



## CITY COUNCIL AGENDA ITEM STAFF REPORT

|                    |                                                                                                                               |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------|
| MEETING DATE:      | May 12, 2026                                                                                                                  |
| TITLE:             | Resolution Requesting Permission from the Illinois Department of Transportation to Close Main Street for Horseradish Festival |
| DEPARTMENT:        | Community Development                                                                                                         |
| PROJECT MANAGER:   | Travis Taylor, AICP, Community Development Director                                                                           |
| REQUESTED ACTION:  | Approval                                                                                                                      |
| STRATEGIC GOAL(S): | PLAN #3: Encourage tourism and economic development                                                                           |
| ATTACHMENTS:       | Resolution, Certificates of Insurance                                                                                         |

### Summary Recommendation

Staff recommends Council approve the resolution requesting permission from Illinois Department of Transportation (IDOT) to close Main Street to allow for the annual Horseradish Festival, June 4 and 6, 2026.

### Executive Summary

The Horseradish Festival, sponsored by the Collinsville Chamber of Commerce, is an annual event devoted to all things “horseradish.” The Festival will offer interactive activities for individuals and families, contests, live music, vendors, a variety of horseradish inspired foods, and much more. The Festival will be held from 11:00am to 10:00pm on Friday, June 5<sup>th</sup> and 10:00am to 10:00pm on Saturday, June 6<sup>th</sup>. The Collinsville Chamber of Commerce has submitted their request seeking permission to close a portion of Main Street, from Seminary to Morrison streets, to host their annual event. The street closure is requested to go into effect from 5:30pm on Thursday, June 4<sup>th</sup> for setup and expected to end following cleanup by 12:00am on Sunday, June 7<sup>th</sup>. This resolution is necessary to request road closure of Main Street from IDOT. Certificates of Insurance listing IDOT and the City of Collinsville as certificate holders for the event are attached.

### Acronyms

IDOT                      Illinois Department of Transportation

### Recommendation

Staff recommends approval of the Resolution requesting permission from IDOT to close Main Street for the annual Horseradish Festival.

### Department Review

Administration, Street Department, Police Department, and Fire Department