

Crawford County Board of Commissioners

Regular Board Meeting of September 26, 2019

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairperson Shelly Pinkelman, at 10:03 a.m. in the Crawford County Building, Grayling, Michigan the 26th day of September, 2019.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Pinkelman, Jamison, Jansen, Lewis, McClain, Powers and Priebe.

Absent – None.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller – Present.

Others present at various times: Rich Castle, Denise Aungst, Marcia Koppa and Ilene Geiss-Wilson.

Approval of the Regular Board Minutes

Motion by Lewis, second by McClain, to approve the Minutes for the August 22, 2019 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Priebe, second by McClain, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Conflict of Interest – None.

Brief Public Comment

Rich Castle, Northeast Michigan Community Affairs Manager for Consumers Energy advised they have given back through corporate and employee donation to Michigan nonprofits \$18.5 million in 2018. Consumers paid \$73,626.04 to Crawford County businesses contracting with Consumers Energy as part of Pure Michigan Business Connect in 2018, and paid taxes totaling \$518,835.40. Since 2009, Crawford County has received \$39.00 in rebates from our Energy Efficiency business and residential programs. Mr. Castle advised Consumers sponsors the AuSable River Canoe Marathon with \$40,000.00 in winnings. It was noted that all counties compete for foundation funding with priorities.

Denise Aungst, Supervising and Staff Development Educator has been with MSU Extension for over 7 years and is working to continue to development partnership and build community awareness. Ms. Aungst advised there is a Community Nutrition Instructor Position available that she is presently filling. Ms. Aungst indicated they are in the middle of a 4 week session at the Shawono Center for rehabilitation. They also partner with programs with the Commission on Aging. There is an afterschool program with outdoor education where a bike will produce enough energy to make smoothies for students.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Lewis, to authorize payment of the following prepaid bills and claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$33,563.66	Gross Payroll	<u>\$5,184.85</u>
Prepaid Invoices	\$160,193.32	Total COPS Fund	\$5,184.85
Gross Payroll	<u>\$312,448.30</u>		
Total General Fund	\$506,205.28	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$4,744.96
Millage/Road Patrol Fund		Prepaid Invoices	\$153.80
Balance from "Open Invoice Report"	\$1,181.77	Gross Payroll	<u>\$7,831.85</u>
Prepaid Invoices	\$9,835.77	Total Building & Zoning Fund	\$12,730.61
Gross Payroll	<u>\$23,763.51</u>		
Total Road Patrol fund	\$34,781.05	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$1,080.50
Sobriety Court		Prepaid Invoices	\$409.91
Prepaid Invoices	\$13,186.05	Gross Payroll	<u>\$36,547.24</u>
Gross Payroll	\$7,522.83	Total Central Dispatch Fund	\$38,037.65

Total Sobriety Court Fund	\$20,708.88		
Tri-County 46th Trial Court		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$277.30
Prepaid Invoices	\$5,244.89	Prepaid Invoices	\$133.59
Gross Payroll	\$18,521.12	Total Courthouse Preservation Fund	\$410.89
Total Tri-County Court	\$23,766.01	Law Library Fund	
Friend of the Court		Prepaid Invoices	\$614.27
Balance from "Open Invoice Report"	\$0.00	Total Law Library Fund	\$614.27
Prepaid Invoices	\$195.03	Family/Probate Court	
Gross Payroll	\$28,728.82	Prepaid Invoices	\$21,752.46
Total Friend of the Court	\$28,923.85	Gross Payroll	\$17,609.56
Family Counseling Fund	\$0.00	Total Family/Probate Court	\$39,362.02
Prepaid Invoices	\$242.00	Sports Complex Fund	
Total Family Counseling Fund	\$242.00	Prepaid Invoices	\$982.74
Airport Fund		Total Sports Complex fund	\$982.74
Balance from "Open Invoice Report"	\$0.00	Social Services Fund	
Prepaid Invoices	\$296.34	Prepaid Invoices	\$105.00
Gross Payroll	\$66.38	Total Social Services Fund	\$105.00
Total Airport Fund	\$362.72	Veterans Service Fund	
DHD#10 Fund		Balance from "Open Invoice Report"	\$1,149.54
Prepaid Invoices	\$1,052.04	Prepaid Invoices	\$2,873.31
Total DHD#10 Fund	\$1,052.04	Gross Payroll	\$1,299.91
Landfill/Maintenance Fund		Total Veterans Service Fund	\$5,322.76
Balance from "Open Invoice Report"	\$952.07	Indigent Defense Fund	
Prepaid Invoices	\$116.39	Prepaid Invoices	\$24,944.75
Gross Payroll	\$4,880.45	Total Indigent Defense Fund	\$24,944.75
Total Landfill/Maintenance fund	\$5,948.91	Special Projects Fund	
MSU Cooperative Extension Fund		Prepaid Invoices	\$3,705.00
Balance from "Open Invoice Report"	\$0.00	Total Special Projects Fund	\$3,705.00
Prepaid Invoices	\$0.00	Concealed Pistol Permit Fund	
Gross Payroll	\$460.90	Balance from "Open Invoice Report"	\$195.00
Total MSU fund	\$460.90	Total CPP Fund	\$195.00
GIS Fund		Deeds Automation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$7,552.70
Total GIS Fund	\$0.00	Prepaid Invoices	\$0.00
		Total Deeds Automation Fund	\$7,552.70

Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe - aye, Motion Carried.

