

# Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET  
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 YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:  
 APRIL 18, 1854

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## Board of Trustees meeting agenda- December 18, 2025

Village attendees	Present	Absent	Village attendees	Present	Absent
Mayor Rob Reisman			DPW Supt. Greg Quarantillo		
Deputy Mayor Rick Stortecky			Police Chief Shawn Bosi		
Trustee Catherine Stella			Recreation Director Jeff Gruarin		
Trustee Kristel Stevens			Attorney Chris Trapp		
Trustee Nicole Quarantillo			Historian Peter Pfohl		
Village Clerk Alexandra Long			Building Inspector		
Village Treasurer Kim Winning			Deputy-Clerk Treasurer Kristin Larson		
Estimated Attendance			Grant Writer Shana DiCamillo		

*Reminder to all Trustees and Department Heads: Use the microphone closest to you while speaking. Turn the microphone off when not speaking.*

### QUORUM ANNOUNCEMENT:

### CALL TO ORDER:

**DEPARTMENTAL REPORTS:** *A copy of all written reports submitted prior to the meeting are available for public viewing on the table with agenda and the sign in sheet in the board room.*

- Police:
- Department of Public Works:
- Clerk's Office: Website/.Gov Domain Update
- Recreation:
- Grant Writer:
- Building Inspector:
- Attorney:
- Village Historian:

### FINANCIAL INFORMATION:

#### Sales Tax:

November 2025 monthly Sales Tax distribution to the Village of Youngstown was received on December 26, 2025, in the amount of \$43,253.59 from Niagara County. Year-to-date sales tax revenue for this fiscal year totals \$ 341,998.91.

**Abstract of Audited Vouchers:**

Vouchers for the period from through January 15, 2026:

General:	\$
Water:	\$
Sewer:	\$
H-Cap	\$
<u>Trust:</u>	<u>\$</u>
Total	\$

A motion is needed to approve the Abstract of Audited Vouchers.

**CONTRACTS/AUTHORIZATIONS:**

**ITEMS / DISCUSSION/ CORRESPONDENCE:**

**Investment Policy:**

Review of the Investment Policy as presented.

**Employee Handbook:**

Review of the updated Employee Handbook as prepared by Heather A. Giambra, Esq., Schroder, Joseph & Associates, LLP.

**Water Billing:**

Review and determine the appropriate billing for vacant properties with water access, including specific parcels and clarification on the Rick Lohr properties. This will finalize the billing process for these properties.

**Youngstown Garden Club Gazebo Restoration Proposal:**

Representatives from the Youngstown Garden Club will present a brief overview of their proposed project to restore and remodel the village gazebo, originally presented to the Village in 1986. The proposal includes a historically inspired design with a cleaner, more welcoming appearance aimed at enhancing park aesthetics and supporting village beautification.

**PUBLIC HEARING:**

**Continuation of Short-Term Rental:**

The Public Hearing on short-term rentals, originally opened on July 17, 2025, will be continued to receive comments and hear from all interested parties regarding matters related to short-term rentals within the Village of Youngstown.

**Public Hearing Public Comment:**

All comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Determination needed to close the public hearing and accept Short Term Rental Local Law 001-2026.

**BOARD REPORTS:**

Trustee Stella  
Trustee Stevens  
Trustee Quarantillo  
Deputy Mayor Stortecky  
Mayor Reisman

**PUBLIC COMMENTS:**

Comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

**ANNOUNCEMENTS:**

The next Village Board meeting will be February 19, 2026 at 6:00 p.m.

**ADJOURNMENT:**

Motion to enter into Executive Session.