

CITY COUNCIL OF PARLIER REGULAR MEETING

This meeting of the City of Parlier City Council is live streamed and may be accessed at
<https://www.youtube.com/channel/UCJs3ylcM9NWQGLdwpBCmoAQ>

DATE: THURSDAY, JANUARY 15, 2026
TIME: 6:30 PM
PLACE: Parlier City Hall
1100 E. Parlier Avenue
Parlier, CA 93648

CALL TO ORDER/WELCOME:

Roll Call: Mayor Alma M. Beltran, Mayor Pro temp Sabrina Rodriguez, Council member Juanita “Janie” Molina, Council member Diego Garza, Council member Cathryn “Kathy” Solorio, and Treasurer Ismael Spindola.

FLAG SALUTE: Mayor Alma M. Beltran

INVOCATION:

ADDITIONS/DELETIONS:

PRESENTATIONS/INFORMATIONAL:

Delfina Vazquez – Selma Community Outreach Ministries presentation on resources they provide for the homeless.

Daisy Contreras – Centro Cristiano Familiar presentation on services they provide to the community.

Michael Salvador – Presentation of Life Saving Award to Officer Sergio Perez and Officer Oscar Sepulveda.

Michael Salvador – Presentation State of the Police Department – Annual Presentation

PUBLIC COMMENT:

At this time any citizen may address the City Council on matters not appearing on the agenda that are within the jurisdiction of the City of Parlier. Speakers shall limit their comments to three (3) minutes unless extended by the Mayor. Please begin your comments by stating your name and City of residence.

The City Council is prohibited by law from taking collective formal action on matters raised during public that are not on the agenda, but individual council members may respond to anyone providing any public comment. No adverse conclusion should be drawn if the City Council does not respond to any public comment. Responses to public comment by individual city council members may or may not reflect the

views of any other, or of a majority of council members. The Council may refer the matter to the City Manager or staff or request that it be placed on a future agenda.

CONSENT CALENDAR:

All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of items appearing on the Consent Calendar unless requested to be removed for separate discussion and acted on by separate vote.

1. Approve the Check Report dated December 19, 2025 through January 12, 2026. Review of the American Express, BMO and Home Depot Credit Card invoices for December.
2. Approve the Minutes for Special Meeting December 10, 2025; Regular Meeting December 18, 2025 and Special Meeting December 19, 2025.
3. Approve the use and waive all fees for the Parlier Lion's Club Pancake Breakfast on February 15, 2026 from 8:00 AM-12:00 PM.
4. Approve the use and waive all fees for the Alcoholicos Anonimos of Parlier to use the Parlier Community Center from 8:00 AM to 11:00 PM on January 24, 2026.
5. Adopt **Resolution 2026-01**, Awarding the Manning Avenue and Madsen Avenue Demolition Project to Cencal Services.
6. Adopt **Resolution No. 2026-02**, Designating and Authorizing Representative(s) to Execute the Renewal of the Master Sponsor Agreement with the California Conservation Corps.
7. Adopt **Resolution No. 2026-03**, Approving Amendment to Joint Powers Agreement of the Central San Joaquin Valley Risk Management Authority.
8. Adopt Resolution No. 2026-04, Approving a Grant Services Agreement with California Consulting, Inc. for BSCC Byrne SCIP Grant Administration Services.
9. Declaration of Surplus Electronic Equipment and Authorization for Disposal; Authorize the Chief of Police or his designee to dispose of the surplus items in accordance with applicable City policies.
10. Adopt **Resolution No. 2026-05**, Honoring the Life, Service, and Sacrifice of Officer Jesus Dario Corona, Who Tragically Lost His Life in A Traffic Accident.
11. Adopt **Resolution No. 2026-06**, Authorizing Grant Application Submittal to San Joaquin Valley Air Pollution Control District Public Benefit Grant Program.
12. Adopt **Resolution No. 2026-07**, Approving and Establishing A New Job Classification and Job Description for the Position of Police Evidence Technician (Non-Sworn).
13. Approve the use and waive all fees for the Parlier Youth Cal Ripken to utilize Veteran's Memorial Park Snack Bar for their annual baseball league season which runs March 2026- July 2026.
14. Adopt **Resolution No. 2026-08**, Approving a Budget Modification to Add One (1) Accounting Administrative Assistant Position I/II/III.

REGULAR BUSINESS:

15. **SUBJECT:** Discussion and Direction Regarding the possible waiving of the 2026 Business License Fee for the Business Impacted by the Downtown Façade Project. **PRESENTED BY AARON PALMER, CITY MANAGER.**

RECOMMENDATION: Staff recommends the City Council provide direction to staff regarding 2026 Business License Fee for the Businesses Impacted by the Downtown Façade Project.

16. **SUBJECT:** Consideration and Necessary Action on Establishment of a Non-Exclusive Rotational Tow System of the Parlier Police Department and Approval of Associated Police Tow Service Agreements and Adopt **b**, Establishing Non-Exclusive, Non-Consensual Police Department Rotational Tow System and Authorizing Execution of Police Tow Service Agreements. **PRESENTED BY MICHAEL SALVADOR, CHIEF OF POLICE.**

RECOMMENDATION: Staff recommends the City Council Establish a Non-Exclusive Rotational Tow System of the Parlier Police Department and Approval of Associated Police Tow Service Agreements and Adopt Resolution No. 2026-06, Establishing Non-Exclusive, Non-Consensual Police Department Rotational Tow System and Authorizing Execution of Police Tow Service Agreements.

BRIEF COMMENTS: COUNCIL COMMUNICATIONS/COMMENTS:

CITY MANAGER:

CITY COUNCIL:

CITY ATTORNEY:

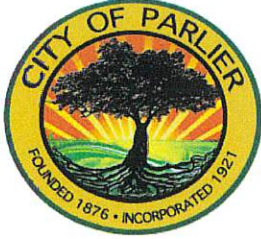
ADJOURNMENT

ADA NOTICE

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 646-3545 ext. 227. Notification 48 hours prior to the meeting will enable the city to ensure accessibility to this meeting.

DOCUMENTS

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the front counter at City Hall located at 1100 East Parlier Avenue, Parlier, CA during normal business hours. In addition, most documents are posted on the city's website at www.parlier.ca.us.



AGENDA ITEM: Presentation

MEETING DATE: January 15, 2026

DEPARTMENT: POLICE

REPORT TO CITY COUNCIL

SUBJECT: Recognition of Life Saving Award and Letter of Commendation for Parlier Police Officers Sergio Perez and Oscar Sepulveda

RECOMMENDATION: It is recommended that the City Council:

1. That the City Council recognize the issuance of the Parlier Police Department Life Saving Award and a Letter of Commendation to Officer Sergio Perez and Officer Oscar Sepulveda in recognition of their courageous and life-saving actions during a traffic collision incident on June 14, 2025.

BACKGROUND: On June 14, 2025, at approximately 2210 hours, Officers Perez and Sepulveda responded to a single-vehicle traffic collision that occurred just outside the Parlier City Limits in Fresno County, on the eastbound lanes of Manning Avenue west of Newmark Avenue. The incident involved an overturned white SUV that had collided with a boulder in the center median. Upon arrival, officers observed that the vehicle's engine compartment was fully engulfed in flames. It was later determined that the driver was an intoxicated female who had lost control of the vehicle prior to the collision.

Despite the immediate danger posed by the active fire, Officers Perez and Sepulveda acted without hesitation. Officer Perez approached the burning vehicle and attempted to suppress the flames using a fire extinguisher. Simultaneously, Officer Sepulveda, with the assistance of nearby residents, successfully flipped the overturned vehicle upright. The officers then forced entry into the vehicle, cut the driver's seatbelt, and extracted the trapped driver, pulling her to safety. These actions prevented what could reasonably have resulted in severe injury or loss of life.

The officers' actions demonstrated exceptional bravery, teamwork, and professionalism, exemplifying the highest standards expected of members of the Parlier Police Department. Their decisive response directly resulted in the preservation of human life under extremely hazardous conditions

FISCAL IMPACT: There is no fiscal impact associated with this action. The Life Saving Award and Letter of Commendation are honorary recognitions.

ATTACHMENT:

None

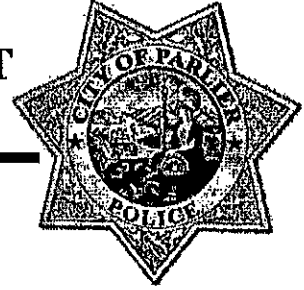
Prepared by:

Michael Salvador, Interim Chief of Police

Approved by:

Aaron Palmer, City Manager

**PARLIER POLICE DEPARTMENT
MEMO**



DATE: November 1, 2025

TO: Chief Michael Salvador

FROM: Sergeant Hector Zavalza

SUBJECT: Life Saving Award / Letter of Commendation

I submit this memorandum for your consideration of a Life Saving Award and as a Letter of Commendation for Officer Sergio Perez #K087 and Officer Oscar Sepulveda #K052 in recognition of their courageous actions during a traffic collision incident earlier this year.

On June 14, 2025, at approximately 2210 hours, Officers Perez and Sepulveda responded to a single-vehicle traffic collision that occurred just outside of the Parlier city limits, in the County of Fresno, on the eastbound lanes of Manning Avenue, west of Newmark Avenue. The incident was recorded under Parlier Police Department event number 2506140882, California Highway Patrol log number 250614FR0438 (Please see attached Body Camera footage).

Upon arrival, officers observed an overturned white SUV that had collided with a boulder located on the center median of Manning Avenue. The vehicle's engine bay was fully engulfed in fire, and it was later determined that the driver, an intoxicated female, had lost control of the vehicle prior to the crash.

Despite the risk to their personal safety, Officers Perez and Sepulveda acted immediately. Officer Perez instantly approached the burning vehicle and attempted to extinguish the flames with a fire extinguisher. Meanwhile, Officer Sepulveda, with the assistance of several Parlier residents, successfully flipped the overturned burning vehicle upright. The officers quickly opened the driver's side door and extracted the trapped female driver by cutting through her seatbelt and pulling her to safety, preventing what could have resulted in severe injury or loss of life.

The quick response, teamwork, and selfless actions demonstrated by Officer Perez and Officer Sepulveda exemplify the highest standards of bravery and professionalism expected of the Parlier Police Department. Their decisive actions directly contributed to saving a human life under dangerous conditions.

For these reasons, I respectfully submit for your consideration that both Officer Perez and Officer Sepulveda be considered for the Parlier Police Department's Life Saving Award and that a Letter of Commendation be placed in their file.



AGENDA ITEM: Presentation

MEETING DATE: January 15, 2026

DEPARTMENT: POLICE

REPORT TO CITY COUNCIL

SUBJECT: State of the Police Department – Annual Presentation

RECOMMENDATION: It is recommended that the City Council receive and file the Police Department’s “State of the Police Department” presentation, which provides an overview of departmental operations, performance metrics, staffing levels, and strategic priorities for the upcoming year.

BACKGROUND: The Police Department provides law enforcement, public safety, emergency response, and community policing services to the residents, businesses, and visitors of the City of Parlier. Each year, the Department prepares a comprehensive status update to inform the City Council and community regarding operational performance, crime trends, workload indicators, and organizational initiatives.

The “State of the Police Department” presentation serves as a formal briefing and supports transparency, strategic alignment with City policy objectives, and informed decision-making.

DISCUSSION: The presentation provides a structured overview of the Department’s activities and organizational performance over the prior reporting period. Key focus areas include:

1. Organizational Overview

- Department mission, values, and service philosophy
- Organizational structure and command staffing

- Patrol, investigations, records, and support services functions
- Call-for-service volume and workload distribution

2. Crime Trends and Public Safety Indicators

- Part I and Part II crime statistics and trend analysis
- Traffic enforcement and collision data

3. Staffing, Recruitment, and Training

- Sworn and professional staffing levels
- Recruitment and hiring initiatives
- Retention challenges and succession planning
- POST and in-service training activity
- Employee wellness and safety initiatives

5. Technology, Equipment, and Operational Readiness

- Fleet, facilities, and officer safety equipment
- Grant-funded or pending capital acquisitions

6. Strategic Initiatives and Departmental Priorities

- Short-term and long-term strategic goals for the coming year

7. Challenges and Emerging Issues

- Staffing market and recruitment competitiveness
- Future resource and capacity considerations

FISCAL IMPACT: There is no direct fiscal impact associated with receiving this report and presentation. Any future programmatic or budgetary recommendations arising from the identified initiatives will be presented to the City Council for consideration through the annual budget process or a separate agenda item.

ATTACHMENT:

Prepared by:

Michael Salvador, Interim Chief of Police

Approved by:

Aaron Palmer, City Manager



CITY OF PARLIER

#1

Check Report

By Check Number

Date Range: 12/19/2025 - 01/12/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
ADT01	ADT SECURITY SERVICES	12/19/2025	Regular	0.00	50.58	65830
JOS04	JOSE SERGIO LANDEROS JR	12/19/2025	Regular	0.00	23,040.00	65831
P.G01	PACIFIC GAS & ELECTRIC	12/19/2025	Regular	0.00	40,975.24	65832
BMO01	BMO FINANCIAL GROUP	12/19/2025	Regular	0.00	12,700.27	65833
	Void	12/19/2025	Regular	0.00	0.00	65834
	Void	12/19/2025	Regular	0.00	0.00	65835
	Void	12/19/2025	Regular	0.00	0.00	65836
	Void	12/19/2025	Regular	0.00	0.00	65837
AAA02	AAA BUSINESS SUPPLIES	01/12/2026	Regular	0.00	506.58	65838
A-C00	A-C ELECTRIC COMPANY	01/12/2026	Regular	0.00	8,540.31	65839
ADC01	ADCOMP SYSTEMS, INC.	01/12/2026	Regular	0.00	160.00	65840
ADV04	ADVENTIST HEALTH TULARE	01/12/2026	Regular	0.00	45.00	65841
TAL00	ALVINA TALAVERA	01/12/2026	Regular	0.00	200.00	65842
AM 01	AM CONSULTING ENGINEERS INC.	01/12/2026	Regular	0.00	32,413.80	65843
AT&08	AT&T	01/12/2026	Regular	0.00	609.55	65844
AT&02	AT&T MOBILITY	01/12/2026	Regular	0.00	841.80	65845
AUTO1	AUTO ZONE	01/12/2026	Regular	0.00	1,095.62	65846
BAD01	BADGER METER INC.	01/12/2026	Regular	0.00	412.02	65847
BOO02	BOOT BARN INC.	01/12/2026	Regular	0.00	385.44	65848
BMI00	BROADCAST MUSIC, INC.	01/12/2026	Regular	0.00	446.00	65849
CAL30	CALIFORNIA CONSULTING, INC.	01/12/2026	Regular	0.00	3,000.00	65850
CAL1Y	CALIFORNIA WATER SERVICES INC.	01/12/2026	Regular	0.00	70,126.27	65851
CED03	CEDAR VETERINARY HOSPITAL, INC	01/12/2026	Regular	0.00	155.50	65852
CEN10	CENTRAL INDUSTRIAL AUTOMATION LLC	01/12/2026	Regular	0.00	9,080.00	65853
CEN19	CENTRAL SANITARY SUPPLY, LLC	01/12/2026	Regular	0.00	541.46	65854
CHA11	CHAPMAN ZARAGOZA, LLP	01/12/2026	Regular	0.00	25,420.00	65855
CIN01	CINTAS CORPORATION NO. 2	01/12/2026	Regular	0.00	2,305.52	65856
	Void	01/12/2026	Regular	0.00	0.00	65857
CIN02	CINTAS CORPORATION NO. 2	01/12/2026	Regular	0.00	346.69	65858
CIV02	CIVICPLUS, LLC	01/12/2026	Regular	0.00	11,559.28	65859
CLA02	CLARK BROS., INC.	01/12/2026	Regular	0.00	4,950.54	65860
COM02	COMCAST BUSINESS	01/12/2026	Regular	0.00	762.29	65861
COM12	COMMUNITY JUSTICE CENTER	01/12/2026	Regular	0.00	32,796.00	65862
COO01	COOK'S COMMUNICATIONS	01/12/2026	Regular	0.00	82.50	65863
CEN01	CSJVRMA	01/12/2026	Regular	0.00	181,240.00	65864
	Void	01/12/2026	Regular	0.00	0.00	65865
	Void	01/12/2026	Regular	0.00	0.00	65866
	Void	01/12/2026	Regular	0.00	0.00	65867
BAR06	DANNY BARCELLOS	01/12/2026	Regular	0.00	258.47	65868
DAT02	DATA TICKET, INC.	01/12/2026	Regular	0.00	150.00	65869
DEL00	DE LAGE LANDEN FINANCIAL	01/12/2026	Regular	0.00	7,218.27	65870
	Void	01/12/2026	Regular	0.00	0.00	65871
EDI01	E.D.I.S.	01/12/2026	Regular	0.00	4,051.72	65872
	Void	01/12/2026	Regular	0.00	0.00	65873
REE01	EDDIE C. REED	01/12/2026	Regular	0.00	1,125.00	65874
FED05	FEDEX	01/12/2026	Regular	0.00	111.50	65875
FRE05	FRESNO COUNTY SHERIFF	01/12/2026	Regular	0.00	287.36	65876
GLO02	GLOBAL RUSH PRINTING	01/12/2026	Regular	0.00	1,560.24	65877
GOR01	GORDON INDUSTRIAL SUPPLY CO.	01/12/2026	Regular	0.00	157.71	65878
HAA01	HAAKER EQUIPMENT COMPANY	01/12/2026	Regular	0.00	1,412.40	65879
ZAV01	HECTOR ZAVALZA	01/12/2026	Regular	0.00	292.64	65880
HDL02	HINDERLITER DE LLAMAS & ASSOCIATES	01/12/2026	Regular	0.00	1,654.62	65881
IAP01	INTERNTIONAL ASSOCIATION FOR PROPERTY /	01/12/2026	Regular	0.00	65.00	65882
JAC05	JACK'S REFRIGERATION INC.	01/12/2026	Regular	0.00	2,824.74	65883

Check Report

Date Range: 12/19/2025 - 01/12/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MAR24	JASSO MARIS	01/12/2026	Regular	0.00	200.00	65884
JD-02	JD FOOD	01/12/2026	Regular	0.00	2,434.56	65885
T&J01	JOSE M SILVA	01/12/2026	Regular	0.00	1,938.11	65886
AZH01	JOSHUA R SANCHEZ	01/12/2026	Regular	0.00	2,524.02	65887
KOE01	KOEFRAH INDUSTRIES, INC.	01/12/2026	Regular	0.00	195.00	65888
LAK00	LAKESHORE LEARNING MATERIALS, LLC	01/12/2026	Regular	0.00	5,376.02	65889
LEE01	LEE'S SERVICE	01/12/2026	Regular	0.00	81.05	65890
LIE01	LIEBERT CASSIDY WHITMORE	01/12/2026	Regular	0.00	18,407.00	65891
MAT02	MATSON ALARM CO. INC.	01/12/2026	Regular	0.00	72.31	65892
BOR02	MEGGIN BORANIAN	01/12/2026	Regular	0.00	245.00	65893
MEN19	MENDOCINO AUTO SERVICE LLC	01/12/2026	Regular	0.00	17,732.28	65894
	Void	01/12/2026	Regular	0.00	0.00	65895
MID03	MID VALLEY DISPOSAL LLC	01/12/2026	Regular	0.00	250,758.82	65896
MIN01	MINERAL KING PUBLISHING, INC.	01/12/2026	Regular	0.00	2,232.00	65897
MOU01	MOUNTAIN VALLEY ENVIRONMENTAL SVCS INC	01/12/2026	Regular	0.00	10,714.57	65898
NELO3	NELSON'S HARDWARE, INC.	01/12/2026	Regular	0.00	104.10	65899
P.G01	PACIFIC GAS & ELECTRIC	01/12/2026	Regular	0.00	12,129.15	65900
PAP02	PAPE MACHINERY INC.	01/12/2026	Regular	0.00	5,759.22	65901
PPA02	PARLIER POLICE ASSOCIATION	01/12/2026	Regular	0.00	8,700.00	65902
PAY01	PAY PLUS BENEFITS, INC.	01/12/2026	Regular	0.00	646.80	65903
PRO01	PROVOST & PRITCHARD CONSULTING GROUP	01/12/2026	Regular	0.00	17,202.06	65904
QUI02	QUILL CORPORATION	01/12/2026	Regular	0.00	250.38	65905
REN02	RAT INCORPORATED	01/12/2026	Regular	0.00	165.00	65906
SOLO3	ROSALIA SOLIS	01/12/2026	Regular	0.00	392.28	65907
RSG01	RSG, INC.	01/12/2026	Regular	0.00	1,560.00	65908
ROD21	RUBY D. RODRIGUEZ	01/12/2026	Regular	0.00	125.00	65909
SELO4	SELF-HELP ENTERPRISES	01/12/2026	Regular	0.00	103,136.54	65910
SIT01	SITELOGIC, INC.	01/12/2026	Regular	0.00	8,722.69	65911
SOC00	SOCIAL VOCATIONAL SERVICES	01/12/2026	Regular	0.00	7,998.00	65912
SOU07	SOUTH COUNTY VETERINARY H	01/12/2026	Regular	0.00	1,698.16	65913
STA1U	STAR 1 MINI MART	01/12/2026	Regular	0.00	1,200.21	65914
STA04	STATE FOODS SUPERMARKET	01/12/2026	Regular	0.00	107.35	65915
STA19	STATE OF CALIFORNIA	01/12/2026	Regular	0.00	228.00	65916
STE08	STERICYCLE, INC.	01/12/2026	Regular	0.00	350.50	65917
STA1K	SWRCB ACCOUNTING OFFICE	01/12/2026	Regular	0.00	10,156.36	65918
SELO6	THE SELMA BARN LLC	01/12/2026	Regular	0.00	417.20	65919
THO00	THOMSON REUTERS - WEST	01/12/2026	Regular	0.00	768.86	65920
THRO1	THREADED BY MIJUL LLC	01/12/2026	Regular	0.00	1,530.24	65921
T-M00	T-MOBILE	01/12/2026	Regular	0.00	85.59	65922
TOW02	TOWNSEND PUBLIC AFFAIRS, INC.	01/12/2026	Regular	0.00	3,500.00	65923
PIM02	TRINIDAD PIMENTEL	01/12/2026	Regular	0.00	200.00	65924
TYL00	TYLER TECHNOLOGIES, INC.	01/12/2026	Regular	0.00	580.00	65925
U.S02	U.S. POST OFFICE	01/12/2026	Regular	0.00	9,000.00	65926
UNI19	UNITED RENTALS (NORTH AMERICA), INC.	01/12/2026	Regular	0.00	1,969.23	65927
UNI05	UNITY IT	01/12/2026	Regular	0.00	2,177.49	65928
UN 01	UNWIRED BROADBAND, INC.	01/12/2026	Regular	0.00	74.99	65929
VER08	VERIZON WIRELESS	01/12/2026	Regular	0.00	1,623.20	65930
TRU04	VERONICA TRUJILLO	01/12/2026	Regular	0.00	400.00	65931
WIL06	WILLDAN ENGINEERING	01/12/2026	Regular	0.00	18,095.00	65932
ADP00	ADP, INC.	12/19/2025	Bank Draft	0.00	3,575.41	DFT0000919
ALT01	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,500.00	DFT0000921
ALT01	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,500.00	DFT0000922
ALT01	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,500.00	DFT0000923
ALT01	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,450.00	DFT0000924
ALT01	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,350.00	DFT0000925
ALT01	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,250.00	DFT0000926
LIN02	LINCOLN FINANCIAL GROUP	12/23/2025	Bank Draft	0.00	1,062.75	DFT0000941
HUM01	HUMANA INSURANCE CO.	12/22/2025	Bank Draft	0.00	6,579.29	DFT0000944
STA1B	STANDARD INSURANCE CO.	01/08/2026	Bank Draft	0.00	3,058.45	DFT0000945
ADP00	ADP, INC.	01/08/2026	Bank Draft	0.00	2,620.16	DFT0000946
BLU01	BLUE SHIELD OF CALIFORNIA	12/22/2025	Bank Draft	0.00	35,551.45	DFT0000947

Check Report

Date Range: 12/19/2025 - 01/12/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
PER01	CALPERS	01/11/2026	Bank Draft	0.00	27,092.70	DFT0000949
PER01	CALPERS	01/11/2026	Bank Draft	0.00	26,647.96	DFT0000950

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	210	92	0.00	1,019,922.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	0.00
Bank Drafts	14	14	0.00	114,738.17
EFT's	0	0	0.00	0.00
	224	117	0.00	1,134,660.44

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	210	92	0.00	1,019,922.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	0.00
Bank Drafts	14	14	0.00	114,738.17
EFT's	0	0	0.00	0.00
	224	117	0.00	1,134,660.44

Fund Summary

Fund	Name	Period	Amount
999	POOL FUND	12/2025	123,534.99
999	POOL FUND	1/2026	1,011,125.45
			1,134,660.44



CITY OF PARLIER

Check Report

By Check Number

Date Range: 12/19/2025 - 01/12/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ADT01	ADT SECURITY SERVICES	12/19/2025	Regular	0.00	50.58	65830
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
8916-12-2025	Invoice	12/17/2025	SECURITY SVCS 12/25- PUBLIC WORKS DE	0.00	50.58	
	401-5600-6542		CONTRACT SERVICES		50.58	
JOS04	JOSE SERGIO LANDEROS JR	12/19/2025	Regular	0.00	23,040.00	65831
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1839	Invoice	12/18/2025	FENCE ON ZEDIKER AVE	0.00	23,040.00	
	250-5200-6001		OPERATIONAL SUPPLIES		19,667.38	
	401-5600-6531		REPAIRS & MAINTENANC		3,372.62	
P.G01	PACIFIC GAS & ELECTRIC	12/19/2025	Regular	0.00	40,975.24	65832
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
23756-0-11/25	Invoice	12/17/2025	ALL ELEC SVCS 11/25	0.00	40,975.24	
	100-5200-6512		ELECTRICITY		5.10	
	100-5400-6512		ELECTRICITY		29.72	
	100-5610-6512		ELECTRICITY		5,789.95	
	100-5615-6512		ELECTRICITY		24.64	
	100-5617-6512		ELECTRICITY		10.16	
	100-5620-6512		ELECTRICITY		94.72	
	100-5700-6512		ELECTRICITY		5.10	
	213-5600-6512		ELECTRICITY		127.69	
	269-6303-6512		ELECTRICITY		24.64	
	400-5300-6512		ELECTRICITY		2.55	
	400-5600-6512		ELECTRICITY		16,446.44	
	401-5300-6512		ELECTRICITY		2.55	
	401-5600-6512		ELECTRICITY		18,411.98	
BMO01	BMO FINANCIAL GROUP	12/19/2025	Regular	0.00	12,700.27	65833

