| Total for fund 590 SEWER FUND | | | | | | | 18,236.25 |
| Fund: 591 WATER FUND | | | | | | | |
| 07/12/2023 | 029 | 68530*# | ROBERT GERDS | INSPECTOR FEES | 712.000 | 538 | 180.00 |
| 07/12/2023 | 029 | 68531*# | SHARPE ENGINEERING | ENGINEERING FEES - GENERAL | 821.000 | 538 | 5,305.00 |
| 07/12/2023 | 029 | 68533 | THE KELLY FIRM | LEGAL FEES | 826.000 | 538 | 225.00 |
| 07/12/2023 | 029 | 68535*# | WILLIAM MATHISEN | INSPECTOR FEES | 712.000 | 538 | 180.00 |
| Total for fund 591 WATER FUND | | | | | | | 5,890.00 |
| Fund: 701 TRUST & AGENCY FUND | | | | | | | |
| 07/12/2023 | 029 | 68527*# | CARLISLE/WORTMAN ASSOCIATES | BTA22-0002 | 283.001 | 000 | 180.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 60.00 |
| CHECK 029 68527 TOTAL FOR FUND 701: | | | | | | | <u>240.00</u> |
| 07/12/2023 | 029 | 68531*# | SHARPE ENGINEERING | Consultation (Escrow) | 283.001 | 000 | 922.50 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 3,060.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 1,080.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 355.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 1,595.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 765.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 4,196.25 |
| | | | | BTA23-0001 | 283.001 | 000 | 450.00 |
| CHECK 029 68531 TOTAL FOR FUND 701: | | | | | | | <u>12,423.75</u> |
| 07/12/2023 | 029 | 68532*# | THE KELLY FIRM | Consultation (Escrow) | 283.001 | 000 | 90.00 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|-------------------------------|------|---------|-------------------|--|---------|------|-----------------|
| Fund: 701 TRUST & AGENCY FUND | | | | | | | |
| | | | | Consultation (Escrow) | 283.001 | 000 | 240.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 870.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 330.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 540.00 |
| | | | | BTA22-0002 | 283.001 | 000 | 45.00 |
| | | | | BTA23-0001 | 283.001 | 000 | 75.00 |
| | | | | Consultation (Escrow) | 283.001 | 000 | 120.00 |
| | | | | CHECK 029 68532 TOTAL FOR FUND 701: | | | <u>2,310.00</u> |
| | | | | Total for fund 701 TRUST & AGENCY FUND | | | 14,973.75 |
| | | | TOTAL - ALL FUNDS | | | | 94,596.04 |

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 06/30/2023

| GL NUMBER | DESCRIPTION | 2023 ACTIVITY FOR | | YTD BALANCE | AVAILABLE |
|---------------------------------|---|-------------------|-----------------------------|-----------------------|--------------------|
| | | ORIGINAL BUDGET | MONTH 06/30/2023 (DECREASE) | 06/30/2023 (ABNORMAL) | BALANCE (ABNORMAL) |
| Fund 101 - GENERAL FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 101-000-400.000 | OPENING FUND BALANCE | 823,500.00 | 0.00 | 0.00 | 823,500.00 |
| 101-000-402.000 | CURRENT TAX REVENUES | 895,000.00 | 22,418.93 | 901,970.61 | (6,970.61) |
| 101-000-412.000 | DELINQUENT TAXES | 600.00 | 69.73 | 661.32 | (61.32) |
| 101-000-434.000 | TRAILER PARK FEES | 4,200.00 | 1,656.50 | 3,308.00 | 892.00 |
| 101-000-445.000 | PENALTIES | 5,000.00 | 0.00 | 4,801.83 | 198.17 |
| 101-000-448.001 | SUMMER TAX COLLECTION | 40,000.00 | 0.00 | 0.00 | 40,000.00 |
| 101-000-451.000 | LAKE MICKELSON S.A.D. (2016) | 21,350.00 | 529.35 | 21,350.00 | 0.00 |
| 101-000-452.000 | CEDAR/LONG/TAN-TRI LAKE S.A.D. | 30,850.00 | 789.85 | 30,850.00 | 0.00 |
| 101-000-453.000 | MISCELLANEOUS SQUAW LAKE CANAL S.A.D. | 3,137.00 | 156.85 | 4,637.00 | (1,500.00) |
| 101-000-454.000 | MISCELLANEOUS SQUAW LK/CLEAR LK S.A.D. | 14,125.00 | 513.64 | 14,125.00 | 0.00 |
| 101-000-458.000 | ASSESSMENT FOR ELKVIEW | 8,356.00 | 0.00 | 8,355.97 | 0.03 |
| 101-000-478.000 | SOLICITATION PERMITS | 0.00 | 0.00 | 300.00 | (300.00) |
| 101-000-479.000 | | 0.00 | 250.00 | 250.00 | (250.00) |
| 101-000-497.000 | ZONING PERMIT | 0.00 | 2,880.00 | 12,970.00 | (12,970.00) |
| 101-000-500.000 | DOG LICENSES | 1,300.00 | 0.00 | 0.00 | 1,300.00 |
| 101-000-522.000 | CDBG REVENUE | 20,000.00 | 0.00 | 5,410.00 | 14,590.00 |
| 101-000-529.000 | OPIOID SETTLEMENT | 0.00 | 0.00 | 7,618.46 | (7,618.46) |
| 101-000-538.003 | SPONGY MOTH SUPPRESSION PROGRAM | 0.00 | 329.00 | 329.00 | (329.00) |
| 101-000-538.004 | HAVA SECURITY GRANT - 2022 | 0.00 | 0.00 | 8,717.45 | (8,717.45) |
| 101-000-573.000 | LOCAL COMMUNITY STABILIZATION REVENUES | 50,000.00 | 35,116.76 | 53,660.86 | (3,660.86) |
| 101-000-574.000 | CONSTITUTIONAL TAX | 1,975,000.00 | 0.00 | 1,007,477.00 | 967,523.00 |
| 101-000-574.001 | EVIP STATE FUNDING | 35,000.00 | 0.00 | 32,664.00 | 2,336.00 |
| 101-000-613.000 | LOT SPLITS | 0.00 | 0.00 | 50.00 | (50.00) |
| 101-000-613.001 | BOARD OF APPEALS | 0.00 | 0.00 | 2,750.00 | (2,750.00) |
| 101-000-616.000 | TOWNSHIP ADMIN FEE | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| 101-000-616.001 | ADMINISTRATION FEE PC/ZBA | 0.00 | 0.00 | 400.00 | (400.00) |
| 101-000-626.000 | BUILDING APPLICATION FEES | 0.00 | 0.00 | 1,840.00 | (1,840.00) |
| 101-000-634.000 | REVENUE COPIES/AGENDAS/MINUTES | 0.00 | 1,347.72 | 6,785.17 | (6,785.17) |
| 101-000-634.001 | CEMETERY SALE OF GRAVES | 4,800.00 | 2,000.00 | 7,000.00 | (2,200.00) |
| 101-000-634.002 | CEMETERY FOUNDATION REVENUE | 2,400.00 | 646.80 | 2,781.60 | (381.60) |
| 101-000-634.003 | CEMETERY OPENING/CLOSING | 12,000.00 | 0.00 | 0.00 | 12,000.00 |
| 101-000-665.200 | INTEREST SAVINGS ACCOUNT | 3,000.00 | 0.00 | 146,114.99 | (143,114.99) |
| 101-000-665.703 | INTEREST TAX | 25,000.00 | 0.00 | 26,490.48 | (1,490.48) |
| 101-000-675.014 | HELEN SMITH PARK DONATIONS | 0.00 | 0.00 | 23,206.80 | (23,206.80) |
| 101-000-677.001 | reimbursement FROM SEWER FUND | 0.00 | 7,600.00 | 7,600.00 | (7,600.00) |
| 101-000-677.002 | reimbursement CABLE TV | 4,100.00 | 4,100.00 | 4,100.00 | 0.00 |
| 101-000-677.007 | reimbursement ASSESSING | 0.00 | 0.00 | 492.16 | (492.16) |
| 101-000-677.008 | reimbursement BUILDING PERMIT | 0.00 | 4,500.00 | 4,500.00 | (4,500.00) |
| 101-000-677.009 | reimbursement EMPLOYEE - FIRE MEDICAL | 0.00 | 0.00 | 578.38 | (578.38) |
| 101-000-677.010 | reimbursement VILLAGE FIRE MEDICAL | 0.00 | 48.18 | 289.08 | (289.08) |
| 101-000-677.011 | reimbursement EMPLOYEE - POLICE MEDICAL | 0.00 | 596.88 | 4,893.04 | (4,893.04) |
| 101-000-677.012 | reimbursement VILLAGE POLICE MEDICAL | 0.00 | 245.54 | 1,473.24 | (1,473.24) |
| 101-000-677.019 | reimbursement PARKS & REC | 5,100.00 | 5,100.00 | 5,100.00 | 0.00 |
| 101-000-677.020 | reimbursement polly ann trailways | 1,100.00 | 1,100.00 | 1,100.00 | 0.00 |
| 101-000-677.022 | REIMBURSEMENT FROM FIRE FUND (213) | 6,000.00 | 6,000.00 | 6,000.00 | 0.00 |
| 101-000-677.030 | MILEAGE | 0.00 | 120.00 | 535.00 | (535.00) |
| 101-000-678.021 | REIMBURSEMENT/POLICE CONTRACTING RENT | 18,000.00 | 18,000.00 | 18,000.00 | 0.00 |
| 101-000-680.000 | MISCELLANEOUS INCOME | 0.00 | 0.00 | 3,500.46 | (3,500.46) |
| Total Dept 000 | | 4,008,918.00 | 116,115.73 | 2,396,036.90 | 1,612,881.10 |
| TOTAL REVENUES | | 4,008,918.00 | 116,115.73 | 2,396,036.90 | 1,612,881.10 |
| Expenditures | | | | | |
| Dept 101 - TOWNSHIP BOARD | | | | | |
| 101-101-703.000 | WAGES ELECTED OFFICIAL SALARIES | 0.00 | 2,935.00 | 16,605.00 | (16,605.00) |
| 101-101-827.000 | RECORDING SECRETARY | 1,700.00 | 280.00 | 1,120.00 | 580.00 |
| 101-101-829.000 | MEMBERSHIP DUES | 10,000.00 | 8,776.63 | 9,021.63 | 978.37 |
| 101-101-860.000 | MILEAGE EXPENSE | 1,500.00 | 0.00 | 946.12 | 553.88 |
| 101-101-860.001 | MEALS/LODGING EXPENSE | 2,500.00 | 0.00 | 1,597.84 | 902.16 |
| 101-101-903.000 | LEGAL NOTICES | 2,500.00 | 529.30 | 1,295.60 | 1,204.40 |
| 101-101-957.000 | EDUCATION WORKSHOPS AND CONFERENCES | 2,000.00 | 18.00 | 1,728.00 | 272.00 |
| 101-101-962.000 | MISCELLANEOUS | 2,000.00 | 0.00 | 17.16 | 1,982.84 |
| Total Dept 101 - TOWNSHIP BOARD | | 22,200.00 | 12,538.93 | 32,331.35 | (10,131.35) |
| Dept 171 - SUPERVISOR | | | | | |
| 101-171-702.001 | WAGES COMMUNICATIONS & GRANTS MANAGER | 77,000.00 | 5,768.08 | 37,492.52 | 39,507.48 |
| 101-171-703.000 | WAGES ELECTED OFFICIAL SALARIES | 95,000.00 | 6,879.32 | 44,715.58 | 50,284.42 |
| 101-171-707.000 | WAGES & FEES TEMPORARY | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| 101-171-708.000 | WAGES & FEES ADMINISTRATIVE ASSISTANT | 55,000.00 | 4,393.54 | 28,558.01 | 26,441.99 |
| 101-171-829.000 | MEMBERSHIP DUES | 500.00 | 0.00 | 0.00 | 500.00 |
| 101-171-860.000 | MILEAGE EXPENSE | 1,000.00 | (53.91) | 521.98 | 478.02 |

PERIOD ENDING 06/30/2023

| GL NUMBER | DESCRIPTION | 2023 ORIGINAL BUDGET | ACTIVITY FOR MONTH 06/30/2023 (DECREASE) | YTD BALANCE 06/30/2023 (ABNORMAL) | AVAILABLE BALANCE (ABNORMAL) |
|--------------------------------------|---------------------------------------|----------------------|--|-----------------------------------|------------------------------|
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| 101-171-860.001 | MEALS/LODGING EXPENSE | 1,000.00 | 0.00 | 2,434.13 | (1,434.13) |
| 101-171-957.000 | EDUCATION WORKSHOPS AND CONFERENCES | 3,500.00 | 0.00 | 1,320.00 | 2,180.00 |
| 101-171-962.000 | MISCELLANEOUS | 21,500.00 | 1,620.26 | 2,353.98 | 19,146.02 |
| Total Dept 171 - SUPERVISOR | | 256,000.00 | 18,607.29 | 117,396.20 | 138,603.80 |
| Dept 202 - ACCOUNTING SERVICES | | | | | |
| 101-202-807.000 | AUDIT FEES | 7,500.00 | 0.00 | 7,900.00 | (400.00) |
| Total Dept 202 - ACCOUNTING SERVICES | | 7,500.00 | 0.00 | 7,900.00 | (400.00) |
| Dept 215 - CLERK | | | | | |
| 101-215-703.000 | WAGES ELECTED OFFICIAL SALARIES | 88,000.00 | 6,847.00 | 44,505.50 | 43,494.50 |
| 101-215-708.000 | WAGES & FEES ADMINISTRATIVE ASSISTANT | 57,000.00 | 4,126.40 | 26,579.25 | 30,420.75 |
| 101-215-709.000 | WAGES DEPUTY | 68,168.00 | 5,768.08 | 37,492.52 | 30,675.48 |
| 101-215-827.000 | RECORDING SECRETARY | 2,400.00 | 0.00 | 0.00 | 2,400.00 |
| 101-215-829.000 | MEMBERSHIP DUES | 775.00 | 0.00 | 810.00 | (35.00) |
| 101-215-860.000 | MILEAGE EXPENSE | 2,000.00 | 157.20 | 738.52 | 1,261.48 |
| 101-215-860.001 | MEALS/LODGING EXPENSE | 4,000.00 | 0.00 | 1,708.28 | 2,291.72 |
| 101-215-957.000 | EDUCATION WORKSHOPS AND CONFERENCES | 2,500.00 | 0.00 | 914.50 | 1,585.50 |
| 101-215-962.000 | MISCELLANEOUS | 21,500.00 | 19.99 | 203.23 | 21,296.77 |
| Total Dept 215 - CLERK | | 246,343.00 | 16,918.67 | 112,951.80 | 133,391.20 |
| Dept 231 - UNALLOCATED | | | | | |
| 101-231-933.297 | MAINTENANCE SAFETY PATH | 0.00 | 162.00 | 1,026.00 | (1,026.00) |
| Total Dept 231 - UNALLOCATED | | 0.00 | 162.00 | 1,026.00 | (1,026.00) |
| Dept 247 - BOARD OF REVIEW | | | | | |
| 101-247-703.001 | WAGES BOARD MEMBER FEES | 3,000.00 | 0.00 | 2,850.00 | 150.00 |
| 101-247-860.000 | MILEAGE EXPENSE | 100.00 | 0.00 | 0.00 | 100.00 |
| 101-247-903.000 | LEGAL NOTICES | 500.00 | 0.00 | 331.80 | 168.20 |
| 101-247-957.000 | EDUCATION WORKSHOPS AND CONFERENCES | 150.00 | 0.00 | 0.00 | 150.00 |
| 101-247-962.000 | MISCELLANEOUS | 100.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 247 - BOARD OF REVIEW | | 3,850.00 | 0.00 | 3,181.80 | 668.20 |
| Dept 253 - TREASURER | | | | | |
| 101-253-703.000 | WAGES ELECTED OFFICIAL SALARIES | 85,000.00 | 6,676.86 | 43,399.59 | 41,600.41 |
| 101-253-707.000 | WAGES & FEES TEMPORARY | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 101-253-708.000 | WAGES & FEES ADMINISTRATIVE ASSISTANT | 55,000.00 | 4,203.20 | 27,129.60 | 27,870.40 |
| 101-253-709.000 | WAGES DEPUTY | 75,000.00 | 5,573.00 | 36,224.50 | 38,775.50 |
| 101-253-814.000 | DATA PROCESSING | 3,000.00 | 2,034.20 | 4,727.35 | (1,727.35) |
| 101-253-829.000 | MEMBERSHIP DUES | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 101-253-860.000 | MILEAGE EXPENSE | 600.00 | 0.00 | 390.52 | 209.48 |
| 101-253-860.001 | MEALS/LODGING EXPENSE | 1,000.00 | 302.40 | 464.91 | 535.09 |
| 101-253-957.000 | EDUCATION WORKSHOPS AND CONFERENCES | 400.00 | 40.00 | 474.00 | (74.00) |
| 101-253-962.000 | MISCELLANEOUS | 21,500.00 | 0.00 | 1,446.18 | 20,053.82 |
| Total Dept 253 - TREASURER | | 243,500.00 | 18,829.66 | 114,256.65 | 129,243.35 |
| Dept 257 - ASSESSOR | | | | | |
| 101-257-711.000 | CONTRACT OAKLAND COUNTY | 150,000.00 | 149,502.84 | 149,502.84 | 497.16 |
| 101-257-826.000 | LEGAL FEES | 6,000.00 | 300.00 | 587.50 | 5,412.50 |
| Total Dept 257 - ASSESSOR | | 156,000.00 | 149,802.84 | 150,090.34 | 5,909.66 |
| Dept 262 - ELECTIONS | | | | | |
| 101-262-707.000 | WAGES & FEES TEMPORARY | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| 101-262-712.000 | ELECTION INSPECTOR FEES | 7,000.00 | 0.00 | (150.00) | 7,150.00 |
| 101-262-728.000 | OFFICE SUPPLIES | 1,500.00 | 72.00 | 2,792.28 | (1,292.28) |
| 101-262-730.000 | POSTAGE | 6,500.00 | (1,999.91) | (1,999.91) | 8,499.91 |
| 101-262-860.000 | MILEAGE EXPENSE | 100.00 | 0.00 | 0.00 | 100.00 |
| 101-262-860.001 | MEALS/LODGING EXPENSE | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 101-262-890.000 | CONTINGENCY | 1,159,363.00 | 0.00 | 0.00 | 1,159,363.00 |
| 101-262-903.000 | LEGAL NOTICES | 250.00 | 0.00 | 0.00 | 250.00 |
| 101-262-933.000 | MAINTENANCE EQUIPMENT | 4,000.00 | 0.00 | 0.00 | 4,000.00 |
| 101-262-957.000 | EDUCATION WORKSHOPS AND CONFERENCES | 1,000.00 | 0.00 | (25.00) | 1,025.00 |

