

**Phillipsburg Airport Board Minutes**  
945 2nd Street  
2-21-23

Call to Order	5:30pm
Roll Call	Present - Doyle Bohl, Kassy DeWitt, Jay Mulder, and Timothy Driggs  Absent- Kevin Morgan,, Roger VanLoenen, Terry McConnell
Changes to The Agenda	none
Reading and Approval of Minutes	DeWitt made the motion to approve minutes as presented. Bohl seconded the motion. All in favor.
Project Updates	Driggs provided a detailed overview and update on the Runway expansion project. Project has been bid, granted the construction contract. Driggs spoke at length about the process of annexation and closing of Santa Fe Road. Santa Fe will not close until construction starts. Driggs updated on the schedule of this project. Driggs also discuss the phasing of this project. Landfill access was discussed and Driggs indicated that there is two access points to the landfill that will remain. Access should not be an issue. Discussion was held about a consultant advising against the airport. Spoke at the Commissioner meeting indicating that this project is all about competition with Rooks County not for safety and economic development. Driggs indicated that this individual has not reviewed the plans, specifications, or any of the documentation about this project. Discussion followed.
Review of Future Projects & CIP Plan	Driggs provided a detailed outlook of what future projects have been discussed and submitted through the CIP program. Replacing the AWOS was funded by the Kansas Department of Transportation KAIP program for \$275,000. This project has bid and the City will be presenting that bid to FAA for grant approval. Discussion followed. Other projects include the relocation of the power line to the south east of the runway along the Highway 183. Driggs indicated that this project will be funded by FAA in the next fiscal year. Driggs provide information about how long it takes to receive the wire for this project. Estimated 2-3 years for delivery. Driggs also provided information on the possibility of widening the runway to 75 feet, new terminal building, parallel taxiway and the replacement of the City's hanger. These projects do not have funding at this time nor timelines for possible completions.
Airport Complaint Received	Driggs indicated that he had received a few complaints about parking of aircraft in the grass as well as long term parking on ramp. It has been requested that Driggs bring matter to the board for direction. Driggs explained the complaint. Mulder has looked at the aircraft and does not feel the aircraft is usable at this time. That plane was on the ramp approximately 3 years before moved to the grass area. Mulder indicated that this is not an airport junkyard and there is a hanger shortage. Mulder request put it in a hanger or take it somewhere else. The owner has several hangers at the airport currently. Driggs indicated that this needs to be handle carefully to keep from making this larger problem than need be. Consensus was to recommend to the City Council to approve to the following enforcement items for the airport. Immediate removal of plane park in the grass area behind hangers. All planes must be housed in a hanger. No planes will be allowed to park on any grass area longer than 24 hours. No long term parking of aircraft on ramp. Long term will be defined as

longer than seven calendar days. All hangers need to comply with regulations. Hangers must house an operational plane at all times. If current hanger owners do not comply then they have one year from the date of notice to comply or sell their hanger to assure that hangers are made available.

Adjourn

6:25 pm

DRAFT