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1125-NOV/25	Invoice	12/19/2025	ADMIN CREDIT CARD 11/25	0.00	11,732.51	
	100-5200-6005	SAFETY EQUIPMENT	ADMIN- THERMOMETER- FOX D		3.37	
	100-5200-6501	MEMBERSHIP DUES	ADMIN- BMO CARD ANNUAL FE		30.00	
	100-5200-6501	MEMBERSHIP DUES	ADMIN- ADOBE MO SUBS 12/25		19.99	
	100-5200-6501	MEMBERSHIP DUES	ADMIN		76.05	
	100-5200-6530	RECRUITMENT & ADVERT	ADMIN- RECRUITMENT- INDEED		172.00	
	100-5200-6537	SPECIAL EVENT EXPENSE	ADMIN- SANTA SUIT/TREE LIGH		51.49	
	100-5300-6000	OFFICE SUPPLIES	FIN- OFFICE SUPPLIES- AMAZON		29.64	
	100-5300-6000	OFFICE SUPPLIES	FIN- OFFICE SUPPLIES- AMAZON		16.11	
	100-5300-6001	OPERATIONAL SUPPLIES	FIN		129.36	
	100-5300-6501	MEMBERSHIP DUES	FIN		19.01	
	100-5300-6501	MEMBERSHIP DUES	FIN- ADOBE MO SUBS 12/25 - A		19.99	
	100-5400-6000	OFFICE SUPPLIES	PD- OFFICE SUPPLIES- AMAZON		49.03	
	100-5400-6501	MEMBERSHIP DUES	PD		76.05	
	100-5400-6537	SPECIAL EVENT EXPENSE	PD- TRUNK OR TREAT CANDY- W		309.63	
	100-5400-6552	COMPUTER - HARDWARE	PD- CANON SCANNER- AMAZO		505.64	
	100-5410-6020	ANIMAL FOOD	PD- ANIMAL CONTROL FOOD-EL		498.85	
	100-5410-6020	ANIMAL FOOD	PD- ANIMAL CONTROL FOOD- E		456.57	
	100-5420-6503	TRAVEL, MEETINGS & TR	CE-NCJTC CONFERENCE J. MEN		6.41	
	100-5420-6503	TRAVEL, MEETINGS & TR	CE-NCJTC CONFERENCE J.MEND		225.00	
	100-5615-6002	PARTS & SUPPLIES	ADMIN- SC SUPPLIES- AMAZON		123.01	
	100-5615-6504	FOOD SERVICES	ADMIN- SC MEAL SUPPLIES- SM		309.67	
	100-5615-6504	FOOD SERVICES	ADMIN- SC MEAL SUPPLIES- SM		9.44	
	269-6303-6501	MEMBERSHIP DUES	PA		76.05	
	269-6303-6503	TRAVEL, MEETINGS & TR	PA- NAEYC CONFERENCE Y.CAM		1,140.78	
	269-6303-6503	TRAVEL, MEETINGS & TR	PA-NAEYC CONFERENCE D.CARD		1,140.78	
	269-6303-6503	TRAVEL, MEETINGS & TR	PA-NAEYC CONFERENCE B. ALE		1,140.78	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SAVE MART		157.85	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SMART & F		409.32	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SMART & F		0.90	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SAVE MART		190.29	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- COSTCO		9.89	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SAVE MART		52.85	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SMART & F		378.85	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES - SMART & F		900.83	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SAVE MART		129.21	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SMART & F		570.67	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SMART & F		773.16	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SMART & F		309.45	
	269-6303-6504	FOOD SERVICES	PA- MEAL SUPPLIES- SAVE MART		15.53	
	314-5400-6001	OPERATIONAL SUPPLIES	PD- UHAUL RENTAL- BEST TIRES		78.83	
	314-5400-6002	PARTS & SUPPLIES	PD- KEY MECHANICAL SYSTEM-		512.48	
	314-5400-6002	PARTS & SUPPLIES	PD- KEY SYSTEM ACCESS PEG- T		132.13	
	315-5621-6002	PARTS & SUPPLIES	REC-COLLAPSABLE WAGON FOR		83.69	
	400-5300-6001	OPERATIONAL SUPPLIES	FIN		129.36	
	400-5300-6501	MEMBERSHIP DUES	FIN		19.01	
	400-5600-6501	MEMBERSHIP DUES	PW		25.37	
	401-5300-6001	OPERATIONAL SUPPLIES	FIN		129.36	
	401-5300-6501	MEMBERSHIP DUES	FIN		19.02	
	401-5600-6501	MEMBERSHIP DUES	PW		25.37	
	402-5300-6501	MEMBERSHIP DUES	FIN		19.02	
	402-5600-6501	MEMBERSHIP DUES	PW		25.37	
6153-NOV/25	Invoice	12/19/2025	PD CREDIT CARD 11/25	0.00	30.00	
	100-5400-6501	MEMBERSHIP DUES	PD- CARD ANNUAL FEES- BMO		30.00	
8873-NOV/25	Invoice	12/19/2025	PW CREDIT CARD 11/25	0.00	937.76	
	100-5615-6001	OPERATIONAL SUPPLIES	PW- SC SUPPLIES- AMAZON		32.91	
	100-5615-6001	OPERATIONAL SUPPLIES	PW- SC SUPPLIES- SAMS CLUB		57.12	
	100-5615-6504	FOOD SERVICES	PW- SC SUPPLIES- SAM CLUB		161.76	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-5615-6504	FOOD SERVICES	PW- SC SUPPLIES- SAM CLUB		63.22	
	100-5620-6002	PARTS & SUPPLIES	PW- CH MAINT SUPPLIES- AMAZ		43.32	
	200-5600-6002	PARTS & SUPPLIES	PW- STREET MAIN SUPPLIES- A		125.46	
	400-5600-6000	OFFICE SUPPLIES	PW- OFFICE SUPPLIES		95.23	
	400-5600-6000	OFFICE SUPPLIES	PW- OFFICE SUPPLIES- AMAZON		25.76	
	400-5600-6002	PARTS & SUPPLIES	PW- PARTS & SUPPLIES- AMAZO		85.16	
	400-5600-6501	MEMBERSHIP DUES	PW- CARD ANNUAL FEES- BMO		30.00	
	400-5600-6542	CONTRACT SERVICES	PW- SECURITY SVCS- ADT		50.58	
	401-5600-6000	OFFICE SUPPLIES	PW- OFFICE SUPPLIES		95.23	
	401-5600-6000	OFFICE SUPPLIES	PW- OFFICE SUPPLIES- AMAZON		52.02	
	401-5600-6501	MEMBERSHIP DUES	PW- ADOBE MO SUBS- ADOBE		19.99	
	Void	12/19/2025	Regular	0.00	0.00	65834
	Void	12/19/2025	Regular	0.00	0.00	65835
	Void	12/19/2025	Regular	0.00	0.00	65836
	Void	12/19/2025	Regular	0.00	0.00	65837
AAA02	AAA BUSINESS SUPPLIES	01/12/2026	Regular	0.00	506.58	65838
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2468311-0	Invoice	12/18/2025	PD OFFICE SUPPLIES	0.00	1.00	
	100-5400-6554		LATE CHARGES		1.00	
2470847-0	Invoice	12/18/2025	PD OFFICE SUPPLIES	0.00	359.07	
	100-5400-6000		OFFICE SUPPLIES		359.07	
2473590-0	Invoice	01/08/2026	PD OFFICE SUPPLIES	0.00	5.50	
	100-5400-6554		LATE CHARGES		5.50	
2473857-0	Invoice	01/08/2026	PD OFFICE SUPPLIES	0.00	141.01	
	100-5400-6000		OFFICE SUPPLIES		141.01	
A-C00	A-C ELECTRIC COMPANY	01/12/2026	Regular	0.00	8,540.31	65839
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
64766	Invoice	01/07/2026	STREET REPAIRS	0.00	937.81	
	200-5600-6531		REPAIRS & MAINTENANC		937.81	
FM1027-4	Invoice	01/06/2026	UFGP ELECTRICAL 3/31/25	0.00	7,602.50	
	245-5700-6520		PROFESSIONAL SERVICES/		7,602.50	
			UFGP ELECTRICAL 3/31/25			
ADC01	ADCOMP SYSTEMS, INC.	01/12/2026	Regular	0.00	160.00	65840
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
28749	Invoice	12/17/2025	ADCOMP TRANS FEES 11/1/2025- 11/30/	0.00	60.00	
	400-5300-6581		ADCOMP/CC TRANSACTI		20.00	
	401-5300-6581		ADCOMP/CC TRANSACTI		20.00	
	402-5300-6581		ADCOMP/CC TRANSACTI		20.00	
28861	Invoice	12/17/2025	ADCOMP SERVICES 1/1/2026 - 1/31/2026	0.00	100.00	
	400-5300-6581		ADCOMP/CC TRANSACTI		33.33	
	401-5300-6581		ADCOMP/CC TRANSACTI		33.33	
	402-5300-6581		ADCOMP/CC TRANSACTI		33.34	
ADV04	ADVENTIST HEALTH TULARE	01/12/2026	Regular	0.00	45.00	65841
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2701	Invoice	01/06/2026	PD TOXICOLOGY	0.00	45.00	
	100-5400-6544		LAB ANALYSIS & TESTING		45.00	
TAL00	ALVINA TALAVERA	01/12/2026	Regular	0.00	200.00	65842

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12/11-12/25	Invoice	01/06/2026	STREET CLOSURE- CLEANING DEPOSIT	0.00	200.00	
	100-23101		SENIOR CENTER/COMM C STREET CLOSURE- CLEANING DE		200.00	
AM 01	AM CONSULTING ENGINEERS INC.	01/12/2026	Regular	0.00	32,413.80	65843
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2025-315	Invoice	01/08/2026	TCP IMPROVEMENTS 11/25 PAR-101	0.00	27,933.80	
	403-5600-7006		CAPITAL PROJECT TCP IMPROVEMENTS 11/25 PAR		27,933.80	
2025-316	Invoice	01/08/2026	WWTP 11/25 PAR-110	0.00	3,800.00	
	404-5600-6556		CONSULTANT WWTP 11/25 PAR-110		3,800.00	
2025-317	Invoice	01/08/2026	DROUGHT AND WATER CON RPT 11/25 PA	0.00	680.00	
	400-5600-6520		PROFESSIONAL SERVICES/ DROUGHT AND WATER CON RP		680.00	
AT&08	AT&T	01/12/2026	Regular	0.00	609.55	65844
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000024524258	Invoice	01/08/2026	PD CONNECT 11/25	0.00	609.55	
	102-5400-6510		TELEPHONE/DATA/PAGER PD CONNECT 11/25		609.55	
AT&02	AT&T MOBILITY	01/12/2026	Regular	0.00	841.80	65845
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
287289569526X1	Invoice	01/08/2026	PD MDT'S 12/25	0.00	841.80	
	100-5400-6510		TELEPHONE/DATA/PAGER PD MDT'S 12/25		841.80	
AUT01	AUTO ZONE	01/12/2026	Regular	0.00	1,095.62	65846
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
03758957587	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	35.92	
	200-5600-6002		PARTS & SUPPLIES MAINT. SUPPLIES		35.92	
03758957683	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	57.93	
	400-5600-6002		PARTS & SUPPLIES MAINT. SUPPLIES		57.93	
03758957881	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	179.66	
	401-5600-6002		PARTS & SUPPLIES MAINT. SUPPLIES		179.66	
03758958441	Invoice	12/17/2025	PD VEHICLE MAINT SUPPLIES	0.00	25.59	
	100-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT SUPPLIES		25.59	
03758962313	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	274.43	
	400-5600-6532		VEHICLE MAINTENANCE MAINT. SUPPLIES		274.43	
03758962645	Invoice	12/18/2025	PD VEHICLE MAINT SUPPLIES	0.00	136.25	
	100-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT SUPPLIES		136.25	
03758964464	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	52.09	
	213-5600-6550		MAINTENANCE - LANDSC MAINT. SUPPLIES		52.09	
03758964916	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	105.69	
	401-5600-6002		PARTS & SUPPLIES MAINT. SUPPLIES		105.69	
03758970236	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	38.01	
	400-5600-6002		PARTS & SUPPLIES MAINT. SUPPLIES		38.01	
03758973153	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	185.07	
	400-5600-6532		VEHICLE MAINTENANCE MAINT. SUPPLIES		185.07	
03758973155	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	65.12	
	400-5600-6532		VEHICLE MAINTENANCE MAINT. SUPPLIES		65.12	
03758973156	Credit Memo	01/08/2026	MAINT. SUPPLIES	0.00	-183.09	
	400-5600-6532		VEHICLE MAINTENANCE MAINT. SUPPLIES		-183.09	
03758973788	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	94.92	
	401-5600-6002		PARTS & SUPPLIES MAINT. SUPPLIES		94.92	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03758973811	Invoice	01/08/2026	MAINT. SUPPLIES	0.00	28.03	
	400-5600-6532		VEHICLE MAINTENANCE		28.03	
BAD01	BADGER METER INC.	01/12/2026	Regular	0.00	412.02	65847
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
80217172	Invoice	01/09/2026	BEACON HOSTING 11/25	0.00	205.38	
	400-5300-6542		CONTRACT SERVICES		205.38	
80220466	Invoice	01/09/2026	BEACON HOSTING 12/25	0.00	206.64	
	400-5300-6542		CONTRACT SERVICES		206.64	
BOO02	BOOT BARN INC.	01/12/2026	Regular	0.00	385.44	65848
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV00536419	Invoice	01/07/2026	SAFETY SHOES 25/26	0.00	185.44	
	400-5600-6005		SAFETY EQUIPMENT		185.44	
INV00536426	Invoice	01/07/2026	SAFETY SHOES 25/26	0.00	200.00	
	401-5600-6005		SAFETY EQUIPMENT		200.00	
BMI00	BROADCAST MUSIC, INC.	01/12/2026	Regular	0.00	446.00	65849
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
62249028	Invoice	01/08/2026	MEMBERSHIP DUES	0.00	446.00	
	100-5617-6501		MEMBERSHIP DUES		446.00	
CAL30	CALIFORNIA CONSULTING, INC.	01/12/2026	Regular	0.00	3,000.00	65850
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
7574	Invoice	01/06/2026	GRANT WRITING SVCS - RETAINER 12/25	0.00	3,000.00	
	100-5200-6556		CONSULTANT		3,000.00	
CAL1Y	CALIFORNIA WATER SERVICES INC.	01/12/2026	Regular	0.00	70,126.27	65851
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0057476-IN	Invoice	01/07/2026	3QT GROUNDWATER MONITORING 25	0.00	4,086.00	
	400-5600-6542		CONTRACT SERVICES		4,086.00	
0057477-IN	Invoice	01/09/2026	123 TCP OVERSIGHT	0.00	9,883.63	
	403-5600-6542		CONTRACT SERVICES		9,883.63	
0057524-IN	Invoice	01/07/2026	MO ROUTINE SVCS 11/30/25	0.00	8,867.50	
	400-5600-6542		CONTRACT SERVICES		2,480.00	
	400-5600-6544		LAB ANALYSIS & TESTING		724.50	
	401-5600-6542		CONTRACT SERVICES		2,480.00	
	401-5600-6544		LAB ANALYSIS & TESTING		3,183.00	
0057567-IN	Invoice	01/09/2026	GAC/123 TCP PROJECT	0.00	6,245.93	
	403-5600-6542		CONTRACT SERVICES		6,245.93	
56907-IN	Invoice	01/07/2026	MO ROUTINE SVCS 7/25	0.00	13,216.98	
	400-5600-6542		CONTRACT SERVICES		2,730.00	
	400-5600-6544		LAB ANALYSIS & TESTING		1,658.23	
	401-5600-6542		CONTRACT SERVICES		2,730.00	
	401-5600-6544		LAB ANALYSIS & TESTING		6,098.75	
56909-IN	Invoice	01/09/2026	NON-ROUTINE GAC/123 TCP PROJECT	0.00	27,826.23	
	403-5600-6542		CONTRACT SERVICES		27,826.23	
CED03	CEDAR VETERINARY HOSPITAL, INC	01/12/2026	Regular	0.00	155.50	65852

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
80573	Invoice	12/17/2025	ANIMAL CONTROL COST	0.00	155.50	
	100-5410-6013		ANIMAL COSTS		155.50	
CEN10	CENTRAL INDUSTRIAL AUTOMATION LLC	01/12/2026	Regular	0.00	9,080.00	65853
2504149	Invoice	01/07/2026	MLS REPAIRS	0.00	600.00	
	400-5600-6531		REPAIRS & MAINTENANC		600.00	
2504150	Invoice	01/07/2026	WELL 9A REPAIRS	0.00	600.00	
	400-5600-6531		REPAIRS & MAINTENANC		600.00	
2508187	Invoice	01/07/2026	WELL 2A REPAIRS	0.00	850.00	
	400-5600-6531		REPAIRS & MAINTENANC		850.00	
2510210	Invoice	01/07/2026	WWTP REPAIRS	0.00	600.00	
	401-5600-6531		REPAIRS & MAINTENANC		600.00	
2511212	Invoice	01/07/2026	WWTP REPAIRS	0.00	3,600.00	
	401-5600-6531		REPAIRS & MAINTENANC		3,600.00	
2511213	Invoice	01/07/2026	WWTP REPAIRS	0.00	1,880.00	
	401-5600-6531		REPAIRS & MAINTENANC		1,880.00	
2512217	Invoice	01/07/2026	WELL 9A REPAIRS	0.00	950.00	
	400-5600-6531		REPAIRS & MAINTENANC		950.00	
CEN19	CENTRAL SANITARY SUPPLY, LLC	01/12/2026	Regular	0.00	541.46	65854
10698094	Invoice	01/07/2026	PARK MAINT SUPPLIES	0.00	469.28	
	100-5610-6002		PARTS & SUPPLIES		354.59	
	400-5600-6002		PARTS & SUPPLIES		114.69	
10698095	Invoice	01/07/2026	PARK MAINT SUPPLIES	0.00	72.18	
	100-5610-6002		PARTS & SUPPLIES		72.18	
CHA11	CHAPMAN ZARAGOZA, LLP	01/12/2026	Regular	0.00	25,420.00	65855
1305	Invoice	01/05/2026	GENERAL LEGAL SVCS 12/25	0.00	4,485.00	
	100-5200-6521		ATTORNEY SERVICES		4,485.00	
1306	Invoice	01/05/2026	GENERAL LEGAL SVCS 12/25	0.00	20,690.00	
	100-5200-6521		ATTORNEY SERVICES		20,690.00	
1307	Invoice	01/05/2026	GENERAL LEGAL SVCS 12/25	0.00	245.00	
	100-5200-6521		ATTORNEY SERVICES		245.00	
CIN01	CINTAS CORPORATION NO. 2	01/12/2026	Regular	0.00	2,305.52	65856
4252602906	Invoice	01/07/2026	WK SVCS 12/10/25	0.00	562.20	
	100-5200-6002		PARTS & SUPPLIES		85.14	
	100-5617-6002		PARTS & SUPPLIES		105.17	
	100-5617-6555		UNIFORMS & SERVICES		52.15	
	400-5600-6002		PARTS & SUPPLIES		67.75	
	400-5600-6555		UNIFORMS & SERVICES		120.89	
	401-5600-6555		UNIFORMS & SERVICES		131.10	
4253413919	Invoice	01/07/2026	WK SVCS 12/17/25	0.00	590.56	
	100-5200-6002		PARTS & SUPPLIES		85.14	
	100-5617-6002		PARTS & SUPPLIES		105.17	
	100-5617-6555		UNIFORMS & SERVICES		52.15	
	400-5600-6002		PARTS & SUPPLIES		96.11	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	400-5600-6555		UNIFORMS & SERVICES		120.89	
	401-5600-6555		UNIFORMS & SERVICES		131.10	
4253982883	Invoice	01/07/2026	WK SVCS 12/23/25	0.00	562.20	
	100-5200-6002		PARTS & SUPPLIES		85.14	
	100-5617-6002		PARTS & SUPPLIES		105.17	
	100-5617-6555		UNIFORMS & SERVICES		52.15	
	400-5600-6002		PARTS & SUPPLIES		67.75	
	400-5600-6555		UNIFORMS & SERVICES		120.89	
	401-5600-6555		UNIFORMS & SERVICES		131.10	
4254763804	Invoice	01/07/2026	WK SVCS 12/30/25	0.00	590.56	
	100-5200-6002		PARTS & SUPPLIES		85.14	
	100-5617-6002		PARTS & SUPPLIES		105.17	
	100-5617-6555		UNIFORMS & SERVICES		52.15	
	400-5600-6002		PARTS & SUPPLIES		96.11	
	400-5600-6555		UNIFORMS & SERVICES		120.89	
	401-5600-6555		UNIFORMS & SERVICES		131.10	
	Void	01/12/2026	Regular	0.00	0.00	65857
CIN02	CINTAS CORPORATION NO. 2	01/12/2026	Regular	0.00	346.69	65858
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
5289009703	Invoice	12/17/2025	PW- FIRST AID SUPPLIES	0.00	11.73	
	400-5600-6005		SAFETY EQUIPMENT		11.73	
5293748202	Invoice	12/17/2025	PW- FIRST AID SUPPLIES	0.00	68.75	
	400-5600-6005		SAFETY EQUIPMENT		68.75	
5299026306	Invoice	12/18/2025	PD FIRST AID SUPPLIES	0.00	96.85	
	100-5400-6005		SAFETY EQUIPMENT		96.85	
5303834407	Invoice	12/17/2025	PW-FIRST AID SUPPLIES	0.00	32.75	
	400-5600-6005		SAFETY EQUIPMENT		32.75	
5307967117	Invoice	01/07/2026	PW- FIRST AID SUPPLIES	0.00	36.67	
	400-5600-6005		SAFETY EQUIPMENT		36.67	
5308212004	Invoice	01/12/2026	PD FIRST AID SUPPLIES	0.00	99.94	
	100-5400-6005		SAFETY EQUIPMENT		99.94	
CIV02	CIVICPLUS, LLC	01/12/2026	Regular	0.00	11,559.28	65859
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
357244	Invoice	12/17/2025	ADMIN- CIVICPLUS ANNUAL FEES 11/25 -	0.00	11,559.28	
	100-5200-6520		PROFESSIONAL SERVICES/ ADMIN- CIVICPLUS ANNUAL FEE		11,559.28	
CLA02	CLARK BROS., INC.	01/12/2026	Regular	0.00	4,950.54	65860
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1729.11.25	Invoice	01/09/2026	TCP REMOVAL AT WELLS 11/25	0.00	4,950.54	
	403-5600-7006		CAPITAL PROJECT		4,950.54	
COM02	COMCAST BUSINESS	01/12/2026	Regular	0.00	762.29	65861
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
256937618	Invoice	12/18/2025	FSO CONNECT 11/25	0.00	762.29	
	100-5400-6554		LATE CHARGES		11.27	
	102-5400-6510		TELEPHONE/DATA/PAGER		751.02	
COM12	COMMUNITY JUSTICE CENTER	01/12/2026	Regular	0.00	32,796.00	65862

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CJC-05	Invoice	01/08/2026	JULY-SEPTEMBER SVCS 2025	0.00	32,796.00	
	315-5700-6520	PROFESSIONAL SERVICES/	CJC- DIRECTOR: 1 FTE		18,750.00	
	315-5700-6520	PROFESSIONAL SERVICES/	CJC- BENEFIT: 20%		3,750.00	
	315-5700-6520	PROFESSIONAL SERVICES/	CJC- RJF MENTOR: .50 FTE		8,580.00	
	315-5700-6520	PROFESSIONAL SERVICES/	CJC- BENEFITS: 20%		1,716.00	
COO01	COOK'S COMMUNICATIONS	01/12/2026	Regular	0.00	82.50	65863
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
162825	Invoice	01/08/2026	PD RADIO MAINT	0.00	82.50	
	102-5400-6531	REPAIRS & MAINTENANC	PD RADIO MAINT		82.50	
CEN01	CSJVRMA	01/12/2026	Regular	0.00	181,240.00	65864

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0441	Invoice	01/05/2026	W/C & LIABILITY 25/26 3Q	0.00	181,240.00	
	100-5100-5015	WORKERS COMP	W/C 25/26 3Q		405.99	
	100-5100-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		325.52	
	100-5200-5015	WORKERS COMP	W/C 25/26 3Q		1,956.53	
	100-5200-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,584.97	
	100-5300-5015	WORKERS COMP	W/C 25/26 3Q		217.39	
	100-5300-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		176.17	
	100-5400-5015	WORKERS COMP	W/C 25/26 3Q		33,275.98	
	100-5400-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		27,776.99	
	100-5410-5015	WORKERS COMP	W/C 25/26 3Q		976.10	
	100-5410-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		775.12	
	100-5420-5015	WORKERS COMP	W/C 25/26 3Q		953.91	
	100-5420-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		758.34	
	100-5610-5015	WORKERS COMP	W/C 25/26 3Q		602.62	
	100-5610-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		457.93	
	100-5615-5015	WORKERS COMP	W/C 25/26 3Q		567.98	
	100-5615-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		457.52	
	100-5616-5015	WORKERS COMP	W/C 25/26 3Q		231.78	
	100-5616-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		175.89	
	100-5617-5015	WORKERS COMP	W/C 25/26 3Q		1,747.65	
	100-5617-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,408.42	
	100-5620-5015	WORKERS COMP	W/C 25/26 3Q		2,085.98	
	100-5620-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,586.94	
	100-5700-5015	WORKERS COMP	W/C 25/26 3Q		1,966.10	
	100-5700-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,588.27	
	102-5400-5015	WORKERS COMP	W/C 25/26 3Q		5,546.00	
	102-5400-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		4,419.03	
	160-5400-5015	WORKERS COMP	W/C 25/26 3Q		3,904.38	
	160-5400-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		3,107.46	
	200-5600-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,056.95	
	213-5600-5015	WORKERS COMP	W/C 25/26 3Q		741.68	
	213-5600-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		563.26	
	269-6303-5015	WORKERS COMP	W/C 25/26 3Q		13,107.34	
	269-6303-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		10,763.78	
	288-5420-5015	WORKERS COMP	W/C 25/26 3Q		738.73	
	288-5420-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		587.27	
	400-5100-5015	WORKERS COMP	W/C 25/26 3Q		263.34	
	400-5100-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		211.12	
	400-5200-5015	WORKERS COMP	W/C 25/26 3Q		1,913.06	
	400-5200-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,550.41	
	400-5300-5015	WORKERS COMP	W/C 25/26 3Q		2,608.71	
	400-5300-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		2,119.33	
	400-5600-5015	WORKERS COMP	W/C 25/26 3Q		9,039.25	
	400-5600-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		6,879.97	
	401-5100-5015	WORKERS COMP	W/C 25/26 3Q		263.34	
	401-5100-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		211.14	
	401-5200-5015	WORKERS COMP	W/C 25/26 3Q		2,347.84	
	401-5200-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,911.00	
	401-5300-5015	WORKERS COMP	W/C 25/26 3Q		3,913.07	
	401-5300-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		3,197.55	
	401-5600-5015	WORKERS COMP	W/C 25/26 3Q		3,476.63	
	401-5600-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		2,664.23	
	402-5100-5015	WORKERS COMP	W/C 25/26 3Q		504.74	
	402-5100-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		404.66	
	402-5200-5015	WORKERS COMP	W/C 25/26 3Q		1,304.36	
	402-5200-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,057.00	
	402-5300-5015	WORKERS COMP	W/C 25/26 3Q		2,065.23	
	402-5300-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,673.98	
	402-5600-5015	WORKERS COMP	W/C 25/26 3Q		2,085.98	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	402-5600-5017	LIABILITY INSURANCE	LIABILITY 25/26 3Q		1,586.78	
	602-8100-5015	WORKERS COMP	W/C 25/26 3Q		1,391.31	
	Void	01/12/2026	Regular	0.00	0.00	65865
	Void	01/12/2026	Regular	0.00	0.00	65866
	Void	01/12/2026	Regular	0.00	0.00	65867
BAR06	DANNY BARCELLOS	01/12/2026	Regular	0.00	258.47	65868
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17937	Invoice	01/08/2026	REIMBURSEMENT FOR INGRAVED PLAQU	0.00	33.42	
	100-5400-6000		OFFICE SUPPLIES		33.42	
343	Invoice	01/08/2026	REIMBURSEMENT FOR FLAG CASES	0.00	225.05	
	100-5400-6000		OFFICE SUPPLIES		225.05	
DAT02	DATA TICKET, INC.	01/12/2026	Regular	0.00	150.00	65869
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
186499	Invoice	12/18/2025	PD CITATION PROCESSING CENTER 10/25	0.00	150.00	
	100-5400-6520		PROFESSIONAL SERVICES/ PD CITATION PROCESSING CENT		150.00	
DELO0	DE LAGE LANDEN FINANCIAL	01/12/2026	Regular	0.00	7,218.27	65870
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
593633227	Invoice	01/09/2026	COPY MACHINE SERVICES 1/1/26 - 1/31/2	0.00	7,218.27	
	100-5100-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		155.18	
	100-5100-6554		LATE CHARGES		4.33	
	100-5200-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		155.18	
	100-5200-6554		LATE CHARGES		4.33	
	100-5400-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		581.26	
	100-5400-6554		LATE CHARGES		4.33	
	100-5420-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		96.45	
	100-5420-6554		LATE CHARGES		4.33	
	100-5700-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		96.45	
	100-5700-6554		LATE CHARGES		4.33	
	269-6303-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		312.28	
	269-6303-6554		LATE CHARGES		4.34	
	400-5300-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		2,668.14	
	400-5300-6554		LATE CHARGES		4.33	
	400-5600-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		220.93	
	400-5600-6554		LATE CHARGES		4.33	
	401-5300-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		2,668.14	
	401-5300-6554		LATE CHARGES		4.34	
	401-5600-6520		PROFESSIONAL SERVICES/ COPY MACHINE SERVICES 1/1/2		220.93	
	401-5600-6554		LATE CHARGES		4.34	
	Void	01/12/2026	Regular	0.00	0.00	65871
EDI01	E.D.I.S.	01/12/2026	Regular	0.00	4,051.72	65872