PERIOD ENDING 06/30/2023

| GL NUMBER | DESCRIPTION | 2023 ORIGINAL BUDGET | ACTIVITY FOR MONTH 06/30/2023 (DECREASE) | YTD BALANCE 06/30/2023 (ABNORMAL) | AVAILABLE BALANCE (ABNORMAL) |
|---|--|----------------------|--|-----------------------------------|------------------------------|
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| 101-262-962.000 | MISCELLANEOUS | 500.00 | 0.00 | 1,070.23 | (570.23) |
| 101-262-977.000 | EQUIPMENT ACQUISTION | 500.00 | 5,545.00 | 6,110.50 | (5,610.50) |
| Total Dept 262 - ELECTIONS | | 1,186,713.00 | 3,617.09 | 7,798.10 | 1,178,914.90 |
| Dept 265 - TWP BUILDING & GROUNDS | | | | | |
| 101-265-740.000 | OPER. SUPPLIES BUILDING | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 101-265-821.011 | ENGINEERING FEES - PARKING LOTS | 0.00 | 3,295.00 | 6,797.50 | (6,797.50) |
| 101-265-831.000 | JANITORIAL SERVICE | 8,500.00 | 658.05 | 3,949.00 | 4,551.00 |
| 101-265-853.000 | TELEPHONE | 11,000.00 | 2,363.28 | 14,056.59 | (3,056.59) |
| 101-265-921.000 | UTILITIES - ELECTRIC BLDG | 16,000.00 | 1,092.06 | 7,462.81 | 8,537.19 |
| 101-265-923.000 | UTILITIES - HEAT | 7,000.00 | 382.81 | 5,106.04 | 1,893.96 |
| 101-265-927.000 | UTILITIES SEWER/WATER | 2,000.00 | 0.00 | 1,659.80 | 340.20 |
| 101-265-927.001 | UTILITIES WATER | 5,000.00 | 0.00 | 861.21 | 4,138.79 |
| 101-265-929.000 | TRASH DISPOSAL | 1,500.00 | 50.00 | 917.00 | 583.00 |
| 101-265-931.000 | MAINTENANCE BLDG/GROUNDS | 23,000.00 | 157.67 | 12,264.97 | 10,735.03 |
| 101-265-932.001 | MAINTENANCE GROUNDS | 10,000.00 | 1,139.58 | 9,518.56 | 481.44 |
| 101-265-932.002 | HELEN SMITH PARK EXPENSES | 0.00 | 2,775.90 | 44,867.04 | (44,867.04) |
| 101-265-933.000 | MAINTENANCE EQUIPMENT | 5,000.00 | 0.00 | 2,865.14 | 2,134.86 |
| 101-265-962.000 | MISCELLANEOUS | 2,000.00 | 180.00 | 3,185.92 | (1,185.92) |
| 101-265-970.004 | INTERNET FEES | 1,000.00 | 33.90 | 232.04 | 767.96 |
| 101-265-976.000 | ADDITIONS & IMPROVEMENTS | 2,500.00 | 0.00 | 6,137.70 | (3,637.70) |
| 101-265-977.000 | EQUIPMENT ACQUISTION | 2,000.00 | 0.00 | (675.00) | 2,675.00 |
| Total Dept 265 - TWP BUILDING & GROUNDS | | 97,500.00 | 12,128.25 | 119,206.32 | (21,706.32) |
| Dept 266 - LEGAL FEES | | | | | |
| 101-266-826.000 | LEGAL FEES | 70,000.00 | (1,340.00) | 7,960.00 | 62,040.00 |
| Total Dept 266 - LEGAL FEES | | 70,000.00 | (1,340.00) | 7,960.00 | 62,040.00 |
| Dept 267 - GENERAL ADMINISTRATION | | | | | |
| 101-267-728.000 | OFFICE SUPPLIES | 12,000.00 | 457.13 | 2,448.74 | 9,551.26 |
| 101-267-730.000 | POSTAGE | 5,000.00 | (693.44) | 4,493.05 | 506.95 |
| 101-267-804.000 | CODIFICATION OF ORDINANCE | 5,000.00 | 0.00 | 2,026.57 | 2,973.43 |
| 101-267-861.000 | CONTRACTED SERVICES | 0.00 | 12,655.16 | 17,155.16 | (17,155.16) |
| 101-267-880.000 | PUBLIC RELATIONS RELATIONS | 2,000.00 | 0.00 | 250.00 | 1,750.00 |
| 101-267-903.000 | LEGAL NOTICES | 100.00 | 0.00 | 0.00 | 100.00 |
| 101-267-933.000 | MAINTENANCE EQUIPMENT | 25,000.00 | 5,153.18 | 14,154.17 | 10,845.83 |
| 101-267-934.000 | MAINTENANCE/GAS VEHICLE | 5,000.00 | 61.50 | 139.69 | 4,860.31 |
| 101-267-955.000 | INSURANCE LIABILITY | 20,000.00 | 0.00 | 13,853.78 | 6,146.22 |
| 101-267-962.000 | MISCELLANEOUS | 6,000.00 | 1,774.26 | 4,406.22 | 1,593.78 |
| 101-267-962.002 | ARPA EXPENSES | 0.00 | 5,155.00 | 116,394.63 | (116,394.63) |
| 101-267-962.024 | ARPA LEGAL FEES | 0.00 | 0.00 | 3,305.00 | (3,305.00) |
| 101-267-970.003 | COMPUTER PROGRAMMING | 3,000.00 | 0.00 | 1,030.00 | 1,970.00 |
| Total Dept 267 - GENERAL ADMINISTRATION | | 83,100.00 | 24,562.79 | 179,657.01 | (96,557.01) |
| Dept 270 - HUMAN RESOURCES | | | | | |
| 101-270-715.000 | S.S.EMPLOYER SHARE | 49,000.00 | 4,396.56 | 28,694.54 | 20,305.46 |
| 101-270-716.000 | INSURANCE MEDICAL | 250,000.00 | 19,464.17 | 129,217.83 | 120,782.17 |
| 101-270-716.001 | INSURANCE MEDICAL - OLD FIRE FUND | 7,000.00 | 578.38 | 3,607.98 | 3,392.02 |
| 101-270-716.002 | INSURANCE MEDICAL - OLD POLICE FUND | 20,000.00 | 2,505.52 | 15,795.42 | 4,204.58 |
| 101-270-717.000 | LIFE INSURANCE | 4,200.00 | 0.00 | 2,415.44 | 1,784.56 |
| 101-270-718.000 | BENEFITS PENSION PLAN EMPLOYER SHARE | 50,000.00 | 8,063.16 | 52,060.31 | (2,060.31) |
| 101-270-720.000 | MICH EMPLOY SECURITY COMM | 2,500.00 | 73.45 | 2,105.84 | 394.16 |
| 101-270-815.000 | CONTRACTED PAYROLL | 3,000.00 | 504.70 | 2,597.91 | 402.09 |
| Total Dept 270 - HUMAN RESOURCES | | 385,700.00 | 35,585.94 | 236,495.27 | 149,204.73 |
| Dept 447 - ENGINEERING | | | | | |
| 101-447-821.000 | ENGINEERING FEES - GENERAL | 10,000.00 | 1,532.50 | 8,420.00 | 1,580.00 |
| 101-447-821.004 | ENGINEERING FEES - STORMWATER MGMT. | 1,000.00 | 300.00 | 800.00 | 200.00 |
| 101-447-821.007 | ENGINEERING FEES - WELLHEAD PROTECTION | 2,000.00 | 0.00 | 7,000.00 | (5,000.00) |
| Total Dept 447 - ENGINEERING | | 13,000.00 | 1,832.50 | 16,220.00 | (3,220.00) |
| Dept 448 - STREETLIGHTS | | | | | |
| 101-448-926.000 | UTILITIES STREET LIGHTS | 10,000.00 | 1,125.32 | 6,935.63 | 3,064.37 |

PERIOD ENDING 06/30/2023

| GL NUMBER | DESCRIPTION | 2023 ORIGINAL BUDGET | ACTIVITY FOR MONTH 06/30/2023 (DECREASE) MAL | YTD BALANCE 06/30/2023 (ABNORMAL) MAL | AVAILABLE BALANCE (ABNORMAL) |
|--|--|----------------------|--|---------------------------------------|------------------------------|
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| Total Dept 448 - STREETLIGHTS | | 10,000.00 | 1,125.32 | 6,935.63 | 3,064.37 |
| Dept 531 - COMMUNITY PROJECTS | | | | | |
| 101-531-803.000 | SPONGY MOTH SPRAYING | 100,000.00 | 0.00 | 658.00 | 99,342.00 |
| 101-531-880.001 | RELATIONS - WEST NILE PROGRAM | 100.00 | 0.00 | 35.22 | 64.78 |
| Total Dept 531 - COMMUNITY PROJECTS | | 100,100.00 | 0.00 | 693.22 | 99,406.78 |
| Dept 567 - CEMETERY | | | | | |
| 101-567-712.011 | FEES CEMETERY OPENING/CLOSING | 10,500.00 | 1,200.00 | 6,100.00 | 4,400.00 |
| 101-567-712.012 | FEES CEMETERY - FOUNDATION EXPENSE | 1,600.00 | 1,534.00 | 2,194.00 | (594.00) |
| 101-567-712.014 | CEMETERY GRAVE BUY BACK | 0.00 | 20.00 | 20.00 | (20.00) |
| 101-567-825.000 | CONTRACT CEMETERY MAINTENANCE | 68,400.00 | 5,700.00 | 34,200.00 | 34,200.00 |
| 101-567-903.000 | LEGAL NOTICES | 100.00 | 0.00 | 94.80 | 5.20 |
| 101-567-921.000 | UTILITIES - ELECTRIC BLDG | 500.00 | 47.01 | 259.83 | 240.17 |
| 101-567-927.000 | UTILITIES SEWER/WATER | 1,000.00 | 0.00 | 545.88 | 454.12 |
| 101-567-932.000 | MAINTENANCE GENERAL | 10,000.00 | 0.00 | 4,255.50 | 5,744.50 |
| 101-567-962.000 | MISCELLANEOUS | 1,000.00 | 665.95 | 665.95 | 334.05 |
| Total Dept 567 - CEMETERY | | 93,100.00 | 9,166.96 | 48,335.96 | 44,764.04 |
| Dept 572 - SPECIAL ASSESSMENTS | | | | | |
| 101-572-962.017 | MISC LAKE MICKELSON SAD (2016) | 21,350.00 | 0.00 | 2,736.00 | 18,614.00 |
| 101-572-962.019 | SQUAW LAKE CANAL S.A.D. | 3,137.00 | 2,850.00 | 3,385.80 | (248.80) |
| 101-572-962.021 | SQUAW LAKE/CLEAR LK S.A.D. | 14,125.00 | 3,333.00 | 8,780.75 | 5,344.25 |
| Total Dept 572 - SPECIAL ASSESSMENTS | | 38,612.00 | 6,183.00 | 14,902.55 | 23,709.45 |
| Dept 694 - COMMUNITY DEVELOPMENT BLOCK GRANT | | | | | |
| 101-694-802.000 | UNALLOCATED CDBG EXPENSES | 15,000.00 | 0.00 | 5,410.00 | 9,590.00 |
| Total Dept 694 - COMMUNITY DEVELOPMENT BLOCK GRANT | | 15,000.00 | 0.00 | 5,410.00 | 9,590.00 |
| Dept 695 - SOCIAL SERVICES | | | | | |
| 101-695-802.004 | OAKLAND COUNTY RESTAURANT RELIEF GRANT | 0.00 | 0.00 | 1,500.00 | (1,500.00) |
| 101-695-860.002 | MILEAGE/MEALS ON WHEELS | 2,000.00 | 421.96 | 1,685.11 | 314.89 |
| 101-695-861.001 | CONTRACTED SERVICES NOTA | 65,000.00 | 0.00 | 67,174.00 | (2,174.00) |
| 101-695-881.002 | CONTRIBUTIONS YOUTH ASSISTANCE | 13,500.00 | 0.00 | 25,897.96 | (12,397.96) |
| Total Dept 695 - SOCIAL SERVICES | | 80,500.00 | 421.96 | 96,257.07 | (15,757.07) |
| Dept 701 - PLANNING COMMISSION | | | | | |
| 101-701-703.001 | WAGES BOARD MEMBER FEES | 15,000.00 | 905.00 | 7,465.00 | 7,535.00 |
| 101-701-708.000 | WAGES & FEES PC/ZBA ADMIN ASSISTANT | 10,000.00 | 2,101.28 | 13,658.32 | (3,658.32) |
| 101-701-712.006 | FEES CODE ENFORCEMENT OFFICER | 0.00 | 2,103.75 | 11,511.25 | (11,511.25) |
| 101-701-728.000 | OFFICE SUPPLIES | 1,000.00 | 0.00 | 270.51 | 729.49 |
| 101-701-801.000 | PLANNER/PROF. SERVICES PLANNER | 35,000.00 | 1,985.00 | 8,017.50 | 26,982.50 |
| 101-701-801.009 | PLANNER/PROF. SERVICES | 30,000.00 | 6,070.00 | 35,800.00 | (5,800.00) |
| 101-701-826.000 | LEGAL FEES | 1,000.00 | 0.00 | 17,310.00 | (16,310.00) |
| 101-701-827.000 | RECORDING SECRETARY | 2,000.00 | 140.00 | 1,120.00 | 880.00 |
| 101-701-829.000 | MEMBERSHIP DUES | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| 101-701-860.000 | MILEAGE EXPENSE | 1,000.00 | 253.49 | 1,365.36 | (365.36) |
| 101-701-860.001 | MEALS/LODGING EXPENSE | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 101-701-903.000 | LEGAL NOTICES | 2,000.00 | 0.00 | 537.20 | 1,462.80 |
| 101-701-957.000 | EDUCATION WORKSHOPS AND CONFERENCES | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 101-701-962.000 | MISCELLANEOUS | 4,000.00 | 0.00 | 0.00 | 4,000.00 |
| Total Dept 701 - PLANNING COMMISSION | | 105,500.00 | 13,558.52 | 97,055.14 | 8,444.86 |
| Dept 702 - ZONING BOARD OF APPEALS | | | | | |
| 101-702-703.001 | WAGES BOARD MEMBER FEES | 3,000.00 | 0.00 | 2,185.00 | 815.00 |
| 101-702-728.000 | OFFICE SUPPLIES | 100.00 | 0.00 | 0.00 | 100.00 |
| 101-702-801.000 | PLANNER/PROF. SERVICES PLANNER | 1,000.00 | 0.00 | 1,702.50 | (702.50) |
| 101-702-826.000 | LEGAL FEES | 200.00 | 0.00 | 3,870.00 | (3,670.00) |
| 101-702-827.000 | RECORDING SECRETARY | 1,000.00 | 0.00 | 560.00 | 440.00 |
| 101-702-903.000 | LEGAL NOTICES | 500.00 | 0.00 | 663.60 | (163.60) |
| 101-702-957.000 | EDUCATION WORKSHOPS AND CONFERENCES | 250.00 | 0.00 | 0.00 | 250.00 |
| Total Dept 702 - ZONING BOARD OF APPEALS | | 6,050.00 | 0.00 | 8,981.10 | (2,931.10) |

