

Metamora Village Council met in regular session on Monday, March 2, 2026, at 7:00 p.m.

Council members present: Lee Ann Miller, John Pupos, Karen Siefker and Sandy Witt. President Gary Loar was absent.

Other officials present: Mayor Cathy Mossing, VFO Heather Lumbrezer and Village Administrator Keith Torbet.

Mayor Mossing opened the meeting with the Pledge of Allegiance.

Minutes – Pupos motioned to approve the February 18, 2026, minutes as written. Seconded by Witt and approved by council.

Visitor(s): Renea Kessler from the Village Reporter, Jeff Truckor, Cheryl Robison and Nicki Clark; all observing.

Administrator's Report-

- There were more sewer problems at 414 Swanton St. Our maintenance workers and Eisel Construction did the repairs; the problem should be fixed now.
- An updated road maintenance sheet with future projected repairs was given to council members.
- We are still working on a map of our sewer system with all of the laterals. We could digitalize our infrastructure, but it would cost around \$2,500.00 a year. As of now, Torbet doesn't recommend spending the money on that.
- Torbet is still working on EAP (emergency action plan) & OMI (operation maintenance & inspection) plans for the reservoirs. Mike Becker from ODNR will send us the latest version of our emergency plans so we can use that information. Torbet plans to have these plans updated by May of 2026.
- There will not be a NEWS (water) rate change for 2026, but they do expect an increase in 2027.
- The computers in the office are old and have not been working well. We also need to have more cybersecurity protection. Pupos motioned to approve a quote from Innovatek in the amount up to \$3,500.00 for computer upgrades, 5 licenses for Microsoft Business Basics (new emails) and cybersecurity protection, some of which will be an annual subscription. Seconded by Siefker and approved by council.
- Pupos motioned to suspend the rules for Ordinance #2026-09 an LPA agreement between the Village of Metamora and ODOT for the Garnsey Bridge Project. Seconded by Siefker. Roll call: Miller-yes, Witt-yes, Siefker-yes, Pupos-yes. Pupos motioned to pass Ordinance #2026-09 under

emergency measures. Seconded by Siefker. Roll call: Miller-yes, Witt-yes, Siefker-yes, Pupos-yes. Motion passed.

Mayor's Report –

- Mossing has been working on a mailing list for residents, landlords and business owners that have property in the village. We want to encourage people to sign up for electronic newsletters, civic ready, etc. Miller motioned to approve a mailing to 177 households. Seconded by Siefker and approved by council.
- The 2nd draft of the zoning update is done. There will be a review of this with the Zoning Review Committee on March 10th at 6:00 pm in the Village Office.
- Tracy Pixley is working on a new/updated Village logo.
- Per the last council meeting it was motioned and approved to apply for a PEP Grant for an AED cabinet for the park. Witt motioned to also apply for a class K fire extinguisher for the park with the same PEP Grant. Seconded by Miller and approved by council.
- We have been talking about having a town hall meeting this spring. We are pushing that back to fall, we would like more information about the proposed legislation regarding property tax, so this can be part of the discussion.
- The spring Metamora Chamber meeting is scheduled for Wednesday, April 15th at 5:00 p.m. at the library. There will be 3 speakers from the Better Buildings of NWO, they will be talking about the port authority programs. Any business that makes energy efficient improvements can get a loan for up to 30 years.
- There has been an ongoing discussion about the EYA agreement for the upcoming ball season. Truckor proposed that the Chamber will pay for ball diamond prep this season if EYA manages the concession stand on Saturdays (no young kids working).

Fiscal Officer's Report –

- Gleaners Life Ins. donated \$400.00 towards the Easter Egg Hunt.

Authorization to pay bills- Siefker motioned to pay bills as read. Seconded by Witt and approved by all council.

Old Business -

- We need to get a quote for a projector & speakers for the movie night. Pupos and his wife will donate candy again this year for this event.

New Business –

- Pupos motioned for Heather to attend an LGS seminar March 19th & 20th with a registration fee of \$300.00 plus travel cost; hotel and mileage. Seconded by Miller and approved by council.

Zoning Report-

- Letters were sent to 3 property owners who have zoning nuisance violations.

Adjournment- Siefker motioned to adjourn at 8:30 p.m. Seconded by Pupos and approved by all council.

Mayor- Catherine Mossing

VFO – Heather Lumbrezer