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
371488-0	Invoice	01/06/2026	ADMIN FEES 2/26 & MED CARD FUNDING	0.00	4,051.72	
	100-5200-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		66.00	
	100-5400-5011		INSURANCE-MED,DEN,VIS MEDICAL CARD FUNDING		932.38	
	100-5400-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		409.00	
	100-5410-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		32.00	
	100-5420-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		32.00	
	100-5617-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		46.50	
	100-5620-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		46.50	
	100-5700-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		32.00	
	102-5400-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		32.00	
	102-5400-5011		INSURANCE-MED,DEN,VIS MEDICAL CARD FUNDING		259.17	
	160-5400-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		32.00	
	269-6303-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		293.00	
	269-6303-5011		INSURANCE-MED,DEN,VIS MEDICAL CARD FUNDING		438.94	
	315-5621-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		32.00	
	400-5300-5011		INSURANCE-MED,DEN,VIS MEDICAL CARD FUNDING		280.25	
	400-5300-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		69.00	
	400-5600-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		112.50	
	400-5600-5011		INSURANCE-MED,DEN,VIS MEDICAL CARD FUNDING		95.48	
	401-5300-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		64.00	
	401-5300-5011		INSURANCE-MED,DEN,VIS MEDICAL CARD FUNDING		272.01	
	401-5600-5011		INSURANCE-MED,DEN,VIS ADMIN FEES		107.50	
	401-5600-5011		INSURANCE-MED,DEN,VIS MEDICAL CARD FUNDING		95.48	
	402-5300-5011		INSURANCE-MED,DEN,VIS MEDICAL CARD FUNDING		272.01	
REE01	**Void**	01/12/2026	Regular	0.00	0.00	65873
	EDDIE C. REED	01/12/2026	Regular	0.00	1,125.00	65874
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5195	Invoice	01/07/2026	POOL & HP SVCS 1/26	0.00	1,125.00	
	100-5610-6520		PROFESSIONAL SERVICES/ HP SVCS		250.00	
	100-5616-6520		PROFESSIONAL SERVICES/ POOL SVCS		700.00	
	100-5616-6520		PROFESSIONAL SERVICES/ POOL VACUUM SVCS		175.00	
FED05	FEDEX	01/12/2026	Regular	0.00	111.50	65875
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9-126-47138	Invoice	01/07/2026	FEDEX PRIORITY OVERNIGHT	0.00	111.50	
	100-5200-6012		POSTAGE, SHIPPING & FR RETAIL STRATEGIES CK# 65821		111.50	
FRE05	FRESNO COUNTY SHERIFF	01/12/2026	Regular	0.00	287.36	65876
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5023291	Invoice	01/06/2026	RMS/JMS 12/25	0.00	287.36	
	100-5400-6520		PROFESSIONAL SERVICES/ RMS/JMS 12/25		287.36	
GLO02	GLOBAL RUSH PRINTING	01/12/2026	Regular	0.00	1,560.24	65877
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1536	Invoice	12/17/2025	CHILDREN'S SWEATERSHIRTS 12/2025	0.00	1,560.24	
	269-6303-6001		OPERATIONAL SUPPLIES CHILDREN'S SWEATERSHIRTS 12		1,560.24	
GOR01	GORDON INDUSTRIAL SUPPLY CO.	01/12/2026	Regular	0.00	157.71	65878
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5517432	Invoice	01/07/2026	LANDSCAPE MAINT. SUPPLIES	0.00	157.71	
	213-5600-6002		PARTS & SUPPLIES LANDSCAPE MAINT. SUPPLIES		157.71	
HAA01	HAAKER EQUIPMENT COMPANY	01/12/2026	Regular	0.00	1,412.40	65879

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV25248	Invoice	01/07/2026	VACTOR TRUCK REPAIRS	0.00	1,412.40	
	401-5600-6520		PROFESSIONAL SERVICES/		1,412.40	
ZAV01	HECTOR ZAVALZA	01/12/2026	Regular	0.00	292.64	65880
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12182025	Invoice	12/19/2025	CSAR TRNG- ZAVALZA	0.00	292.64	
	100-5400-6503		TRAVEL, MEETINGS & TR		272.64	
	100-5400-6503		TRAVEL, MEETINGS & TR		20.00	
HDL02	HINDERLITER DE LLAMAS & ASSOCIATES	01/12/2026	Regular	0.00	1,654.62	65881
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
SIN056742	Invoice	12/17/2025	SALES TAX Q2/2025	0.00	1,654.62	
	100-5200-6542		CONTRACT SERVICES		827.31	
	602-8100-6542		CONTRACT SERVICES		827.31	
			(OCTOBER - DECEMBER 2025)			
IAP01	INTERNTIONAL ASSOCIATION FOR PROPERTY /	01/12/2026	Regular	0.00	65.00	65882
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
M26-C693783	Invoice	01/08/2026	PD ANNUAL MEMBERSHIP 2026	0.00	65.00	
	100-5400-6501		MEMBERSHIP DUES		65.00	
			PD ANNUAL MEMBERSHIP 2026			
JAC05	JACK'S REFRIGERATION INC.	01/12/2026	Regular	0.00	2,824.74	65883
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
81105	Invoice	12/04/2025	CH AC REPAIRS	0.00	2,446.07	
	100-5200-6531		REPAIRS & MAINTENANC		815.36	
	400-5200-6531		REPAIRS & MAINTENANC		815.36	
	401-5200-6531		REPAIRS & MAINTENANC		815.35	
81106	Invoice	12/04/2025	PW AC REPAIRS	0.00	159.00	
	400-5600-6531		REPAIRS & MAINTENANC		159.00	
81144	Invoice	01/09/2026	CH AC REPAIRS	0.00	219.67	
	100-5200-6531		REPAIRS & MAINTENANC		73.23	
	400-5200-6531		REPAIRS & MAINTENANC		73.23	
	401-5200-6531		REPAIRS & MAINTENANC		73.21	
MAR24	JASSO MARIS	01/12/2026	Regular	0.00	200.00	65884
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12/17/25	Invoice	01/09/2026	COMM CENTER FUNERAL REIMB.	0.00	200.00	
	100-23101		SENIOR CENTER/COMM C		200.00	
			COMM CENTER FUNERAL REIM			
JD-02	JD FOOD	01/12/2026	Regular	0.00	2,434.56	65885
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3113379	Invoice	12/17/2025	COMMUNITY CHRISTMAS DINNER 12/25	0.00	2,434.56	
	100-5200-6537		SPECIAL EVENT EXPENSE		2,434.56	
			COMMUNITY CHRISTMAS DINN			
T&J01	JOSE M SILVA	01/12/2026	Regular	0.00	1,938.11	65886
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
PD 10-25	Invoice	12/18/2025	PD VEHICLE FUEL 10/25	0.00	370.10	
	100-5400-6011		FUEL		370.10	
			PD VEHICLE FUEL 10/25			
PD 11-25	Invoice	12/18/2025	PD VEHICLE FUEL 11/25	0.00	368.28	
	100-5400-6011		FUEL		368.28	
			PD VEHICLE FUEL 11/25			
PW 11/25	Invoice	01/07/2026	PW VEHICLE FUEL 11/25	0.00	1,199.73	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-5420-6011	FUEL	PW VEHICLE FUEL 11/25		120.77	
	400-5600-6011	FUEL	PW VEHICLE FUEL 11/25		352.77	
	401-5600-6011	FUEL	PW VEHICLE FUEL 11/25		726.19	
AZH01	JOSHUA R SANCHEZ	01/12/2026	Regular	0.00	2,524.02	65887
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
	I-2511211723	Invoice	01/07/2026 ELECTRICAL REPAIRS	0.00	2,149.94	
	100-5615-6531		REPAIRS & MAINTENANC ELECTRICAL REPAIRS		2,149.94	
	I-2512030611	Invoice	01/06/2026 ANIMAL CONTROL REPAIRS COST	0.00	374.08	
	100-5410-6531		REPAIRS & MAINTENANC ANIMAL CONTROL REPAIRS COS		374.08	
KOE01	KOEFAN INDUSTRIES, INC.	01/12/2026	Regular	0.00	195.00	65888
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
	0000695902	Invoice	01/07/2026 ANIMAL DISPOSAL 12/25	0.00	195.00	
	100-5410-6021		ANIMAL DISPOSAL ANIMAL DISPOSAL 12/25		195.00	
LAK00	LAKESHORE LEARNING MATERIALS, LLC	01/12/2026	Regular	0.00	5,376.02	65889
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
	91753961	Invoice	12/17/2025 CLASSROOM SUPPLIES 8/2025	0.00	5,376.02	
	269-6303-6001		OPERATIONAL SUPPLIES CLASSROOM SUPPLIES 8/2025		5,376.02	
LEE01	LEE'S SERVICE	01/12/2026	Regular	0.00	81.05	65890
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
	1106839	Invoice	01/07/2026 BACKHOE REPAIRS	0.00	81.05	
	401-5600-6531		REPAIRS & MAINTENANC BACKHOE REPAIRS		81.05	
LIE01	LIEBERT CASSIDY WHITMORE	01/12/2026	Regular	0.00	18,407.00	65891
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
	310238	Invoice	01/05/2026 R. REYES PRE-LITIGATION	0.00	442.00	
	100-5200-6521		ATTORNEY SERVICES R. REYES PRE-LITIGATION		442.00	
	310239	Invoice	01/05/2026 PERSONNEL 11/25	0.00	3,280.50	
	100-5200-6521		ATTORNEY SERVICES PERSONNEL 11/25		3,280.50	
	310240	Invoice	01/05/2026 S. HALL LITIGATION	0.00	11,419.00	
	100-5200-6521		ATTORNEY SERVICES S. HALL LITIGATION		11,419.00	
	310241	Invoice	01/05/2026 J. GARZA TRIAL APPEAL	0.00	3,265.50	
	100-5200-6521		ATTORNEY SERVICES J. GARZA TRIAL APPEAL		3,265.50	
MAT02	MATSON ALARM CO. INC.	01/12/2026	Regular	0.00	72.31	65892
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
	7542346	Invoice	01/06/2026 PD ALARM SVCS 1/26	0.00	72.31	
	100-5400-6542		CONTRACT SERVICES PD ALARM SVCS 1/26		72.31	
BOR02	MEGGIN BORANIAN	01/12/2026	Regular	0.00	245.00	65893
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
	1025	Invoice	01/07/2026 GENERAL LEGAL SVCS 11/25	0.00	245.00	
	100-5200-6521		ATTORNEY SERVICES GENERAL LEGAL SVCS 11/25		245.00	
MEN19	MENDOCINO AUTO SERVICE LLC	01/12/2026	Regular	0.00	17,732.28	65894
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
	53633	Invoice	12/17/2025 PD VEHICLE MAINT UNIT #2103	0.00	84.99	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #2103		84.99	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
53640	Invoice	12/17/2025	PD VEHICLE MAINT UNIT #ANIMAL CONT	0.00	987.46	
	100-5410-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #ANIM		987.46	
53665	Invoice	12/17/2025	PD VEHICLE MAINT UNIT #2101	0.00	69.99	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #2101		69.99	
53756	Invoice	01/06/2026	PD VEHICLE MAINT UNIT ANIMAL CONTR	0.00	116.13	
	100-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT ANIM		116.13	
53780	Invoice	12/18/2025	PD VEHICLE MAINT UNIT #18	0.00	296.37	
	100-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #18		296.37	
53854	Invoice	01/07/2026	UNIT #528 REPAIRS	0.00	587.89	
	401-5600-6532		VEHICLE MAINTENANCE UNIT #528 REPAIRS		587.89	
53986	Invoice	12/18/2025	PD VEHICLE MAINT UNIT #1803	0.00	1,508.93	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #1803		1,508.93	
53994	Invoice	12/17/2025	PD VEHICLE MAINT UNIT #2203	0.00	440.21	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #2203		440.21	
53996	Invoice	12/17/2025	PD VEHICLE MAINT UNIT #2201	0.00	69.99	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #2201		69.99	
53999	Invoice	12/17/2025	PD VEHICLE MAINT UNIT #2202	0.00	69.99	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #2202		69.99	
54000	Invoice	12/18/2025	PD VEHICLE MAINT UNIT #28	0.00	1,111.40	
	100-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #28		1,111.40	
54003	Invoice	01/06/2026	PD VEHICLE MAINT UNIT# 1807	0.00	5,684.34	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT# 1807		5,684.34	
54004	Invoice	12/18/2025	PD VEHICLE MAINT UNIT #1803	0.00	1,124.14	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #1803		1,124.14	
54027	Invoice	12/18/2025	PD VEHICLE MAINT UNIT #2202	0.00	1,394.58	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #2202		1,394.58	
54028	Invoice	12/18/2025	PD VEHICLE MAINT UNIT #1802	0.00	756.52	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #1802		756.52	
54037	Invoice	01/07/2026	UNIT# 521 REPAIRS	0.00	110.00	
	400-5600-6532		VEHICLE MAINTENANCE UNIT# 521 REPAIRS		110.00	
54064	Invoice	01/07/2026	UNIT #528 REPAIRS	0.00	685.45	
	401-5600-6532		VEHICLE MAINTENANCE UNIT #528 REPAIRS		685.45	
54091	Invoice	12/18/2025	PD VEHICLE MAINT UNIT #1802	0.00	269.36	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #1802		269.36	
54115	Invoice	01/07/2026	UNIT #528 REPAIRS	0.00	1,128.08	
	401-5600-6532		VEHICLE MAINTENANCE UNIT #528 REPAIRS		1,128.08	
54124	Invoice	01/06/2026	PD VEHICLE MAINT UNIT #2203	0.00	69.99	
	102-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #2203		69.99	
54125	Invoice	01/07/2026	UNIT #521 REPAIRS	0.00	191.75	
	400-5600-6532		VEHICLE MAINTENANCE UNIT #521 REPAIRS		191.75	
54127	Invoice	01/06/2026	PD VEHICLE MAINT UNIT #28	0.00	604.64	
	100-5400-6532		VEHICLE MAINTENANCE PD VEHICLE MAINT UNIT #28		604.64	
54147	Invoice	01/07/2026	UNIT #525 REPAIRS	0.00	214.83	
	400-5600-6532		VEHICLE MAINTENANCE UNIT #525 REPAIRS		214.83	
54162	Invoice	01/07/2026	UNIT #518 SMOG	0.00	51.75	
	400-5600-6532		VEHICLE MAINTENANCE UNIT #518 SMOG		51.75	
54171	Invoice	01/07/2026	UNIT #514 SMOG	0.00	51.75	
	400-5600-6532		VEHICLE MAINTENANCE UNIT #514 SMOG		51.75	
54172	Invoice	01/07/2026	UNIT #511 SMOG	0.00	51.75	
	400-5600-6532		VEHICLE MAINTENANCE UNIT #511 SMOG		51.75	
	Void	01/12/2026	Regular	0.00	0.00	65895
MID03	MID VALLEY DISPOSAL LLC	01/12/2026	Regular	0.00	250,758.82	65896

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10/25	Invoice	01/09/2026	DISPOSAL SVCS 10/25	0.00	124,388.19	
	402-5300-6514		GARBAGE SERVICES		124,388.19	
11/25	Invoice	01/09/2026	DISPOSAL SVCS 11/25	0.00	125,091.49	
	402-5300-6514		GARBAGE SERVICES		125,091.49	
3390888	Invoice	01/07/2026	PW SBCS SVCS 12/25	0.00	1,228.94	
	402-5600-6520		PROFESSIONAL SERVICES/ PW SBCS SVCS 12/25		1,228.94	
3391540	Invoice	01/07/2026	MANNING ROLL OFF	0.00	50.20	
	206-5600-6520		PROFESSIONAL SERVICES/ MANNING ROLL OFF		50.20	
MIN01	MINERAL KING PUBLISHING, INC.	01/12/2026	Regular	0.00	2,232.00	65897
720734	Invoice	01/06/2026	PARLIER BASIN IMPROV PROJ- PUBLIC NO	0.00	2,232.00	
	406-5600-9500		ADVERTISING		2,232.00	
MOU01	MOUNTAIN VALLEY ENVIRONMENTAL SVCS INC	01/12/2026	Regular	0.00	10,714.57	65898
6545	Invoice	01/06/2026	2025 DELINQUENT BACKFLOW TEST	0.00	1,460.00	
	400-5600-6520		PROFESSIONAL SERVICES/ 2025 DELINQUENT BACKFLOW T		1,460.00	
6673	Invoice	01/06/2026	2025 DELINQUENT BACKFLOW TEST VIRGI	0.00	2,386.38	
	400-5600-6520		PROFESSIONAL SERVICES/ 2025 DELINQUENT BACKFLOW T		2,386.38	
6674	Invoice	01/06/2026	2025 DELINQUENT BACKFLOW TEST	0.00	3,546.63	
	400-5600-6520		PROFESSIONAL SERVICES/ 2025 DELINQUENT BACKFLOW T		3,546.63	
6676	Invoice	01/06/2026	2025 REPAIRS CITY DEVICES	0.00	1,328.36	
	400-5600-6520		PROFESSIONAL SERVICES/ 2025 REPAIRS CITY DEVICES		1,328.36	
6724	Invoice	01/08/2026	BACKFLOW PRGM.MGMT 26 Q1	0.00	1,993.20	
	400-5600-6520		PROFESSIONAL SERVICES/ BACKFLOW PRGM.MGMT 26 Q1		1,993.20	
NEL03	NELSON'S HARDWARE, INC.	01/12/2026	Regular	0.00	104.10	65899
853027	Invoice	01/09/2026	LANDSCAPE MAINT. SUPPLIES	0.00	104.10	
	213-5600-6002		PARTS & SUPPLIES		104.10	
P.G01	PACIFIC GAS & ELECTRIC	01/12/2026	Regular	0.00	12,129.15	65900
50754-3 11/25	Invoice	01/06/2026	STREET LIGHT 11/25	0.00	7,141.51	
	200-5600-6512		ELECTRICITY		7,141.51	
52769-3 11/25	Invoice	01/06/2026	STREET LIGHT 11/25	0.00	4,831.89	
	200-5600-6512		ELECTRICITY		4,831.89	
80980-1 11/25	Invoice	01/06/2026	TRAFFIC LIGHT 11/25	0.00	155.75	
	200-5600-6512		ELECTRICITY		155.75	
PAPO2	PAPE MACHINERY INC.	01/12/2026	Regular	0.00	5,759.22	65901
1373063	Invoice	01/07/2026	WWTP REPAIRS	0.00	1,252.52	
	401-5600-6531		REPAIRS & MAINTENANC		1,252.52	
1373534	Invoice	01/07/2026	WWTP REPAIRS	0.00	4,724.65	
	401-5600-6531		REPAIRS & MAINTENANC		4,724.65	
16460024	Credit Memo	01/07/2026	CORE RETURN	0.00	-217.95	
	401-5600-6531		REPAIRS & MAINTENANC		-217.95	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
PPA02	PARLIER POLICE ASSOCIATION	01/12/2026	Regular	0.00	8,700.00	65902
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
10/18/25-10/31/	Invoice	01/06/2026	PPOA DUES	0.00	1,275.00	
	100-22196		PPOA DUES WITHHELD		1,275.00	
10/4/25-10/17/2	Invoice	01/06/2026	PPOA DUES	0.00	1,275.00	
	100-22196		PPOA DUES WITHHELD		1,275.00	
11/1/25-11/14/2	Invoice	01/06/2026	PPOA DUES	0.00	1,275.00	
	100-22196		PPOA DUES WITHHELD		1,275.00	
11/15/25-11/28/	Invoice	01/06/2026	PPOA DUES	0.00	1,200.00	
	100-22196		PPOA DUES WITHHELD		1,200.00	
11/29/25-12/12/	Invoice	01/06/2026	PPOA DUES	0.00	1,200.00	
	100-22196		PPOA DUES WITHHELD		1,200.00	
12/13/25-12/26/	Invoice	01/06/2026	PPOA DUES	0.00	1,200.00	
	100-22196		PPOA DUES WITHHELD		1,200.00	
9/20/25-10/3/25	Invoice	01/06/2026	PPOA DUES	0.00	1,275.00	
	100-22196		PPOA DUES WITHHELD		1,275.00	
PAY01	PAY PLUS BENEFITS, INC.	01/12/2026	Regular	0.00	646.80	65903
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
36040	Invoice	01/05/2026	CALPERS REPORTING 12/25	0.00	646.80	
	100-5200-5010		PERS-PENSION		19.03	
	100-5400-5010		PERS-PENSION		218.77	
	100-5410-5010		PERS-PENSION		9.51	
	100-5420-5010		PERS-PENSION		19.02	
	100-5620-5010		PERS-PENSION		28.54	
	100-5700-5010		PERS-PENSION		19.03	
	102-5400-5010		PERS-PENSION		19.02	
	160-5400-5010		PERS-PENSION		9.51	
	269-6303-5010		PERS-PENSION		104.63	
	400-5300-5010		PERS-PENSION		42.81	
	400-5600-5010		PERS-PENSION		57.06	
	401-5300-5010		PERS-PENSION		42.81	
	401-5600-5010		PERS-PENSION		57.06	
PRO01	PROVOST & PRITCHARD CONSULTING GROUP	01/12/2026	Regular	0.00	17,202.06	65904
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
126294	Invoice	01/08/2026	TENTATIVE PARCEL MAP NO. 2023-02	0.00	12.80	
	100-5700-6556		CONSULTANT		12.80	
126295	Invoice	01/08/2026	ANNUAL PROGRESS REPORTS	0.00	1,077.60	
	100-5700-6556		CONSULTANT		1,077.60	
126296	Invoice	01/08/2026	TENTATIVE PARCEL MAP NO. 2024-01	0.00	51.20	
	100-5700-6556		CONSULTANT		51.20	
126297	Invoice	01/08/2026	TENTATIVE PARCEL MAP NO. 2025-01	0.00	300.10	
	100-5700-6556		CONSULTANT		300.10	
126298	Invoice	01/08/2026	FY 25-26 CONTRACT PLANNING SERVICES	0.00	15,760.36	
	100-5700-6556		CONSULTANT		15,760.36	
QUI02	QUILL CORPORATION	01/12/2026	Regular	0.00	250.38	65905
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
47049555	Invoice	01/08/2026	CD OFFICE SUPPLIES	0.00	73.50	
	100-5700-6000		OFFICE SUPPLIES		73.50	
47053974	Invoice	01/08/2026	CD OFFICE SUPPLIES	0.00	100.61	
	100-5700-6000		OFFICE SUPPLIES		100.61	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
47055728	Invoice	01/08/2026	ANNUAL MEMBERSHIP RENEWAL FEE	0.00	76.27	
	100-5200-6501		MEMBERSHIP DUES ADMIN		9.53	
	100-5300-6501		MEMBERSHIP DUES FINANCE		9.53	
	100-5400-6501		MEMBERSHIP DUES POLICE DEPARTMENT		9.54	
	100-5420-6501		MEMBERSHIP DUES CODE ENFORCEMENT		9.53	
	100-5600-6501		MEMBERSHIP DUES PUBLIC WORKS		9.54	
	100-5615-6501		MEMBERSHIP DUES SENIOR CENTER		9.53	
	100-5700-6501		MEMBERSHIP DUES COMMUNITY DEVELOPMENT		9.53	
	269-6303-6501		MEMBERSHIP DUES ACADEMY OF EXCELLENCE		9.54	
REN02	RAT INCORPORATED	01/12/2026	Regular	0.00	165.00	65906
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV/2025/13479	Invoice	01/07/2026	PW RENTAL SVCS 12/25	0.00	165.00	
	100-5600-6520		PROFESSIONAL SERVICES/ PW RENTAL SVCS 12/25		165.00	
SOL03	ROSALIA SOLIS	01/12/2026	Regular	0.00	392.28	65907
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
90287	Invoice	12/18/2025	REIMBURSEMENT FOR FUNERAL EXPENSE	0.00	392.28	
	100-5400-6002		PARTS & SUPPLIES REIMBURSEMENT FOR FUNERA		392.28	
RSG01	RSG, INC.	01/12/2026	Regular	0.00	1,560.00	65908
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14535	Invoice	12/17/2025	FY25-26 SUCCESSOR AGENCY SERVICES A	0.00	1,560.00	
	602-8100-6542		CONTRACT SERVICES FY25-26 SUCCESSOR AGENCY SE		1,560.00	
ROD21	RUBY D. RODRIGUEZ	01/12/2026	Regular	0.00	125.00	65909
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11/26/2025	Invoice	12/17/2025	COMM. CENTER FUNERAL REIMB	0.00	125.00	
	100-23101		SENIOR CENTER/COMM C COMM. CENTER FUNERAL REIM		200.00	
	100-5617-45200		COMMUNITY CENTER RE COMM. CENTER FUNERAL REIM		-75.00	
SELO4	SELF-HELP ENTERPRISES	01/12/2026	Regular	0.00	103,136.54	65910
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
OCTOBER 2025	Invoice	01/06/2026	23 - CH 18026 ADMIN 10/25	0.00	103,136.54	
	340-5700-6520		PROFESSIONAL SERVICES/ 23 - CH 18026 ACT. DLV. FTHB M		2,557.65	
	340-5700-6556		CONSULTANT 23 - CH 18026 ADMIN 10/25		492.95	
	340-5700-8100		FIRST TIME HOME MORT 23 - CH 18026- LOANS & GRANT		100,000.00	
	340-5700-9987		ADU LOAN PROGRAM 23 - CH 18026 ACT. DLV. ADU 10		85.94	
SIT01	SITELOGIC, INC.	01/12/2026	Regular	0.00	8,722.69	65911
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000530-5	Invoice	01/06/2026	SOLAR O&M CONTRACT YR5	0.00	8,722.69	
	100-5200-6549		SOLAR PROJECT PROP 39 SOLAR O&M CONTRACT YR5		8,722.69	
SOC00	SOCIAL VOCATIONAL SERVICES	01/12/2026	Regular	0.00	7,998.00	65912