PERIOD ENDING 06/30/2023

| GL NUMBER | DESCRIPTION | 2023 ACTIVITY FOR | | YTD BALANCE | AVAILABLE |
|--|----------------------------------|-------------------|------------------|--------------|--------------|
| | | ORIGINAL BUDGET | MONTH 06/30/2023 | 06/30/2023 | BALANCE |
| | | BASE | (DECREASE) | (MAL) | (ABNORMAL) |
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| Dept 803 - HISTORICAL SOCIETY | | | | | |
| 101-803-881.001 | NE OAKLAND HISTORICAL SOCIETY | 1,650.00 | (1,650.00) | (1,650.00) | 3,300.00 |
| Total Dept 803 - HISTORICAL SOCIETY | | 1,650.00 | (1,650.00) | (1,650.00) | 3,300.00 |
| Dept 995 - TRANSFER TO OTHER FUNDS | | | | | |
| 101-995-965.204 | CONTRIBUTION TO ROAD FUND | 100,000.00 | 0.00 | 0.00 | 100,000.00 |
| 101-995-965.206 | CONTRIBUTION TO FIRE FUND | 300,000.00 | 0.00 | 300,000.00 | 0.00 |
| 101-995-965.207 | CONTRIBUTION TO POLICE FUND | 7,000.00 | 0.00 | 0.00 | 7,000.00 |
| 101-995-965.209 | CONTRIBUTION TO CEMETERY FUND | 250,000.00 | 0.00 | 0.00 | 250,000.00 |
| 101-995-965.297 | CONTRIBUTION TO SAFETY PATH FUND | 110,000.00 | 0.00 | 0.00 | 110,000.00 |
| 101-995-965.298 | CONTRIBUTION TO POLLY ANN TRAIL | 20,000.00 | 0.00 | 19,965.00 | 35.00 |
| Total Dept 995 - TRANSFER TO OTHER FUNDS | | 787,000.00 | 0.00 | 319,965.00 | 467,035.00 |
| TOTAL EXPENDITURES | | 4,008,918.00 | 322,051.72 | 1,703,356.51 | 2,305,561.49 |
| Fund 101 - GENERAL FUND: | | | | | |
| TOTAL REVENUES | | 4,008,918.00 | 116,115.73 | 2,396,036.90 | 1,612,881.10 |
| TOTAL EXPENDITURES | | 4,008,918.00 | 322,051.72 | 1,703,356.51 | 2,305,561.49 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | (205,935.99) | 692,680.39 | (692,680.39) |



Sharpe Engineering Report – July 2023

Oxford Township Municipal Projects

1. E. Drahner Water Main:
 - Contractor - Superior Excavating; Bid Amount: \$700,000
 - All work completed. Final payment to be made, but project appears to be on budget.
2. North Area SAD:
 - Engineering design work complete.
 - EGLE & RCOC permits obtained. MDOT information submitted to obtain permit.
 - Project to be bid following receipt of MDOT permit.
 - Finalize SAD process once bids are received.
 - Construction anticipated to begin Fall 2023.
3. Camp Oakland Pump Station:
 - Engineering design work complete. All permits received.
 - Contract awarded to Trojan Development.
 - Construction to begin within next couple months.
4. Ray Road Safety Path Project:
 - Engineering design work complete and permits obtained.
 - Bid process to begin pending TB approval.
 - Construction possible in Fall 2023.
5. Oxford Fire Station No.3:
 - Phase 1 land balancing and parking lot construction complete.
 - Phase 2 fire protection well drilled. Contractor is performing aquifer testing and installing pumps & electrical.
 - Phase 3 bids for M-24 driveway and cross-over work awarded to Great Lakes Contracting. Work to begin following completion of fire protection well.
 - DTE on-board for electrical transformer and utility pole relocations.
6. Brabb-Dewey Engineering Design Grant:
 - \$100k design grant awarded.
 - Survey & design work has begun and will be completed by December 31, 2023.
7. Township Hall Parking Lot:
 - Bids received on 6/1. Contract awarded to True North Asphalt.
 - Construction anticipated for July / August 2023.
8. OXT Pocket Park (Helen Smith):
 - Grant awarded and funds received by Twp.
 - Construction has begun. Scheduled to be completed this month.



9. Miscellaneous Safety Path Projects:

- Survey and design work of Lakeville Road safety path (Chinkapin Rill to Barr Rd) has begun. Design completion expected near the end of August.
- Survey and design work of Seymour Lake Road safety path (Sanders to Seymour Lake Park) has begun. Design completion expected in early 2024.

Oxford Township Private Development Projects

9. 1125 S. Lapeer Road (Kurativ):

- Development of new medical marijuana dispensary.
- Construction of underground utilities complete. Building is being erected.
- Grand opening anticipated in November.

10. 653 S. Lapeer Road:

- Development of new medical marijuana dispensary.
- Site Plan and engineering drawings approved. Awaiting EGLE & MDOT permits.
- Building work has begun. Site utilities to be installed in October.

11. 280 N. Lapeer Road (Frequency Wellness):

- Development of new medical marijuana dispensary.
- Site utility work nearly completed.

12. Taco Bell:

- Development of new restaurant facility adjacent to Chase Bank.
- Site and building construction well under way.
- Grand opening anticipated in November.

13. McLaren Urgent Care:

- Redevelopment of the existing McLaren site with new 2-story, 50k square foot building.
- Site plan and engineering design approved.
- Applicant awaiting EGLE water main permit. Site utilities to begin once received.
- Construction of the building pad has begun.

14. 411 N. Oxford Road:

- Upgrades to existing building and site at 411 N. Oxford Rd.
- Site Plan and engineering plans approved.
- Construction of underground utilities to begin this month.

15. Enclaves of Woodbridge – Phase 2:

- Residential project consisting of 11 duplex buildings (22 units total)
- Site Plan conditionally approved. Engineering drawings approved.
- Applicant in process of obtaining necessary permits.
- Construction anticipated for fall 2023.

Date: July 12, 2023

To: Board of Trustees

From: Curtis Wright, Clerk

Re: Parks and Recreation Fireworks Permit Approval

Dear Board Members:

The 2023 Seymour Celebration fireworks scheduled for Friday June 9, 2023 and Saturday June 10, 2023 were cancelled due the dry weather conditions.

Attached is a letter from Oxford Township Parks and Recreation Director Phil Castonia requesting Permit approval for fireworks events on Friday August 11, 2023 and Saturday February 3, 2024.

The following motion is offered for your consideration:

I move to approve the Permit to allow Oxford Township Parks and Recreation to host fireworks events scheduled for Friday August 11, 2023 and Saturday February 3, 2024; further, the Oxford Township Parks & Recreation Department will continue to work closely with the Oxford Fire Department and Oakland County Sheriff's Office to insure all safety and health regulations are followed as it pertains to this fireworks event.



OXFORD TOWNSHIP PARKS AND RECREATION

2795 Seymour Lake Road * Oxford, MI 48371
Phone: 248-628-1720 / Fax: 248-628-1854
Web: www.oxparkrec.org

Commissioners

Ronald Roop

Theresa Myer

Tim Kalohn

Austin Brantly

Sarah Jones

June 30, 2023

Dear Clerk Wright,

Could you please place the Oxford Township Parks and Recreation Department on the regular scheduled Oxford Township Board of Trustees July 12, 2023 meeting agenda.

The parks & recreation department is seeking the required approval for the rescheduling of the Seymour Celebration Community Fireworks from June 9 & 10, 2023 to August 11, 2023 and February 3, 2024.

As you recall the June fireworks were postponed due to extreme drought conditions for the safety of everyone involved. We have worked out two new special events that will occur on these new dates listed above that will culminate with fireworks shows by the same vendor, American Fireworks Company.

Should you need additional information regarding this matter, please do not hesitate to contact me at 248-628-1720.

Sincerely,

Phil Castonia
Director

“We create community through people, parks and programs”

2023 Permit for Fireworks Other than Consumer or Low Impact

| | |
|------------------------|---|
| Authority: 2011 PA 256 | The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board. |
|------------------------|---|

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

| | | |
|--|------|---|
| TYPE OF PERMIT(S) (Select all applicable boxes) | | FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. |
| <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input type="checkbox"/> Display Fireworks | | PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION) |
| <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display | | |
| <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes | | |
| NAME OF PERSON PERMIT ISSUED TO | | AGE (18 YEARS OR OLDER) <input type="checkbox"/> YES <input type="checkbox"/> NO |
| ADDRESS OF PERSON PERMIT ISSUED TO | | |
| NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION | | |
| ADDRESS | | |
| NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) | | |
| EXACT LOCATION OF DISPLAY OR USE | | |
| CITY, VILLAGE, TOWNSHIP | DATE | TIME |
| BOND OR INSURANCE FILED <input type="checkbox"/> YES <input type="checkbox"/> NO | | AMOUNT |

| |
|---|
| Issued by action of the Legislative Body of a |
| <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____ |
| (Signature and Title of Legislative Body Representative) |

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

Curtis Wright

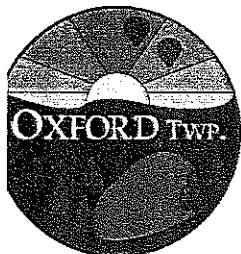
From: Jack Curtis
Sent: Tuesday, June 27, 2023 2:38 PM
To: Phil Castonia
Cc: Curtis Wright; Joseph Ferrari; C.J. Carnacchio
Subject: FW: Fireworks Permitting Question

Phil,
Please prepare your request for a permit for the fireworks you have rescheduled for August 11, 2023 at the Township Board meeting on July 12. Please have all materials for your presentation and review to Curtis Wright by July 6 to be included in the package.
Thank you,

Jack Curtis

Supervisor
Charter Township of Oxford
300 Dunlap Rd.

Oxford, MI 48371
(248) 628-9787 Ext. 109
jcurtis@oxfordtownship.org



From: Brittney Kimball Ellis <brittney@kellyfirmnpc.com>

Sent: Tuesday, June 27, 2023 2:33 PM

To: Jack Curtis <JCurtis@oxfordtownship.org>

Subject: Fireworks Permitting Question

Hi Jack,

You had asked whether the Park's Commission would be required to obtain a permit from the Township for a fireworks display on August 11.

Sec. 26-12 of the Township's Ordinance governs fireworks permitting. It requires a permit for discharge of any and all consumer fireworks by any "person" outside of the dates set forth in the Ordinance. Under the Ordinance "Person" has a broad definition and is defined as follows:

"Person" means an individual, agent, association, charitable organization, company, limited liability company, corporation, labor organization, legal representative, partnership, unincorporated organization, or any other legal or commercial entity.

The Parks Commission is a legal entity created by statute; therefore, in my opinion, it would fall under the definition of "persons." August 11th does fall outside of the dates set forth in the Ordinance that do not require a permit. **Based on the above, in my opinion, the Park's Commission is required to obtain a permit from the Township for its August 11th fireworks display.**

Best,

Brittney

Brittney K. Ellis

Attorney

Kelly Firm, PLC

2825 University Drive

Auburn Hills, Michigan 48326

Office (248) 655-7025

Cell (734) 834-7367

Brittney@kellyfirmplc.com



PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION

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Thank you for your cooperation.

Date: July 12, 2023

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Oxford Township Master Plan Update Proposal

Dear Board Members:

The Oxford Township Master Plan was last approved in 2019. Since then, there have been numerous changes to the master Plan.

I have requested Carlisle Wortman Associates to provide cost estimates for updating the Master Plan.

Attached is a Memo from Planner Megan Masson-Minock which provide different Master Plan update options and the corresponding cost for the updates:

\$20,000-\$30,000 = Basic Update
\$40,000-\$50,000 = Comprehensive Update
\$60,000-\$70,000 = Master Plan Rewrite

If the Township Board is in favor, the following motion is offered for consideration:

I move to authorize Carlisle Wortman Associates, Inc. to proceed with a _____ of the current Master Plan at a cost not to exceed \$ _____. This \$ _____ amount is to be expensed to General Fund Account 101-701-801.001 Planner/Professional Services Master Plan.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

TO: Charter Township of Oxford Board of Trustees
FROM: Megan A. Masson-Minock, AICP, Principal
DATE: June 29, 2023
RE: Master Plan Update Content and Costs

As we prepare for the “Plan to Plan” meeting in August to discuss the upcoming Oxford Township Master Plan Update, Supervisor Curtis and Clerk Wright suggested that we provide you with Master Plan content and costs. In the table below, three types of updates are detailed: basic update, comprehensive update, and rewrite. As your planning consultant, we recommend that the comprehensive update for the 2024 Oxford Township Master Plan update, for reasons detailed at the end of this memorandum.

For context, the following master plans are recent master plan updates done by CWA for communities with similar populations and patterns:

- [Green Oak Township in Livingston County](#) (Basic Update): The draft available at this link shows track changes to the document and is to be reviewed by the Township Board for release to adjacent communities in July.
- [Scio Township 2021 Master Plan Update](#) (Comprehensive Update): Scio Township’s Master Plan was comprehensively updated in 2009, and then amended in 2015.
- [Ypsilanti Township 2020 Master Plan](#) (Rewrite): Ypsilanti Township’s Master Plan was recognized with the 2020 Michigan Association of Planning Award for a Comprehensive Plan.

| Item | Basic Update \$20K-\$30K | Comprehensive Update \$40K-\$50K | Rewrite \$60K-\$70K |
|---------------------------|---|---|--|
| Kick-off Meeting | Prepare for and facilitate kick-off meeting with Township Supervisor, Building Official, Planning & Zoning Manager, and any other pertinent staff and officials to review work plan and schedule. | | |
| Demographic Update | SEMCOG data | SEMCOG data Data from private provider | SEMCOG data Data from private provider Retail Analysis |

Benjamin R. Carlisle, *President* Douglas J. Lewan, *Executive Vice President* John L. Enos, *Vice President*
David Scurto, *Principal* Sally M. Elmiger, *Principal* R. Donald Wortman, *Principal*
Paul Montagno, *Principal*, Megan Masson-Minock, *Principal*, Laura Kreps, *Senior Associate*
Richard K. Carlisle, *Past President/Senior Principal*

| Item | Basic Update \$20K-\$30K | Comprehensive Update \$40K-\$50K | Rewrite \$60K-\$70K |
|--|--|--|--|
| Review & Analysis of Existing Plans | Plans of adjacent municipalities & Oakland County | Interview staff and review plans of adjacent municipalities & Oakland County | |
| Existing Land Use Survey | SEMCOG data | SEMCOG data Assessing data | SEMCOG data Assessing data Windshield survey |
| Community Engagement | On-line survey Community Workshop Public Hearing | On-line survey Content for Township webpage Focus groups Community Workshop Public Hearing | Scientific survey Project webpage Focus groups Pop-up Exercises Charrette Community Workshop with on-line component Public Hearing |
| Small Area Plans | 1 small area plan | 2 small area plans | 3-5 small area plans |
| Vision, Goals & Objectives | Update Vision, Goals & Objectives with elected and appointed officials | Update Vision, Goals & Objectives based on community input | Collaborative process with community to update Vision, Goals & Objectives |
| Future Land Use | Update using current categories | Adjust Future Land Use categories to Vision, Goals & Objectives Design Guidelines | New Future Land Use categories Design Guidelines |
| Implementation | Implementation matrix with assigned responsibilities and time frames | | Implementation matrix, funding sources and potential partners |
| Final Product Format | Word document with maps and photographs | Word or InDesign document with maps, photographs and illustrations | InDesign document with maps, photographs, illustrations and visualizations |

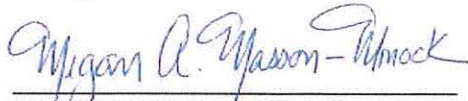
Recommendation

We recommend that the Township consider a comprehensive update for the following reasons:

- The Master Plan has maintained the same fundamental structure and land use approach since 2005.
- The public input in the 2019 Master Plan update was an on-line survey.
- The new utilities to be installed by the Township along Lapeer Road will change the land use options for adjoining and nearby parcels.
- Several large parcels of land are anticipated to be on the market in the next five years.
- Formerly mined land is scheduled for reclamation in the next decade.

We look forward to working with you on a Master Plan update in 2024 and meeting with you in August. Please do not hesitate to reach out to me with any questions.

Sincerely,



CARLISLE/WORTMAN ASSOC., INC
Megan Masson-Minock, AICP
Principal

Danielle Smith

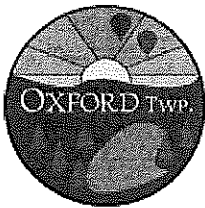
From: Danielle Smith
Sent: Thursday, June 15, 2023 4:50 PM
To: Joseph Ferrari; Curtis Wright; Margret Payne; mjensen72@aol.com; Catherine Colvin; Jon Nold; Rod Charles; Tim London; Cheryl Lotan; 'jim@sharpe-engineering.com'; Matthew Majestic; Brittney Kimball Ellis; Tom Berger; spizsm@oakgov.com; edhunwick@att.net; Justin Ballard; koreymbailey@gmail.com; Bob Turner
Cc: Jack Curtis
Subject: 2024 Master Plan Update Meeting

Hi everyone,

We are wanting to schedule a meeting to begin the process of updating the township's master plan. This would be an evening meeting (with dinner provided) and will go from 6-9 p.m. Supervisor Curtis would like to meet sometime in August. I will throw out some dates in the next few days to get an idea of when would work best for everyone. Location details will be provided at a later date.

If you have any questions, please reach out to Supervisor Curtis or myself.

Best,



Please consider the environment before printing this email.

Danielle Smith

Executive Assistant to the
Supervisor
Oxford Township

W : (248) 628-9787 Ext. 102

C : (248) 274-6266

dsmith@oxfordtownship.org

300 Dunlap Rd.

Oxford, MI 48371

www.oxfordtownship.org



Current Agenda Item
--Treasurer--

MEMO

TO: Oxford Township Board of Trustees

FROM: Joseph G. Ferrari, CDBG Coordinator

DATE: June 27, 2023

RE: CDBG for Emergency Services

As you know, Oxford Township allocated 2021 CDBG funds to help our residents through an Emergency Services Program. For CDBG services under \$10,000.00, bids are no longer required by CDBG and the Township Board can just allocate those funds.

Oxford/Orion FISH has provided qualifying Oxford Township and Oxford Village residents with Food and Utility Assistance. As a local non-profit agency, FISH has continually provided assistance to our residents in need.

FISH has agreed to adhere to all of the CDBG regulations and we will be in continual contact with Oakland County CDBG to insure that all federal guidelines are met.

A sample motion has been prepared for your consideration, if the Township Board is in favor of this proposal:

Motion By: _____

Seconded By: _____

That the Oxford Township Board of Trustees agrees to waive its resolution to solicit bids and awards the Emergency Services Bid for 2021 Community Development Block Grant Funds (CDBG) in the amount of \$9,175.00 to Oxford/Orion FISH and authorizes CDBG Coordinator Joseph G. Ferrari to sign the applicable documents and proposal ratification.