Approval Correspondence

Motion by Jamison, second by Lewis, to accept the correspondence as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. Antrim County Board – Resolution regarding Trial Court Funding Commission Interim Report.
2. Baraga County Board – Resolution regarding Trial Court Funding Commission Interim Report; Resolution in Support of Line 5 Tunnel; Resolution opposing legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots Provided to Michigan voters.
3. Grand Traverse Board – Resolution in Support of Line 5 Tunnel.
4. Marquette County Board – Resolution opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots Provided to Michigan voters.

5. Wexford County Board – Resolution opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Party Affiliation on Ballots Provided to Michigan voters.
6. NEMSCA – Thank you for allowing Ms. Whitney to present NEMCSA’s 2018 Annual Report.
7. Northern Michigan Forestry & Wildlife Habitat Expo – Kirtland Community College October 5 from 9 – 3.
8. MAC – County Nonpartisan Office Legislation.
9. Camp Grayling Restoration Advisory Board.
10. Camp Grayling Community Council Meeting.
11. Northern Michigan Children’s Assessment Center – Request increase in Assessment to \$3,000.

Motion by McClain, second by Priebe, to increase the Northern Michigan Children’s Assessment Center to \$3,000. Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Motion Carried.

12. Planned Road Construction – 2020 through 2023.
13. Keith Graves Training Event – Kirtland College Campus Sept 30 and Oct 1, 2019. Event was cancelled.
14. Bureau of Marijuana Regulation Staff – Crawford County Opt Out of licenses Marijuana facilities.

COA Public Hearing

Motion by McClain, second by Lewis, to recess the regular meeting and open the Commission on Aging Public Hearing at 10:22 a.m. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Motion Carried.

Phase 1 - To issue a bond for \$428,000 to cover the costs of purchasing the May Day Windows building and adjacent lot.

Phase 2 - To issue another bond in an amount not to exceed \$1,772,000 to remodel the building.

Phase 3 – To determine which direction COA wants to move in once the building is acquired.

All seems to be moving along with regards to the purchase and bond postings have been executed; Application for a special use permit has been facilitated; Title word has been ordered; Bond Counsel and USDA-RD have been in contact with each other and expect closing sometime prior to Thanksgiving.

Motion by Priebe, second by Jamison, to close the COA public hearing at 10:28 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Budget Hearing for FY 2019 – 2020

Board Chairperson Pinkelman requested a motion to open the FY 2019/20 Budget Hearing at 10:29 a.m. for Public Comment.

Motion by McClain, second by Jamison, to open the public hearing at 10:31 a.m. for the FY 2019/20 Budget. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Motion Carried.

The Controller reviewed a synopsis for the General and Special Revenue Funds Budgets.

Chairperson Pinkelman closed the Public Hearing at 10:35 a.m.

Motion by Jamison, second by McClain, to close the FY 2019/20 Budget Hearing at 10:35 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Adoption of FY 2019/2020 General Fund Budget

Motion by Jansen, second by McClain, to adopt the FY 2019-2020 Budget in the amount of \$5,570,234 as presented. Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

FY 2019/2020 Special Revenue Fund Budget

Motion by Lewis, second by McClain, to recommend the county approve the following FY 2019/2020 Special Revenue Fund Budget as presented. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Motion Carried.

FY 2019/ 2020 Elected and Non-Represented Salary Schedule

Motion by Lewis, second by Jansen, to adopt the FY 2019 / 20 Salary Schedule for Elected and Non-Represented. Roll Call: Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

FY 2019/2020 General Appropriation Act & Budget

Motion by Lewis, second by McClain, to approve the FY 2019/2020 General Appropriation Act and Budget Resolution, pursuant to Act 2 PA 1968 and all Debt Service Funds to comply with the Department of Treasury “Truth in Taxation” requirements and authorize the Chairman to sign. Roll Call: Priebe – aye, Jamison – aye, Jansen – aye, McClain – aye, Pinkelman – aye, Powers – aye, Lewis – aye, Motion Carried.

FY 2019/2020 Position Control Roster

Controller Compo advised the 2019/20 Position Control Roster is part of the General Appropriation Act and Budget and no action is required.

Unfinished Business – Commissioners Rules of Order – Deferred to October meeting.

Department Reports

FY 2019 General Fund Budget Amendments

Motion by McClain, second by Lewis, to adopt the FY 2019 General Fund Budget Amendments in the amount of \$22,000. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

FY 2019 Special Revenue Fund Budget Amendments

Motion by McClain, second by Lewis, to adopt the following FY 2019 Special Revenue Fund Budget Amendments: Revenue Sharing Distribution Fund \$328,980; Sports Complex Redevelopment Fund \$14,750; Airport Fund \$46,500; Landfill Maintenance Fund \$121,000; Building Safety Fund \$171,500. Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Motion Carried.