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
36K2513-IN	Invoice	01/07/2026	LANDSCAPE SVCS 11/25	0.00	7,998.00	
	100-5400-6550		MAINTENANCE - LANDSC		771.00	
	100-5600-6550		MAINTENANCE - LANDSC		771.00	
	100-5610-6550		MAINTENANCE - LANDSC		771.00	
	100-5615-6550		MAINTENANCE - LANDSC		771.00	
	100-5620-6550		MAINTENANCE - LANDSC		771.00	
	203-5600-6550		MAINTENANCE - LANDSC		771.00	
	204-5600-6550		MAINTENANCE - LANDSC		771.00	
	213-5600-6550		MAINTENANCE - LANDSC		1,830.00	
	269-6303-6550		MAINTENANCE - LANDSC		771.00	
SOU07	SOUTH COUNTY VETERINARY H	01/12/2026	Regular	0.00	1,698.16	65913
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
DGT-1908	Invoice	01/08/2026	AC SVCS 09/25	0.00	124.50	
	100-5410-6520		PROFESSIONAL SERVICES/		124.50	
DGT-1969	Invoice	01/08/2026	ANIMAL CONTROL SVCS 9/25	0.00	362.00	
	100-5410-6520		PROFESSIONAL SERVICES/		362.00	
DGT-2323	Invoice	01/07/2026	ANIMAL CONTROL SVCS 10/25	0.00	62.00	
	100-5410-6520		PROFESSIONAL SERVICES/		62.00	
DGT-2663	Invoice	01/07/2026	AC SVCS 10/25	0.00	34.00	
	100-5410-6520		PROFESSIONAL SERVICES/		34.00	
DGT-2711	Invoice	01/07/2026	AC SVCS 10/25	0.00	128.00	
	100-5410-6520		PROFESSIONAL SERVICES/		128.00	
DGT-3099	Invoice	01/07/2026	ANIMAL CONTROL SVCS 11/25	0.00	166.00	
	100-5410-6520		PROFESSIONAL SERVICES/		166.00	
DGT-3393	Invoice	01/08/2026	AS SVCS 12/25	0.00	347.63	
	100-5410-6520		PROFESSIONAL SERVICES/		347.63	
DGT-3546	Invoice	01/08/2026	AC SVCS 12/25	0.00	133.00	
	100-5410-6520		PROFESSIONAL SERVICES/		133.00	
DGT-3593	Invoice	01/08/2026	AC SVCS 12/25	0.00	278.50	
	100-5410-6520		PROFESSIONAL SERVICES/		278.50	
DGT-3649	Invoice	01/08/2026	ANIMAL CONTROL SVCS 12/25	0.00	43.00	
	100-5410-6520		PROFESSIONAL SERVICES/		43.00	
DGT-3714	Invoice	01/07/2026	ANIMAL CONTROL SVCS 01/26	0.00	19.53	
	100-5410-6021		ANIMAL DISPOSAL		19.53	
STA1U	STAR 1 MINI MART	01/12/2026	Regular	0.00	1,200.21	65914
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
PW 11-25	Invoice	01/06/2026	PW VEHICLE FUEL 11/25	0.00	1,200.21	
	400-5600-6011		FUEL		434.29	
	401-5600-6011		FUEL		765.92	
STA04	STATE FOODS SUPERMARKET	01/12/2026	Regular	0.00	107.35	65915
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12/08/25-63	Invoice	12/17/2025	CENTER GROCERIES	0.00	107.35	
	269-6303-6504		FOOD SERVICES		107.35	
STA19	STATE OF CALIFORNIA	01/12/2026	Regular	0.00	228.00	65916
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
008010	Invoice	01/07/2026	BLOOD ALCOHOL ANALYSIS 10/25	0.00	105.00	
	100-5400-6544		LAB ANALYSIS & TESTING		105.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
008183	Invoice	12/18/2025	PD FINGERPRINTING 11/25	0.00	123.00	
	100-5400-6520		PROFESSIONAL SERVICES/ PD FINGERPRINTING 11/25		123.00	
STE08	STERICYCLE, INC.	01/12/2026	Regular	0.00	350.50	65917
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
8012826932	Invoice	01/07/2026	PD DOC SHREDDING 11/25	0.00	116.69	
	100-5400-6542		CONTRACT SERVICES PD DOC SHREDDING 11/25		116.69	
D-51226	Invoice	01/06/2026	CH- SHREDDING SVCS 11/25 - 12/25	0.00	233.81	
	100-5200-6542		CONTRACT SERVICES ADMIN		116.90	
	100-5300-6542		CONTRACT SERVICES FIN		116.91	
STA1K	SWRCB ACCOUNTING OFFICE	01/12/2026	Regular	0.00	10,156.36	65918
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
WS-1052643	Invoice	01/08/2026	AN PERMIT FEES 25/26	0.00	10,156.36	
	400-5600-6520		PROFESSIONAL SERVICES/ AN PERMIT FEES 25/26		10,156.36	
SEL06	THE SELMA BARN LLC	01/12/2026	Regular	0.00	417.20	65919
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
290135	Invoice	01/07/2026	LANDSCAPE MAINT. REPAIRS	0.00	417.20	
	213-5600-6550		MAINTENANCE - LANDSC LANDSCAPE MAINT. REPAIRS		417.20	
TH000	THOMSON REUTERS - WEST	01/12/2026	Regular	0.00	768.86	65920
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
853012056	Invoice	01/07/2026	PD SUBSCRIPTION 01/26	0.00	768.86	
	100-5400-6553		COMPUTER - SOFTWARE PD SUBSCRIPTION 01/26		768.86	
THR01	THREADED BY MIJUL LLC	01/12/2026	Regular	0.00	1,530.24	65921
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
000001	Invoice	12/17/2025	CH EMPLOYEE POLOS	0.00	1,530.24	
	100-5200-6555		UNIFORMS & SERVICES ADMIN DEPT		426.85	
	100-5300-6555		UNIFORMS & SERVICES FIN DEPT		725.85	
	100-5615-6555		UNIFORMS & SERVICES SC DEPT		125.85	
	100-5700-6555		UNIFORMS & SERVICES COMM DEV DEPT		125.85	
	315-5621-6555		UNIFORMS & SERVICES REC DEPT		125.84	
T-M00	T-MOBILE	01/12/2026	Regular	0.00	85.59	65922
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
12/11/25	Invoice	01/08/2026	RESTORE FEE	0.00	30.00	
	400-5600-6554		LATE CHARGES RESTORE FEE		30.00	
890713507-151	Invoice	01/08/2026	WELL 9 SVCS 11/25	0.00	55.59	
	400-5600-6510		TELEPHONE/DATA/PAGER WELL 9 SVCS 11/25		55.59	
TOW02	TOWNSEND PUBLIC AFFAIRS, INC.	01/12/2026	Regular	0.00	3,500.00	65923
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
24438	Invoice	01/06/2026	CONSULT SVCS 12/25	0.00	3,500.00	
	100-5200-6556		CONSULTANT CONSULT SVCS 12/25		3,500.00	
PIM02	TRINIDAD PIMENTEL	01/12/2026	Regular	0.00	200.00	65924
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
12/16/25	Invoice	01/09/2026	COMM CENTER FUNERAL REIMB.	0.00	200.00	
	100-23101		SENIOR CENTER/COMM C COMM CENTER FUNERAL REIM		200.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
TYL00	TYLER TECHNOLOGIES, INC.	01/12/2026	Regular	0.00	580.00	65925
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
025-538647	Invoice	01/06/2026	PURCHASING - CONFIGURE PURCHASE OR	0.00	580.00	
	400-5300-6553		COMPUTER - SOFTWARE		232.00	
	401-5300-6553		COMPUTER - SOFTWARE		232.00	
	402-5300-6553		COMPUTER - SOFTWARE		116.00	
U.S02	U.S. POST OFFICE	01/12/2026	Regular	0.00	9,000.00	65926
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1/8/26	Invoice	01/09/2026	PERMIT 14 POSTAGE	0.00	9,000.00	
	400-5300-6012		POSTAGE, SHIPPING & FR		3,000.00	
	401-5300-6012		POSTAGE, SHIPPING & FR		3,000.00	
	402-5300-6012		POSTAGE, SHIPPING & FR		3,000.00	
UNI19	UNITED RENTALS (NORTH AMERICA), INC.	01/12/2026	Regular	0.00	1,969.23	65927
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
256625676-001	Invoice	01/08/2026	EXCAVATOR RENTAL	0.00	1,969.23	
	206-5600-6520		PROFESSIONAL SERVICES/ EXCAVATOR RENTAL		1,969.23	
UNI05	UNITY IT	01/12/2026	Regular	0.00	2,177.49	65928
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
111880	Invoice	12/19/2025	PD IT SVCS 11/25	0.00	2,177.49	
	100-5400-6551		IT SERVICES		2,177.49	
UN 01	UNWIRED BROADBAND, INC.	01/12/2026	Regular	0.00	74.99	65929
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV02576697	Invoice	01/06/2026	SC DATA SVCS 1/26	0.00	74.99	
	100-5615-6510		TELEPHONE/DATA/PAGER		74.99	
VER08	VERIZON WIRELESS	01/12/2026	Regular	0.00	1,623.20	65930
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
6130379597	Invoice	01/06/2026	CELL PHONE SVCS 11/25	0.00	1,623.20	
	100-5100-6510		TELEPHONE/DATA/PAGER		206.57	
	100-5200-6510		TELEPHONE/DATA/PAGER		233.50	
	100-5300-6510		TELEPHONE/DATA/PAGER		42.71	
	100-5400-6510		TELEPHONE/DATA/PAGER		56.91	
	100-5410-6510		TELEPHONE/DATA/PAGER		38.37	
	100-5420-6510		TELEPHONE/DATA/PAGER		38.37	
	100-5617-6510		TELEPHONE/DATA/PAGER		153.48	
	100-5700-6510		TELEPHONE/DATA/PAGER		38.37	
	315-5621-6510		TELEPHONE/DATA/PAGER		38.37	
	400-5300-6510		TELEPHONE/DATA/PAGER		42.71	
	400-5600-6510		TELEPHONE/DATA/PAGER		345.56	
	401-5600-6510		TELEPHONE/DATA/PAGER		345.56	
	402-5300-6510		TELEPHONE/DATA/PAGER		42.72	
TRU04	VERONICA TRUJILLO	01/12/2026	Regular	0.00	400.00	65931
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12/27/25	Invoice	01/09/2026	COMM CENTER RENTAL REIMB.	0.00	400.00	
	100-23101		SENIOR CENTER/COMM C		400.00	
WIL06	WILLDAN ENGINEERING	01/12/2026	Regular	0.00	18,095.00	65932

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
00341509	Invoice	01/08/2026	PLAN CHECK-BOOKS, WILLIAM J	0.00	10,150.00	
	100-5700-6556		CONSULTANT		7,680.00	
	100-5700-6556		CONSULTANT		2,185.00	
	100-5700-6556		CONSULTANT		285.00	
00341673	Invoice	01/08/2026	PLAN CHECK-BOOKS, WILLIAM J	0.00	4,130.00	
	100-5700-6556		CONSULTANT		2,040.00	
	100-5700-6556		CONSULTANT		190.00	
	100-5700-6556		CONSULTANT		1,900.00	
00341690	Invoice	01/08/2026	PLAN CHECK-BOOKS, WILLIAM J	0.00	3,815.00	
	100-5700-6556		CONSULTANT		1,440.00	
	100-5700-6556		CONSULTANT		760.00	
	100-5700-6556		CONSULTANT		1,615.00	
ADP00	ADP, INC.	12/19/2025	Bank Draft	0.00	3,575.41	DFT0000919
707256233	Invoice	12/19/2025	T&A PAYROLL SVCS 11/2025	0.00	3,575.41	
	100-5100-6542		CONTRACT SERVICES		362.75	
	100-5200-6542		CONTRACT SERVICES		103.64	
	100-5300-6542		CONTRACT SERVICES		51.75	
	100-5400-6542		CONTRACT SERVICES		1,036.35	
	100-5410-6542		CONTRACT SERVICES		51.82	
	100-5420-6542		CONTRACT SERVICES		103.64	
	100-5610-6542		CONTRACT SERVICES		51.82	
	100-5615-6542		CONTRACT SERVICES		51.82	
	100-5617-6542		CONTRACT SERVICES		103.64	
	100-5620-6542		CONTRACT SERVICES		103.64	
	100-5700-6542		CONTRACT SERVICES		103.64	
	102-5400-6542		CONTRACT SERVICES		103.64	
	160-5400-6542		CONTRACT SERVICES		51.82	
	213-5600-6542		CONTRACT SERVICES		51.82	
	269-6303-6542		ADMIN FEES - CITY OF PA		569.99	
	400-5300-6542		CONTRACT SERVICES		207.27	
	400-5600-6542		CONTRACT SERVICES		155.45	
	401-5300-6542		CONTRACT SERVICES		207.27	
	401-5600-6542		CONTRACT SERVICES		103.64	
ALT01	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,500.00	DFT0000921
10/23/25	Invoice	01/07/2026	DEFERRED COMPENSATION (457) 10/4/25	0.00	1,500.00	
	100-22210		457 DEFERRED COMPENS		1,325.00	
	100-22214		457-2 ROTH		175.00	
ALT01	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,500.00	DFT0000922
11/6/2025	Invoice	01/07/2026	DEFERRED COMPENSATION (457) 10/18/2	0.00	1,500.00	
	100-22210		457 DEFERRED COMPENS		1,325.00	
	100-22214		457-2 ROTH		175.00	
ALT01	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,500.00	DFT0000923
11/20/2025	Invoice	01/07/2026	DEFERRED COMPENSATION (457) 11/1/25	0.00	1,500.00	
	100-22210		457 DEFERRED COMPENS		1,325.00	
	100-22214		457-2 ROTH		175.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ALTO1	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,450.00	DFT0000924
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12/4/2025	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/07/2026	DEFERRED COMPENSATION (457) 11/15/2	0.00	1,450.00	
	100-22210		457 DEFERRED COMPENS		1,275.00	
	100-22214		457-2 ROTH		175.00	
ALTO1	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,350.00	DFT0000925
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12/18/2025	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/07/2026	DEFERRED COMPENSATION (457) 11/29/2	0.00	1,350.00	
	100-22210		457 DEFERRED COMPENS		1,225.00	
	100-22214		457-2 ROTH		125.00	
ALTO1	ALTA MONTCLAIR/EBSA	01/07/2026	Bank Draft	0.00	1,250.00	DFT0000926
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12/31/2025	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/07/2026	DEFERRED COMPENSATION (457) 12/13/2	0.00	1,250.00	
	100-22210		457 DEFERRED COMPENS		1,125.00	
	100-22214		457-2 ROTH		125.00	
LIN02	LINCOLN FINANCIAL GROUP	12/23/2025	Bank Draft	0.00	1,062.75	DFT0000941
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4917340358	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	12/23/2025	LTD 1/26	0.00	1,062.75	
	100-5200-5011		INSURANCE-MED,DEN,VIS LTD		14.22	
	100-5300-5011		INSURANCE-MED,DEN,VIS LTD		2.69	
	100-5400-5011		INSURANCE-MED,DEN,VIS LTD		351.75	
	100-5410-5011		INSURANCE-MED,DEN,VIS LTD		13.14	
	100-5420-5011		INSURANCE-MED,DEN,VIS LTD		18.53	
	100-5610-5011		INSURANCE-MED,DEN,VIS LTD		11.04	
	100-5617-5011		INSURANCE-MED,DEN,VIS LTD		20.51	
	100-5620-5011		INSURANCE-MED,DEN,VIS LTD		20.51	
	100-5700-5011		INSURANCE-MED,DEN,VIS LTD		25.92	
	102-5400-5011		INSURANCE-MED,DEN,VIS LTD		59.46	
	160-5400-5011		INSURANCE-MED,DEN,VIS LTD		17.71	
	213-5600-5011		INSURANCE-MED,DEN,VIS LTD		7.33	
	269-6303-5011		INSURANCE-MED,DEN,VIS LTD		155.79	
	315-5621-5011		INSURANCE-MED,DEN,VIS LTD		11.91	
	400-5200-5011		INSURANCE-MED,DEN,VIS LTD		23.62	
	400-5300-5011		INSURANCE-MED,DEN,VIS LTD		47.40	
	400-5600-5011		INSURANCE-MED,DEN,VIS LTD		76.82	
	401-5200-5011		INSURANCE-MED,DEN,VIS LTD		27.95	
	401-5300-5011		INSURANCE-MED,DEN,VIS LTD		62.23	
	401-5600-5011		INSURANCE-MED,DEN,VIS LTD		56.10	
	402-5200-5011		INSURANCE-MED,DEN,VIS LTD		4.10	
	402-5300-5011		INSURANCE-MED,DEN,VIS LTD		34.02	
HUM01	HUMANA INSURANCE CO.	12/22/2025	Bank Draft	0.00	6,579.29	DFT0000944

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
146936054	Invoice	12/22/2025	LIFE, DENTAL & VISION 1/26	0.00	6,579.29	
100-22106	LIFE, LTD & STD PAYABLE	LIFE, DENTAL & VISION	1,005.67			
100-22194	EMPLOYEE DENTAL INS W	LIFE, DENTAL & VISION	1,425.97			
100-22195	EMPLOYEE VISION INS. W	LIFE, DENTAL & VISION	205.31			
100-5100-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	4.33			
100-5200-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	43.83			
100-5300-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	7.78			
100-5400-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	1,472.48			
100-5410-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	56.80			
100-5420-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	31.63			
100-5610-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	34.39			
100-5617-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	36.63			
100-5620-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	36.63			
100-5700-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	59.90			
102-5400-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	206.54			
160-5400-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	97.27			
213-5600-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	33.67			
269-6303-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	635.57			
315-5621-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	31.63			
400-5100-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	17.30			
400-5200-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	90.66			
400-5300-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	224.08			
400-5600-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	262.71			
401-5100-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	17.30			
401-5200-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	101.70			
401-5300-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	247.91			
401-5600-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	120.22			
402-5100-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	4.33			
402-5200-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	18.07			
402-5300-5011	INSURANCE-MED,DEN,VIS	LIFE, DENTAL & VISION	48.98			

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
STA1B	STANDARD INSURANCE CO.	01/08/2026	Bank Draft	0.00	3,058.45	DFT0000945
640476-1-26	Invoice	01/08/2026	SURVIVOR LIFE 1/26	0.00	3,058.45	
100-5200-5014	LIFE, LTD & STD	SURVIVOR LIFE	88.99			
100-5300-5014	LIFE, LTD & STD	SURVIVOR LIFE	7.50			
100-5400-5014	LIFE, LTD & STD	SURVIVOR LIFE	929.06			
100-5410-5014	LIFE, LTD & STD	SURVIVOR LIFE	48.19			
100-5420-5014	LIFE, LTD & STD	SURVIVOR LIFE	67.71			
100-5610-5014	LIFE, LTD & STD	SURVIVOR LIFE	36.39			
100-5617-5014	LIFE, LTD & STD	SURVIVOR LIFE	59.61			
100-5620-5014	LIFE, LTD & STD	SURVIVOR LIFE	59.61			
100-5700-5014	LIFE, LTD & STD	SURVIVOR LIFE	94.67			
102-5400-5014	LIFE, LTD & STD	SURVIVOR LIFE	147.56			
160-5400-5014	LIFE, LTD & STD	SURVIVOR LIFE	61.54			
213-5600-5014	LIFE, LTD & STD	SURVIVOR LIFE	23.72			
269-6303-5014	LIFE, LTD & STD	SURVIVOR LIFE	415.95			
315-5621-5014	LIFE, LTD & STD	SURVIVOR LIFE	41.42			
400-5200-5014	LIFE, LTD & STD	SURVIVOR LIFE	63.56			
400-5300-5014	LIFE, LTD & STD	SURVIVOR LIFE	148.58			
400-5600-5014	LIFE, LTD & STD	SURVIVOR LIFE	259.39			
401-5200-5014	LIFE, LTD & STD	SURVIVOR LIFE	101.70			
401-5300-5014	LIFE, LTD & STD	SURVIVOR LIFE	183.18			
401-5600-5014	LIFE, LTD & STD	SURVIVOR LIFE	114.83			
402-5300-5014	LIFE, LTD & STD	SURVIVOR LIFE	105.29			

ADP00	ADP, INC.	01/08/2026	Bank Draft	0.00	2,620.16	DFT0000946
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Check Report

Date Range: 12/19/2025 - 01/12/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
709086545	Invoice	01/08/2026	T&A PAYROLL SVCS	12/2025	0.00	2,620.16
	100-5100-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		265.81	
	100-5200-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		75.95	
	100-5300-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		37.97	
	100-5400-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		759.47	
	100-5410-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		37.97	
	100-5420-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		75.95	
	100-5610-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		37.97	
	100-5615-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		37.97	
	100-5617-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		75.95	
	100-5620-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		75.95	
	100-5700-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		75.95	
	102-5400-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		75.95	
	160-5400-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		37.97	
	213-5600-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		37.97	
	269-6303-6542	ADMIN FEES - CITY OF PA	T&A PAYROLL SVCS		417.71	
	400-5300-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		151.89	
	400-5600-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		113.92	
	401-5300-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		151.89	
	401-5600-6542	CONTRACT SERVICES	T&A PAYROLL SVCS		75.95	
BLU01	BLUE SHIELD OF CALIFORNIA	12/22/2025	Bank Draft	0.00	35,551.45	DFT0000947
253490031601	Invoice	12/22/2025	HEALTH INSURANCE	1/26	0.00	35,551.45
	100-22197	EMPLOYEE MEDICAL INS.	HEALTH INSURANCE		5,447.59	
	100-5200-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		258.93	
	100-5400-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		8,707.00	
	100-5410-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		529.01	
	100-5420-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		378.52	
	100-5610-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		747.78	
	100-5617-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		500.57	
	100-5620-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		500.57	
	100-5700-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		305.88	
	102-5400-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		1,611.09	
	160-5400-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		663.33	
	213-5600-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		506.21	
	269-6303-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		7,431.97	
	315-5621-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		693.75	
	400-5200-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		184.95	
	400-5300-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		756.75	
	400-5600-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		2,318.04	
	401-5200-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		295.92	
	401-5300-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		1,338.44	
	401-5600-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		1,680.39	
	402-5300-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE		694.76	
PER01	CALPERS	01/11/2026	Bank Draft	0.00	27,092.70	DFT0000949

Check Report

Date Range: 12/19/2025 - 01/12/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Number	Account Name	Item Description	Distribution Amount		
11/29/25-12/12/	Invoice	01/11/2026	CALPERS CONTRIBUTIONS	0.00	27,092.70	
100-22104			PERS PAYABLE		12,617.70	
100-5200-5010			PERS-PENSION		223.67	
100-5300-5010			PERS-PENSION		14.81	
100-5400-5010			PERS-PENSION		5,783.51	
100-5410-5010			PERS-PENSION		144.62	
100-5420-5010			PERS-PENSION		331.50	
100-5610-5010			PERS-PENSION		172.40	
100-5615-5010			PERS-PENSION		91.27	
100-5617-5010			PERS-PENSION		225.68	
100-5620-5010			PERS-PENSION		225.68	
100-5700-5010			PERS-PENSION		134.75	
102-5400-5010			PERS-PENSION		1,183.24	
160-5400-5010			PERS-PENSION		252.55	
213-5600-5010			PERS-PENSION		111.21	
269-6303-5010			PERS-PENSION		1,726.24	
315-5621-5010			PERS-PENSION		130.99	
400-5200-5010			PERS-PENSION		345.81	
400-5300-5010			PERS-PENSION		509.50	
400-5600-5010			PERS-PENSION		1,168.99	
401-5200-5010			PERS-PENSION		417.42	
401-5300-5010			PERS-PENSION		588.22	
401-5600-5010			PERS-PENSION		517.62	
402-5200-5010			PERS-PENSION		56.64	
402-5300-5010			PERS-PENSION		118.68	
PER01	CALPERS	01/11/2026	Bank Draft	0.00	26,647.96	DFT0000950

Check Report

Date Range: 12/19/2025 - 01/12/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
12/13/25-12/26/	Invoice	01/11/2026	CALPERS CONTRIBUTIONS	0.00	26,647.96	
100-22104	PERS PAYABLE	CALPERS CONTRIBUTIONS			12,459.54	
100-5200-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			223.65	
100-5300-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			14.81	
100-5400-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			5,794.66	
100-5410-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			133.90	
100-5420-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			321.63	
100-5610-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			111.21	
100-5615-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			68.63	
100-5617-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			225.68	
100-5620-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			225.68	
100-5700-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			128.60	
102-5400-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			1,189.03	
160-5400-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			264.82	
213-5600-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			111.21	
269-6303-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			1,740.44	
315-5621-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			130.99	
400-5200-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			345.85	
400-5300-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			523.28	
400-5600-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			1,044.52	
401-5200-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			417.42	
401-5300-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			599.11	
401-5600-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			395.24	
402-5200-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			56.64	
402-5300-5010	PERS-PENSION	CALPERS CONTRIBUTIONS			121.42	

Bank Code APBNK Summary

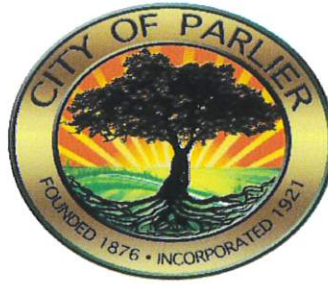
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	210	92	0.00	1,019,922.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	0.00
Bank Drafts	14	14	0.00	114,738.17
EFT's	0	0	0.00	0.00
	224	117	0.00	1,134,660.44

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	210	92	0.00	1,019,922.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	0.00
Bank Drafts	14	14	0.00	114,738.17
EFT's	0	0	0.00	0.00
	224	117	0.00	1,134,660.44

Fund Summary

Fund	Name	Period	Amount
999	POOL FUND	12/2025	123,534.99
999	POOL FUND	1/2026	1,011,125.45
			1,134,660.44



CITY COUNCIL OF PARLIER -SPECIAL MEETING AND THE PARLIER SUCCESSOR AGENCY

WEDNESDAY, DECEMBER 10, 2025 @ 6:30 P.M
CITY COUNCIL CHAMBERS- 1100 E PARLIER AVENUE, PARLIER CA, 93648

MINUTES

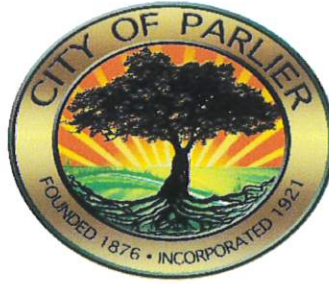
It is now 6:35 PM, there is not a quorum. Mayor Beltran and Mayor Pro tem Rodriguez are present. As a result this meeting is cancelled. We would invite you to look at our website incase we can schedule a Special Meeting. Until then we look forward to seeing you at our next meeting.