Community Development Block Grant
Public Service Contract
GRANT YEAR: 2021

Charter Township of Oxford

MUNICIPALITY

Oxford-Orion FISH

SERVICE AGENCY

Effective Date: July 1, 2021 Ending Date: December 31, 2022

This contract shall be effective for 1.5 years from the beginning effective date or when funding has been expended, whichever comes first. Contracts should not exceed 1.5 years in duration.

Contract Funding Sources:

CDBG Grant Year: 2021 Account Name: Emergency Services

Total CDBG Dollar Amount of Contract: \$ 9,175.00

SECTION I. AGREEMENT

This contract is made this day, 07 / 13 / 2023, between Oxford-Orion FISH,
(NAME OF SERVICE AGENCY)

hereinafter designated as the "Service Agency", having its principal office at:

PO Box 732, Lake Orion, MI 48361 (pantry is located at 1060 S. Lapeer Road, Oxford, MI 48371).
(SERVICE AGENCY ADDRESS)

and, Charter Township of Oxford, hereinafter designated as the "Municipality",
(NAME OF MUNICIPALITY)

having its principal office at 300 Dunlap Road, Oxford, MI 48371.
(MUNICIPALITY ADDRESS)

SECTION II. PURPOSE

- A. The purpose of this contract shall be *(List a detailed description of services to be provided, for whom and at what cost. Include a specific unit of measure to document how costs are derived. Include attachments as needed)*:

**Required*

To provide emergency food services, which will be billed at procured unit cost.

- B. Federal CDBG Performance Measures are pre-determined for public service activities and include:
Goal - Improve Quality of Life; Objective - Suitable Living Environment; Indicator - # of Low/Moderate Income Persons with New Access to Service as reported in the Direct Benefit Activity Report; Outcome - Improved Availability/Accessibility.

SECTION III. THE SERVICE AGENCY'S RESPONSIBILITIES

The Service Agency shall:

- A. Maintain records pertaining to the monies received and services provided in accordance with this agreement for a minimum of four years from the completion of this agreement. Allow the County of Oakland, the U.S. Department of Housing and Urban Development (HUD), the Comptroller General of the United States and any of their authorized representative's access to financial records pertaining to Community Development Block Grant Funds and this agreement for the purpose of audit or examination.
- B. Provide the Municipality and Oakland County Neighborhood & Housing Development Division a specific unit(s) of measure for all services.
- C. Provide the Municipality invoices for services rendered based on actual costs.
- D. Submit payment requests that include required supporting documentation monthly or quarterly. Required documentation includes the "Direct Benefit Activity Report" to capture client information.
- E. Provide management and personnel to adequately perform the services prescribed by this agreement.
- F. Be solely responsible for any and all taxes (federal, state and/or local); worker's compensation insurance; disability payments; social security payments; unemployment insurance payments; insurance, and/or any similar type of payments for the Agency or any employee thereof; and shall hold the Municipality harmless from any and all such payments.
- G. Provide insurance in the kind and amount specified by the Municipality. The Municipality shall be named as an additional insured thereon and furnished with a certificate thereof when applicable.
- H. The Agency will not solicit or apply funds from any other source for the services reimbursed under this agreement.

SECTION IV. THE MUNICIPALITY'S RESPONSIBILITIES

The Municipality shall:

- A. In consideration for services rendered by the Service Agency, pay a total sum not to exceed the CDBG program year funded amount specified above.
- B. The municipality shall require written documentation of the client benefit qualification to be kept on site with the agency.
- C. The municipality must monitor the service agency at least once during the contract period.
- D. Recompense the Service Agency upon receipt of a payment request that includes accurate required supporting documentation from the Service Agency in amounts and time intervals as specified here.

N/A

SECTION V. COMPLIANCE

- A. The Service Agency shall comply with applicable laws, ordinances, codes and regulations of the Federal, State and local governments.
- B. Client Eligibility: All clients served under this agreement shall be qualified via either the HUD section 8 income verification or the HUD "presumed benefit" verification.

SECTION VI. DISCRIMINATION PROHIBITED

The Service Agency shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition or privileges of employment on a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status pursuant to the Elliot Larsen Civil Rights Act, 1976, P.A. 453. The Service Agency and the Municipality shall also comply with the provisions of the Michigan Handicappers Civil Rights Act, 1976, P.A. 220 and the Federal Rehabilitation Act of 1973, P.A. 93-112, 87 Stat. 394, which require that no employee or client or otherwise qualified handicapped individual shall, solely by reason of his/her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal assistance. No person shall, on the grounds of race, creed, color, sex, age, national origin, height, weight, handicap, marital status, sexual orientation, or gender identity be excluded from participation in, be denied the proceeds of, or be subject to discrimination in the performance of this contract.

SECTION VII. PROHIBITION OF POLITICAL & RELIGIOUS ACTIVITY

There shall be no religious worship, instruction or proselytization as part of, or in connection with, the performance of this agreement. None of the funds, materials, property or services under this agreement shall be used in the performance of this agreement for any partisan political activity, including lobbying, as specified in Federal Circular A-122 Cost Principles for Nonprofit Organizations — lobbying revisions, or to further the election, defeat, recall, impeachment, appointment or dismissal of any candidate for or from any public office.

SECTION VIII. GENERAL CONTRACT PROVISIONS

- A. Merger or Integration: This agreement constitutes the entire agreement between the Service Agency and the Municipality with respect to the subject matter hereof; there are no other further written or oral understandings or agreements with respect hereto.
- B. Modification, Assignment or Subcontracting Absent Prior Written Consent: No variation or modification of this agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of the Service Agency and the Municipality. Any alterations, additions or deletions to the terms of this agreement, which are required by the enactment of legislation, regulations and directives, are automatically incorporated into this agreement on the date designated by law, regulation or directive.
- C. Termination: Either party may, at any time during the life of this agreement, terminate this agreement by giving thirty (30) days written notice to the other party and Oakland County Neighborhood & Housing Development Division of its intention to terminate and an opportunity for consultation prior to termination. In the event of a termination, the Municipality's obligation shall only be to reimburse the Service Agency for services rendered up to notification of termination.
- D. Addendum: A contract duration may be extended or shortened, funds may be added or subtracted via an addendum signed by a representative from the Municipality and the Service Agency indicating the exact changes. The Municipality shall provide a copy to Oakland County Neighborhood & Housing Development.

- E. Hold Harmless: To the fullest extent permitted by law, the Service Agency agrees to indemnify, pay in behalf of, and hold harmless the Municipality, Oakland County Neighborhood & Housing Development, their elected and appointed officials, employees, volunteers, boards, commissions and others working in behalf of the Municipality and/or County, against any and all claims, demands, suits, losses, including all costs connected therewith for any damages which may be asserted, claimed or recovered against or from the Municipality and/or County, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with the activity authorized by this contract.
- F. Confidentiality: The use or disclosure of information by the Municipality or Service Agency concerning services, applicants or recipients obtained in connection with the performance of the agreement shall be restricted to the purposes directly connected with the administration of the services provided under this agreement. Such information shall not be used for any other purpose unless required by law, statute or other legal process and is disclosed to Oakland County Neighborhood & Housing Development.
- G. Disputes: The Municipality shall notify the Service Agency in writing of its intent to pursue a claim against the Service Agency for breach of any terms of this agreement. No suit may be commenced by the Municipality for breach of the agreement prior to the expiration of ninety (90) days from the date of such notification. Within this ninety (90) day period, the Municipality at the request of the Service Agency must meet with an appointed representative of the Service Agency for the purpose of attempting to resolve the dispute. The Service Agency shall be given the opportunity to cure or remedy any breach within such ninety (90) day period.
- H. Notices: Whenever under this agreement a provision is made for notice of any kind, unless otherwise herein expressly provided, it shall be in writing and shall be served personally or sent by registered or certified mail with postage prepaid to the designated representatives at the addresses supplied below. A copy shall be provided to Oakland County Neighborhood & Housing Development.
- I. Equal Employment Opportunity: The Service Agency shall comply with Executive Order 11246 of Sept. 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).
- J. Copeland "Anti-Kickback" Act: The Service Agency shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C.874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to contracts and sub grants for construction or repair)
- K. Reporting/Monitoring Requirements: The Municipality shall monitor the operations of vendor activities under this contract to assure compliance with applicable Federal requirements, contract provisions and that performance goals are being achieved on an annual basis.
- L. Patent Regulations: The Service Agency shall comply with the Municipality's requirements pertaining to patent rights with respect to any discovery or invention, copyrights and rights in data which arise or is developed in the course of or under such contract.
- M. Debarment, Suspension, Ineligibility and Voluntary Exclusion: The Service Agency shall comply with the provisions of 24 CFR Part 24 that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract. Additionally, the Contractor shall not use, directly or indirectly, any of the funds provided by this contract to employ, award contracts to, or otherwise engage the services of, or fund any contractor/subcontractor during any period that the contractor/subcontractor is debarred, suspended or ineligible under the provisions of 24 CFR Part 24. Using the SAM.gov web site (<https://sam.gov/content>), Oakland County Neighborhood & Housing Development Division has determined, as of the date of this contract that the Contractor is not excluded from Federal Procurement and Non-procurement Programs.
- N. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352): Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

**SECTION IX. SERVICE AGENCY AND MUNICIPALITY
CONTACT INFORMATION**

SERVICE AGENCY

MUNICIPALITY

Agency Name: Oxford-Orion FISH

Municipality Name: Charter Twp. of Oxford

Contact: Thomas Klem

Contact: Joseph G. Ferrari

Phone: 248-892-7020

Phone: 2418-628-9787, ext. 105

Address: 1060 S. Lapeer Road

Address: 300 Dunlap Road

Oxford, MI 48371

Oxford, MI 48371

E-mail: t_klem@yahoo.com

E-mail: jferrari@oxfordtownship.org

IRS#: 23-7328772

SECTION X. CONTRACT ACCEPTANCE

The undersigned indicate by their signatures that they are authorized to act on behalf of their respective party in this capacity. CDBG funds may not be legally obligated until after the municipality has received the official award of funds letter for this program year.

SERVICE AGENCY

MUNICIPALITY

Agency Name: Oxford-Orion FISH

Municipality Name: Charter Twp. of Oxford

Officer Name: Thomas Klem

Officer Name: Joseph G. Ferrari

Officer Title: Treasurer

Officer Title: Treasurer/CDBG Coordinator

Signature:

Signature:

Witnessed:

Witnessed:

Date:

Date:

OAKLAND COUNTY

NEIGHBORHOOD

&

HOUSING
DEVELOPMENT

DIVISION

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and Urban Development*



CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 10, 2021

Nays: None

Absent: None

Motion Carried.



Fiscal Year 2021 Community Development Block Grant Funds

Treasurer Ferrari moved, Trustee Nold seconded, that the Charter Township of Oxford Board of Trustees formally agrees to allocate its 2021 Community Development Block Grant (CDBG) Funds in the following manner:

\$21,410.00 for the mobile home minor home repair program for mobile homes within Lake Villa and Parkhurst that is administered through Oakland County CDBG; and

\$9,175.00 to provide Oxford Township residents with emergency food services.

In the case that CDBG funding comes in less than anticipated, the allocation for the mobile home minor home repair program is to be reduced appropriately. The Charter Township of Oxford Board of Trustees also authorizes CDBG Coordinator Joseph G. Ferrari to prepare all the necessary documents and authorizes Supervisor Jack Curtis to sign the 2021 annual CDBG submittal, 2021 Sub-recipient Agreement (when made available) and the Conflict of Interest Certification on behalf of the Township.

Roll call:

Ayes: Charles, Nold, Payne, Dunn, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

Gypsy Moth Funding

Trustee Charles moved, Treasurer Ferrari seconded, to postpone consideration of participation in the Gypsy Moth Spraying Program until the April 14, 2021 meeting.

Roll call:

Ayes: Charles, Dunn, Payne, Nold, Wright, Curtis, Ferrari

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Medical Marijuana Facilities Ordinance

Trustee Payne moved, Trustee Charles seconded, to direct Attorney Gary Rentrop and/or Attorney Hans Rentrop to draft an Ordinance to address regulating the growing of medical marijuana to comply with the Michigan Medical Marijuana Act. This draft Ordinance is to be presented to the Oxford Township Planning Commission to conduct a Public Hearing, and to provide a final draft copy of the proposed Ordinance for a First Reading to the Charter Township of Oxford Board of Trustees at a future meeting.

Roll call:

Ayes: Curtis, Wright, Dunn, Payne, Nold, Charles

Nays: Ferrari

Absent: None

MEMO

To: Oxford Township Board of Trustees

From: The Oxford Twp. Safety Path Committee

Date: July 6, 2023

Re: Safety Path Ordinance Recommended Changes

The Safety Path Committee met on June 28, 2023 and is recommending that it be allowed to work with the township attorney and township planner to update our current Safety Path Ordinance.

There are a couple of issues in particular that we would like to address (please see attached email) as well as insuring that our Safety Path Ordinance is still releveant.

A sample motion has been prepared for your consideration.

Moved by: _____ Seconded by: _____

That the Oxford Township Board of Trustees authorizes the Oxford Township Safety Path Committee to work with the Township Attorney and Township Planner to update the Safety Path Ordinance. Once the updates have been completed, it is further authorized that the amended Safety Path Ordinance be placed on a future township board agenda for a First Reading.

Curtis Wright

From: Jack Curtis
Sent: Thursday, June 29, 2023 7:54 AM
To: Joseph Ferrari; Curtis Wright; mjensen72@aol.com; Jim Sharpe
Subject: RE: Safety Path Ordinance Changes-Request for Attorney Review (PLEASE DO NOT REPLY ALL)

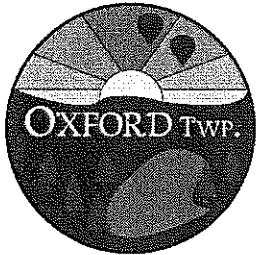
Joe,

I will have this topic on the Township Board agenda to authorize the work recommended by the Safety Path Committee. I will be getting a cost estimate for the recommendation to proceed on working on these changes.

Jack Curtis

Supervisor
Charter Township of Oxford
300 Dunlap Rd.

Oxford, MI 48371
(248) 628-9787 Ext. 109
jcurtis@oxfordtownship.org



From: Joseph Ferrari <JFerrari@oxfordtownship.org>
Sent: Wednesday, June 28, 2023 1:54 PM

To: Jack Curtis <JCurtis@oxfordtownship.org>; Curtis Wright <CWright@oxfordtownship.org>; mjensen72@aol.com; Jim Sharpe <jim@sharpe-engineering.com>
Subject: Safety Path Ordinance Changes-Request for Attorney Review (PLEASE DO NOT REPLY ALL)

Hi Jack-The Safety Path Committee would like the township attorney to review our Safety Path Ordinance and in particular a couple of specific items:

- 1) Add a section in 42-105(B) that states that all easements are to be dedicated to Oxford Township for cash in-lieu considerations. This should mirror the motion approved by the Township Board.

That the Oxford Township Board of Trustees requires that all future Oxford Township Safety Path Cash in Lieu of Agreements also include language that dedicates the proposed easement to the Charter Township of Oxford as part of this process.

- 2) Remove Section 42-108 (C)
- 3) Make sure that all provisions of our Safety Path Ordinance coincides with requirements in the Township Master Plan, Township Engineering and Design Standards and to point out any part of the Safety Path Ordinance that is unclear, vague, conflicting or not legal/enforceable.

Once that has been completed, the Safety Path Committee would review the proposed changes and request that the Township Board hold a first reading of the revised ordinance.

Date: July 12, 2023

To: Board of Trustees

From: Safety Path Committee
(*Joseph Ferrari, Margie Payne, Curtis Wright*)

Re: Ray Road Safety Path Request for Bids

Dear Board Members:

The Safety Path Committee met and discussed the funding for the Ray Road/North Oxford Road Safety Path project.

As you are aware, Oxford Township was awarded \$374,696 Federal Funds toward the construction of the Ray Road Safety Path. Upon further information received since the award date, the cost to accept the Federal Funds will be higher than if Oxford Township funded the project without the Federal Funds.

Attached is a detailed summary from Communications and Grants Manager C.J. Carnacchio showing the potential increased cost by accepting the \$374,696 Federal Funds.

An aerial photo of the proposed Ray Road Safety Path location is also attached for your review.

If the Township Board is in favor to proceed with the project, the following motion is offered for consideration:

I move that the Charter Township of Oxford refuse to accept the \$374,696.00 Federal Funding award toward the construction cost of the Ray Road/North Oxford Road Safety Path project and to authorize Sharpe Engineering to prepare bid specifications and solicit Request for Bids for the construction of the Ray Road/North Oxford Road Safety Path project with a proposed recommendation to approve a bid and select a contractor at the August 9, 2023 Oxford Township Board of Trustees Meeting.

Ray Road / N. Oxford Road Safety Path Comparison

Doing it as a township project:

Engineer Sharpe's March 28, 2022 estimate for construction is **\$468,370**

Currently, the township has **\$210,000** earmarked for the project, which includes:

- 1) **\$150,000** – American Rescue Plan Act (ARPA) funds
- 2) **\$60,000** – Twp. Safety Path Fund (this includes \$50,000 that the twp. saved on design costs due to the 2020 Ralph Wilson grant, plus a \$10,000 donation from Oxford Community Schools)

The twp. could use money from its fund balance to pay for the rest of the project.

The necessary easements and permits have already been obtained. The project is shovel-ready.

