

**ID** 113563 April 15, 2026

**TO:** Board of Acquisition and Contract

**FROM:** Kathleen M. O'Connor, Commissioner  
Parks, Recreation and Conservation

**RE:** Request for authority for the County of Westchester (the "County") to enter into a license agreement with Interra White Plains, LLC (the "Licensor") of 4801 Woodway Drive, Suite 420-W, Houston, Texas 77056 pursuant to which the Licensor will permit the public to use a designated area of its parking lot at 1311 Mamaroneck Avenue, White Plains, New York as an overflow parking area for Saxon Woods Pool on weekends and holidays from June 19, 2026 through September 13, 2026.

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Authority is requested for your Honorable Board to authorize the County to enter into a License Agreement with the Licensor, for the use of a designated area of Licensor's parking lot by the public attending Saxon Woods Pool on weekends and holidays from June 19, 2026 through September 13, 2026 at no cost to the County. The parking area, located at 1311 Mamaroneck Avenue, White Plains, New York, consists of approximately 300 parking spaces and shall be for passenger cars only. The County will provide an attendant while the parking lot is in use to oversee the lot and assure that it is maintained and kept free of debris. In addition, the County will indemnify and hold harmless the Licensor from and against any and all claims arising from the License.

The goal and objective of this license is to increase the availability of parking for the public using Saxon Woods Pool on summer weekends and holidays. This license promotes fiscal responsibility as it allows the County to meet parking demands at Saxon Woods Pool thereby increasing attendance and revenue at the park. This license will be monitored by the Parks Department to ensure compliance with all the terms of the agreement. This license is exempt from the procedures of the Procurement Policy under section 3(b) thereof.

A resolution authorizing a license agreement with the Licensor for the County's use of a designated area of its parking lot for overflow parking for Saxon Woods Pool on weekends and holidays during the 2026 pool season is attached for your favorable consideration.

## R E S O L U T I O N

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is authorized to enter into a License Agreement with Interra White Plains, LLC , (“Licensor”) of 4801 Woodway Drive, Suite 420-W, Houston, Texas 77056 for the use of a designated area of its parking lot consisting of approximately 300 parking spaces, located at 1311 Mamaroneck Avenue, White Plains, New York, for use by the public attending Saxon Woods Pool on weekends and holidays from June 19, 2026 through September 13, 2026, at no cost to the County; and be it further

RESOLVED, that the County will indemnify and hold harmless the Licensor from and against any and all claims arising from the License; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof.

Original Agreement	\$ N/A
First Amendment	\$
<b>This Amendment</b>	\$ _____
TOTAL	\$

Agreement # PRC-1516

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars

Budget Funding Year(s) 2026 Start Date 6-19-26 End Date 9-13-26  
(must match resolution)

Funding Source	Tax Dollars _____
	State Aid _____
<u>N/A</u> (must match resolution)	Federal Aid _____
	Other _____