ADA NOTICE

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 646-3545 ext. 227. Notification 48 hours prior to the meeting will enable the city to ensure accessibility to this meeting.

DOCUMENTS

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CITY COUNCIL OF PARLIER -SPECIAL MEETING AND THE PARLIER SUCCESSOR AGENCY

WEDNESDAY, DECEMBER 18, 2025 @ 6:30 P.M
CITY COUNCIL CHAMBERS- 1100 E PARLIER AVENUE, PARLIER CA, 93648

MINUTES

It is now 6:30 PM, there is not a quorum. As a result this meeting is cancelled. We would invite you to look at our website incase we can schedule a Special Meeting. Until then we look forward to seeing you at our next meeting.

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**CITY COUNCIL OF PARLIER
SPECIAL MEETING
&
THE PARLIER SUCCESSOR AGENCY**

MINUTES

DATE: FRIDAY, DECEMBER 19, 2025
TIME: 4:00 PM
PLACE: Parlier City Hall
1100 E. Parlier Avenue
Parlier, CA 93648

Meeting was called to order by Mayor Beltran at 4:00 PM

CALL TO ORDER/WELCOME:

ROLL CALL: Mayor Alma M. Beltran, Council member Juanita “Janie” Molina, Council member Cathryn “Kathy” Solorio, City Clerk Vacant.

ABSENT: Mayor Pro temp Sabrina Rodriguez, Council member Diego Garza, Treasurer Ismael Spindola.

FLAG SALUTE: Mayor Alma M. Beltran

INVOCATION:

ADDITIONS/DELETIONS:

PRESENTATIONS/INFORMATIONAL:

Delfina Vazquez – Selma Community Outreach Ministries presentation on resources they provide for the homeless. No show.

Daisy Contreras – Centro Cristiano Familiar presentation on services they provide to the community. No Show.

PUBLIC COMMENT:

At this time any citizen may address the City Council on matters not appearing on the agenda that are within the jurisdiction of the City of Parlier. Speakers shall limit their comments to three (3) minutes unless extended by the Mayor. Please begin your comments by stating your name and City of residence.

The City Council is prohibited by law from taking collective formal action on matters raised during public that are not on the agenda, but individual council members may respond to anyone providing any public comment. No adverse conclusion should be drawn if the City Council does not respond to any public comment. Responses to public comment by individual city council members may or may not reflect the views of any other, or of a majority of council members. The Council may refer the matter to the City Manager or staff or request that it be placed on a future agenda.

CONSENT CALENDAR:

All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of items appearing on the Consent Calendar unless requested to be removed for separate discussion and acted on by separate vote.

1. Approve the Check Report dated November 11, 2025 to December 18, 2025.
2. Approve the Minutes dated Regular Meeting November 12, 2025 and Special Meeting December 10, 2025.
3. Adopt **Resolution No. 2025-95**, Approving the Addition and Updating of Two Positions- Management Analyst and Senior Management Analyst – Establishing their Salary Ranges, and Approving the Job Descriptions for Both Classifications.
4. Adopt **Resolution No. 2025-96**, Authorizing the City Manager to enter into an agreement with Hinderliter de Lamas & Associates (HDL) to conduct cannabis revenue audits and provide technical assistance services related to cannabis business operations in the City of Parlier.
5. Adopt **Resolution No. 2025-97**, Approving an Agreement with RSG, Inc. for Consulting Services Related to Redevelopment Dissolution Compliance and Authorizing the City Manager to Execute All Related Documents.
6. Adopt **Resolution No. 2025-98**, Approving an Agreement for Recruitment Services with Ralph Andersen & Associates for the Recruitment of a Police Chief.
7. Adopt **Resolution No. 2025-99**, Designating the Authorized Agent for Obtaining Federal Financial Assistance Through the California Governor’s Office of Emergency Services.
8. Adopt **Resolution No. 2025-100**, Awarding Contract to Cal Valley Construction for the Parlier Flood Control and Groundwater Banking Project and Authorizing City Manager or Mayor to Execute the Agreement on Behalf of the City.
9. Adopt **Resolution No. 2025-101**, Authorizing Safe Routes to School Program Grant Applications.
10. Adopt **Resolution No. 2025-102**, Approving an Employment agreement with Michael Salvador to Serve as Interim Police Chief.
11. Adopt **Resolution No. 2025-103**, Approving a Landscape Maintenance Agreement with Employ America.
12. Adopt **Resolution No. 2025-104**, Cancelling the City Council Meetings Scheduled for January 1, 2026.

13. Adopt **Resolution No. 2025-105**, Recognized Obligation Payment Schedule 26-27 for the July 2026 through June 2027 period and Successor Agency administrative budget for fiscal year 2026-27.
14. Adopt **Resolution No. 2025-106**, Authorizing the City Manager to Execute an Amended Agreement with California Consulting, Inc. For Grant Writing, Administration, Compliance, and Financial Reporting Services.

Council Member Juanita Molina moved, Council member Catherine Solorio seconded to accept, approve and adopt all items listed under the CONSENT AGENDA.

REGULAR BUSINESS: None

BRIEF COMMENTS: COUNCIL COMMUNICATIONS/COMMENTS:

CITY MANAGER: The City Manager extended holiday greetings and wished everyone Happy Holidays.

CITY COUNCIL:

Mayor Beltran requested increased advertising and the distribution of additional information regarding the upcoming Community Dinner.

Council Member Juanita "Janie" Molina wished everyone Happy Holidays and commented that the Christmas Event was very nice. She thanked the Fire Department for serving, the Barcellos family for cooking, and Margaret Cepeda for her hard work.

Council Member Cathryn "Kathy" Solorio stated that the Christmas Dinner was outstanding.

CITY ATTORNEY:

PUBLIC COMMENT ON CLOSED SESSION

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE COUNCIL ON AN ITEM WHICH IS TO BE CONSIDERED DURING CLOSED SESSION. SPEAKERS SHALL LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

CLOSED SESSION:

15. Liability Claim:

Claimant: Escobar, Briseida, Claim FR102842
Agency Claimed Against: City of Parlier

Liability Claim:

Claimant: Rhodes, Caroline, Claim FR102932-0002
Agency Claimed Against: City of Parlier

One item to report: Item 1 Settlement auto in the amount of \$12, 823.26 for subrogee State Farm.

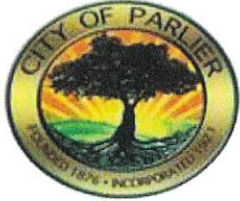
ADJOURNMENT

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AGENDA ITEM: 3
MEETING DATE: 1/15/26
DEPARTMENT: COMMUNITY DEV

REPORT TO CITY COUNCIL

SUBJECT: Consideration and approval for Parlier Lion's Club to utilize the Parlier Community Center for their annual pancake breakfast event.

RECOMMENDATION: Staff recommends Council to authorize waiving all fees for the use of the Community Center, February 15, 2026 from 8:00 am – 12:00 pm for the annual pancake breakfast event.

BACKGROUND: The pancake breakfast event is a fundraiser for The Parlier Lion's Club to gather funds that allows them to continue to offer assistance to the local schools, as well as other non-profit organizations here in Parlier.

The application and liability insurance have been provided.

FISCAL IMPACT TO THE CITY: Total fees to be waived \$1500.00

PREPARED BY:

Margaret Cepeda, Administrative Assistant I

APPROVED BY:

Aaron Palmer, City Manager

RESOLUTION NO. 2026

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING
THE USE OF A CITY FACILITY BY THE PARLIER LIONS CLUB FOR THEIR
ANNUAL PANCAKE BREAKFAST FUNDRAISER AND AUTHORIZING THE
WAIVER OF ALL ASSOCIATED FEES**

WHEREAS,The Parlier Lions Club is a local nonprofit organization dedicated to serving the Parlier community through charitable programs, scholarships, and community service activities; and

WHEREAS,The Parlier Lions Club proposes to hold its Annual Pancake Breakfast Fundraiser on February 15, 2026, from 8:00 a.m. to 12:00 p.m., a community-oriented fundraising event intended to support its ongoing charitable efforts; and

WHEREAS,The event will require the use of a City of Parlier facility and associated City services; and

WHEREAS,The City Council recognizes the positive impact of the Parlier Lions Club and its fundraising activities on the residents of the City of Parlier; and

WHEREAS,The total City fees associated with this event are estimated at One Thousand Five Hundred Dollars (\$1,500.00); and

WHEREAS,The City Council finds that waiving the associated fees serves a public purpose by supporting a nonprofit organization that provides direct benefits to the community.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parlier that:

1. The City Council hereby approves the use of a City facility by the Parlier Lions Club for the purpose of holding its Annual Pancake Breakfast Fundraiser on February 15, 2026, from 8:00 a.m. to 12:00 p.m., subject to compliance with all applicable City rules, regulations, and requirements.
2. The City Council hereby authorizes the waiver of all associated City fees for this event in an amount not to exceed \$1,500.00.
3. The City Manager or designee is authorized to execute any documents necessary to carry out the intent of this Resolution.

PASSED AND ADOPTED this 15TH day of January, 2026, by the following vote:

- **AYES:**
- **NOES:**
- **ABSENT:**
- **ABSTAIN:**

Alma Beltran, Mayor

ATTEST:

Bertha Augustine, Interim City Clerk



AGENDA ITEM: 4

MEETING DATE: 1/15/26

DEPARTMENT: ADMIN.

REPORT TO CITY COUNCIL

SUBJECT: Consideration and approval for the Alcoholics Anonimos of Parlier, California to utilize the Parlier Community Center for their Annual Anniversary Event on January 24, 2026, and waiver of all fees.

RECOMMENDATION: Staff recommends that the council authorize Alcoholics Anonimos of Parlier, California, to use the Parlier Community Center from 8:00 a.m. to 11:00 p.m. on January 24, 2026, and waive all fees for their community event.

BACKGROUND: The Alcoholics Anonimos of Parlier, California year after year they hold this annual event which other AA organizations and members from California attend. They would like to hold their event at the Parlier Community Center as done in previous years. They would require the use of the kitchen, tables, chairs, and electricity. They will have volunteers clean and pick up the tables and chairs back to their designated areas. They estimate an attendance of 200-300 people.

Proof of Liability Insurance and a Security Contract have been provided. Proof of Non-Profit has not been received.

Prepared By:

Margaret Cepeda
Administrative Assistant I

Approved By:

Aaron Palmer
City Manager

RESOLUTION NO. 2026-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING THE USE OF THE PARLIER COMMUNITY CENTER BY ALCOHOLICS ANONYMOS FOR THEIR ANNUAL ANNIVERSARY EVENT AND AUTHORIZING THE WAIVER OF ALL ASSOCIATED FEES

WHEREAS, Alcoholics Anónimos of Parlier has requested permission to utilize the Parlier Community Center to host its Annual Anniversary Event on January 24, 2026, from 8:00 a.m. to 11:00 p.m.; and

WHEREAS, The event is intended to serve members of the local recovery community and invited guests in a safe, structured, and supportive environment; and

WHEREAS, Alcoholics Anónimos of Parlier has confirmed that private security has been secured for the duration of the event and that liability insurance has been provided in accordance with City requirements; and

WHEREAS, The total City fees associated with the use of the Parlier Community Center for this event are estimated at One Thousand Five Hundred Dollars (\$1,500.00); and

WHEREAS, Alcoholics Anónimos of Parlier has requested that all associated City fees be waived; and

WHEREAS, At the time of this request, non-profit status documentation has not yet been submitted; and

WHEREAS, The City Council finds that the proposed event serves a community benefit and that approval of the facility use and fee waiver is appropriate, subject to compliance with all applicable City policies and requirements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parlier that:

1. The City Council hereby approves the use of the Parlier Community Center by Alcoholics Anónimos of Parlier for its Annual Anniversary Event on January 24, 2026, from 8:00 a.m. to 11:00 p.m., subject to all City rules, regulations, and conditions.
2. The City Council hereby authorizes the waiver of all associated City fees for this event in an amount not to exceed \$1,500.00.
3. Approval of this Resolution is contingent upon continued compliance with City requirements, including maintenance of liability insurance and provision of event security.
4. The City Manager or designee is authorized to execute any documents necessary to implement the intent of this Resolution.

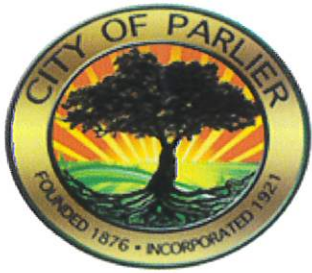
PASSED AND ADOPTED this 15th day of January, 2026, by the following vote:

- **AYES:**
- **NOES:**
- **ABSENT:**
- **ABSTAIN:**

Alma Beltran, Mayor

ATTEST:

Bertha Escalera, Interim City Clerk



AGENDA ITEM: 5

MEETING DATE: January 15, 2026

DEPARTMENT: Engineering

REPORT TO CITY COUNCIL

SUBJECT: Adoption of Resolution No. 2026___ award the Manning Avenue and Madsen Avenue Demolition Project to Cencal Services as the lowest Apparent bidder.

RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 2026-___, Awarding the Manning Avenue and Madsen Avenue Demolition Project to Cencal Services.

BACKGROUND: The City solicited bids/quotes for the demolition and site clearing work at the corner of Manning Avenue and Madsen Avenue. The City received two bids and is recommending award to Cencal Services as the lowest apparent bidder.

The Manning Avenue & Madsen Avenue Demolition Project is located at 13950 E. Manning Avenue in the City of Parlier (APN 355-031-22). The project site consists of approximately 11,784 square feet (0.27 acres). The proposed work consists of demolition and removal of a two-story single-family residential structure, including foundations associated with the structure, surrounding concrete, on-site wastewater facilities, and all/any debris within the project limits. Additional work includes removal of existing fencing and vegetation within the project area.

FISCAL IMPACT: Award in the amount of \$24,250.00 will be funded from TDA Funds. If budget adjustments are needed, staff will process them consistent with City policy and return to Council if required.

Prepared by: Javier Andrade

Approved by: Aaron Palmer, City Manager

Attachments: - Resolution

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
___ Consent			___ Public Hearing	
___ Info Item			___ Matter Initiated by a Council Member	
___ Action Item			___ Other	
___ Department Report			___ Continued to: _____	
___ Redevelopment Agency				

RESOLUTION NO. 2026- ____

**CITY OF PARLIER
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER, CALIFORNIA,
AWARDING A CONTRACT TO CENCAL SERVICES FOR THE MANNING AVENUE &
MADSEN AVENUE DEMOLITION PROJECT AND AUTHORIZING EXECUTION OF
CONTRACT DOCUMENTS**

WHEREAS, the City of Parlier requires demolition and site clearing services for the Manning Avenue & Madsen Avenue Demolition Project; and

WHEREAS, the City solicited bids/quotes and received two bids for the work; and

CONTRACTOR	BID AMOUNT
1. Cencal Services	\$24,250.00
2. New Vision Landscape & Designers	\$49,750.00

WHEREAS, Cencal Services submitted the lowest apparent bid in the amount of \$24,250.00 for the required scope of work, including demolition of existing structures and foundations, removal of debris and specified site features, and grading of the site, along with contractor-provided demolition and air board permits; and

WHEREAS, the City Council finds it is in the best interest of the City to award the contract to CENCAL Services as the lowest responsive and responsible bidder and to authorize execution of the agreement subject to City requirements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parlier, California, as follows:

1. The City Council hereby awards the Manning Avenue & Madsen Avenue Demolition Project to Cencal Services in the not-to-exceed amount of \$24,250.00, based on the proposal dated January 15, 2026.
2. The City Council authorizes the City Manager and Public Works to negotiate final terms consistent with this award and to execute a contract and related documents in a form approved by the City Attorney, including the authority to issue a Notice to Proceed upon satisfaction of insurance, licensing, DIR registration, and other required submittals.
3. The City Council authorizes funding for this award from TDA Funds and authorizes the City Manager to make non-substantive administrative adjustments necessary to implement this action consistent with City policy.

PASSED, APPROVED, AND ADOPTED at a regular meeting held on the ____ day of _____, 2026 by the City Council of the City of Parlier, State of California.

AYES:

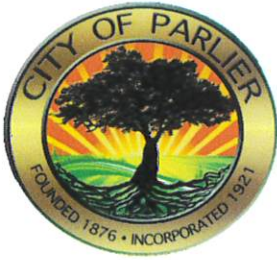
NOES:

ABSENT:

ABSTAIN:

APPROVED: _____ Alma M. Beltran, Mayor

ATTEST: _____ Bertha Escalera, Deputy City Clerk



AGENDA ITEM: 6
 MEETING DATE: 01/14/2026
 DEPARTMENT: Administration/Public Works

REPORT TO CITY COUNCIL

SUBJECT: Approval of Resolution to authorize the renewal of Local Government Sponsor Agreement with the California Conservation Corps.

RECOMMENDATION: Staff recommends that the City Council adopt the resolution to designate representatives and authorize the renewal of the Local Government Sponsor Agreements with the California Conservation Corps (CCC).

BACKGROUND: From time to time the City of Parlier requests funding for infrastructure improvements from various State of California agencies and departments, said agencies and departments often encourage and prioritize applications for funding from local government entities that propose to utilize labor forces from the CCC as a way to support youth workforce development opportunities. If awarded funding, a condition of said funding is that the local government entity commit to utilizing corpsmembers for the scope items identified in the application. For corpsmembers to be able to perform their identified scope of work, a valid and current agreement between the City of Parlier and the CCC must be in place prior to the utilization of labor services from corpsmembers. This agreement establishes the parameters of the relationship and obligations of the City of Parlier and the CCC. This agreement is renewed on an annual basis.

FISCAL IMPACT: There is no direct fiscal impact associated with the adoption of this resolution in and of itself. However, a valid agreement is required in order for the City of Parlier to contract CCC corpsmember labor services. Prior to any work being performed by corpsmembers, the City of Parlier will submit project proposals to the CCC for their consideration. If feasible, the CCC will present the City of Parlier with a cost proposal on a case-by-case basis for the City of Parlier to approve. For grant-funded projects where CCC labor is anticipated to be utilized, the grant budget typically accounts for corpsmember labor costs.

Prepared by: Javier Andrade

Approved by: Aaron Palmer, City Manager

Attachments: - Resolution

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
<input type="checkbox"/> Consent			<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Info Item			<input type="checkbox"/> Matter Initiated by a Council Member	
<input type="checkbox"/> Action Item			<input type="checkbox"/> Other	
<input type="checkbox"/> Department Report			<input type="checkbox"/> Continued to: _____	
<input type="checkbox"/> Redevelopment Agency				

RESOLUTION NO. 2026-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER, CALIFORNIA
DESIGNATING AND AUTHORIZING REPRESENTATIVE(S) TO EXECUTE
THE RENEWAL OF THE MASTER SPONSOR AGREEMENT WITH
THE CALIFORNIA CONSERVATION CORPS**

WHEREAS, the City of Parlier (City) has an ongoing interest in the preservation and maintenance of its public lands, parks, and natural resources; and

WHEREAS, the California Conservation Corps (CCC) is a state agency that provides young adults with job skills training through public service work projects; and

WHEREAS, the CCC is authorized by California Public Resources Code Section 14306 to furnish its services to local public entities; and

WHEREAS, the City and the CCC desire to maintain a "Sponsor Agreement" (Form CCC-96) to establish the standard terms, conditions, and legal protections that will govern all future work projects performed by the CCC for the City; and

WHEREAS, this Master Agreement is an enabling document and does not, in itself, authorize the commencement of any specific project or the expenditure of City funds until a separate "Project Evaluation" is signed by both parties.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parlier as follows:

1. The City Council hereby approves the renewal of the Sponsor Agreement (CCC-96) with the California Conservation Corps.
2. The City Manager and Public Works Director are hereby authorized and directed to execute the CCC-96 Agreement on behalf of the City, and to execute future project-specific evaluations or supplemental documents as needed to implement work within existing departmental budget appropriations.
3. The terms and conditions set forth in the CCC-96 shall take precedence over any conflicting terms in other documents related to specific work projects.
4. Approval of this Master Agreement does not constitute a budget appropriation. Any project requiring funds in excess of the City Manager's or Public Works Director's signature authority shall be brought back to the City Council for separate approval.

PASSED, APPROVED, AND ADOPTED at a regular meeting held on the ____ day of _____, 2026 by the City Council of the City of Parlier, State of California.

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED: _____

Alma M. Beltran, Mayor

ATTEST: _____

Bertha Escalera, City Clerk



AGENDA ITEM: 7
MEETING DATE: JANUARY 15, 2025
DEPARTMENT: Administration

REPORT TO CITY COUNCIL

SUBJECT:

Resolution Approving Amendment to the Joint Powers Agreement of the Central San Joaquin Valley Risk Management Authority

RECOMMENDATION

Adopt a Resolution approving the amendment to the Joint Powers Agreement (JPA) of the Central San Joaquin Valley Risk Management Authority (CSJVRMA), dated July 1, 1994, as amended and restated on July 1, 2025, and authorize the City Manager/Administrator to execute the amended agreement on behalf of the City.

BACKGROUND

The Central San Joaquin Valley Risk Management Authority (CSJVRMA) is a California Joint Powers Authority formed pursuant to Government Code section 6500 et seq. The Authority was established to pool resources among member agencies to provide coverage for indemnification and defense, and to purchase excess insurance for certain civil claims involving general liability, workers' compensation, and property damage. Pursuant to Government Code section 990.8, the City is authorized to participate in joint powers agreements for the purposes of risk management and insurance pooling. The City is a member agency of the CSJVRMA and has participated in the program to obtain cost-effective insurance coverage and risk management services.

The Joint Powers Agreement establishing the CSJVRMA allows for amendments upon approval by two-thirds of the member agencies.

VRMA

The CSJVRMA has proposed amendments to the existing Joint Powers Agreement originally dated July 1, 1994. The Agreement was most recently amended and restated effective July 1, 2025. The purpose of the amendments is to update and clarify provisions of the Agreement to ensure continued compliance with applicable law,

reflect current operational practices, and maintain the effective governance and administration of the Authority.

Approval of the amended Joint Powers Agreement will allow the City to continue its participation in the CSJVRMA without interruption and to maintain access to pooled insurance coverage and risk management services.

A copy of the amended Joint Powers Agreement is attached to the Resolution for review and approval.

FISCAL IMPACT

Approval of the amended Joint Powers Agreement does not, by itself, create a new fiscal impact. The City's financial obligations to the CSJVRMA will continue to be determined through the annual budget process and in accordance with contribution rates and assessments approved by the Authority.

LEGAL REVIEW

The amended Joint Powers Agreement has been reviewed for consistency with California Government Code sections 6500 et seq. and 990.8 and is in a form acceptable for City approval.

CONCLUSION

Approval of the Resolution and execution of the amended Joint Powers Agreement is necessary to continue the City's participation in the Central San Joaquin Valley Risk Management Authority and to ensure ongoing access to pooled insurance and risk management services.

Attachments:

1. Resolution Approving Amendment to the Joint Powers Agreement of the Central San Joaquin Valley Risk Management Authority
2. Central San Joaquin Valley Risk Management Authority Joint Powers Agreement (July 1, 1994, as amended and restated July 1, 2025)

Prepared by:

Bertha Escalera, Assistant City Manager

Approved by:

Aaron Palmer, City Manger

RESOLUTION NO. 2026-xx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING
AMENDMENT TO JOINT POWERS AGREEMENT OF THE CENTRAL SAN JOAQUIN
VALLEY RISK MANAGEMENT AUTHORITY**

WHEREAS, the CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY (CSJVRMA) is a California Joint Powers Authority created and operated pursuant to California Government Code 6500 et. seq. for the purpose of pooling funds to provide coverage for indemnification and defense and to purchase excess insurance for certain civil claims involving general liability, workers' compensation, and property damage;

WHEREAS, the City of Parlier is authorized pursuant to California Government Code 990.8 to enter into a Joint Powers Agreement for the purposes described above;

WHEREAS, the City of Parlier is a member of the CSJVRMA;

WHEREAS, the Joint Powers Agreement which was created establishing the CSJVRMA allows for amendment of the agreement upon approval by the City Council of two thirds of the members of the CSJVRMA;

WHEREAS, the CSJVRMA desires to amend the Joint Powers Agreement as set forth in the Agreement dated July 1, 1994, and as amended July 1, 2025, a copy of which is attached hereto and incorporated herein;

The City hereby resolves:

IT IS HEREBY RESOLVED that the City Council of PARLIER approves the Central San Joaquin Valley Risk Management Authority Joint Powers Agreement, dated July 1, 1994, as amended and restated on July 1, 2025, and in the form as attached hereto, and it is FURTHER RESOLVED that the City Manager/Administrator is authorized and directed to execute such agreement.