Doing it as a federally-funded project:

If we go the federal funding route, the township will receive **\$374,696** from the federal government. **This is a fixed amount.** It will **not** be increased to help offset increased project costs.

The township's match (based on the March 2022 project estimate) was supposed to be \$93,674 (the normal 20 percent requirement).

Per discussion with the RCOC/MDOT, since this is a federally funded project it must be designed in accordance with AAHSTO requirements and bid and constructed in accordance with MDOT requirements. Increased costs will come from having to redesign the project (going from 8 to 10 feet in path width, etc.), being **required** to pay for all the easements (even though we already obtained them at no cost) and being required to pay local prevailing wages (Davis-Bacon Act), etc.

Based on the original \$468,370 project estimate, Tom Noechel, from the RCOC, indicated we can expect to add the following costs:

- 1) PE (Design): **\$46,837 to \$70,255.50** (10 to 15 percent of current construction cost)
- 2) ROW -- **\$23,418.50 to \$46,837** (5 to 10 percent of current construction cost)
- 3) CE (Construction administration/oversight) -- **\$70,255.50 to \$84,306.60** (15 to 18 percent of current construction cost)

Potential project cost with above additions -- **\$608,881 to \$669,769.10**

Ray Road / N. Oxford Road Safety Path Comparison

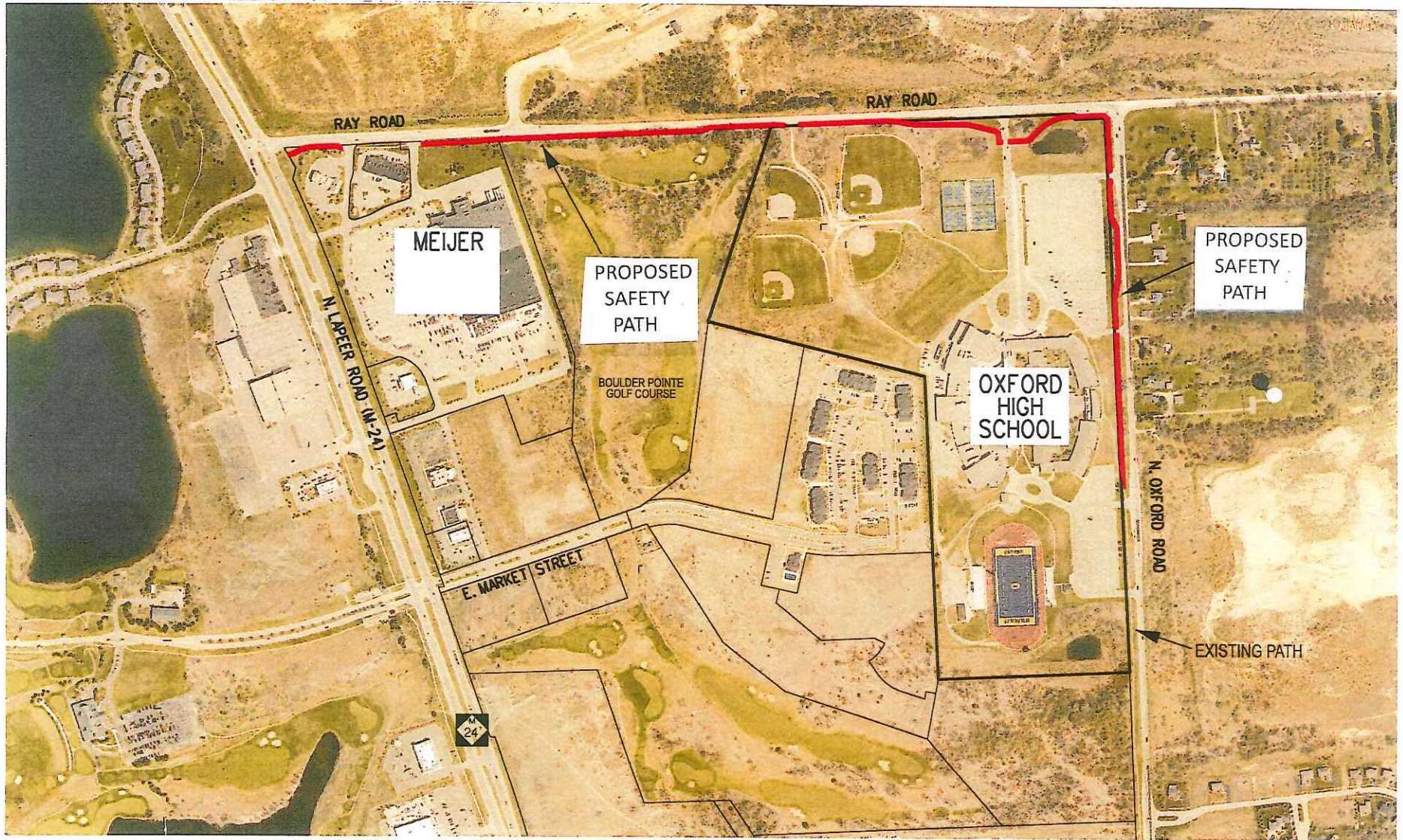
The township's share could be **\$234,185 to \$295,073.10**, based on the above figures.

Note: Although it was mentioned twice in our application to Slotkin's Office that we would be using \$33,674 in ARPA funds as part of the township's required \$93,674 match, it is currently unclear if ARPA funds can be used as matching funds for this project if it's federally funded. At this point, I have not been able to get a definitive answer.

Other things to consider:

- Loss of local control. Everything **must** be done to federal and state standards.
- Inconsistency in the twp. safety path system. This would be the only 10-foot-wide path and it would be connected to an existing 8-foot-wide path.
- Other unforeseen costs.
- More delays due to redesign and MDOT bid process.

RAY RD./N.OXFORD RD. SAFETY PATH



Date: July 12, 2023

To: Board of Trustees

From: Safety Path Committee
(*Joseph Ferrari, Margie Payne, Curtis Wright*)

Re: Rescission of Safety Path Master Plan

Dear Board Members:

The attached Oxford Township Safety Path Master Plan was approved at the March 8, 2023 Township Board Meeting. This Master Plan now requires a safety path to be constructed on the majority of every main travelled road in Oxford Township.

Upon further review, this approved Safety Path Master Plan is contrary to the Oxford Township Master Plan and per the current language of the Safety Path Ordinance. Every development, including residential development, in Oxford Township is now required to construct a safety path in front of their property.

A new Safety Path Master Plan needs to be created so it is consistent with the next Oxford Township Master Plan.

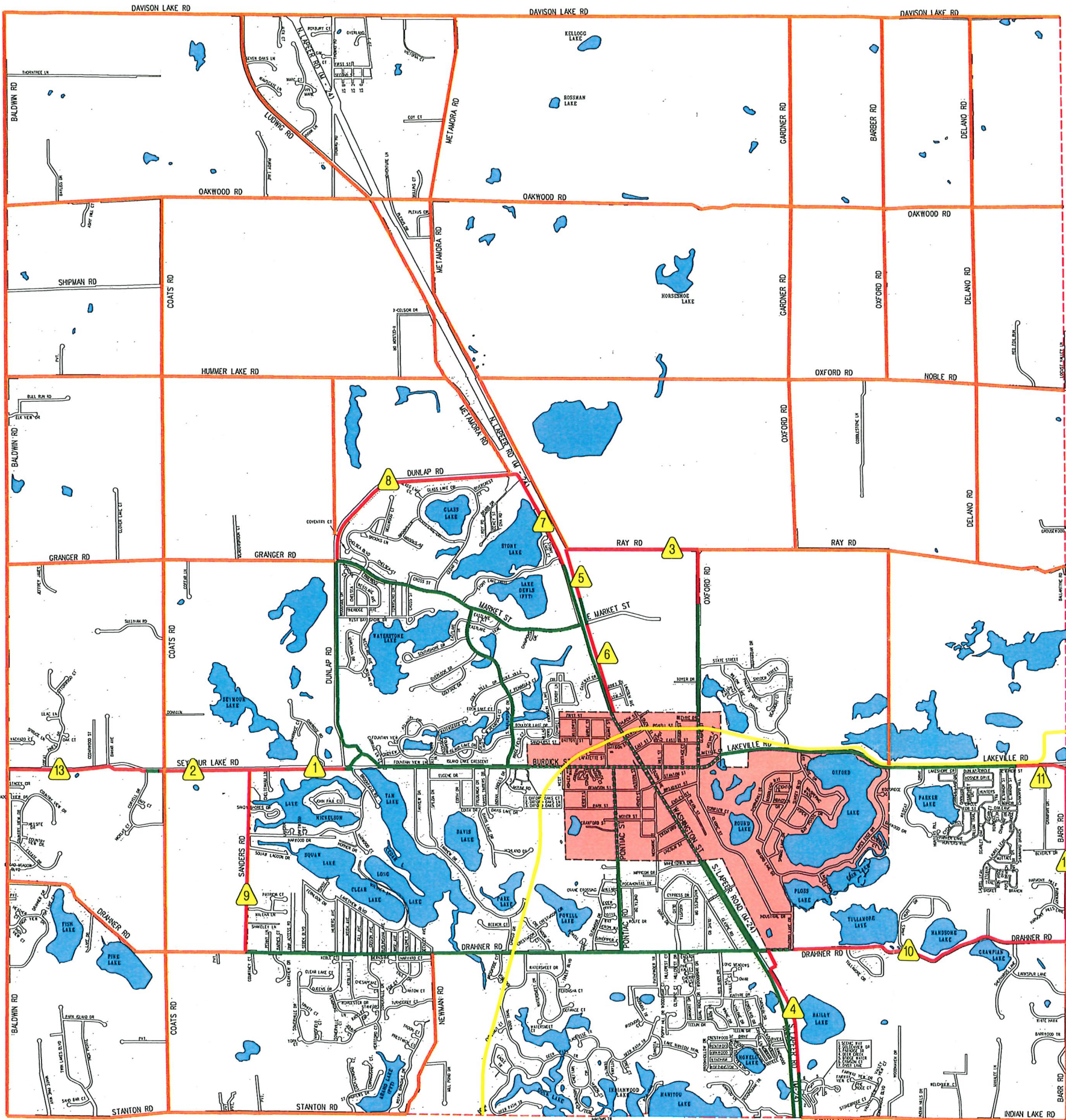
If the Township Board is in favor to proceed, the following motion is offered for consideration:

I move to rescind the Oxford Township Safety Path Master Plan that was approved at the March 8, 2023 Oxford Township Board of Trustees meeting, and to approve a Safety Path Master Plan to be included with the updated Oxford Township Master Plan to be presented for approval in the future.



CHARTER TOWNSHIP OF OXFORD SAFETY PATH MASTER PLAN

| Priority | Street | Path Location (Side of Road) | From | To | Approximate Length |
|----------|----------------------|------------------------------|-------------------|-------------------|--------------------|
| 1 | Seymour Lake Rd. | South | Dunlap Rd. | Sanders | 2800' |
| 2 | Seymour Lake Rd. | South | Sanders | Seymour Lake Park | 4130' |
| 3 | Ray Rd. / Oxford Rd. | South / West | Lapeer Rd. (M-24) | Oxford Rd. | 5500' |
| 4 | Lapeer Rd. (M-24) | East | E. Drahner Rd. | Indian Lake Rd. | 3900' |
| 5 | Lapeer Rd. (M-24) | East | Ray Rd. | Meijer Drive | 1475' |
| 6 | Lapeer Rd. (M-24) | East | Oxford Village | Market St. | 2650' |
| 7 | Lapeer Rd. (M-24) | West | Legacy Center | Dunlap Rd. | 2400' |
| 8 | Dunlap Rd. | South | Market St. | Lapeer Rd. | 6750' |
| 9 | Sanders Rd. | East | Seymour Lk. Rd. | Drahner Rd. | 5300' |
| 10 | E. Drahner Rd. | North / South | Oxford Lakes Dr. | Barr Rd. | 8350' |
| 11 | Lakeville Rd. | South | Chinkapin Rill | Barr Rd. | 1500' |
| 12 | Unimproved Barr Rd. | West | Lakeville | Drahner Rd. | 5000' |
| 13 | Seymour Lake Rd. | South | Seymour Lake Park | Baldwin Rd. | 2600' |



LEGEND

- EXISTING SAFETY PATH
- EXISTING VILLAGE SIDEWALK
- POLLY ANN TRAIL
- PROPOSED SAFETY PATH UNDER TOWNSHIP STUDY
- PROPOSED SAFETY PATH PRIORITY



SCALE: 1" = 1500'

Date: July 12, 2023

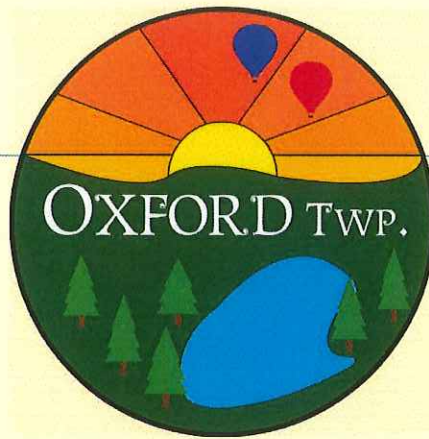
To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Paid Time Off Policy Overview

Dear Board Members:

Attached for discussion is a power point presentation that compares Oxford Township's current paid time off to employees with other comparable municipalities.



July 12, 2023
Paid Time Off

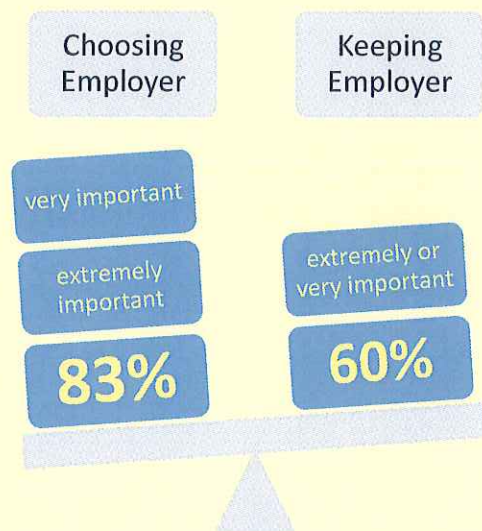
Reasons for Policy Revisions

- Employee Request
- Policy Review/Update
- Administrative Efficiency
- Consistent Practice Township-wide

Enhanced PTO Benefits



US Employee Feedback about PTO



Policy Assumptions about Paid Time Off

Includes:

- Vacation
- Sick
- Personal
- (Holidays)

Excludes:

- Jury Duty
- Bereavement
- Unpaid Leave

Assumption: Paid Time Off Bank Conversion

Employee time off benefits were presented in “hours” or “days” format among comparable communities. For discussion purposes, communities using “days” were converted to hours for comparison purposes using the following calculation.

$$1 \text{ day} = 8 \text{ hours}$$

PTO Incremental Increases

Based on Years of Service (YOS)

General milestone increments (i.e., YOS to increase PTO Award):

- New Hire
- Year 2
- Year 5
- Year 10
- Year 20

Employers frequently have 4-6 tiers

Oxford utilizes six tiers (< 6 months, 6 months to 1 year, >1 year, 2-4, 5-14, 15+)

PTO Statistics/Comparison in the United States

Private Sector USA

| Average Days | Average Hours |
|--------------|---------------|
| 18 | 144 |
| 22 | 176 |
| 24 | 192 |
| 27 | 216 |


Government Sector USA

| Average Days | Average Hours |
|--------------|---------------|
| 24 | 192 |
| 28 | 224 |
| 31 | 248 |
| 34 | 272 |

Oxford:
7.25-25 days
58-200 hours

Community Comparisons



| NAME | County | POPULATION |
|--|----------------|---------------|
| Harrison Township | Macomb | 24,324 |
| Lyon Township | Oakland | 23,261 |
|  Oxford Township | Oakland | 22,416 |
| Hamburg Township | Livingston | 21,257 |
| Genoa Township | Livingston | 20,685 |
| Davison Township | Genessee | 20,445 |
| Oakland Township | Oakland | 20,085 |
| Garfield Township | Grand Traverse | 19,499 |
| Highland Township | Oakland | 19,163 |
| Milford Township | Oakland | 17,095 |

Community Comparison Criteria

For inclusion in discussion points, comparable communities met the following criteria:

- Township municipality structure
- Population +/- 3500
- Higher Oakland County (**Assessed**) Median Home Values
- Hours of Operation Monday-Friday
- No smaller employee workforce than Oxford

Comparable Paid Time Off

Totals exclude Holidays

| Community | MINIMUM | MAXIMUM |
|------------------------|------------------------|-----------------------|
| Harrison Township | 96 hours / 12 days | 368 hours / 46 days |
| Genoa Township | 208 hours / 26 days | 320 hours / 40 days |
| Davison Township | 136 hours / 17 days | 296 hours / 37 days |
| Hamburg Township | 176 hours / 22 days | 296 hours / 37 days |
| Garfield Township | 172 hours / 21.5 days | 292 hours / 36.5 days |
| Oakland Township | 160 hours / 20 days | 280 hours / 35 days |
| Milford Township | 48 hours / 6 days | 256 hours / 32 days |
| Highland Township | 152 hours / 19 days | 232 hours / 29 days |
| Lyon Township | 128 hours / 16 days | 208 hours / 26 days |
| Oxford Township | 58 hours / 7.25 | 200 hours / 25 |

- Presented in rank order from largest to smallest PTO award, using maximum PTO
- Oxford ranked 10th among 10 comparable Townships