Controller Report

Economic Development

Controller Paul Compo advised Kirtland College President Dr. Quinn provided an update on the direction that KCC is moving including phase 3 of their expansion and has offered to come to a Board meeting to share information on behalf of the Economic Development Committee.

ORV Ordinance

Controller Compo advised Warblers Hideaway Association has approached the Lovells Township Board with a request to open all roads within the association to ORV traffic, and Lovells Board has approved their request. A change in the ORV Ordinance will require a public hearing and the Controller recommended he contact the other local units and request any changes in their ORV maps be submitted by December 1st. The County can then schedule a public hearing during the December Board meeting and revise the ordinance if deemed appropriate.

Commissioner’s Report

Commissioner Jamison – The Commissioner advised she has no Personnel & Labor Committee recommendations to report. Commissioners thanked the Commissioner for all of her efforts with the purchase of the COA building.

Commissioner Priebe - The Commissioner requested the Library Board Amendments be deferred to the next meeting. The Commissioner indicated the Library renovations are coming along good. Hanson Hills is working on bathroom remodeling now.

Commissioner Pinkelman – The Commission advised she has placed Commissioner Jamison as the representative for Northern Counties and Commissioner Pinkelman to remain as Delegate. The Commissioner requested members try moving their Committee Meetings to 6:00 p.m. The Commissioner is meeting with Representative Rendon tomorrow if anyone has a issue to present. The Commissioner will meet with the Health Department tomorrow.

Commissioner McClain –The Commissioner reported her Ways & Means Committee recommendations.

U.S. Department of Agriculture

Motion by McClain, second by Jansen, to authorize the Controller to sign the U.S. Department of Agriculture Equal Opportunity Agreement and Assurance Agreement and Certification regarding Drug-Free Workplace Requirements. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Motion Carried.

Gabridge & Company, PLC Audit Agreement

Motion by McClain, second by Priebe, to authorize the Controller & Chairperson to sign the audit engagement letter for audit services to be performed by Gabridge & Company PLC. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Inter-Local Governmental Agreement

Motion by McClain, second by Powers, to authorize the Chairperson to sign the Inter-Local Governmental Agreement for STING among the City of Grayling, Crawford County Board of Commissioners and the Crawford County Sheriff through September 30, 2020. Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

Board Bill Process

Motion by McClain, second by Jansen, to allow all board bills to go through the pre-paid bill process. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Motion Carried.

General Fund Budget Amendments for FY 2019

Motion by McClain, second by Lewis, to authorize the county to approve the FY 2019 General Fund Budget Amendments in the amount of \$35,000. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Motion Carried.

Special Revenue Fund Budget Amendments for FY 2019

Motion by McClain, second by Priebe, to approve the FY 2019 Special Revenue Fund Budget Amendments to establish the budget in the amount of \$5,766,585.00. Roll Call: Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, , Motion Carried.

FY 2019-2020 Budget Hearings

Motion to McClain, second by Jamison, to allow the Board to send the FY-2019/2020 General Fund to public hearing on Thursday, September 26 at 10:00 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by McClain, second by Lewis, to authorize the Board to send the FY-2019/2020 Special Revenue Funds to public hearing on Thursday, September 26 at 10:00 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Resolution for Deficit Elimination Plan for 2018 Audit

Motion by McClain, second by Jansen, to authorize the County to adopt and endorse the Employees Flex Spending Fund Deficit Elimination Plan. Roll Call: Roll Call: Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Motion Carried.

The Controller advised he has still not received a response from the State.

Notice of Intent to Issue Treasury Bonds

Motion by McClain, second by Jamison, to adopt a Resolution to Issue Bonds by the County of Crawford not to exceed 2.2 million and the Right to Petition for Referendum and ratify. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

Commissioner McClain remarked the COA seems to have a lot of support towards this building purchase; The Commissioner indicated the Grayling Township \$60 increase in trash funding is only a \$3 increase per resident.

Commissioner Jansen –The Commissioner advised she is hearing a lot of opinions regarding the Road Commission and road repairs.

Commissioner Powers – The Commissioner presented a “Substance Abuse and Vaping” signage, as well as “Keep Kids Safe – Lock up Marijuana” through talksooner/org/marijuana. The Commissioner announced the Medicine Shoppe and Family Fare now has free Narcan kits.

Commissioner Lewis – The Commissioner indicated he had nothing to report.

New Business

Resolution Honoring Donald “Chopper” Steffes

Motion by Jansen, second by McClain, to adopt a Resolution Honoring Donald “Chopper” Steffes for his Twenty (20) years of service. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Motion Carried.

Citizens to Speak – None.

Announcements

Marcia Koppa advised the Restoration Advisory 9 member Board meeting is still in the development stage with administration records being kept.

Commissioner Jamison has \$100 Raffle tickets for Project Graduation.

Adjournment

Motion by Priebe, second by Jansen, to adjourn meeting at 11:13 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Shelly Pinkelman, Chairperson
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds