

1. Notice And Agenda

Documents:

[12-9-2020 RESCHEDULE NOTICE PDF\).PDF](#)

[12-9-2020 FREEHOLDER MEETING AGENDA \(PDF\).PDF](#)



**SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS**  
Sussex County Administrative Center  
One Spring Street  
Newton, New Jersey 07860  
**PRESS RELEASE**

**County of Sussex**

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Posted September 25, 2020

**BOARD OF CHOSEN FREEHOLDERS  
SUSSEX COUNTY, NEW JERSEY  
MEETING NOTICE**

NOTICE IS HEREBY GIVEN in accordance with the Open Public Meetings Act that the Board of Chosen Freeholders has rescheduled their October 14, 2020 meeting date to Thursday, October 15, 2020. Also, the December 16, 2020 meeting has been rescheduled to December 9, 2020. These meetings will commence at 6:00 PM and will be conducted remotely via phone conference. The public can dial 973 – 310-7191 to listen and make comment. Action may be taken at these meetings.

Teresa Lyons, Clerk  
Board of Chosen Freeholders  
Sussex County, New Jersey

Due to public health issues arising from the coronavirus situation, the Sussex County Board of Chosen Freeholders will conduct this meeting remotely via a conference call. Callers are invited to listen and will have an opportunity to make comments by calling: 973-310-7191.

FREEHOLDER MEETING OF DECEMBER 9, 2020 AT 6:00PM  
REGULAR BUSINESS  
VIA CONFERENCE CALL

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail and email, such notice being submitted on September 25, 2020 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

**MOTION** to approve the Agenda:  
(Voice vote)

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS - None**

7. **PUBLIC HEARINGS- none**
8. **PUBLIC SESSION FROM THE FLOOR**

**This Public Session is for questions or comments pertaining to Agenda Items only. Before we open this Session we ask Callers wanting to make a comment to first state your name and municipality. The Clerk will create a Roster and call each in the order received. Comments are limited to 3 minutes or less.**

**MOTION** to open the floor for public comment  
**(Voice Vote)**

**MOTION** to close the floor for public comment  
**(Voice Vote)**

9. **FREEHOLDERS' COMMENTS**
10. **APPROVAL OF CONSENT AGENDA**

- A. **RESOLUTION RE:**  
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET OF THE COUNTY OF SUSSEX RELATING AMENDMENT #1 TO THE 2020/21 SPECIAL CHILD HEALTH SERVICES (SCHS) GRANT AWARD #DFHS21CSE011 FROM THE NJ DEPARTMENT OF HEALTH FOR AN ADDITIONAL AMOUNT OF \$68,250.00 FOR THE PERIOD OF JULY 1, 2020 TO JUNE 30, 2021
- B. **RESOLUTION RE:**  
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET OF THE COUNTY OF SUSSEX RELATING TO FFY2020 EMERGENCY MANAGEMENT AGENCY ASSISTANCE (EMAA) AWARD #FY20-EMPG-EMAA-00 FROM THE NJ DEPARTMENT OF LAW & PUBLIC SAFETY IN THE AMOUNT OF \$55,000.00 FOR THE PERIOD OF JULY 1, 2020 TO JUNE 30, 2021
- C. **RESOLUTION RE:**  
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET OF THE COUNTY OF SUSSEX RELATING TO CONTRACT MODIFICATION #5 TO THE 2019/20 SOCIAL SERVICES FOR THE HOMELESS (SSH) CONTRACT #SH19019 FROM THE NJ DEPARTMENT OF HUMAN SERVICES FOR AN ADDITIONAL AMOUNT OF \$11,045.00 FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2020
- D. **RESOLUTION RE:**  
CHANGE IN TITLE, TEXT OR AMOUNT OF APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-85, TO PROVIDE COUNTY MATCHING FUNDS IN THE AMOUNT OF \$26,482.00 FOR THE SPECIAL CHILD HEALTH SERVICES AWARD #DFHS21CSE011, AMENDMENT #1
- E. **RESOLUTIN RE:**  
TRANSFER OF 2020 CURRENT APPROPRIATIONS

- F. RESOLUTION RE:**  
AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF VERNON FOR THE MANAGEMENT OF THE VERNON CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. FOR THE PERIOD OF JANUARY 1, 2021 TO DECEMBER 31, 2021 IN THE AMOUNT OF \$27,700.00
- G. RESOLUTION RE:**  
AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE HOPATCONG BOROUGH FOR THE MANAGEMENT OF THE HOPATCONG CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. FOR THE PERIOD OF JANUARY 1, 2021 TO DECEMBER 31, 2021 IN THE AMOUNT OF \$27,700.00
- H. RESOLUTION RE:**  
AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE FRANKLIN BOROUGH FOR THE MANAGEMENT OF THE FRANKLIN CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. FOR THE PERIOD OF JANUARY 1, 2021 TO DECEMBER 31, 2021 IN THE AMOUNT OF \$27,700.00
- I. RESOLUTION RE:**  
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #21-OGUR WITH THE STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR THE CONTRACT TERM FROM JANUARY 1, 2021 TO JUNE 30, 2022 IN THE AMOUNT OF \$55,312.00 FOR THE PROVISION OF YOUTH INCENTIVE PROGRAM SERVICES
- J. RESOLUTION RE:**  
AUTHORIZATION FOR THE COUNTY OF SUSSEX TO APPROVE A BUDGET MODIFICATION FOR THE NEW JERSEY DEPARTMENT OF HEALTH (NJDOH) SPECIAL CHILD HEALTH SERVICES CASE MANAGEMENT GRANT #DFHS21CSE011 TO ACCEPT ADDITIONAL FUNDS IN THE TOTAL AMOUNT OF \$113,106.00 WHICH INCLUDES STATE GRANT FUNDS OF \$68,250.00 AND COUNTY MATCHING FUNDS OF \$44,856.00 FOR A TOTAL FUNDING AMOUNT OF \$151,528.00 WHICH INCLUDES STATE FUNDS OF \$91,000.00 AND COUNTY MATCHING FUNDS OF \$60,528.00 FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. If any Freeholder would like to remove an item to be considered separately, please do so now.**

**MOTION to approve the Consent Agenda Resolutions A-J  
(Roll call vote)**

11. **APPROVAL OF MINUTES**

Regular Meeting – November 24, 2020  
Executive Session Minutes – November 24, 2020

**MOTION** to approve the minutes from the Regular Meeting and Executive Session  
(Voice Vote)

12. **APPOINTMENTS AND/OR RESIGNATIONS- None**

13. **RESOLUTIONS- None**

14. **AWARDS OF CONTRACT/CHANGE ORDERS/BID**

- A. **RESOLUTION RE:**  
AUTHORIZING THE PURCHASE OF SOFTWARE MAINTENANCE SUPPORT FROM GRANICUS, INC TO BE UTILIZED AT THE SUSSEX COUNTY CLERK'S OFFICE FROM JANUARY 1, 2021 TO DECEMBER 31, 2021 IN THE AMOUNT OF \$68,601.00
- B. **RESOLUTION RE:**  
AWARD OF CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE MEDICAL AND PHARMACEUTICAL BENEFITS BROKER/CONSULTANT TO BROWN AND BROWN METRO, LLC. FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 IN THE AMOUNT OF \$125,000.00
- C. **RESOLUTION RE:**  
AUTHORIZING CHANGE ORDER NO. 2 TO THE CONTRACT BETWEEN THE COUNTY OF SUSSEX AND THE WALLKILL GROUP INC FOR THE REFURBISHMENT TO THE COUNTY OF SUSSEX ROAD MAINTENANCE GARAGES CONCRETE SLABS AND DRAINAGE
- D. **RESOLUTION RE:**  
AWARD OF CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE COUNTY PRESCRIPTION SAVINGS PROGRAM (CPSP) TO PROACT INC. FROM DECEMBER 1, 2020 THROUGH NOVEMBER 30, 2021
- E. **RESOLUTION RE:**  
AWARD OF CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ACTUARIAL SERVICES FOR THE COUNTY OF SUSSEX TO DANZIGER & MARKHOFF, LLP FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 IN THE AMOUNT OF \$4,800.00
- F. **RESOLUTION RE:**  
AUTHORIZATION FOR THE SERVICES OF PRINTING ELECTION BALLOTS AND OTHER ELECTIONS RELATED MATERIALS FOR THE SUSSEX COUNTY CLERK'S OFFICE FROM THE PRINTING CENTER FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 IN THE AMOUNT OF \$75,000.00