The forgoing resolution was adopted this 15th day of January 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

MAYOR/CITY MANAGER

ATTEST:

CITY CLERK

CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

JOINT POWERS AGREEMENT

AS AMENDED AND RESTATED

EFFECTIVE JULY 1, 2025

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JOINT POWERS AGREEMENT**

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AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT
FOR INSURANCE AND RISK MANAGEMENT PURPOSES

THIS AMENDED AND RESTATED **AGREEMENT**, dated for convenience this 1st day of July 2025, made and entered into by, between, and among those **Member Cities** which become parties to this **Agreement** by action of their governing boards adopting a resolution agreeing to participate in the joint powers entity created by the terms and conditions of this **Agreement**;

RECITALS:

WHEREAS, California Government Code Section 6500, et. seq. provides that two or more public agencies may, by agreement, exercise any power common to the contracting parties; and

WHEREAS, California Government Code Sections 990 and 990.4 provide that a local entity may self-insure, purchase **insurance** through an authorized insurer, purchase **insurance** through a surplus line **broker**, or any combination thereof; and

WHEREAS, California Government Code Section 990.8 provides that two or more local public entities, by a joint powers agreement, may provide **insurance** for any authorized purpose by any one or more of the methods specified in Section 990.4; and

WHEREAS, Article XVI, Section 6, of the California Constitution provides that **insurance** pooling arrangements under joint exercise of powers agreements shall not be considered the giving or lending of credit as prohibited therein; and

WHEREAS, each of the cities which are parties to this **Agreement** desires to join together with other cities in order to collectively self-insure or pool their losses and to jointly purchase **insurance** and administrative services in connection with **Joint Protection Programs** for said cities; and

WHEREAS, the Tulare-Kings Municipal Risk Management Authority, a public entity, was created by an initial **Agreement** dated April 1, 1979, among various cities within the Counties of Tulare and Kings; and

WHEREAS, the name of the organization was changed to the Central San Joaquin Valley Risk Management Authority on July 1, 1981; and

WHEREAS, the initial **Agreement** was amended on January 1, 1985, and July 1, 1994, by a two-thirds vote of the **Member Cities'** city councils; and

WHEREAS, said **Member Cities** have determined that it is again appropriate and in the public interest to make certain technical corrections and additions to this **Agreement** which will provide clarification and will permit the governing body to meet a minimum of two times a year to conduct that business which only the governing body may act upon; and

WHEREAS, it is therefore necessary to amend said Joint Powers Agreement; and

WHEREAS, said **Agreement** provides that amendments to the **Agreement** may be made by a vote of two-thirds (2/3rds) of the **Member Cities** by resolution of the City Councils of said Cities:

NOW, THEREFORE, for and in consideration of the execution of this **Agreement** by two-thirds (2/3rds) of the **Member Cities**, each of the **Member Cities** which are parties hereto does hereby adopt this amended and restated **Agreement**, dated July 1, 2025, which concurrently supersedes that certain **Agreement** creating the **Authority**, dated April 1, 1979, and all amendments thereto.

ARTICLE I DEFINITIONS

The following words, when typed in bold print within the provisions of this **Agreement**, shall have the following definitions:

"**Administrator**" shall mean that person or group appointed by the **Executive Committee** and given responsibility for the management, administration, and operation of the **Authority**.

"**Agreement**" shall mean the Joint Powers Agreement creating the Central San Joaquin Valley Risk Management Authority.

"**Authority**" shall mean the Central San Joaquin Valley Risk Management Authority, aka the RMA.

"**Board of Directors**" or "**Board**" shall mean the governing body of the **Authority**.

"**Broker**" shall mean the **insurance broker** hired by the **Executive Committee** to acquire **insurance** coverage.

"**Claims**" shall mean demands made against the **Authority** arising out of occurrences which are claimed to be within one of the **Authority's Joint Protection Programs** as developed by the **Board**.

"**Deposit Premium**" shall mean the annual dollar amount determined by the Board of Directors payable by each **Member City** for the purpose of **self-insurance** coverage, excess **insurance premiums**, and administrative costs, charged for the purpose of carrying out the powers of the **Authority**.

"**Executive Committee**" shall mean the elected officers and the representatives appointed by each region to represent that region.

"Fiscal Year" shall mean the period July 1 to June 30 of each year.

"Insurance" shall mean any commercial insurance coverage.

"Insurance Premium" shall mean those funds charged for the payment of group purchased insurance.

"Joint Protection Programs" shall mean any program to provide risk sharing or insurance coverage under this **Agreement** and shall include a determination as to the amount of initial **Insurance Premiums** and/or **Deposit Premiums**, a precise allocation plan and formula, and a determination of the amount and type, if any, of excess insurance to be purchased. Included within the term **Joint Protection Program** is the identification of exposures to accidental loss, the reduction or limitation of losses to **Member City** properties and from injuries to persons or property caused by the operations of **Member Cities** and the funding of those risks, together with any other functions appropriate or necessary to the functioning of the **Joint Protection Program**.

"Master Plan Document" shall mean the document, formally adopted by the **Executive Committee**, setting forth the operations, policies, and provisions of a self-insured or pooled coverage program, which shall include, but not be limited to, the following:

1. The scope of the program;
2. The procedures to be followed;
3. Who may participate;
4. Any limits or restrictions;
5. How **Deposit Premiums** are determined;
6. How refunds, if any, are determined;
7. Commitments required by participants; and
8. How the document may be amended.

"Member City" shall mean a city which is an incorporated municipality organized with a council, City Manager/Administrator form of government, which has been approved for participation in the **Authority** by the **Executive Committee** in accordance with applicable provisions of the **Agreement** and the Bylaws and has signed the **Agreement**.

"Operating Fund" shall mean the fund established by the **Authority** for the purpose of paying just demands submitted to the **Authority**.

"Representative" shall mean the person, designated in writing by the **Member City** to represent and act for and on behalf of the **Member City** regarding any matter before the **Authority's Board** or **Executive Committee**. The **Representative** must be either: (a) the City Manager/Administrator or (b) a person designated by the City Manager/Administrator who holds a management/organizational position with the **Member City** and whose responsibilities include all or part of the **Member City's** risk management functions (i.e., finance, human resources, claims/losses, insurance, and safety/risk control).

"Self-Insurance" shall mean the process whereby the **Authority** maintains sufficient reserves to pay all **claims** and associated expenses of a risk exposure without purchasing **insurance** to cover the risk or a portion of the risk.

ARTICLE II PURPOSES

The purpose of this **Agreement** is to provide joint powers common to each **Member City** for **insurance** purposes; to pool self-insured **claims** and losses, to purchase or participate in excess pooling or excess **insurance** coverage, and to provide related administrative services including risk management, consulting, actuarial services, claims adjusting and legal defense services; to implement risk management principles; and to provide for the future inclusion of additional incorporated municipalities desiring to become parties to the **Agreement**.

ARTICLE III CREATION OF JOINT POWERS AUTHORITY

Pursuant to Section 6500, et. seq. of the California Government Code, the **Authority** is a public entity separate and apart from the parties to this **Agreement**. Pursuant to Government Code Section 6508.1, the debts, liabilities, and obligations of this joint powers authority shall not constitute debts, liabilities, or obligations of any party to this **Agreement**.

It is the express understanding of all parties that the **Authority** created originally on or about April 1, 1979, is the same **Authority** continued under this **Agreement**, even though some powers and procedures may be changed by this **Agreement**.

The **Authority**, its **Board**, officers, membership, and staff shall be governed by this **Agreement**, the Bylaws, **Master Plan Documents**, Memoranda of Coverage, and other documents duly adopted by the **Authority**.

ARTICLE IV PARTIES TO AGREEMENT

Each city which has applied to and been accepted as a member of the **Authority** is a party to the Joint Exercise of Powers Agreement. Each party to the **Agreement** shall be bound by this **Agreement** when two-thirds (2/3rds) of the city councils of the **Member Cities** have adopted this amended and restated **Agreement**. A party to this **Agreement** certifies that it intends to and does contract with the **Authority** and with all other **Member Cities** which have signed this **Agreement** and, in addition, with each city which may hereafter be added as a party to and may sign this **Agreement**. Each city which has or may hereafter sign this **Agreement** also certifies that the deletion of any city from the **Authority** by voluntary withdrawal, involuntary termination, or otherwise, shall not affect this **Agreement** nor each **Member City's** intent to contract as described above with the then remaining **Member Cities**.

Each city which is a member of the **Authority** at the time this amended and restated **Agreement** is adopted by two-thirds (2/3rds) of the **Member Cities**, certifies that it intends to and does hereby contract with the **Authority** and with all other current **Member Cities**, and in addition, with each city which may hereafter be added as a party to and may sign this **Agreement**.

ARTICLE V MEMBERSHIP

A. ELIGIBILITY

To be a member of this **Authority**, a city must be an incorporated municipality which is characterized by having professional management as typified by a bona fide Council Manager/Administrator form of government and must be approved for participation in the **Authority** in the manner provided by the Bylaws.

B. NEW MEMBERS

Eligible incorporated municipalities may become a party to this **Agreement** pursuant to the Bylaws of the **Authority**.

ARTICLE VI TERM OF AGREEMENT

This **Agreement**, as amended and restated, shall become effective when approved by two thirds (2/3rds) of the respective City Councils of the **Member Cities**. When effective, this **Agreement**, as may be amended from time to time, shall continue thereafter until terminated as herein provided. This **Agreement** shall become effective as to any new **Member City** in accordance with the Bylaws and **Master Plan Documents** of the **Authority**.

ARTICLE VII POWERS OF THE AUTHORITY

Pursuant to and to the extent required by Government Code section 6509, the **Authority** shall be restricted in the exercise of its powers in the same manner as the City of Ripon is restricted in the exercise of its powers. In the event the City of Ripon shall cease to be a Member of the **Authority**, then the **Authority** shall be restricted in the exercise of its powers in the same manner as the City of Madera.

The **Authority** is hereby authorized to do all acts necessary or appropriate for the exercise of said powers, including, but not limited to any or all of the following:

1. Make and enter into contracts;

2. Incur debts, liabilities, and obligations, but no debt, liability, or obligation of the **Authority** is a debt, liability, or obligation of a **Member City** except as otherwise provided;
3. Assess **Member Cities** as deemed appropriate by the **Executive Committee**;
4. Acquire, hold, or dispose of real and personal property;
5. Receive contributions and donations of property, funds, services, and other forms of assistance from any source;
6. Sue and be sued in its own name;
7. Employ agents and employees;
8. Acquire, construct, manage, and maintain buildings;
9. Lease real or personal property, including property of a **Member City**; and
10. To exercise all powers necessary and proper to carry out the terms and provisions of this **Agreement** or otherwise authorized by law.

This **Agreement** shall be construed and interpreted in accordance with the laws of the State of California.

ARTICLE VIII BOARD OF DIRECTORS

A. STRUCTURE

The **Authority** shall be governed by a **Board** composed of one **Representative** from each **Member City**, each serving in an individual capacity as a member of the **Board**. Each **Member City** shall appoint one **Representative**. Appointments shall be limited to the City Manager/Administrator of each **Member City** or his/her authorized delegate. Each **Member City** shall also appoint one alternate **Representative**. The alternate **Representative** may attend and may participate in any meeting of the **Board**. When the regular **Representative** for whom he/she is an alternate is absent from the meeting, the alternate **Representative** may vote. Each **Representative** serves at the pleasure of the **Member City** being represented. Each **Representative** has one vote as the member of the **Board**. **Representatives** are not entitled to compensation. However, the **Executive Committee** may authorize reimbursement for expense incurred by a **Representative** in connection with his/her duties for the **Authority**.

B. MEETINGS OF THE BOARD

The **Board** shall hold at least two meetings each year. The **Executive Committee** shall determine the date upon which and the hour and place at which each regular meeting is to be held.

The President may call for a special meeting of the **Board** in compliance with open meeting laws in the State of California or a majority of the **Representatives** may call for a special

meeting by filing a written request with the Secretary. The President must then set a date, time, and place for the meeting to be held within 30 days and must make provision for notice of the special meeting being given.

Each meeting of the **Board**, and each meeting of the **Executive Committee**, including, without limitation, regular, adjourned regular, and special meetings, shall be called, noticed, held, and conducted in accordance with the Ralph M. Brown Act (Section 54950 et. seq. of the Government Code).

The **Authority** shall have minutes of regular and special meetings kept. As soon as possible after each meeting, copies of the minutes shall be forwarded to each **Member City**.

A majority of the members of the **Board** is a quorum for the transaction of business. However, less than a quorum may adjourn from time to time. A vote of the majority of a quorum at a meeting is sufficient to take action, unless otherwise specified.

C. **POWERS OF THE BOARD OF DIRECTORS**

The **Board** shall provide policy direction for the **Executive Committee**, the officers, and the **Administrator**. The **Board** may delegate any and all of its authority to the **Executive Committee** except the following:

1. Amendments to the Bylaws, which requires at least a two-thirds (2/3rds) vote of the **Board**;
2. Creation of any new **Joint Protection Program**;
3. Termination of any **Joint Protection Program**;
4. Expulsion of a **Member City**;
5. Adoption of an operating budget for the **Authority**;
6. Amendments to the **Authority's** Conflict of Interest Code; and
7. Authorization for the issuance, modification, or defeasance of bonds.

ARTICLE IX BYLAWS AND REGULATIONS

The **Board** shall adopt Bylaws and general regulations not inconsistent with State law and this **Agreement**.

ARTICLE X EXECUTIVE COMMITTEE

The **Board** shall establish an **Executive Committee** and delegate functions not otherwise reserved to the entire **Board**. The **Executive Committee** shall be appointed, have the powers, and hold meetings as set forth in the Bylaws.

ARTICLE XI
OFFICERS

The officers of the **Authority** shall consist of an elected President, First Vice President, and Second Vice President, and an appointed **Administrator**, Secretary, and Treasurer. Other offices may be created by the Bylaws, **Master Plan Documents**, or the **Administrator**, subject to the approval of the **Board** or the **Executive Committee**, as applicable. All offices shall be filled and have the powers and responsibilities as prescribed in the Bylaws or **Master Plan Documents**.

The functions of auditor/controller of the **Authority** shall be performed by the **Authority's** officers or employees. The Treasurer and auditor/controller have the powers, duties, and responsibilities specified in Government Code Section 6505.6. The **Authority** shall purchase a bond which includes coverage for the duties performed by the Treasurer and the auditor/controller.

ARTICLE XII
JOINT PROTECTION PROGRAMS

- A. The **Executive Committee** may at any time, and from time to time, offer to the **Board** for adoption such **Joint Protection Programs** as may be deemed desirable. All **Member Cities** shall participate in those mandatory **Joint Protection Programs** as set forth in the Bylaws. All other **Joint Protection Programs** shall be optional. The **Board** shall establish the amount of **Deposit Premium**, determine the amount of loss reserve contribution, provide for the handling of **claims**, and otherwise establish the policies and procedures necessary to provide a particular **Joint Protection Program** for **Member Cities**.

- B. Each **Joint Protection Program** shall remain separate and distinct from every other **Joint Protection Program** and the liability and obligations of each program, and its participating **Member Cities** shall not be a liability or obligation of another program or participating **Member City** of another program. A **Member City's** participation in one program shall not obligate it or its funds on deposit with the **Authority**, to the debts, obligations, or liabilities of any other program. Separate accounting shall be maintained for each **Joint Protection Program**.

ARTICLE XIII
RESERVE FUNDS

The **Authority** may establish a fund for the purpose of paying the losses and establishing a reserve to cover the retained portion of losses that may be insured against by the **Authority** or the **Member Cities**. The funds shall be invested in compliance with the **Authority's** Investment Policy and relevant state laws.

Refunds shall be made in accordance with the **Master Plan Document** for each program.

ARTICLE XIV
OPERATING FUND

The **Authority** shall establish an **Operating Fund**. The **Operating Fund** is for the purpose of paying **insurance premiums, broker's fees, adjusting fees, consultant and legal fees, and such other items** as are appropriate. Just demands for payment shall be made by warrants in compliance with the adopted budget. The warrants shall be paid as directed by the **Executive Committee**. The **Board** may establish such other funds as it considers appropriate which shall be maintained and invested in the same manner as the **Operating Fund**.

ARTICLE XV
BUDGET

The **Board** shall adopt a budget annually.

ARTICLE XVI
**FUNDING AND PROCEDURES FOR CALCULATING
ANNUAL CONTRIBUTIONS**

The provisions for funding and calculating annual contributions shall be as set forth in the Bylaws and the **Master Plan Documents** for each program.

ARTICLE XVII
RESPONSIBILITIES OF AUTHORITY

The **Authority** may perform or have performed the following functions in discharging its responsibilities under this **Agreement**:

1. Assist **Member Cities** in developing their risk management programs;
2. Participate in risk management advisory committees formed by **Member Cities**;
3. Provide loss prevention, safety, and security services;
4. Provide all program services as required by program **Master Plan Documents**;
5. Provide loss analysis control by use of statistical analysis, data processing, and record and file keeping services. The purpose of this information is to identify high exposure operations and to evaluate proper levels of self-retention and deductibles;
6. Conduct risk management audits to review the participation of each **Member City** in the program; and
7. Perform other functions as required by the **Board** for the purpose of accomplishing the goals of this **Agreement**.

ARTICLE XVIII
RESPONSIBILITIES OF **MEMBER CITIES**

The **Member Cities** have the following responsibilities:

1. Pay all financial obligations to the **Authority** within the time prescribed;
2. Appoint an individual to be responsible for coordinating the risk management activities of his/her **Member City** with the **Authority**;
3. Conduct its operations in a manner which enhances safety and loss control consistent with recommendations by **Authority** staff;
4. Carry out the duties and responsibilities as assigned or mandated by the **Board of Directors** and/or the **Executive Committee** which may include, but are not limited to, adherence to and/or adoption of policies and procedures, support of initiatives deemed necessary for the proper functioning of the **Authority**, and timely execution of tasks deemed necessary for the operation and governance of the **Authority**;
5. Report to the risk manager during the development stages the addition of new programs or the significant reduction or expansion of existing programs;
6. Permit and assist the **Authority** in conducting on-site safety and loss control inspections and/or safety or risk management audits as required by the **Board**;
7. Submit underwriting information requested by the **Authority** on a timely basis;
8. Provide accurate statistical data concerning the **Member City** to the **Authority** when requested;
9. Cooperate fully with the **Authority** in determining the cause of losses and in the settlement of losses;
10. Cooperate to the fullest extent with the **Authority's** Litigation Manager on matters of **claims** and the conduct of defense of **claims**; and
11. Comply with risk management requirements established under the authority of this **Agreement**.

ARTICLE XIX
WITHDRAWAL

Any **Member City**, at their sole discretion, may voluntarily withdraw from membership in the **Authority** only at the end of any **fiscal year** by notifying the **Authority** in writing six (6) months prior to the end of any **fiscal year**, or at any other time which is agreed to by the **Board**, unless otherwise prohibited in the **Master Plan Document** of any program. A notice of withdrawal shall be final and irreversible upon its receipt by the **Authority** unless the **Board** authorizes it to be rescinded by the **Member City**.

ARTICLE XX
INVOLUNTARY TERMINATION

A **Member City** may be removed from this **Agreement** by a two-thirds (2/3rds) vote of the **Board** for non-compliance with any provision of the governing documents. Such involuntary termination shall proceed in accordance with the provisions set forth in the Bylaws.

ARTICLE XXI
CONTINUED LIABILITY

Upon any withdrawal or involuntary termination of a **Member City**, the said **Member City** shall continue to be responsible for any unpaid **insurance premiums, deposit premiums**, surcharges, administration costs, and **claims** and for any debts and assessments in accordance with the provisions of this **Agreement**, the Bylaws, Resolutions, and the **Master Plan Documents of Joint Protection Programs** in which the **Member City** has participated.

ARTICLE XXII
REFUNDS UPON WITHDRAWAL OR INVOLUNTARY TERMINATION

In the event a **Member City** withdraws from the **Authority** or its membership is involuntarily terminated, said **Member City** shall thereafter be entitled to receive its unobligated share of monies held by the **Authority**, less any and all amounts owed the **Authority** whether contingent or not, by the said withdrawing or terminated **Member City**. The remainder of any funds held by the **Authority** for the withdrawing or terminating **Member City** subject to any retention amount as provided below, shall be the unobligated share and shall be refunded to the **Member City** and shall be accepted in full settlement and satisfaction against any **claims** the **Member City** may have against the **Authority**. The **Authority** shall require that sufficient funds are retained on deposit with the **Authority** to completely pay any and all unpaid **insurance premiums, deposit premiums**, surcharges, administration costs, or **claims**, including any amounts for unreported **claims** and maturity of **claims** against said withdrawing or terminating **Member City**, and the amount to be retained on deposit shall be determined by the **Authority**. Any and all rights, entitlements, benefits, and obligations after withdrawal or termination shall be subject to ongoing obligations and responsibilities agreed to by a **Member City** by agreeing to participate in any pooled **Joint Protection Programs**.

ARTICLE XXIII
TERMINATION OF AUTHORITY

The **Authority** may be terminated at any time if two-thirds (2/3rds) of the respective city councils of the then-**Member Cities** adopt a resolution requesting termination of the **Authority**; provided, however, that this Joint Powers Agreement and the **Authority** shall continue to exist for the purpose of disposing of all **claims**, concluding any pending litigations, for the liquidation and distribution of assets, and for all other functions necessary to conclude the affairs of the **Authority**.

The **Board** shall take whatever action is necessary or appropriate to cause these ongoing responsibilities to be discharged and to effectively close out the affairs of the **Authority**. Upon completion of the liquidation and dissolution of the **Authority**, the **Authority** shall pay to each city which was a member of the **Authority** at the time of termination its pro rata share based on a city's contribution to the **Authority**, as determined by an independent Certified Public Accountant which has audited the financial records of the **Authority**, of the remaining assets of the **Authority** and shall pay to each **Member City** all monies held by the **Authority** in the reserve funds of that **Member City**.

ARTICLE XXIV
AUDIT

The **Authority** shall obtain an annual certified audit of its accounts and financial records which shall be made by a Certified Public Accountant and shall conform to generally accepted auditing standards.

ARTICLE XXV
ARBITRATION

Any controversy between the parties hereto arising out of this **Agreement** shall be submitted to arbitration, and such arbitration shall comply with and be governed by the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the California Code of Civil Procedure.

ARTICLE XXVI
BINDING EFFECT OF BYLAWS, **MASTER PLAN DOCUMENTS**,
AND MEMORANDA OF COVERAGE

Each party to this **Agreement** by the execution hereof agrees to be bound by and to comply with all of the terms and conditions of this **Agreement**, the Bylaws, the **Master Plan Documents**, Memoranda of Coverage, and any resolution adopted by the **Authority**, the **Board of Directors**, or the **Executive Committee** as they now exist or may hereafter be adopted or amended.

ARTICLE XXVII
ENFORCEMENT

The **Authority** is hereby granted authority to enforce this **Agreement**. In the event action is instituted by the **Authority** to enforce any term of this **Agreement**, the Bylaws, or the **Master Plan Document** of any program against any **Member City**, the prevailing party shall be entitled to reasonable attorney fees and costs incurred because of said action, in addition to other appropriate relief.

ARTICLE XXVIII
AMENDMENTS

This **Agreement** may be amended by written resolution approved and signed by two-thirds (2/3rds) of the respective city councils of the **Member Cities** that are parties to this **Agreement**. Upon signature of any amendment by two-thirds (2/3rds) of the **Member Cities**, any **Member City** failing or refusing to abide by such amendment may be involuntarily terminated as a party to this **Agreement** as provided herein.

ARTICLE XXIX
NOTICES

Notices under this **Agreement** shall be sufficient if delivered to the office of the Clerk or Secretary of the respective jurisdictions.

ARTICLE XXX
COUNTERPARTS

This **Agreement** may be executed in one or more counterparts and shall be as fully effective as though executed in one document.

Dated: _____

MEMBER CITY

BY: _____



CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

1750 Creekside Oaks Drive, Suite 200 ■ Sacramento, CA 95833
(916) 244-1100 ■ (800) 541-4591
Fax (916) 244-1199 ■ E-Mail jeanette.workman@sedgwick.com

Northern Region

Angels Camp
Atwater
Ceres
Escalon
Gustine
Hughson
Lathrop
Livingston
Newman
Oakdale
Patterson
Ripon
Riverbank
Sonora
Sutter Creek
Tracy
Turlock
Waterford

Central Region

Chowchilla
Clovis
Dinuba
Dos Palos
Firebaugh
Fowler
Huron
Kerman
Kingsburg
Los Banos
Madera
Mendota
Merced
Orange Cove
Parlier
Reedley
San Joaquin
Sanger
Selma

Southern Region

Arvin
Avenal
Corcoran
Delano
Exeter
Farmersville
Lemoore
Maricopa
McFarland
Porterville
Shafter
Taft
Tehachapi
Tulare
Wasco
Woodlake

DATE: July 14, 2025
TO: CSJVRMA Member City Councils
FROM: Jeanette Workman, Administrator
SUBJECT: AMENDED AND RESTATED CSJVRMA JOINT POWERS AGREEMENT – ACTION REQUIRED

The Central San Joaquin Valley Risk Management Authority's (CSJVRMA) staff and CSJVRMA Legal Counsel, Mr. John Lavra, in conjunction with the CSJVRMA Administration and Financial Services Subcommittee, who will make recommendations to the Executive Committee, are conducting a full review of the CSJVRMA governing documents to ensure they continue to reflect the CSJVRMA's current practices, legal requirements, and operational needs.

Pursuant to action by the Central San Joaquin Valley Risk Management Authority's (CSJVRMA) Executive Committee on June 26, 2025, we are forwarding to you an Amended and Restated Joint Powers Agreement for presentation and approval by your city's city council at their earliest opportunity.

Amendments to the Joint Powers Agreement require a written resolution approved and signed by two-thirds (2/3rds) of the respective city councils of the member cities. Upon signature by two-thirds (2/3rds) of the member cities, any member city failing or refusing to abide by such amendments may be involuntarily terminated as a party to the Agreement.

Mr. Lavra advised the Executive Committee that although the Joint Powers Agreement, even as last amended in 1994, meets the legal requirements as set forth in the government code for Joint Powers Authorities, the document has been updated as follows:

- Definitional terms have been defined more clearly.
- Language has been broadened to give leeway in the event the CSJVRMA wants to consider creating or participating in a captive agency.
- An addition was made pursuant to Government Code Section 6509 that was not part of the law in 1994 when CSJVRMA last amended the Agreement. The change requires JPAs to designate a member whose restrictions would apply to the operations of the JPA. Below is an excerpt from correspondence from Mr. Lavra:

“This code section was enacted to prevent a local public entity from exercising powers inconsistent with its own charter, ordinance or resolution simply by becoming a member of a JPA. JPA's are formed to permit public entities to exercise powers on a collective basis, which they could, absent the JPA, exercise individually. However, the legislature wanted to place some restriction on the power of the JPA, without that JPA having to comply with all restrictions that might be in place for all of the members of the JPA. It would be unworkable, for instance, if the JPA had to satisfy or verify any and all



restrictions from the ordinances of all of the members of the JPA when transacting the business of the JPA. In order to strike a balance, section 6509 permits the JPA to agree to any restrictions in its exercise of powers based on the restrictions of one identified member city.”

The City of Ripon has been added to the Agreement as the designated city under Government Code Section 6509 with City of Madera listed as a secondary city in the event the City of Ripon were to terminate its membership. These two cities have no restrictions in place that would conflict with the day-to-day operations of the JPA.

To assist you in presenting this information to your city council for approval, a redline version of the Joint Powers Agreement is attached. Also attached are the following:

- A proposed new Joint Powers Agreement to be executed upon approval by your city council.
- A sample resolution that can be used to document the action taken by your city council in approving the Amended and Restated Joint Powers Agreement. This document is also being provided in a Word format to allow you to modify as appropriate for adoption by your council when approving the Amended and Restated Joint Powers Agreement.

Upon approval of the new Joint Powers Agreement by your city council, the final document needs to be executed by your City Manager/Administrator or an authorized individual from your city. Please forward an original, signed copy of the new Joint Powers Agreement, along with a copy of the adopted and fully executed council resolution, to Samantha Zellmer, CSJVRMA Board Secretary, at the following address:

**CSJVRMA
1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833**

If you have any questions, please contact Jeanette Workman, CSJVRMA Administrator, at jeanette.workman@sedgwick.com or (916) 244-1110.

CENTRAL SAN JOAQUIN VALLEY
RISK MANAGEMENT AUTHORITY
JOINT POWERS AGREEMENT
AS AMENDED JULY 1, ~~1994~~ 2025

CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

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AMENDED JOINT EXERCISE OF POWERS AGREEMENT
FOR INSURANCE AND RISK MANAGEMENT PURPOSES

THIS AMENDED AGREEMENT, dated for convenience this 1st day of July, ~~2025~~1994, made and entered into by, between, and among those **Member Cities** which become parties to this Agreement by action of their governing boards adopting a resolution agreeing to participate in the joint powers entity created by the terms and conditions of this Agreement;

RECITALS:

WHEREAS, California Government Code Section 6500, et. seq. provides that two or more public agencies may, by agreement, exercise any power common to the contracting parties; and

WHEREAS, California Government Code Sections 990 and 990.4 provide that a local entity may self-insure, purchase **insurance** through an authorized insurer, purchase **insurance** through a surplus line **broker**, or any combination thereof; and

WHEREAS, California Government Code Section 990.8 provides that two or more local public entities, by a joint powers agreement, may provide **insurance** for any authorized purpose by any one or more of the methods specified in Section 990.4; and

WHEREAS, Article XVI, Section 6, of the California Constitution provides that **insurance** pooling arrangements under joint exercise of powers agreements shall not be considered the giving or lending of credit as prohibited therein; and

WHEREAS, each of the cities which are parties to this Agreement desires to join together with other cities in order to collectively self-insure or pool their losses and to jointly purchase **insurance** and administrative services in connection with **Joint Protection Programs** for said cities; and

WHEREAS, the Tulare-Kings Municipal Risk Management Authority, a public entity, was created by an initial Agreement dated April 1, 1979, among various cities within the Counties of Tulare and Kings; and

WHEREAS, the name of the organization was changed to the Central San Joaquin Valley Risk Management Authority on July 1, 1981; and

WHEREAS, the initial Agreement was amended on January 1, 1985 and July 1, 1994 by a two-thirds vote of the **Member Cities'** city councils; and

WHEREAS, said **Member Cities** have determined that it is again appropriate and in the public interest to make certain technical corrections and additions to this Agreement which will provide clarification and will permit the governing body to meet a minimum of two times a year to conduct that business which only the governing body may act upon; and

WHEREAS, it is therefore necessary to amend said Joint Powers Agreement; and

WHEREAS, said Agreement provides that amendments to the Agreement may be made by a vote of two-thirds (2/3rds) of the **Member Cities** by resolution of the City Councils of said Cities:

NOW, THEREFORE, for and in consideration of the execution of this Agreement by two-thirds (2/3rds) of the **Member Cities**, each of the **Member Cities** which are parties hereto does hereby adopt this amended Agreement, dated July 1, ~~2025~~1994, which concurrently supersedes that certain Agreement creating the **Authority**, dated April 1, 1979, and all amendments thereto.

ARTICLE I
DEFINITIONS

The following words, when typed in bold print within the provisions of this Agreement, shall have the following definitions:

"Administrator" shall mean that person or group appointed by the Executive Committee and given responsibility for the management, administration, and operation of the **Authority**.

"Agreement" shall mean the Joint Powers Agreement creating the Central San Joaquin Valley Risk Management Authority.

"Authority" shall mean the Central San Joaquin Valley Risk Management Authority, aka the RMA.

"Board of Directors" or **"Board"** shall mean the governing body of the **Authority**.

"Broker" shall mean the **insurance broker** hired by the ~~Executive Committee~~ to acquire **insurance** coverage.

"Claims" shall mean demands made against the **Authority** arising out of occurrences which are claimed to be within one of the **Authority's Joint Protection Programs** as developed by the **Board**.

"Deposit Premium" shall mean the annual dollar amount determined by the Board of Directors payable by each Member City for the purpose of self-insurance coverage, excess insurance premiums, and administrative costs, charged for the purpose of carrying out the powers of the Authority. ~~those funds charged for the purpose of self-insured coverage.~~

"Executive Committee" shall mean the elected officers and the representatives appointed by each region to represent that region.

"Fiscal Year" shall mean the period July 1 to June 30 of each year.

"Insurance" shall mean any commercial insurance coverage.

"Insurance Premium" shall mean those funds charged for the payment of group purchased **insurance**.

"Joint Protection Programs" shall mean any program to provide risk sharing or **insurance** coverage under this Agreement and shall include a determination as to the amount of initial **Insurance Premiums** and/or **Deposit Premiums**, a precise allocation plan and formula, and a determination of the amount and type, if any, of excess **insurance** to be purchased. ~~—~~ Included within the term **Joint Protection Program** is the identification of exposures to accidental loss, the reduction or limitation of losses to **Member City** properties and from injuries to persons or property caused by the operations of **Member Cities** and the funding

of those risks, together with any other functions appropriate or necessary to the functioning of the **Joint Protection Program**.

"**Master Plan Document**" shall mean the document, formally adopted by the Executive Committee participating Member Cities, containing the provisions setting forth the operations, policies, and provisions of a self-insured or pooled coverage program, which shall include, but not be limited to, the following:

1. The scope of the program;
2. The procedures to be followed;
3. Who may participate;
4. Any limits or restrictions;
5. How **Deposit Premiums** are determined;
6. How refunds, if any, are determined;
7. Commitments required by participants; and
8. How the document may be amended.

"**Member City**" shall mean a city which is an incorporated municipality organized with a council, City Manager/Administrator form of government, which has been approved for participation in the **Authority** by the **Executive Committee** in accordance with applicable provisions of the Agreement and the Bylaws, and has signed the Agreement.

"**Operating Fund**" shall mean the fund established by the **Authority** for the purpose of paying just demands submitted to the **Authority**.

"**Representative**" shall mean the person, ~~normally the City Manager/Administrator of the Member City, who has been~~ designated in writing by the **Member City** to represent and act for and on behalf of the **Member City** regarding any matter before the **Authority's Board** or **Executive Committee**. The Representative must be either: (a) the City Manager/Administrator or (b) a person designated by the City Manager/Administrator who holds a management/organizational position with the Member City and whose responsibilities include all or part of the Member City's risk management functions (i.e., finance, human resources, claims/losses, insurance, and safety/risk control).

"**Self-Insurance**" shall mean the process whereby the **Authority** maintains sufficient reserves to pay all **claims** and associated expenses of a risk exposure area without purchasing **insurance** to cover the risk or a portion of the risk.

ARTICLE II PURPOSES

The purpose of this Agreement is to provide joint powers common to each **Member City** for **insurance** purposes; to pool self-insured claims and losses, to purchase or participate in excess pooling or excess insurance coverage, and to provide related administrative services including risk management, consulting, actuarial services, claims adjusting and legal defense services; and share risks; to implement risk management principles; and to provide for the future inclusion of additional incorporated municipalities desiring to become parties to the Agreement.

ARTICLE III
CREATION OF JOINT POWERS AUTHORITY

- ~~A.~~ Pursuant to Section 6500, et. seq. of the California Government Code, the Authority is a public entity separate and apart from the parties to this Agreement. Pursuant to Government Code Section 6508.1, the debts, liabilities, and obligations of this joint powers authority shall not constitute debts, liabilities, or obligations of any party to this Agreement.
- ~~B.~~ It is the express understanding of all parties that the **Authority** created originally on or about April 1, 1979, is the same **Authority** continued under this Agreement, even though some powers and procedures may be changed by this Agreement.
- ~~C.~~ The **Authority**, its **Board**, officers, membership, and staff shall be governed by this Agreement, the Bylaws, **Master Plan Documents**, Memoranda of Coverage, and other documents duly adopted by the **Authority**.

ARTICLE IV
PARTIES TO AGREEMENT

- ~~A.~~ Each city which has applied to and been accepted as a member of the **Authority** is a party to the Joint Exercise of Powers Agreement. ~~Each party to the Agreement shall be bound by this Agreement when two-thirds (2/3rds) of the city councils of the **Member Cities** have adopted this amended Agreement. A party to this Agreement certifies that it intends to and does contract with the **Authority** and with all other **Member Cities** which have signed this Agreement and, in addition, with each city which may hereafter be added as a party to and may sign this Agreement. Each city which has or may hereafter sign this Agreement also certifies that the deletion of any city from the **Authority** by voluntary withdrawal, involuntary termination, or otherwise, shall not affect this Agreement nor each **Member City's** intent to contract as described above with the then remaining **Member Cities**.~~
- ~~B.~~ Each city which is a member of the **Authority** at the time this amended Agreement is adopted by two-thirds (2/3rds) of the **Member Cities**, certifies that it intends to and does hereby contract with the **Authority** and with all other current **Member Cities**, and in addition, with each city which may hereafter be added as a party to and may sign this Agreement.

ARTICLE V
MEMBERSHIP

A. ELIGIBILITY

To be a member of this **Authority**, a city must be an incorporated municipality which is characterized by having professional management as typified by a bona fide Council Manager/Administrator form of government and must be approved for participation in the **Authority** in the manner provided by the Bylaws.

B. NEW MEMBERS

Eligible incorporated municipalities may become a party to this Agreement pursuant to the Bylaws of the **Authority**.

ARTICLE VI
TERM OF AGREEMENT

This Agreement, as amended, shall become effective when approved by two thirds (2/3rds) of the respective City Councils of the **Member Cities**. When effective, this Agreement, as may be amended from time to time, shall continue thereafter until terminated as herein provided. This Agreement shall become effective as to any new **Member City** in accordance with the Bylaws and **Master Plan Documents** of the **Authority**.

ARTICLE VII
POWERS OF THE **AUTHORITY**

~~A. The **Authority** shall have all of the powers common to **Member Cities** and all additional powers set forth in Section 6500, et. seq. and Section 989, et. seq. of the Government Code and other applicable law. The **Authority** shall have all of the rights, immunities, privileges, and defenses afforded each **Member City** and peculiar to the particular **Member City** being sued or against which there has been a claim.~~

Pursuant to and to the extent required by Government Code section 6509, the **Authority** shall be restricted in the exercise of its powers in the same manner as the City of Ripon is restricted in the exercise of its powers. In the event the City of Ripon shall cease to be a Member of the **Authority**, then the **Authority** shall be restricted in the exercise of its powers in the same manner as the City of Madera.

The **Authority** is hereby authorized to do all acts necessary or appropriate for the exercise of said powers, including, but not limited to any or all of the following:

1. ~~to m~~Make and enter into contracts;
2. ~~to i~~Incur debts, liabilities, and obligations, but no debt, liability, or obligation of the **Authority** is a debt, liability, or obligation of a **Member City** ~~which is a part of this Agreement~~ except as otherwise provided;

3. ~~to assess~~ **Assess Member Cities as deemed appropriate** ~~for good cause as determined by the Executive Committee;~~
4. ~~to acquire~~ **Acquire**, hold, or dispose of real and personal property;
5. ~~to receive~~ **Receive** contributions and donations of property, funds, services, and other forms of assistance from any sources;
6. ~~to sue~~ **Sue** and be sued in its own name;
7. ~~to employ~~ **Employ** agents and employees;
8. ~~to acquire~~ **Acquire**, construct, manage, and maintain buildings;
9. ~~to lease~~ **Lease** real or personal property, including **property** ~~that~~ of a **Member City**; and
10. to exercise all powers necessary and proper to carry out the terms and provisions of this Agreement or otherwise authorized by law.

~~B. Whenever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.~~ This Agreement shall be construed and interpreted in accordance with the laws of the State of California.

ARTICLE VIII BOARD OF DIRECTORS

A. STRUCTURE

The **Authority** shall be governed by a **Board** composed of one ~~Representative~~ from each **Member City**, each serving in an individual capacity as a member of the **Board**. Each **Member City** shall appoint one **Representative**. Appointments shall be limited to the City Manager/Administrator of each **Member City** or his/her authorized delegate. Each **Member City** shall also appoint one alternate **Representative**. The alternate **Representative** may attend and may participate in any meeting of the **Board**. When the regular **Representative** for whom he/she is an alternate is absent from the meeting, the alternate **Representative** may vote. Each **Representative** serves at the pleasure of the **Member City** being represented. Each **Representative** has one vote as the member of the **Board**. **Representatives** are not entitled to compensation. However, the **Executive Committee** may authorize reimbursement for expense incurred by a **Representative** in connection with his/her duties for the **Authority**.

B. MEETINGS OF THE BOARD

The **Board** shall hold at least two meetings each year. The ~~Executive Committee~~ shall ~~determine~~ **fix by resolution** the date upon which and the hour and place at which each regular meeting is to be held.

The President may call for a special meeting of the **Board** in compliance with open meeting laws in the State of California or a majority of the **Representatives** may call for a special meeting by filing a written request with the Secretary. The President must then set a date, time, and place for the meeting to be held within 30 days and must make provision for

Commented [JW1]: Meetings will continue to be adopted by the EC, but in a less formal manner than by resolution.

notice of the special meeting being given.

Each meeting of the **Board**, and each meeting of the **Executive Committee**, including, without limitation, regular, adjourned regular, and special meetings, shall be called, noticed, held, and conducted in accordance with the Ralph M. Brown Act (Section 54950 et. seq. of the Government Code).

The **Authority** shall have minutes of regular and special meetings kept. As soon as possible after each meeting, copies of the minutes shall be forwarded to each ~~Member~~ **City**.

A majority of the members of the **Board** is a quorum for the transaction of business. However, less than a quorum may adjourn from time to time. A vote of the majority of a quorum at a meeting is sufficient to take action, unless otherwise specified.

C. POWERS OF THE **BOARD OF DIRECTORS**

The **Board** shall provide policy direction for the **Executive Committee**, the officers, and the **Administrator**. The **Board** may delegate any and all of its authority to the **Executive Committee** except the following:

1. ~~Amendments to~~ **To change** the Bylaws, which requires at least a two-thirds (2/3rds) vote of the **Board**;
2. ~~creation of~~ **any new Joint Protection Program**;
3. ~~termination of~~ **any Joint Protection Program**;
4. ~~expulsion of~~ **a Member City**;
5. ~~adoption of~~ **an operating budget for the Authority**;
6. ~~change or revise~~ **Amendments to** the **Authority's** Conflict of Interest Code; and
7. ~~Authorization for~~ **e** the issuance, modification, or defeasance of bonds.

ARTICLE IX BYLAWS AND REGULATIONS

The **Board** shall adopt Bylaws and general regulations not inconsistent with State law and this Agreement.

ARTICLE X EXECUTIVE COMMITTEE

The **Board** shall establish an **Executive Committee** and delegate functions not otherwise reserved to the entire **Board**. The **Executive Committee** shall be appointed, have the powers, and hold meetings as set forth in the Bylaws.

ARTICLE XI
OFFICERS

The officers of the **Authority** shall consist of an elected President, First Vice President, and Second Vice President, and an appointed **Administrator**, Secretary, and Treasurer. Other offices may be created by the Bylaws, **Master Plan Documents**, or the **Administrator**, subject to the approval of the **Board** or the **Executive Committee**, as applicable. All offices shall be filled and have the powers and responsibilities as prescribed in the Bylaws or **Master Plan Documents**.

~~The president shall appoint someone other than the treasurer to perform the functions of auditor/controller of the Authority shall be performed by the Authority's contracted administration firm officers or employees or in-house staff, or the president may assume these functions as a collateral duty of the presidency. The auditor/controller must be a member of the Board. The Treasurer and auditor/controller have the powers, duties, and responsibilities specified in Government Code Section 6505.6. The Board shall require the treasurer and auditor/controller to file with the Authority an official bond in the amount to be fixed by the Board. The Authority shall pay the cost of bond premiums required by this section. The Authority shall purchase a bond which includes coverage for the duties performed by the Treasurer and the auditor/controller.~~

Commented [JR2]: Staff conformed this section to reflect current practices/align with 6505.6.

ARTICLE XII
JOINT PROTECTION PROGRAMS

- A. The **Executive Committee** may at any time, and from time to time, offer to the **Board** for adoption such **Joint Protection Programs** as may be deemed desirable. All **Member Cities** shall participate in those mandatory **Joint Protection Programs** as set forth in the Bylaws. All other **Joint Protection Programs** shall be optional. The **Board** shall establish the amount of **Deposit Premium**, determine the amount of loss reserve contribution, provide for the handling of **claims**, and otherwise establish the policies and procedures necessary to provide a particular **Joint Protection Program** for **Member Cities**.
- B. Each **Joint Protection Program** shall remain separate and distinct from every other **Joint Protection Program** and the liability and obligations of each program and its participating **Member Cities** shall not be a liability or obligation of another program or participating **Member City** of another program. A **Member City's** participation in one program shall not obligate it or its funds on deposit with the **Authority**, to the debts, obligations, or liabilities of any other program. Separate accounting shall be maintained for each **Joint Protection Program**.

ARTICLE XIII
RESERVE FUNDS

The **Authority** may establish a fund for the purpose of paying the losses and establishing a reserve

to cover the retained portion of losses that may be insured against by the **Authority** or the **Member Cities**. The ~~funds treasurer~~ shall be invested and reinvest the funds in compliance with the **Authority's** Investment Policy and ~~relevant State laws, and in the same manner as if they were Member City funds.~~

Commented [JR3]: This change is to allow for the potential formation of a captive entity, and investment under other state laws.

Refunds shall be made in accordance with the **Master Plan Document** for each program.

Commented [JR4]: The MPD will be amended to provide for flexibility in the payment of refunds. Recall board action to ratify decisions of executive committee in withholding refund amounts.

ARTICLE XIV OPERATING FUND

The **Authority** shall establish an **Operating Fund**. The **Operating Fund** is for the purpose of paying **insurance premiums, broker's fees, adjusting fees, consultant and legal fees, and such other items as are appropriate.** Just demands for payment shall be made by warrants in compliance with the adopted budget. The warrants shall be paid as directed by the **Executive Committee.** The **Board** may establish such other funds as it considers appropriate which shall be maintained and invested in the same manner as the **Operating Fund**.

ARTICLE XV BUDGET

The **Board** shall adopt a budget annually.

ARTICLE XVI FUNDING AND PROCEDURES FOR CALCULATING ANNUAL CONTRIBUTIONS

The provisions for funding and calculating annual contributions shall be as set forth in the Bylaws and the **Master Plan Documents** for each program.

ARTICLE XVII RESPONSIBILITIES OF **AUTHORITY**

The **Authority** may perform or have performed the following functions in discharging its responsibilities under this Agreement:

1. assist **Member Cities** in developing their risk management programs ;
2. participate in risk management advisory committees formed by **Member Cities**;
3. provide loss prevention, safety, and security services;
4. provide all program- services as required by program **Master Plan Documents** ;
5. provide loss analysis control by use of statistical analysis, data processing, and

- record and file keeping services— The purpose of this information is to identify high exposure operations and to evaluate proper levels of self-retention and deductibles;
6. conduct risk management audits to review the participation of each **Member City** in the program; and
 7. perform other functions as required by the **Board** for the purpose of accomplishing the goals of this Agreement.

ARTICLE XVIII
RESPONSIBILITIES OF **MEMBER CITIES**

The **Member Cities** have the following responsibilities:

1. pay all financial obligations to the **Authority** within the time prescribed;
2. appoint an individual to be responsible for coordinating the risk management activities of his/her **Member City** with the **Authority**;
3. conduct its operations in a manner which enhances safety and loss control consistent with recommendations by **Authority** staff;
4. ~~adopt a risk management program;~~ carry out the duties and responsibilities as assigned or mandated by the Board of Directors and/or the Executive Committee which may include, but are not limited to, adherence to and/or adoption of policies and procedures, support of initiatives deemed necessary for the proper functioning of the **Authority**, and timely execution of tasks deemed necessary for the operation and governance of the **Authority**;
5. establish a risk management advisory committee to work with the risk manager of the **Authority**;
6. maintain an active safety committee;
7. report to the risk manager during the development stages the addition of new programs or the significant reduction or expansion of existing programs;
8. permit and assist the **Authority** in conducting on-site safety and loss control inspections and/or safety or risk management audits as required by the **Board**;
9. submit DE3-DPs to the **Authority** concurrent with the submission dates established by the State of California;
10. submit underwriting information requested by the **Authority** on a timely basis;
11. provide accurate statistical data concerning the **Member City** to the **Authority** when requested;
12. cooperate fully with the **Authority** in determining the cause of losses and in the settlement of losses;
13. cooperate to the fullest extent with the **Authority's** Litigation Manager on matters of **claims** and the conduct of defense of **claims**; and
14. comply with risk management requirements established under the authority of this Agreement.

Commented [JW5]: This will be included in the program master plan document

ARTICLE XIX

WITHDRAWAL

Any **Member City**, at their sole discretion, may voluntarily withdraw from membership in the **Authority** only at the end of any **fiscal year** by notifying the **Authority** in writing six (6) months prior to the end of any **fiscal year**, or at any other time which is agreed to by the **Board**, unless otherwise prohibited in the **Master Plan Document** of any program. A notice of withdrawal shall be final and irreversible upon its receipt by the **Authority** unless the **Board** authorizes it to be rescinded by the **Member City**.

ARTICLE XX INVOLUNTARY TERMINATION

A **Member City** may be removed from this Agreement by a two-thirds (2/3rds) vote of the **Board** for non-compliance with any provision of the governing documents. Such involuntary termination shall proceed in accordance with the provisions set forth in the Bylaws.

ARTICLE XXI CONTINUED LIABILITY

Upon any withdrawal or involuntary termination of a **Member City**, the said **Member City** shall continue to be responsible for any unpaid **insurance premiums**, **deposit premiums**, surcharges, administration costs, and **claims** and for any debts and assessments in accordance with the provisions of this Agreement, the Bylaws, Resolutions, and the **Master Plan Documents of Joint Protection Programs** in which the **Member City** has participated.

ARTICLE XXII REFUNDS UPON WITHDRAWAL OR INVOLUNTARY TERMINATION

A. In the event a **Member City** withdraws from the **Authority** or its membership is involuntarily terminated, said **Member City** shall thereafter be entitled to receive its unobligated share of monies held by the **Authority**, less any and all amounts owed the **Authority** whether contingent or not, by the said withdrawing or terminated **Member City**. The remainder of any funds held by the **Authority** for the withdrawing or terminating **Member City** subject to any retention amount as provided below, shall be the unobligated share and shall be refunded to the **Member City** and shall be accepted in full settlement and satisfaction against any **claims** the **Member City** may have against the **Authority**. The **Authority** shall require that sufficient funds are retained on deposit with the **Authority** to completely pay any and all unpaid **insurance premiums**, **deposit premiums**, surcharges, administration costs, or **claims**, including any amounts for unreported **claims** and maturity of **claims** against said withdrawing or terminating **Member City**, and the amount to be retained on deposit shall be determined by the **Authority**. Any and all rights, entitlements, benefits, and obligations after withdrawal or termination shall be subject to ongoing obligations and responsibilities agreed to by a **Member City** by agreeing to

participate in any pooled **Joint Protection Programs**.

ARTICLE XXIII
TERMINATION OF **AUTHORITY**

The **Authority** may be terminated at any time if two-thirds (2/3rds) of the respective city councils of the then-**Member Cities** adopt a resolution requesting termination of the **Authority**; provided, however, that this Joint Powers Agreement and the **Authority** shall continue to exist for the purpose of disposing of all **claims**, concluding any pending litigations, for the liquidation and distribution of assets, and for all other functions necessary to conclude the affairs of the **Authority**. The **Board** shall take whatever action is necessary or appropriate to cause these ongoing responsibilities to be discharged and to effectively close out the affairs of the **Authority**. Upon completion of the liquidation and dissolution of the **Authority**, the **Authority** shall pay to each city which was a member of the **Authority** at the time of termination its pro rata share based on a city's contribution to the **Authority**, as determined by an independent Certified Public Accountant which has audited the financial records of the **Authority**, of the remaining assets of the **Authority** and shall pay to each **Member City** all monies held by the **Authority** in the reserve funds of that **Member City**.

ARTICLE XXIV
AUDIT

- A- The **Authority** shall obtain an annual certified audit of its accounts and financial records which shall be made by a Certified Public Accountant and shall conform to generally accepted auditing standards.

ARTICLE XXV
ARBITRATION

Any controversy between the parties hereto arising out of this Agreement shall be submitted to arbitration, and such arbitration shall comply with and be governed by the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the California Code of Civil Procedure.

ARTICLE XXVI
BINDING EFFECT OF BYLAWS, MASTER PLAN DOCUMENTS,
AND MEMORANDA OF COVERAGE

Each party to this Agreement by the execution hereof agrees to be bound by and to comply with all of the terms and conditions of this Agreement, the Bylaws, the **Master Plan Documents**, Memoranda of Coverage, and any resolution adopted by the **Authority**, the **Board of Directors**, or the **Executive Committee** as they now exist or may hereafter be adopted or amended.

ARTICLE XXVII
ENFORCEMENT

The **Authority** is hereby granted authority to enforce this Agreement. In the event action is instituted by the **Authority** to enforce any term of this Agreement, the Bylaws, or the **Master Plan Document** of any program against any **Member City**, the prevailing party shall be entitled to reasonable attorney fees and costs incurred because of said action, in addition to other appropriate relief.

ARTICLE XXVIII
AMENDMENTS

This Agreement may be amended by written resolution approved and signed by two-thirds (2/3rds) of the respective city councils of the **Member Cities** that are parties to this Agreement. Upon signature of any amendment by two-thirds (2/3rds) of the **Member Cities**, any **Member City** failing or refusing to abide by such amendment may be involuntarily terminated as a party to this Agreement as provided herein.

ARTICLE XXIX
NOTICES

Notices under this Agreement shall be sufficient if delivered to the office of the Clerk or Secretary of the respective jurisdictions.

ARTICLE XXX
COUNTERPARTS

This Agreement may be executed in one or more counterparts and shall be as fully effective as though executed in one document.