Holiday Comparisons

| Community | Paid Holiday Hours | Paid Holiday Days |
|--|--------------------|-------------------|
| Davison Township | 128 | 16 |
| Lyon Township | 112 | 14 |
| Genoa Township | 104 | 13 |
| Hamburg Township | 104 | 13 |
| Harrison Township | 104 | 13 |
| Milford Township | 104 | 13 |
| Highland Township | 104 | 13 |
| Oakland Township | 104 | 13 |
|  Oxford Township | 96 | 12 |
| Garfield Township | 88 | 11 |
| Federal (USA) | 88 | 11 |

Comparable
Paid Time Off

*Totals INCLUDE
Holidays*

| NAME | Total Min INCLUDING HOLIDAYS | Total Max INCLUDING HOLIDAYS |
|---|------------------------------------|------------------------------------|
| Harrison Township | 200 | 472 |
| Davison Township | 264 | 424 |
| Genoa Township | 312 | 424 |
| Hamburg Township | 280 | 400 |
| Oakland Township | 264 | 384 |
| Garfield Township | 260 | 380 |
| Milford Township | 152 | 360 |
| Highland Township | 256 | 336 |
| Lyon Township | 240 | 320 |
|  Oxford Township | 154 | 296 |

13th Holiday

12 observed Holidays (no change)

13th Holiday on a date to be determined annually

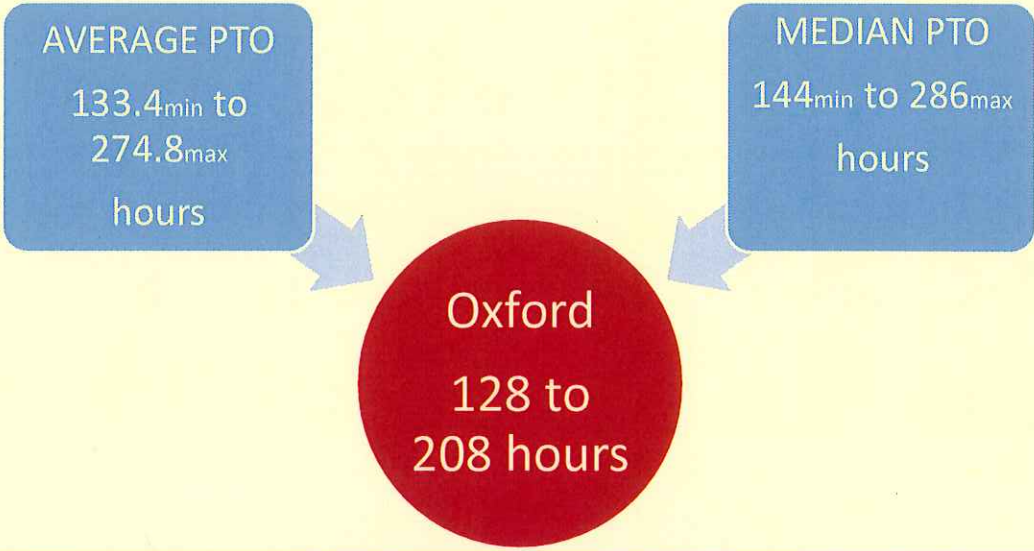
Allows Observation of 13th Holiday on a date that is operationally reasonable

- Example: Monday, July 3, 2023 closure due to Tuesday, July 4th Holiday Observation
- Permitted in current Handbook

Annual Holidays announced in the 3rd quarter of the preceding year

- Example: 2024 Holidays Observation dates to be released between July and September of 2023)

Community Comparisons



Policy Review Points

- Policy Walkthrough Discussion*
 - Purpose
 - Scope
 - PTO Awards Chart
 - PTO Use/Requests
 - Unused PTO
 - PTO Upon Employment Separation

Policy Purpose

- Employee Benefit promoting:
 - healthy work-life balance
 - enhances employee wellness and satisfaction
 - promotes recruitment and retention of high performing employees
- Flexibility for planned and unplanned life activities and event
- Income protections
- **Empower** employees to direct and manage their paid time off

Policy Scope

- Applies to full-time employees
- PTO is not available to temporary or part-time employees (no change)

Proposed PTO
Incremental
Tiers and
Annual Awards

| Years of Service | Current | Proposed MINIMUM PTO Hours | Proposed MAXIMUM PTO Bank |
|-------------------------|---------|----------------------------------|---------------------------------|
| <i>Less than 1 year</i> | 0-64 | 80 | 80 |
| <i>1-4 years</i> | 40-120 | 128 | 168 |
| <i>5-9 years</i> | 168 | 180 | 220 |
| <i>10-14 years</i> | 168 | 220 | 260 |
| <i>15-19 years</i> | 200 | 260 | 300 |
| <i>20+ years</i> | 200 | 300 | 340 |

2024 Policy Implementation Impact

| NAME | YEARS OF SERVICE* | CURRENT PTO HOURS** | PROPOSED PTO HOURS | CURRENT PTO in DOLLARS | PROPOSED PTO in DOLLARS | est. PTO DOLLAR DIFFERENCE |
|----------|-------------------|---------------------|--------------------|------------------------|-------------------------|----------------------------|
| Susan | 15 | 208 | 260 | \$7,498.40 | \$9,373.00 | \$1,874.60 |
| Tim | 1 | 88 | 128 | \$3,952.96 | \$5,749.76 | \$1,796.80 |
| Tracy | 21 | 208 | 300 | \$7,244.64 | \$10,449.00 | \$3,204.36 |
| Lori | 20 | 208 | 300 | \$5,626.40 | \$8,115.00 | \$2,488.60 |
| Stacy | 1 | 88 | 128 | \$2,200.00 | \$3,200.00 | \$1,000.00 |
| Kelly | 10 | 168 | 220 | \$4,332.72 | \$5,673.80 | \$1,341.08 |
| CJ | 4 | 128 | 128 | \$4,614.40 | \$4,614.40 | \$0 |
| Sarah | 2 | 88 | 128 | \$2,311.76 | \$3,362.56 | \$1,050.80 |
| Cheryl | 2 | 88 | 128 | \$2,311.76 | \$3,362.56 | \$1,050.80 |
| Danielle | 1 | 88 | 128 | \$2,416.40 | \$3,514.88 | \$1,098.48 |

< \$15,000 total impact

* 2024 projections

**includes the one float holiday (8 hours)

PTO Use

1-hour increments (applies to non-exempt and exempt*)

PTO Requests Approval

- First-come first-served
- Department operational need
- Years of Service Tie-breaker

Advance request is **required** for PTO requests that are for 5 or more days

Approval notice from department necessary to confirm time off

Unscheduled PTO Use

- Subject to corrective action
- Pattern of absences or 3 consecutive *calendar* days may require note (FMLA)

Unused Annual PTO Options

No more than 40 hours over annual award permitted at any time. Each calendar year employees have options:

1. Cash out unused PTO Hours for Lump Sum Payment

- Paid at straight time rate
- Not included in retirement calculation for contributions
- Subject to taxes/standard deductions

and/or

2. Rollover unused PTO into next calendar year

- Combined maximum cash/roll is 40 HOURS
- Employee **MUST** submit request by December 1st
- Unused hours over 40 = forfeit

Unused PTO at Separation

Applies only to voluntary separation. Discharged employees are NOT eligible

Lump sum payment

- Paid at straight time rate at time of separation
- Subject to taxes and deductions
- Not included in annual retirement contribution

80 hours MAX

- Accounts for rollover elections

2-week notice required

No PTO use should be requested after notice is submitted (unless previously scheduled or approved by Supervisor)

Paid Time Off Policy Transition Timeline

- **July BoT Meeting:** Review/Approve Proposed Policy Draft
- **July-October 2023:** Review/Approve Collateral Policy/Handbook Revisions
- **November 2023:** Updated Policy/Handbook Distribution and Projected PTO Award Notices to Employees
- **December:** Accept 2024 Paid Time Off Requests
- **January 1, 2024:** Implement PTO Policy

Questions?

Date: July 12, 2023

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Paid Time Off Policy

Dear Board Members:

Based on the Paid Time Off power point information attached is a draft copy of a Paid Time Off Policy, and a Request for Unused PTO (*Paid Time Off*) Rollover or Lump Sum Cash Out form for review and consideration.

The following motion is offered:

I move to approve a paid time off policy and implement corresponding amendments to the Oxford Township Employee Handbook and to accordingly adjust current employee time off banks, effective January 1, 2024.

Paid Time Off (PTO) POLICY

The Charter Township of Oxford recognizes paid time off (PTO) as an employee benefit that promotes a healthy work-life balance, enhances employee wellness and satisfaction, and supports recruitment and retention of high-performing employees. Life events can occur at planned and unplanned times and PTO is intended to help ensure that employees can receive their expected pay when unable to report to work.

PTO provides a single pool of paid time off to use for all paid absences (i.e., vacation; child, pet, and elder care; medical and dental appointments; personal business or emergencies; etc.). We believe this approach empowers our employees to direct and manage their paid time off in the manner that best suits their individual circumstances, whether it is to tend to an unexpected illness or injury or to enjoy a planned vacation.

PTO Awards

Full-time employees will be awarded a specified number of PTO hours, generally based on years of service. Thereafter, PTO banks shall be replenished each calendar year in January. Annual PTO awards will be calculated to include the number of years an employee is expected to have upon their anniversary date. PTO is not available to temporary or part-time employees.

| Years of Service | Annual PTO Accrual | Maximum PTO Bank |
|---------------------------|--|-------------------------|
| Less than one year | Up to 80 hours (est. 10 days), pro-rated | 80 hours |
| 1-4 years | 128 hours (est. 16 days) | 168 hours |
| 5-9 years | 180 hours (est. 22.5 days) | 220 hours |
| 10-14 years | 220 hours (est. 27.5 days) | 260 hours |
| 15-19 years | 260 hours (est. 32.5 days) | 300 hours |
| 20+ years | 300 hours (est. 37.5 days) | 340 hours |

PTO is paid at straight time and shall not be considered in any overtime calculation. Annual PTO awards will be pro-rated, based on actual paid service during the prior year. Employees shall receive the PTO award above (pro-rated, as applicable), or as otherwise determined by the Township Supervisor. To receive PTO hours for the month, an employee must be in a paid status for the majority of the month, or at least 80 regular hours. Please do your best to manage PTO for your personal needs throughout the year.

Example 1:

Employee A is hired on August, 8. Her PTO bank will begin with 26.6 hours (e.g., 80 hours divided by 12 months=6.66 hours per month of PTO. Employee A will be employed for the 4 remaining months of her starting year, September through December. 6.666 hours per month multiplied by 4 months equals 26.6 PTO hours). In keeping with this example, next year in January, Employee A will be awarded 120 hours of PTO. If she has not used any PTO, Employee A may rollover her hours to begin the next year with 126.6 hours. Alternatively, she may cash out the 26.6 unused hours as a lump sum payment and will receive 120 hours.

Example 2:

Employee B has worked for the Township for 21 years. During the current year, Employee B used 12 weeks of FMLA and an additional 12 weeks of unpaid leave. In total, Employee B missed 24 weeks (or 6 months) of work. On January of the coming year, Employee B will be awarded 225 PTO hours (e.g., 300 hours divided by 12 months=25 hours per month of PTO. 25 hours per month multiplied by 9 months equals 225 PTO hours). Employee B was on an unpaid leave for 3 months and an FMLA leave for 3 months. The unpaid leave that was NOT protected by FMLA is excluded from Employee B's annual PTO Award. In other words, Employee B is credited with 9 months of service for his actual work in the prior calendar year.

PTO Use

PTO must be exhausted before an employee may request any unpaid absence or leave. Employees are required to use PTO when taking time off from work and additional paid time off will not be granted, although unpaid leave may be granted depending on the circumstance. In accordance with the Family Medical Leave Act (FMLA), the Township shall designate absences for qualifying reasons as FMLA.

PTO will not be advanced. PTO may be used in one (1) hour increments and may be utilized any time a PTO balance is available. Ideally, new hires should restrict PTO usage to emergent needs until completion of six (6) months of continuous service with the Township. The new employee's department head shall have discretion to approve time off requests. All employees, Exempt and Non-Exempt, shall be required to use PTO for full day and partial days absences and shall be subject to corrective action for taking time off without available PTO.

All employee requests for PTO will generally be considered on a first come first serve basis. Requests will not be unreasonably denied and are subject to supervisory approval based on department staffing needs. When more than one request is received at the same time, approvals will be first determined on operational need and then by years of service. Whenever possible, PTO requests should be submitted in advance. Requests for time off extending more than five (5) consecutive days must be provided at least two (2) weeks in advance. For planning purposes, employees should not consider a PTO request as officially approved until an employee has received a formal response to the PTO request.

Unscheduled use of PTO should be submitted as soon as possible. Employees must provide notice of emergency and other last-minute call-offs at least one hour before the start of the scheduled

workday, or as soon as reasonably possible. Late calls may be denied and are subject to corrective action.

All unscheduled absences (paid and unpaid) will be monitored by department heads. In the event unscheduled absences impact operations or when an absence occurs over three consecutive calendar days, a supervisor may require that the employee provide a statement from a health care provider concerning the justification for the unscheduled absence(s). Such notices will be provided to the Supervisor's office and shall be maintained in the Employee's medical record.

Unused Annual PTO

The Township provides PTO to promote employee work-life balance and expects employees to utilize their time off. However, no later than December 1st of each calendar year, employees must submit a request to either rollover unused PTO into the next calendar year or to cash out unused PTO as an annual lump sum payment. A combination of annual lump sum payments or rollover shall be limited to a maximum of forty (40) hours total.

Lump sum cash outs will be calculated at the employee's regular straight time rate and will be subject to customary deductions and taxes. Lump sum payments will not be included in determining retirement contributions.

At no time should an employee have more than forty (40) hours over their annual designated PTO award. PTO hours exceeding the maximum allowable bank shall be forfeited.

Unused PTO Upon Separation from Employment

Upon voluntary separation from Township employment, employees may cash out their unused PTO bank, up to a maximum of eighty (80) hours. PTO will be paid in a lump sum at the employee's straight time rate, subject to standard deductions and taxes.

To be eligible for the cash payment, employees must provide at least two weeks' notice of their intent to separate. Unless approved by the Township Supervisor, an employee may not request PTO after submitting such notice. Employees that are involuntarily discharged shall not be entitled to payment of unused PTO upon separation.



REQUEST FOR UNUSED PTO ROLLOVER OR LUMP SUM CASH OUT

The Township provides PTO to promote employee work-life balance and expects employees to utilize their time off. Employees can elect to rollover unused PTO into the next calendar year or to cash out unused PTO as an annual lump sum payment. All requests must be submitted no later than December 1st of each calendar year.

| | |
|-----------------------|----------------------|
| Employee Name: | Request Date: |
| Job Title: | Department: |

Please enter your rollover and/or cash out election below:

If utilizing the combined lump sum and rollover option, please indicate the number of hours for each category below:

Number of PTO Rollover hours: _____

Number of PTO Cash Out hours: _____

Please note: A combination of annual lump sum payments or rollover shall be limited to a maximum of forty (40) hours total. Requests exceeding 40 hours may not be processed.

Does the requested amount include all scheduled PTO for the remainder of the calendar year?

Yes _____ No _____

If No, please explain _____

I understand that PTO that is paid or rolled over shall be adjusted from the annual January PTO award in the event unplanned PTO is used following date of this PTO request/payment.

Employee Signature:

| | |
|--|---|
| <p>For Payroll/Finance Use Only</p> <p>Hours rolled to next calendar year:</p> <p>_____</p> | <p>Hours distributed as a lump sum cash payment:</p> <p>_____</p> |
|--|---|

Date: July 12, 2023

To: Board of Trustees

From: Jack Curtis, Supervisor

Re: Holiday Closure Schedule for 2024

Dear Board Members:

Per the Paid Time Off Policy study previously discussed, Oxford Township is below the average days off for Holiday closures. In order to bring Oxford Township up to the average with other like municipalities, I am proposing one (1) one additional Holiday be added.

Attached is a Memo, with some recommended date options for the additional Holiday and a draft motion.

Also, attached is a 2024 Calendar.

The following motion is offered for your consideration:

I move to approve the following additional holiday to the 2024 approved Holiday schedule, _____, for Oxford Township.

The 2024 attached and proposed holiday schedule shows the 12 days allocated to the Township as Closed for Holidays days. With the approval of the revised compensation package, bringing Oxford Township up to the average "Holidays off" by like Townships, adding one holiday.

The following are proposed days to select from by various reasons:

February 19, Presidents Day

In honor of our past Presidents many municipalities honor this day off.

June 19,

Commemorating the emancipation of enslaved African Americans in 1865. Both State and Federal Holiday with the banks, post offices, and many municipalities honor this day off.

July 5,

Friday after the fourth this year. Many municipalities and businesses close on this date affording their employees a four-day weekend.

I make a motion to approve the following additional holiday to the 2024 Approved Holiday schedule,

_____, for Oxford Township.

2024

-JANUARY-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

-FEBRUARY-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | | |

-MARCH-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

-APRIL-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

-MAY-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

-JUNE-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

-JULY-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

-AUGUST-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

-SEPTEMBER-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

-OCTOBER-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

-NOVEMBER-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

-DECEMBER-

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

PaperTrailDesign.com

Possible Holidays:

- Feb. 19 (Presidents Day)
- June 19 (Juneteenth)
- July 5 (Friday after 4th of July)

Date: July 12, 2023

To: Board of Trustees

From: Compensation Committee
(Catherine Colvin, Jack Curtis, Curtis Wright)

Re: Office Operations Manager Position

Dear Board Members:

Oxford Township continues to grow with new businesses and several new subdivisions being developed with additional growth expected in the near future.