- G. RESOLUTION RE:**  
AWARD OF CONTRACT EXTENSION FOR THE SUPPLY AND DELIVERY OF PREMARK VIZIGRIP PAVEMENT MARKINGS MANUFACTURED BY ENNIS FLINT OR EQUAL TO ENNIS-FLINT, INC FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Award of Contract/Change Orders/Bids consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.**

**MOTION** to approve Contracts A-G  
**(Roll call vote)**

**15. FINANCIAL**

- A. RESOLUTION RE:**  
PAYMENT OF BILLS LIST  
December 9, 2020

**MOTION** to approve the Bills List  
**(Roll Call vote)**

- B. INTRODUCTION FOR FIRST READING- ORDINANCE 20-07**  
GUARANTY ORDINANCE AMENDING A GUARANTY ORDINANCE HERETOFORE FINALLY ADOPTED BY THE COUNTY OF SUSSEX, STATE OF NEW JERSEY ON AUGUST 17, 2011, TO PROVIDE FOR THE ISSUANCE OF REFUNDING BONDS AND THE SECURITY ASSOCIATED THEREWITH IN ORDER TO ACHIEVE DEBT SERVICE SAVINGS AND TAXPAYER RELIEF ON MORRIS COUNTY IMPROVEMENT AUTHORITY COUNTY OF SUSSEX GUARANTEED RENEWABLE ENERGY PROGRAM LEASE REVENUE BONDS (COUNTY OF SUSSEX PROGRAM)

**MOTION** to adopt this Ordinance on first reading and authorize the Clerk to advertise this Ordinance as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on December 22, 2020 at 9:00 a.m. prior to final adoption of this Ordinance. **(Roll Call Vote)**

- 16. PERSONNEL – None**
- 17. ADMINISTRATIVE REPORT**
- 18. COUNTY COUNSEL REPORT**
- 19. UNFINISHED BUSINESS**
- 20. NEW BUSINESS**

21. **PUBLIC SESSION FROM THE FLOOR**

This Public Session is for general questions or comments. Before we open this Session we ask Callers wanting to make a comment to first state your name and municipality. The Clerk will create a Roster and call each in the order received. Comments are limited to 3 minutes or less.

**MOTION** to open the floor for public comment:  
(Voice vote)

**MOTION** to close the floor for public comment and return to regular business:  
(Voice vote)

22. **REMINDERS**

Please check the County's website at [www.sussex.nj.us](http://www.sussex.nj.us) for meeting schedules.

23. **EXECUTIVE SESSION – (Closed Session)**

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

**WHEREAS**, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

**WHEREAS**, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

**BE IT FURTHER RESOLVED**, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

\_\_\_\_\_ (1) **Matters Required by Law to be Confidential:**

\_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**

\_\_\_\_\_ (3) **Matters Involving Individual Privacy:**

\_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:**

\_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:**

\_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:**

  X   (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege;**

- **Various Appointments**

\_\_\_\_\_ (8) **Matters Relating to the Employment Relationship:**

\_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:**

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

**BE IT FURTHER RESOLVED** that upon completion of the business, for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

**BE IT FURTHER RESOLVED** that the Board expects to/not to take formal action after returning from Executive Session except to adjourn the regular meeting.

**MOTION** to adopt the Executive Session Resolution and enter into Executive Session  
**(Voice vote)**

**MOTION** to adjourn from Executive Session and return to Regular Business  
**(Voice vote)**

#### 24. **ADJOURNMENT**

**MOTION** to adjourn the meeting:  
**(Voice vote)**