Every department in the Oxford Township Office will be affected, (*Building, Supervisor, Clerk, Treasurer, etc.*), and the demand to keep up with this current and future growth for Township Officials and Employees is only going to increase. Compared to other like communities, Oxford Township has a very lean work force.

The Compensation Committee analyzed the current work load being performed and is recommending to create another job position titled Office Operations Manager. This position will be required, at a minimum, to assist all departments within the Oxford Township Office and support all Committees of the Oxford Township Board of Trustees.

A copy of the proposed Job Description is attached for your review.

If the Township Board is in favor to proceed, the following motion is offered for consideration:

I move to approve the Office Operations Manager Job Description and authorize Supervisor Jack Curtis to recruit, hire, and fill the Office Operations Manager position at a salary range between \$60,000.00 to \$75,000.00, depending on experience and qualifications, and to include all benefits afforded to full-time Oxford Township employees.

Charter Township of Oxford

Job Description

Job Title: Office Operations Manager
Supervised By: Charter Township Supervisor
Supervises: N/A

General Summary:

Under the supervision of the Charter Township Supervisor, the Office Operations Assistant is an exempt employee who shall perform a broad range of functions in support of the daily operations of Oxford Township. Possesses well developed administrative, financial, and clerical skills, and a working knowledge of municipal practices and procedures related to the duties assigned.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Serves as recording secretary for all Oxford Township Board Committees, and Planning Commission Committees, and provides meeting minutes as resolved.
2. Serves as the reserve recording secretary to the Oxford Township Board of Trustees, Planning Commission, and Zoning Board of Appeals and provides meeting minutes as needed.
3. Prepares, posts, and publishes meeting notices, publications, correspondence, and other documents at the appropriate locations.
4. Possesses strong financial knowledge to assist in bond projects, budgeting, financing, and investing activities of Oxford Township, especially on the water system and sewer system.
5. Ability to understand and interpret codified ordinances and resolutions.
6. Updates the Board of Trustees on pending legislation and new legislation affecting Oxford Township from various subscriptions including, but not limited to, the Michigan Townships Association and Gongwer News Service.
7. Provides information to the public regarding Township policies, meetings of the Board of Trustees and other matters. Receives and/or documents public concerns pertaining to Township operations and services.
8. Must be certified as a Notary Public within ninety (90) days of hire. May also be requested to be bonded.
9. Assists with the election process as requested.
10. Provides administrative support to all Township departments (*Building, Clerk, Supervisor, Treasurer*) including front counter assistance, answering telephones, and provides accurate information to the public as necessary.

11. Must be willing to attend evening meetings and work flexible hours.
12. Manages Freedom of Information Act (F.O.I.A.) requests as necessary.
13. Performs related work as required.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities, and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Educational requirements include a high school or equivalency diploma with additional vocational training in office administration, secretarial and related areas. Necessary experience includes two (2) years of clerical, financial, and office management or related work. An Associates or Bachelor's Degree in public administration or business administration is beneficial to the position.
- Considerable knowledge of computer software applications particularly Microsoft Office and BS & A software.
- Knowledge of municipal government policies and practices.
- Skill in operating a variety of computer software programs including word processing, database and spreadsheet applications.
- Ability to establish effective working relationships and use good judgment, initiative and resourcefulness when dealing with employees, elected officials, visitors, and the public.
- Ability to communicate effectively and present ideas orally and in writing.
- Ability to maintain confidentiality.
- Ability to maintain attention to detail and work effectively under stress and changes in work priorities.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to use hands to finger, handle, or feel. The employee is occasionally required to reach with hands and arms, and travel to other locations. The employee must regularly lift and/or move items of light weight. Specific vision abilities required by this job include close vision, and ability to adjust focus.

While performing the duties of this job, the employee regularly works in a business office setting. The noise level in the work environment is usually moderate.

Date: July 12, 2023

To: Board of Trustees

From: Rod Charles - Trustee

Re: Oxford Addison Youth Assistance Request for 2024 Contribution

Dear Board Members:

Attached is a letter from Oxford Addison Youth Assistance (“OAYA”) requesting a \$12,890.47 funding allocation from Oxford Township for 2024.

Also, attached for review:

- Completed Oxford Township Request for Contribution form
- OAYA Program Overview sheet
- OAYA 2020-2022 Statistical sheet
- OAYA May 23, 2023 Meeting Minutes requesting sponsorship funding (*Item 8d*)
- OAYA 2023 Budget
- OAYA 2023 Budget Performance Report
- OAYA 2023 Year-to-Date Check payments and Check Receipts
- OAYA Proof of Non-profit status

The following motion is offered for your consideration:

I move to allocate \$_____ of 2024 General Fund funds to Oxford Addison Youth Assistance.



OXFORD – ADDISON YOUTH ASSISTANCE

1420 Lakeville Road Oxford, MI 48371

Telephone: (248) 460-7011

E-mail: oxfordaddisonya@gmail.com

June 29, 2023

Mr. Jack Curtis
Charter Township of Oxford
P.O. Box 3
Oxford, MI 48371

RE: Budget Year 2024 Sponsorship

Dear Supervisor Curtis and the Township Board,

Oxford Addison Youth Assistance (OAYA) seeks your continued financial support to provide valuable services to the community. This past year, OAYA served the students and families of Oxford Community Schools by providing a wide range of programs and services. The Oakland County Circuit Court- Family Division increased the caseworker from part-time to full-time at the end of 2022 and this continues due to the needs of this community.

The Youth Assistance model was developed as a tri-sponsorship among the Oakland County Circuit Court Family Division, the local school district and the local municipalities. The Oxford Addison Youth Assistance office opened in 1963 and remains a strong presence in our community. OAYA's success is a result of the generous support the Charter Township of Oxford provides through monetary donations.

For you Budget year ending December 31, 2024, we are asking that you allocate and release for sponsorship funds of \$12,890.47 to Oxford Addison Youth Assistance. The funds are used to support our operational expenses that cannot be underwritten by grants.

The Charter Township of Oxford sponsorship is vital to achieving our mutual prevention goals for the community. On behalf of the OAYA volunteers, the Township support is recognized and appreciated as we look forward to the continued partnership.

Sincerely,

Oxford Addison Youth Assistance
Board of Directors

"Oxford – Addison's Prevention Leader - Prevention Through Community Involvement"



CHARTER TOWNSHIP OF OXFORD
 300 Dunlap Road • Oxford, Michigan 48371
 Phone: (248) 620-9707 • Fax: (248) 620-8139
 www.oxfordtownship.org

REQUEST FOR CONTRIBUTION

Name of Organization: Oxford Addison Youth Assistance

Organization Representative: Judy Verse
 (Please Print Name)

Affiliation with the Requesting Organization: Chair
 (e.g. Chairperson, Treasurer, Board Member, etc.)

Address: Oxford MI 48371
 (City / Town) (State) (Zip Code)

Phone: 248-460-7011

Email Address: oxfordaddisonyouth@gmail.com

Please provide a summary of the proposed use of the requested funding from the Charter Township of Oxford:

The money provided will go towards operational expenses to keep programs moving forward. These programs help to prevent and reduce child neglect and child abuse by providing positive alternatives.

Please provide the following documents for consideration of approved funding by the Charter Township of Oxford Board of Trustees:

- Proof of Non-Profit status
 (Copy of 503(c)(3) document or other proof)
- Meeting minutes requesting a contribution
- Audited Financial Statement for the most recent year
- Current Fiscal Year to Date Revenue and Expense Summary Report

[Signature]
 (Signature of Organization Representative)

6-29-2023
 (Date)



Oxford-Addison Youth Assistance

1420 Lakeville Road Oxford, MI 48371
 Tel: (248)460-7011 – E-Mail: oxfordaddisonya@gmail.com

Oxford – Addison Youth Assistance (OAYA) Common Referral Reasons

POLICE

- Alcohol/ drug related
- Assault & battery
- Larceny
- M.D.O.P. (vandalism)
- Municipal Ordinance Violation (curfew)
- Prevention-Under age of 10
- Retail fraud

SCHOOLS

- School truancy or educational neglect
- School incorrigibility
- Prevention services (short-term counseling)

PARENTS

- Home incorrigibility
- Home truancy
- Prevention services

OAYA PROGRAMS

OAYA COMMUNITY PROGRAMS

DESCRIPTION

| | |
|----------------------------------|---|
| Camp Scholarships | Financial assistance to attend a week of summer day or overnight camp of family's choice. |
| Family Education Programs | Workshops and classes to help parents understand child development, improve communications between parents and children, and enhance parenting skills. |
| Skill Building Scholarships | Financial assistance to low – income youth that would benefit from a positive learning experience in a specific skill such as sports, dance, voice, musical instruments or martial arts. The scholarships are tailored to meet the unique need of each youth that participates. |
| Mentors PLUS | Matches positive adult role models with local youth. Only a few hours each month can have a lasting impact on a child's life. All mentors are screened and trained before placement. |
| Shop with a Hero/Christmas Party | Youth are referred and are given the opportunity to shop with law enforcement and fire personnel and spend time during OAYA Annual Christmas Party. |
| Shoplifting Prevention | Educational presentations to sixth grade students in cooperation with police and loss prevention officers |
| Youth Recognition | Local youth are recognized for making a positive contribution to their community. Nominations come from schools, churches, fire and police departments, and private citizens who have been helped by youth. Local dignitaries participate in making this a very special event. |

“Oxford – Addison’s Leader - Prevention Through Community Involvement”



OXFORD – ADDISON YOUTH ASSISTANCE

1420 Lakeville Road Oxford, MI 48371

Telephone: (248) 460-7011/ oxfordaddisonya@gmail.com

OAYA Referral Statistics

| <i>Referral Reasons</i> | 2020 | 2021 | 2022 |
|--|-------------|-------------|-------------|
| Prevention | 10 | 11 | 31 |
| Retail Fraud | 0 | 0 | 3 |
| School Truancy | 7 | 13 | 75 |
| Educational Neglect | 1 | 5 | 0 |
| School Incurrigibility | 1 | 0 | 2 |
| School Inc-Substance Abuse | 0 | 0 | 5 |
| Alcohol & Drug Related | 0 | 1 | 0 |
| Other reasons include: home incurrigibility, assault, property destruction, curfew violation, phone misuse and larceny | 1 | 5 | 5 |
| Total Cases | 30 | 35 | 121 |
| | | | |
| Information & Referral Consultations | 12 | 3 | 26 |
| | | | |
| Total Casework Services | 42 | 38 | 147 |
| | | | |
| Police referrals | 0 | 1 | 5 |
| School referrals | 28 | 27 | 107 |
| Parent referrals | 0 | 0 | 1 |
| Other | 2 | 7 | 8 |
| **Other: OC Prosecutor's Office, DHS, Community organizations | | | |

Casework Services Trends

- Prevention (counseling) referrals increased due to mental health concerns/behavioral concerns
- Alcohol and drug related referrals increased with vape related referrals
- School referrals increased for school incurrigibility and school truancy
- Middle school students remain the largest served OAYA population

| Student Age Breakdown — 2022 Referrals | | | | | | | |
|---|---|--------|---|--------|----|--------|----|
| Age 0-5 | 1 | Age 8 | 1 | Age 11 | 7 | Age 14 | 17 |
| Age 6 | 1 | Age 9 | 3 | Age 12 | 20 | Age 15 | 10 |
| Age 7 | 4 | Age 10 | 4 | Age 13 | 41 | Age 16 | 10 |
| | | | | | | Age 17 | 2 |

“Oxford – Addison’s Prevention Leader - Prevention Through Community Involvement”

Oxford-Addison Youth Assistance Board

Meeting Minutes

Tuesday, May 23, 2023

Call to Order @ 5:06 pm

Roll Call: Judy Verse, Patti Durr, Pauline Bennett, Brendan Westenbarger, Rod Charles, Todd Barlass, Stacy Williams and Robyn Holzbaugh were in attendance. Absent were: Mike Solwold, Linda Moran and Lori Collier.

- 1.) Pauline Bennett moved to approve agenda, Judy Verse 2nd, all ayes: approved.
- 2.) Pauline Bennett moved to approve minutes, Rod Charles 2nd, All ayes: approved.
- 3.) No public comments
- 4.) Treasurer's Report:
 - a. Pauline Bennett moved to approve financials for April 2023, Brendan Westenbarger 2nd, roll call votes of all yes: approved.
 - b. Judy noted that we are over budget in Youth Rec and Special projects and asked to move \$2,000.00 to Special Projects and \$2,200.00 to Youth Rec taken from the fund balance. Pauline moved to increase reserves in those amounts and Brendan Westenbarger 2nd, Roll-call votes of all yes: approved.
- 5.) Casework report from Stacy Williams.
- 6.) Guest Speaker Brittany Kalso for Mentors Plus.
- 7.) Events/Projects: received a lot of positive feedback on Youth Recognition event.
- 8.) Discussion/Action Items:
 - a. Oxford Bank: Checking account signers and CD signers: We need them to be the same on both checking and CDs and to keep better records of who is listed on accounts. New signers/paperwork taken care of just prior to meeting (Robyn Holzbaugh, Judy Verse, Patti Durr and Mike Solwold will be signers and all previous signers not listed shall be removed)
 - b. Concerts in the park/events PR items: Motion by Rod Charles to budget up to \$400.00 for table and cover, 2nd by Robyn Holzbaugh, roll call votes of all yes: approved.
 - c. Rod Charles motion to donate a \$200.00 gift card for Lori Collier family to care for grandchild who lost mother.
 - d. **Judy Verse motion to request funds from sponsors for Fiscal year ending 2024, Robyn Holzbaugh 2nd, roll call votes of all yes: approved.**
 1. Sponsors: **Oxford Township**, Oxford Community Schools, Village of Oxford, Village of Leonard and Addison Township
- 9.) Brendan Westenbarger offered to chair the Mentors Plus program and all agreed it was a good fit for him and OAYA.
- 10.) Board Comments:
- 11.) Brendan Westenbarger motion to adjourn, Rod Charles 2nd: Meeting adjourned @ 6:20

OAYA 2023 BUDGET

| Revenue and Expense Report 2023 Year to Date 6/29/23 | 2023 Budget App'd | 2023 March Amended | 2023 May Amended | 2023 Budget Actual (YTD) | Final |
|---|----------------------|-----------------------|---------------------|-----------------------------------|-------|
| INCOME | | | | | |
| Program Sponsors | | | | | |
| Village of Oxford | 2,500.00 | | | 0.00 | |
| Oxford Township | 12,890.47 | | | 25,780.94 | |
| Oxford Schools | 2,500.00 | | | 0.00 | |
| Addison Township | 5,385.00 | | | 5,385.00 | |
| Village of Leonard | 300.00 | | | 300.00 | |
| Sub Total | 23,575.47 | | | 31,465.94 | |
| Additional Income | | | | | |
| Camp/Skill Building | 3,700.00 | | | 0.00 | |
| Camp Registration Fees | 350.00 | | | 0.00 | |
| Fund Raisers | 2,000.00 | | | 2,147.00 | |
| Reserve Fund | 9,638.53 | 10,538.53 | 14,738.53 | 0.00 | |
| Shop with a Hero | 0.00 | | | 400.00 | |
| Donations - miscellaneous | 600.00 | | | 922.03 | |
| Family Education | 500.00 | | | 0.00 | |
| Refunds & Reimbursements | 200.00 | | | 0.00 | |
| Interest Income | 45.00 | | | 29.73 | |
| Sub Total | 17,033.53 | | | 3,498.76 | |
| TOTAL INCOME | 40,609.00 | | | 34,964.70 | |
| EXPENDITURES | | | | | |
| Operating Expenses | | | | | |
| Office Assistant Salaries | 18,500.00 | | | 7,991.82 | |
| Payroll processing fee | 234.00 | | | 627.09 | |
| FICA taxes | | | | 108.00 | |
| Mileage | 100.00 | | | 45.45 | |
| Postage/Post Office Box | 850.00 | | | 360.00 | |
| Office Equipment | 300.00 | | | 0.00 | |
| Supplies | 1,000.00 | | | 694.21 | |
| Petty Cash | 100.00 | | | 0.00 | |
| OCYACC Insurance/Hartford | 1,350.00 | | | 764.00 | |
| Website/Advertising/Marketing/PR | 750.00 | | | 415.21 | |
| Miscellaneous | 50.00 | | | 100.00 | |
| Sub Total | 23,234.00 | | | 11,105.78 | |
| Program Expenses | | | | | |
| Annual Meeting/Report | 1,500.00 | | | 902.77 | |
| Mentors PLUS | 75.00 | | | 0.00 | |
| Family Education | 7,000.00 | | | 0.00 | |
| Camp | 2,500.00 | | | 265.00 | |
| Skill Building | 1,600.00 | 2,500.00 | | 75.00 | |
| Youth Recognition | 1,500.00 | | 3,700.00 | 3,131.10 | |
| Special Projects | 1,300.00 | | 3,300.00 | 1,779.03 | |
| Fund Raisers | 600.00 | | | 0.00 | |
| Executive | 300.00 | | | 20.00 | |
| Christmas Party | 1,000.00 | | | 0.00 | |
| Sub Total | 17,375.00 | | | 6,172.90 | |
| TOTAL EXPENDITURES | 40,609.00 | 41,509.00 | 45,709.00 | 17,278.68 | |
| Income Less Expenses | 0.00 | | | 17,686.02 | |

6/29/2023

OAYA Budget Performance Report - 2023 (As of June 29, 2023)

| | January | February | March | First Quarter | April | May | June | Second Quarter | YTD Total | Budget Amt App'd (5/24/23) | Percent |
|----------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------|----------------------------|----------------|
| INCOME | | | | | | | | | | | |
| Program Sponsors | | | | | | | | | | | |
| Village of Oxford | | | | 0.00 | | | | 0.00 | 0.00 | 2,500.00 | 0.00% |
| Oxford Township | | 12,890.47 | 12,890.47 | 25,780.94 | | | | 0.00 | 25,780.94 | 12,890.47 | 200.00% |
| Oxford Schools | | | | 0.00 | | | | 0.00 | 0.00 | 2,500.00 | 0.00% |
| Addison Township | 5,385.00 | | | 5,385.00 | | | | 0.00 | 5,385.00 | 5,385.00 | 100.00% |
| Village of Leonard | 300.00 | | | 300.00 | | | | 0.00 | 300.00 | 300.00 | 100.00% |
| Sub Total | 5,685.00 | 12,890.47 | 12,890.47 | 31,465.94 | 0.00 | 0.00 | 0.00 | 0.00 | 31,465.94 | 23,575.47 | 133.47% |
| Additional Income | | | | | | | | | | | |
| Camp/Skill Building | | | | 0.00 | | | | 0.00 | 0.00 | 3,700.00 | 0.00% |
| Camp Registration Fees | | | | 0.00 | | | | 0.00 | 0.00 | 350.00 | 0.00% |
| Fund Raisers | | | | 0.00 | | 2,147.00 | | 2,147.00 | 2,147.00 | 2,000.00 | 107.35% |
| Reserve Fund | | | | 0.00 | | | | 0.00 | 0.00 | 14,738.53 | 0.00% |
| Shop With A Hero | | | 400.00 | 400.00 | | | | 0.00 | 400.00 | | |
| Donations - miscellaneous | 200.00 | | 450.00 | 650.00 | 197.03 | 75.00 | | 272.03 | 922.03 | 600.00 | 153.67% |
| Family Education | | | | 0.00 | | | | 0.00 | 0.00 | 500.00 | 0.00% |
| Refunds & Reimbursements | | | | 0.00 | | | | 0.00 | 0.00 | 200.00 | 0.00% |
| Interest Income | 4.93 | 5.35 | 7.17 | 17.45 | 5.89 | 6.39 | | 12.28 | 29.73 | 45.00 | 66.07% |
| Sub Total | 204.93 | 5.35 | 857.17 | 1,067.45 | 202.92 | 2,228.39 | 0.00 | 2,431.31 | 3,498.76 | 22,133.63 | 15.81% |
| TOTAL INCOME | 5,889.93 | 12,895.82 | 13,747.64 | 32,533.39 | 202.92 | 2,228.39 | 0.00 | 2,431.31 | 34,964.70 | 45,709.00 | 76.49% |
| EXPENDITURES | | | | | | | | | | | |
| Operating Expenses | | | | | | | | | | | |
| Office Assistant Salaries | 771.82 | 504.00 | 1,352.00 | 2,627.82 | 2,304.00 | 1,656.00 | 1,404.00 | 5,364.00 | 7,991.82 | 18,500.00 | 43.20% |
| Fica | 74.74 | 38.56 | 103.44 | 216.74 | 176.26 | 126.68 | 107.41 | 410.35 | 627.09 | | |
| Payroll Processing fee | 18.00 | 9.00 | 18.00 | 45.00 | 27.00 | 18.00 | 18.00 | 63.00 | 108.00 | 234.00 | 46.15% |
| Mileage | | | | 0.00 | | 45.45 | | 45.45 | 45.45 | 100.00 | 45.45% |
| Postage/Post Office Box | 360.00 | | | 360.00 | | | | 0.00 | 360.00 | 850.00 | 42.35% |
| Office Equipment | | | | 0.00 | | | | 0.00 | 0.00 | 300.00 | 0.00% |
| Supplies | | | 122.96 | 122.96 | | 434.53 | 136.72 | 571.25 | 694.21 | 1,000.00 | 69.42% |
| Petty Cash | | | | 0.00 | | | | 0.00 | 0.00 | 100.00 | 0.00% |
| Insurance | | | | 0.00 | | 764.00 | | 764.00 | 764.00 | 1,350.00 | 56.59% |
| Website/Advertising/Marketing/PR | | 381.28 | 33.93 | 415.21 | | | | 0.00 | 415.21 | 750.00 | 55.36% |
| Miscellaneous | | | 100.00 | 100.00 | | | | 0.00 | 100.00 | 50.00 | 200.00% |
| Sub Total | 1,224.56 | 932.84 | 1,730.33 | 3,887.73 | 2,507.26 | 3,044.66 | 1,666.13 | 7,218.05 | 11,105.78 | 23,234.00 | 47.80% |
| Program Expenses | | | | | | | | | | | |
| Annual Meeting/Report | | | | 0.00 | 675.17 | 227.60 | | 902.77 | 902.77 | 1,500.00 | 60.18% |
| Mentors PLUS | | | | 0.00 | | | | 0.00 | 0.00 | 75.00 | 0.00% |
| Family Education | | | | 0.00 | | | | 0.00 | 0.00 | 7,000.00 | 0.00% |
| Camp | | | 200.00 | 200.00 | | | 65.00 | 65.00 | 265.00 | 2,500.00 | 10.60% |
| Skill Building | | 75.00 | | 75.00 | | | | 0.00 | 75.00 | 2,500.00 | 3.00% |
| Youth Recognition | | 500.00 | | 500.00 | 37.99 | 2,593.11 | | 2,631.10 | 3,131.10 | 3,700.00 | 84.62% |
| Shop with A Hero | | | | | | | | | | | |
| Special Projects | | | | 0.00 | 1,664.74 | 114.29 | | 1,779.03 | 1,779.03 | 3,300.00 | 53.91% |
| Fund Raisers | | | | 0.00 | | | | 0.00 | 0.00 | 600.00 | 0.00% |
| Executive | 20.00 | | | 20.00 | | | | 0.00 | 20.00 | 300.00 | |
| Christmas Party (Giving tree) | | | | 0.00 | | | | 0.00 | 0.00 | 1,000.00 | 0.00% |
| Sub Total | 20.00 | 575.00 | 200.00 | 795.00 | 2,377.90 | 2,935.00 | 65.00 | 5,377.90 | 6,172.90 | 22,475.00 | 27.47% |
| TOTAL EXPENDITURES | 1,244.56 | 1,507.84 | 1,930.33 | 4,682.73 | 4,885.16 | 5,979.66 | 1,731.13 | 12,595.95 | 17,278.68 | 45,709.00 | 37.80% |
| INCOME LESS EXPENSES | 4,645.37 | 11,387.98 | 11,817.31 | 27,850.66 | (4,682.24) | (3,751.27) | (1,731.13) | (10,164.64) | 17,686.02 | 0.00 | |
| Beginning checkbook balance | 82,270.00 | 86,915.37 | 98,303.35 | 82,270.00 | 110,120.66 | 105,438.42 | 101,687.15 | 110,120.66 | 82,270.00 | | |
| Plus monthly income | 5,889.93 | 12,895.82 | 13,747.64 | 32,533.39 | 202.92 | 2,228.39 | 0.00 | 2,431.31 | 34,964.70 | | |
| Less monthly expenses | (1,244.56) | (1,507.84) | (1,930.33) | (4,682.73) | (4,885.16) | (5,979.66) | (1,731.13) | (12,595.95) | (17,278.68) | | |
| Ending checkbook balance | 86,915.37 | 98,303.35 | 110,120.66 | 110,120.66 | 105,438.42 | 101,687.15 | 99,956.02 | 99,956.02 | 99,956.02 | | |
| Certificates of deposit | 7,037.72 | 7,037.72 | 7,037.72 | 7,037.72 | 7,037.72 | 7,037.72 | 7,037.72 | 7,037.72 | 7,037.72 | | |
| CD Interest Income | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | | |
| TOTAL CARRY FORWARD | 93,953.09 | 105,341.07 | 117,158.38 | 117,158.38 | 112,476.14 | 108,724.87 | 106,993.74 | 106,993.74 | | | |

OAYA - 2023 Checks - Paid Out

* cashed

| Date | Check# | Written to | Amount | Notes |
|---------|--------|---------------------------------|------------|---|
| 1/10/23 | 3906 | Village of Oxford | \$336.26 | Invoice payroll #785 12/20 - 1/2 |
| 1/17/23 | 3907 | State of Michigan | \$20.00 | Articles of Incorporation |
| 1/18/23 | 3908 | Village of Oxford | \$551.56 | Payroll invoice #788 |
| 1/19/23 | 3909 | U.S.P.S | \$360.00 | 6 Rolls of stamps |
| 2/6/23 | 3910 | Village of Oxford | \$551.56 | (Invoice #790) Payroll \$504, fee \$9, FICA \$38.56 |
| 2/16/23 | 3911 | Courtesy Driving School | \$75.00 | Skill building for S.R. |
| 2/16/23 | 3912 | Village of Oxford | \$499.88 | invoice# 793 (\$459, fica \$34.88, admin \$9) |
| 2/16/23 | 3913 | Stacy Williams | \$148.44 | 6 months of website reimbursement January - June 2023 |
| 2/16/23 | 3914 | Oakland Schools PP&G | \$232.84 | Order# 11289, pr print materials |
| 2/24/23 | 3915 | Your Food Dude | \$500.00 | Deposit for 5-12-23 Youth Rec Event/ Food truck |
| 3/7/23 | 3916 | Oakland Schools PP&G | \$33.93 | Order#11289 (difference due to change) |
| 3/9/23 | 3917 | Village of Oxford | \$637.68 | (Invoice #797) Pay \$584, FICA \$44.68, Fee \$9 |
| 3/20/23 | 3918 | Village of Oxford | \$835.76 | (Invoice #798) Pay \$768, FICA \$58.76, Fee \$9 |
| 3/23/23 | 3919 | Oxford Elementary | \$200.00 | Camp - 5th grade camp KW |
| 3/23/23 | 3920 | Quill | \$122.96 | office supplies #168788366 |
| 3/24/23 | 3921 | Oxford Area Chamber of Commerce | \$100.00 | annual membership dues |
| 4/3/23 | 3922 | Oakland Schools PP&G | \$65.17 | Annual meeting invites |
| 4/3/23 | 3923 | Village of Oxford | \$852.98 | Invoice #801 (\$784, FICA- \$59.98, Admin \$9) |
| 4/3/23 | 3924 | Stacy Williams - reimbursement | \$1,664.74 | reimbursement for 4imprint prom items - Special |
| 4/12/23 | 3925 | Village of Oxford | \$723.80 | (Invoice #802) Pay \$664, FICA \$50.80, Fee \$9. |
| 4/13/23 | 3926 | Oxford Community Schools | \$60.00 | Box of chocolate from Band for Annual Meeting |
| 4/25/23 | 3927 | LakePoint Community Church | \$200.00 | Annual Meeting Donation |
| 4/25/23 | 3928 | Oxford Schools Food Service | \$350.00 | Annual Meeting Luncheon |
| 4/27/23 | 3929 | Stacy Williams | \$37.99 | Youth Rec - reimbursement for Amazon order of certificate folders |
| 4/27/23 | 3930 | Village of Oxford | \$930.48 | Invoice #806, Payroll \$856, fee \$9, Fica \$65.48 |
| 5/1/23 | 3931 | Amanda Cavanaugh | \$45.45 | Milage from Nov 14, 2022 - April 30, 2023 (0.655) |
| 5/1/23 | 3932 | Spun Sugar Detroit | \$375.00 | Youth Rec - Cotton Candy |
| 5/1/23 | 3933 | Oakland Schools PP&G | \$157.60 | Annual Meeting - Report and other print materials |
| 5/2/23 | 3934 | Tim Hortons | \$70.00 | Annual Meeting - Thank you to Food Staff @ OHS |
| 5/12/23 | 3935 | Your Food Dude | \$1,925.00 | Youth Rec - Food truck |
| 5/8/23 | 3936 | The Hartford | \$264.00 | acct# 11655697 - workmans comp |
| 5/9/23 | 3937 | Village of Oxford | \$870.20 | Payroll invoice #807; amt- \$800; Fica - 61.20; fee \$9 |
| 5/9/23 | 3938 | Stacy Williams - reimbursement | \$37.50 | Youth Rec - Dollar tree items |
| 5/11/23 | 3939 | Stacy Williams - reimbursement | \$26.91 | Youth Rec - Binder clips for certificates |
| 5/12/23 | 3940 | Judy Verse - Reimbursement | \$97.03 | Youth Rec = \$77.08 & Concerts in park = \$19.55 |
| 5/16/23 | 3941 | Void | Void | Void |

| | | | | |
|---------|------|-------------------------------|-------------|---|
| 5/16/23 | 3942 | Oakland Schools PP&G | \$151.22 | Youth Rec pamphlets and certificates |
| 5/19/23 | 3943 | Stacy Williams | \$94.74 | Special Projects - Emergency needs: Storage rental for Case Load family |
| 5/19/23 | 3944 | OCYACC | \$500.00 | Liability Insurance |
| 5/25/23 | 3945 | Quill | \$150.50 | Office supplies, paper, brochure stands, ink |
| 5/24/23 | 3946 | Village of Oxford | \$930.48 | Payroll #813 (|
| 5/25/23 | 3947 | Stacy Williams | \$284.03 | Supplies: Table \$89.99 (Amazon), tablecloth \$194.04 (4Imprint) |
| 5/30/23 | 3948 | Meijer | \$200.00 | Gift Card for family going through loss of daughter |
| 6/7/23 | 3949 | Village of Oxford | \$771.17 | payroll #814 (pay-\$708, FICA- \$54.17, Fee- \$9. |
| 6/12/23 | 3950 | Michigan Christian Youth Camp | \$65.00 | Camp Scholarship for July 16-21. (Canteen, Survival kit, Care package) |
| 6/22/23 | 3951 | Village of Oxford | \$758.24 | Payroll# 819; Fee \$9, Pay \$696, FICA \$53.24 |
| 6/26/23 | 3952 | Stacy Williams | \$136.72 | Reimbursement for supplies: Open Air Market- Rock Painting |
| Total | | | \$18,001.82 | |

OAYA - 2023 RECEIVABLES

Deposit

| Date | Check# | Written from | Amount | Notes | Check Date |
|---------|---------|---------------------------------|-------------|----------------------------------|------------|
| 1/18/23 | 56837 | United Way | \$100.00 | For 2022 year (Deposited 1/18) | 12/15/2022 |
| 1/18/23 | 56444 | United Way | \$100.00 | For 2022 year | 12/20/2022 |
| 1/18/23 | 11025 | Village of Leonard General Fund | \$300.00 | For 2022 year | 1/12/2023 |
| 1/30/23 | 38383 | Addison Township | \$5,385.00 | Sponsorship for 2022 | 1/23/2023 |
| 1/31/23 | | Interest | \$4.93 | Bank interest | |
| 2/1/23 | 66838 | Oxford Township | \$12,890.47 | Sponsorship for 2023 | 11/15/2023 |
| 2/28/23 | | Interest | \$5.35 | Bank interest | |
| 3/1/23 | 59539 | United Way c/o Frontstream | \$450.00 | | 1/20/2023 |
| 3/1/23 | 67504 | Oxford Township | \$12,890.47 | Sponsorship for 2022 | 2/15/2023 |
| 3/6/23 | 63230 | Village of Oxford | \$2,500.00 | Sponsorship for 2022 | 2/23/2023 |
| 3/6/23 | 61596 | United Way c/o Frontstream | \$25.00 | | 2/23/2023 |
| 3/20/23 | 558284 | Frontier Distributing | \$400.00 | Donation for 2023 Shop with Hero | 3/15/2023 |
| 4/2/23 | | Interest | \$7.17 | Bank interest | |
| 4/26/23 | 3383185 | Frontstream | \$97.03 | | 3/27/2023 |
| 4/26/23 | 61911 | United Way c/o Frontstream | \$50.00 | | 3/15/2023 |
| 4/26/23 | 64426 | United Way c/o Frontstream | \$50.00 | | 4/13/2023 |
| 4/30/23 | | Bank interest | \$5.89 | Bank interest | |
| 5/3/23 | 67994 | Oxford Township | \$2,147.00 | OAYA portion of Bottle Drive | 4/28/2023 |
| 5/24/23 | 65454 | United Way c/o Frontstream | \$75.00 | Donation in mail | 5/12/2023 |
| 5/31/23 | | Interest | \$6.39 | Bank interest | |
| 6/22/23 | 67074 | United Way c/o Frontstream | \$25.00 | | 6/13/2023 |
| Total | | | \$37,514.70 | | |

Oxford-Addison Youth Assistance

EIN: 38-2538434 | Oxford, Michigan, United States

Other Names

OXFORD ADDISON YOUTH ASSISTANCE

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC 

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

Tax Year 2022 Form 990-N (e-Postcard)

Tax Period:
2022 (01/01/2022-12/31/2022)

EIN:
38-2538434

Organization Name (Doing Business as):
OXFORD-ADDISON YOUTH ASSISTANCE

Mailing Address:
1420 Lakeville Road
Oxford, MI 48371
United States

Principal Officer's Name and Address:
Judith J Verse

180 Porter Lane
Leonard, MI 48367
United States

Gross receipts not greater than:
\$50,000

Organization has terminated:
No

Website URL:

✓ **Tax Year 2021 Form 990-N (e-Postcard)**

✓ **Tax Year 2020 Form 990-N (e-Postcard)**

✓ **Tax Year 2019 Form 990-N (e-Postcard)**

Copies of Returns (990, 990-EZ, 990-PF, 990-T)

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

✓ **Tax Year 2018 Form 990EZ**

✓ **Tax Year 2017 Form 990EZ**

✓ **Tax Year 2016 Form 990EZ**

✓ **Tax Year 2015 Form 990EZ**