Dated: _____

MEMBER CITY

BY: _____

CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

JOINT POWERS AGREEMENT

AS AMENDED AND RESTATED

EFFECTIVE JULY 1, 2025

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AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT
FOR INSURANCE AND RISK MANAGEMENT PURPOSES

THIS AMENDED AND RESTATED **AGREEMENT**, dated for convenience this 1st day of July 2025, made and entered into by, between, and among those **Member Cities** which become parties to this **Agreement** by action of their governing boards adopting a resolution agreeing to participate in the joint powers entity created by the terms and conditions of this **Agreement**;

RECITALS:

WHEREAS, California Government Code Section 6500, et. seq. provides that two or more public agencies may, by agreement, exercise any power common to the contracting parties; and

WHEREAS, California Government Code Sections 990 and 990.4 provide that a local entity may self-insure, purchase **insurance** through an authorized insurer, purchase **insurance** through a surplus line **broker**, or any combination thereof; and

WHEREAS, California Government Code Section 990.8 provides that two or more local public entities, by a joint powers agreement, may provide **insurance** for any authorized purpose by any one or more of the methods specified in Section 990.4; and

WHEREAS, Article XVI, Section 6, of the California Constitution provides that **insurance** pooling arrangements under joint exercise of powers agreements shall not be considered the giving or lending of credit as prohibited therein; and

WHEREAS, each of the cities which are parties to this **Agreement** desires to join together with other cities in order to collectively self-insure or pool their losses and to jointly purchase **insurance** and administrative services in connection with **Joint Protection Programs** for said cities; and

WHEREAS, the Tulare-Kings Municipal Risk Management Authority, a public entity, was created by an initial **Agreement** dated April 1, 1979, among various cities within the Counties of Tulare and Kings; and

WHEREAS, the name of the organization was changed to the Central San Joaquin Valley Risk Management Authority on July 1, 1981; and

WHEREAS, the initial **Agreement** was amended on January 1, 1985, and July 1, 1994, by a two-thirds vote of the **Member Cities'** city councils; and

WHEREAS, said **Member Cities** have determined that it is again appropriate and in the public interest to make certain technical corrections and additions to this **Agreement** which will provide clarification and will permit the governing body to meet a minimum of two times a year to conduct that business which only the governing body may act upon; and

WHEREAS, it is therefore necessary to amend said Joint Powers Agreement; and

WHEREAS, said **Agreement** provides that amendments to the **Agreement** may be made by a vote of two-thirds (2/3rds) of the **Member Cities** by resolution of the City Councils of said Cities:

NOW, THEREFORE, for and in consideration of the execution of this **Agreement** by two-thirds (2/3rds) of the **Member Cities**, each of the **Member Cities** which are parties hereto does hereby adopt this amended and restated **Agreement**, dated July 1, 2025, which concurrently supersedes that certain **Agreement** creating the **Authority**, dated April 1, 1979, and all amendments thereto.

ARTICLE I DEFINITIONS

The following words, when typed in bold print within the provisions of this **Agreement**, shall have the following definitions:

"Administrator" shall mean that person or group appointed by the **Executive Committee** and given responsibility for the management, administration, and operation of the **Authority**.

"Agreement" shall mean the Joint Powers Agreement creating the Central San Joaquin Valley Risk Management Authority.

"Authority" shall mean the Central San Joaquin Valley Risk Management Authority, aka the RMA.

"Board of Directors" or **"Board"** shall mean the governing body of the **Authority**.

"Broker" shall mean the **insurance broker** hired by the **Executive Committee** to acquire **insurance** coverage.

"Claims" shall mean demands made against the **Authority** arising out of occurrences which are claimed to be within one of the **Authority's Joint Protection Programs** as developed by the **Board**.

"Deposit Premium" shall mean the annual dollar amount determined by the Board of Directors payable by each **Member City** for the purpose of **self-insurance** coverage, excess **insurance premiums**, and administrative costs, charged for the purpose of carrying out the powers of the **Authority**.

"Executive Committee" shall mean the elected officers and the representatives appointed by each region to represent that region.

"**Fiscal Year**" shall mean the period July 1 to June 30 of each year.

"**Insurance**" shall mean any commercial insurance coverage.

"**Insurance Premium**" shall mean those funds charged for the payment of group purchased insurance.

"**Joint Protection Programs**" shall mean any program to provide risk sharing or insurance coverage under this **Agreement** and shall include a determination as to the amount of initial **Insurance Premiums** and/or **Deposit Premiums**, a precise allocation plan and formula, and a determination of the amount and type, if any, of excess **insurance** to be purchased. Included within the term **Joint Protection Program** is the identification of exposures to accidental loss, the reduction or limitation of losses to **Member City** properties and from injuries to persons or property caused by the operations of **Member Cities** and the funding of those risks, together with any other functions appropriate or necessary to the functioning of the **Joint Protection Program**.

"**Master Plan Document**" shall mean the document, formally adopted by the **Executive Committee**, setting forth the operations, policies, and provisions of a self-insured or pooled coverage program, which shall include, but not be limited to, the following:

1. The scope of the program;
2. The procedures to be followed;
3. Who may participate;
4. Any limits or restrictions;
5. How **Deposit Premiums** are determined;
6. How refunds, if any, are determined;
7. Commitments required by participants; and
8. How the document may be amended.

"**Member City**" shall mean a city which is an incorporated municipality organized with a council, City Manager/Administrator form of government, which has been approved for participation in the **Authority** by the **Executive Committee** in accordance with applicable provisions of the **Agreement** and the Bylaws and has signed the **Agreement**.

"**Operating Fund**" shall mean the fund established by the **Authority** for the purpose of paying just demands submitted to the **Authority**.

"**Representative**" shall mean the person, designated in writing by the **Member City** to represent and act for and on behalf of the **Member City** regarding any matter before the **Authority's Board** or **Executive Committee**. The **Representative** must be either: (a) the City Manager/Administrator or (b) a person designated by the City Manager/Administrator who holds a management/organizational position with the **Member City** and whose responsibilities include all or part of the **Member City's** risk management functions (i.e., finance, human resources, claims/losses, insurance, and safety/risk control).

"Self-Insurance" shall mean the process whereby the **Authority** maintains sufficient reserves to pay all **claims** and associated expenses of a risk exposure without purchasing **insurance** to cover the risk or a portion of the risk.

ARTICLE II PURPOSES

The purpose of this **Agreement** is to provide joint powers common to each **Member City** for **insurance** purposes; to pool self-insured **claims** and losses, to purchase or participate in excess pooling or excess **insurance** coverage, and to provide related administrative services including risk management, consulting, actuarial services, claims adjusting and legal defense services; to implement risk management principles; and to provide for the future inclusion of additional incorporated municipalities desiring to become parties to the **Agreement**.

ARTICLE III CREATION OF JOINT POWERS AUTHORITY

Pursuant to Section 6500, et. seq. of the California Government Code, the **Authority** is a public entity separate and apart from the parties to this **Agreement**. Pursuant to Government Code Section 6508.1, the debts, liabilities, and obligations of this joint powers authority shall not constitute debts, liabilities, or obligations of any party to this **Agreement**.

It is the express understanding of all parties that the **Authority** created originally on or about April 1, 1979, is the same **Authority** continued under this **Agreement**, even though some powers and procedures may be changed by this **Agreement**.

The **Authority**, its **Board**, officers, membership, and staff shall be governed by this **Agreement**, the **Bylaws**, **Master Plan Documents**, Memoranda of Coverage, and other documents duly adopted by the **Authority**.

ARTICLE IV PARTIES TO AGREEMENT

Each city which has applied to and been accepted as a member of the **Authority** is a party to the Joint Exercise of Powers Agreement. Each party to the **Agreement** shall be bound by this **Agreement** when two-thirds (2/3rds) of the city councils of the **Member Cities** have adopted this amended and restated **Agreement**. A party to this **Agreement** certifies that it intends to and does contract with the **Authority** and with all other **Member Cities** which have signed this **Agreement** and, in addition, with each city which may hereafter be added as a party to and may sign this **Agreement**. Each city which has or may hereafter sign this **Agreement** also certifies that the deletion of any city from the **Authority** by voluntary withdrawal, involuntary termination, or otherwise, shall not affect this **Agreement** nor each **Member City's** intent to contract as described above with the then remaining **Member Cities**.

Each city which is a member of the **Authority** at the time this amended and restated **Agreement** is adopted by two-thirds (2/3rds) of the **Member Cities**, certifies that it intends to and does hereby contract with the **Authority** and with all other current **Member Cities**, and in addition, with each city which may hereafter be added as a party to and may sign this **Agreement**.

ARTICLE V MEMBERSHIP

A. ELIGIBILITY

To be a member of this **Authority**, a city must be an incorporated municipality which is characterized by having professional management as typified by a bona fide Council Manager/Administrator form of government and must be approved for participation in the **Authority** in the manner provided by the Bylaws.

B. NEW MEMBERS

Eligible incorporated municipalities may become a party to this **Agreement** pursuant to the Bylaws of the **Authority**.

ARTICLE VI TERM OF AGREEMENT

This **Agreement**, as amended and restated, shall become effective when approved by two thirds (2/3rds) of the respective City Councils of the **Member Cities**. When effective, this **Agreement**, as may be amended from time to time, shall continue thereafter until terminated as herein provided. This **Agreement** shall become effective as to any new **Member City** in accordance with the Bylaws and **Master Plan Documents** of the **Authority**.

ARTICLE VII POWERS OF THE AUTHORITY

Pursuant to and to the extent required by Government Code section 6509, the **Authority** shall be restricted in the exercise of its powers in the same manner as the City of Ripon is restricted in the exercise of its powers. In the event the City of Ripon shall cease to be a Member of the **Authority**, then the **Authority** shall be restricted in the exercise of its powers in the same manner as the City of Madera.

The **Authority** is hereby authorized to do all acts necessary or appropriate for the exercise of said powers, including, but not limited to any or all of the following:

1. Make and enter into contracts;

2. Incur debts, liabilities, and obligations, but no debt, liability, or obligation of the **Authority** is a debt, liability, or obligation of a **Member City** except as otherwise provided;
3. Assess **Member Cities** as deemed appropriate by the **Executive Committee**;
4. Acquire, hold, or dispose of real and personal property;
5. Receive contributions and donations of property, funds, services, and other forms of assistance from any source;
6. Sue and be sued in its own name;
7. Employ agents and employees;
8. Acquire, construct, manage, and maintain buildings;
9. Lease real or personal property, including property of a **Member City**; and
10. To exercise all powers necessary and proper to carry out the terms and provisions of this **Agreement** or otherwise authorized by law.

This **Agreement** shall be construed and interpreted in accordance with the laws of the State of California.

ARTICLE VIII BOARD OF DIRECTORS

A. STRUCTURE

The **Authority** shall be governed by a **Board** composed of one **Representative** from each **Member City**, each serving in an individual capacity as a member of the **Board**. Each **Member City** shall appoint one **Representative**. Appointments shall be limited to the City Manager/Administrator of each **Member City** or his/her authorized delegate. Each **Member City** shall also appoint one alternate **Representative**. The alternate **Representative** may attend and may participate in any meeting of the **Board**. When the regular **Representative** for whom he/she is an alternate is absent from the meeting, the alternate **Representative** may vote. Each **Representative** serves at the pleasure of the **Member City** being represented. Each **Representative** has one vote as the member of the **Board**. **Representatives** are not entitled to compensation. However, the **Executive Committee** may authorize reimbursement for expense incurred by a **Representative** in connection with his/her duties for the **Authority**.

B. MEETINGS OF THE BOARD

The **Board** shall hold at least two meetings each year. The **Executive Committee** shall determine the date upon which and the hour and place at which each regular meeting is to be held.

The President may call for a special meeting of the **Board** in compliance with open meeting laws in the State of California or a majority of the **Representatives** may call for a special

meeting by filing a written request with the Secretary. The President must then set a date, time, and place for the meeting to be held within 30 days and must make provision for notice of the special meeting being given.

Each meeting of the **Board**, and each meeting of the **Executive Committee**, including, without limitation, regular, adjourned regular, and special meetings, shall be called, noticed, held, and conducted in accordance with the Ralph M. Brown Act (Section 54950 et. seq. of the Government Code).

The **Authority** shall have minutes of regular and special meetings kept. As soon as possible after each meeting, copies of the minutes shall be forwarded to each **Member City**.

A majority of the members of the **Board** is a quorum for the transaction of business. However, less than a quorum may adjourn from time to time. A vote of the majority of a quorum at a meeting is sufficient to take action, unless otherwise specified.

C. **POWERS OF THE BOARD OF DIRECTORS**

The **Board** shall provide policy direction for the **Executive Committee**, the officers, and the **Administrator**. The **Board** may delegate any and all of its authority to the **Executive Committee** except the following:

1. Amendments to the Bylaws, which requires at least a two-thirds (2/3rds) vote of the **Board**;
2. Creation of any new **Joint Protection Program**;
3. Termination of any **Joint Protection Program**;
4. Expulsion of a **Member City**;
5. Adoption of an operating budget for the **Authority**;
6. Amendments to the **Authority's** Conflict of Interest Code; and
7. Authorization for the issuance, modification, or defeasance of bonds.

ARTICLE IX BYLAWS AND REGULATIONS

The **Board** shall adopt Bylaws and general regulations not inconsistent with State law and this **Agreement**.

ARTICLE X EXECUTIVE COMMITTEE

The **Board** shall establish an **Executive Committee** and delegate functions not otherwise reserved to the entire **Board**. The **Executive Committee** shall be appointed, have the powers, and hold meetings as set forth in the Bylaws.

ARTICLE XI
OFFICERS

The officers of the **Authority** shall consist of an elected President, First Vice President, and Second Vice President, and an appointed **Administrator**, Secretary, and Treasurer. Other offices may be created by the Bylaws, **Master Plan Documents**, or the **Administrator**, subject to the approval of the **Board** or the **Executive Committee**, as applicable. All offices shall be filled and have the powers and responsibilities as prescribed in the Bylaws or **Master Plan Documents**.

The functions of auditor/controller of the **Authority** shall be performed by the **Authority's** officers or employees. The Treasurer and auditor/controller have the powers, duties, and responsibilities specified in Government Code Section 6505.6. The **Authority** shall purchase a bond which includes coverage for the duties performed by the Treasurer and the auditor/controller.

ARTICLE XII
JOINT PROTECTION PROGRAMS

- A. The **Executive Committee** may at any time, and from time to time, offer to the **Board** for adoption such **Joint Protection Programs** as may be deemed desirable. All **Member Cities** shall participate in those mandatory **Joint Protection Programs** as set forth in the Bylaws. All other **Joint Protection Programs** shall be optional. The **Board** shall establish the amount of **Deposit Premium**, determine the amount of loss reserve contribution, provide for the handling of **claims**, and otherwise establish the policies and procedures necessary to provide a particular **Joint Protection Program** for **Member Cities**.

- B. Each **Joint Protection Program** shall remain separate and distinct from every other **Joint Protection Program** and the liability and obligations of each program, and its participating **Member Cities** shall not be a liability or obligation of another program or participating **Member City** of another program. A **Member City's** participation in one program shall not obligate it or its funds on deposit with the **Authority**, to the debts, obligations, or liabilities of any other program. Separate accounting shall be maintained for each **Joint Protection Program**.

ARTICLE XIII
RESERVE FUNDS

The **Authority** may establish a fund for the purpose of paying the losses and establishing a reserve to cover the retained portion of losses that may be insured against by the **Authority** or the **Member Cities**. The funds shall be invested in compliance with the **Authority's** Investment Policy and relevant state laws.

Refunds shall be made in accordance with the **Master Plan Document** for each program.

ARTICLE XIV
OPERATING FUND

The **Authority** shall establish an **Operating Fund**. The **Operating Fund** is for the purpose of paying **insurance premiums, broker's fees, adjusting fees, consultant and legal fees, and such other items** as are appropriate. Just demands for payment shall be made by warrants in compliance with the adopted budget. The warrants shall be paid as directed by the **Executive Committee**. The **Board** may establish such other funds as it considers appropriate which shall be maintained and invested in the same manner as the **Operating Fund**.

ARTICLE XV
BUDGET

The **Board** shall adopt a budget annually.

ARTICLE XVI
**FUNDING AND PROCEDURES FOR CALCULATING
ANNUAL CONTRIBUTIONS**

The provisions for funding and calculating annual contributions shall be as set forth in the Bylaws and the **Master Plan Documents** for each program.

ARTICLE XVII
RESPONSIBILITIES OF AUTHORITY

The **Authority** may perform or have performed the following functions in discharging its responsibilities under this **Agreement**:

1. Assist **Member Cities** in developing their risk management programs;
2. Participate in risk management advisory committees formed by **Member Cities**;
3. Provide loss prevention, safety, and security services;
4. Provide all program services as required by program **Master Plan Documents**;
5. Provide loss analysis control by use of statistical analysis, data processing, and record and file keeping services. The purpose of this information is to identify high exposure operations and to evaluate proper levels of self-retention and deductibles;
6. Conduct risk management audits to review the participation of each **Member City** in the program; and
7. Perform other functions as required by the **Board** for the purpose of accomplishing the goals of this **Agreement**.

ARTICLE XVIII
RESPONSIBILITIES OF MEMBER CITIES

The **Member Cities** have the following responsibilities:

1. Pay all financial obligations to the **Authority** within the time prescribed;
2. Appoint an individual to be responsible for coordinating the risk management activities of his/her **Member City** with the **Authority**;
3. Conduct its operations in a manner which enhances safety and loss control consistent with recommendations by **Authority** staff;
4. Carry out the duties and responsibilities as assigned or mandated by the **Board of Directors** and/or the **Executive Committee** which may include, but are not limited to, adherence to and/or adoption of policies and procedures, support of initiatives deemed necessary for the proper functioning of the **Authority**, and timely execution of tasks deemed necessary for the operation and governance of the **Authority**;
5. Report to the risk manager during the development stages the addition of new programs or the significant reduction or expansion of existing programs;
6. Permit and assist the **Authority** in conducting on-site safety and loss control inspections and/or safety or risk management audits as required by the **Board**;
7. Submit underwriting information requested by the **Authority** on a timely basis;
8. Provide accurate statistical data concerning the **Member City** to the **Authority** when requested;
9. Cooperate fully with the **Authority** in determining the cause of losses and in the settlement of losses;
10. Cooperate to the fullest extent with the **Authority's** Litigation Manager on matters of **claims** and the conduct of defense of **claims**; and
11. Comply with risk management requirements established under the authority of this **Agreement**.

ARTICLE XIX
WITHDRAWAL

Any **Member City**, at their sole discretion, may voluntarily withdraw from membership in the **Authority** only at the end of any **fiscal year** by notifying the **Authority** in writing six (6) months prior to the end of any **fiscal year**, or at any other time which is agreed to by the **Board**, unless otherwise prohibited in the **Master Plan Document** of any program. A notice of withdrawal shall be final and irreversible upon its receipt by the **Authority** unless the **Board** authorizes it to be rescinded by the **Member City**.

ARTICLE XX
INVOLUNTARY TERMINATION

A **Member City** may be removed from this **Agreement** by a two-thirds (2/3rds) vote of the **Board** for non-compliance with any provision of the governing documents. Such involuntary termination shall proceed in accordance with the provisions set forth in the Bylaws.

ARTICLE XXI
CONTINUED LIABILITY

Upon any withdrawal or involuntary termination of a **Member City**, the said **Member City** shall continue to be responsible for any unpaid **insurance premiums, deposit premiums**, surcharges, administration costs, and **claims** and for any debts and assessments in accordance with the provisions of this **Agreement**, the Bylaws, Resolutions, and the **Master Plan Documents of Joint Protection Programs** in which the **Member City** has participated.

ARTICLE XXII
REFUNDS UPON WITHDRAWAL OR INVOLUNTARY TERMINATION

In the event a **Member City** withdraws from the **Authority** or its membership is involuntarily terminated, said **Member City** shall thereafter be entitled to receive its unobligated share of monies held by the **Authority**, less any and all amounts owed the **Authority** whether contingent or not, by the said withdrawing or terminated **Member City**. The remainder of any funds held by the **Authority** for the withdrawing or terminating **Member City** subject to any retention amount as provided below, shall be the unobligated share and shall be refunded to the **Member City** and shall be accepted in full settlement and satisfaction against any **claims** the **Member City** may have against the **Authority**. The **Authority** shall require that sufficient funds are retained on deposit with the **Authority** to completely pay any and all unpaid **insurance premiums, deposit premiums**, surcharges, administration costs, or **claims**, including any amounts for unreported **claims** and maturity of **claims** against said withdrawing or terminating **Member City**, and the amount to be retained on deposit shall be determined by the **Authority**. Any and all rights, entitlements, benefits, and obligations after withdrawal or termination shall be subject to ongoing obligations and responsibilities agreed to by a **Member City** by agreeing to participate in any pooled **Joint Protection Programs**.

ARTICLE XXIII
TERMINATION OF AUTHORITY

The **Authority** may be terminated at any time if two-thirds (2/3rds) of the respective city councils of the then-**Member Cities** adopt a resolution requesting termination of the **Authority**; provided, however, that this Joint Powers Agreement and the **Authority** shall continue to exist for the purpose of disposing of all **claims**, concluding any pending litigations, for the liquidation and distribution of assets, and for all other functions necessary to conclude the affairs of the **Authority**.

The **Board** shall take whatever action is necessary or appropriate to cause these ongoing responsibilities to be discharged and to effectively close out the affairs of the **Authority**. Upon completion of the liquidation and dissolution of the **Authority**, the **Authority** shall pay to each city which was a member of the **Authority** at the time of termination its pro rata share based on a city's contribution to the **Authority**, as determined by an independent Certified Public Accountant which has audited the financial records of the **Authority**, of the remaining assets of the **Authority** and shall pay to each **Member City** all monies held by the **Authority** in the reserve funds of that **Member City**.

ARTICLE XXIV
AUDIT

The **Authority** shall obtain an annual certified audit of its accounts and financial records which shall be made by a Certified Public Accountant and shall conform to generally accepted auditing standards.

ARTICLE XXV
ARBITRATION

Any controversy between the parties hereto arising out of this **Agreement** shall be submitted to arbitration, and such arbitration shall comply with and be governed by the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the California Code of Civil Procedure.

ARTICLE XXVI
BINDING EFFECT OF BYLAWS, **MASTER PLAN DOCUMENTS**,
AND MEMORANDA OF COVERAGE

Each party to this **Agreement** by the execution hereof agrees to be bound by and to comply with all of the terms and conditions of this **Agreement**, the Bylaws, the **Master Plan Documents**, Memoranda of Coverage, and any resolution adopted by the **Authority**, the **Board of Directors**, or the **Executive Committee** as they now exist or may hereafter be adopted or amended.

ARTICLE XXVII
ENFORCEMENT

The **Authority** is hereby granted authority to enforce this **Agreement**. In the event action is instituted by the **Authority** to enforce any term of this **Agreement**, the Bylaws, or the **Master Plan Document** of any program against any **Member City**, the prevailing party shall be entitled to reasonable attorney fees and costs incurred because of said action, in addition to other appropriate relief.

ARTICLE XXVIII
AMENDMENTS

This **Agreement** may be amended by written resolution approved and signed by two-thirds (2/3rds) of the respective city councils of the **Member Cities** that are parties to this **Agreement**. Upon signature of any amendment by two-thirds (2/3rds) of the **Member Cities**, any **Member City** failing or refusing to abide by such amendment may be involuntarily terminated as a party to this **Agreement** as provided herein.

ARTICLE XXIX
NOTICES

Notices under this **Agreement** shall be sufficient if delivered to the office of the Clerk or Secretary of the respective jurisdictions.

ARTICLE XXX
COUNTERPARTS

This **Agreement** may be executed in one or more counterparts and shall be as fully effective as though executed in one document.

Dated: _____

MEMBER CITY

BY: _____

**RESOLUTION APPROVING AMENDMENT TO JOINT POWERS AGREEMENT OF THE
CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY**

WHEREAS, the CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY (CSJVRMA) is a California Joint Powers Authority created and operated pursuant to California Government Code 6500 et. seq. for the purpose of pooling funds to provide coverage for indemnification and defense and to purchase excess insurance for certain civil claims involving general liability, workers' compensation, and property damage;

WHEREAS, the City of ____ is authorized pursuant to California Government Code 990.8 to enter into a Joint Powers Agreement for the purposes described above;

WHEREAS, the City of ____ is a member of the CSJVRMA;

WHEREAS, the Joint Powers Agreement which was created establishing the CSJVRMA allows for amendment of the agreement upon approval by the City Council of two thirds of the members of the CSJVRMA;

WHEREAS, the CSJVRMA desires to amend the Joint Powers Agreement as set forth in the Agreement dated July 1, 1994, and as amended July 1, 2025, a copy of which is attached hereto and incorporated herein;

The City hereby resolves:

IT IS HEREBY RESOLVED that the City Council of _____ approves the Central San Joaquin Valley Risk Management Authority Joint Powers Agreement, dated July 1, 1994, as amended and restated on July 1, 2025, and in the form as attached hereto, and it is FURTHER RESOLVED that the City Manager/Administrator is authorized and directed to execute such agreement.

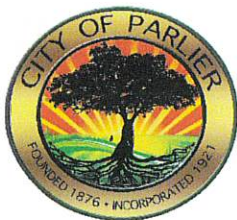
The forgoing resolution was adopted this ____ day of _____, 20__ by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

MAYOR/CITY MANAGER

ATTEST:

CITY CLERK



AGENDA ITEM: 8

MEETING DATE: January 15, 2026

DEPARTMENT: Finance

STAFF REPORT

SUBJECT

Approval of Grant Services Agreement with California Consulting, Inc. for BSCC Byrne SCIP Grant Administration

RECOMMENDATION

Adopt Resolution No. _____ approving a Grant Services Agreement between the City of Parlier and California Consulting, Inc. for BSCC Byrne SCIP Grant Administration services for the period of August 1, 2025 through September 30, 2027, in an amount not to exceed \$4,000 per month, plus reimbursement of reasonable out-of-pocket expenses, and authorize the City Manager to execute the Agreement and related documents.

BACKGROUND

The BSCC Byrne SCIP grant includes strict requirements related to data collection, fiscal documentation, program monitoring, reporting, and evaluation over the life of the grant. Failure to comply with these requirements may result in delayed reimbursements, questioned costs, or the loss of grant funds.

California Consulting, Inc. has extensive experience providing grant administration services to public agencies throughout California. The proposed Agreement outlines the Consultant's responsibility to administer the BSCC Byrne SCIP grant, including maintaining required records, ensuring compliance with state requirements, supporting monitoring visits, and completing all required reports and closeout documentation.

Under the Agreement, California Consulting, Inc. will provide the following services:

- Full BSCC Byrne SCIP grant administration, including data collection and evaluation
- Maintenance of fiscal and project records in compliance with generally accepted accounting principles
- Preparation and submission of quarterly progress reports from August 2025 through August 2027
- Consultation on program policies, procedures, staffing, training, quality assurance, and program modifications
- Guidance on program implementation and ongoing compliance

- Monthly meetings with the project team
- Support during BSCC monitoring visits
- Completion of all final reporting and grant closeout requirements, including submission of the Local Evaluation Report (LER) due by September 30, 2027

A detailed description of services is included as Exhibit 1 to the Agreement.

FISCAL IMPACT

The City will compensate California Consulting, Inc. in the amount of \$4,000 per month for grant services. The Consultant will submit monthly invoices, payable within thirty (30) days of receipt. The City will also reimburse reasonable and necessary out-of-pocket expenses related to the performance of services, upon submission of receipts and documentation.

The cost of the Agreement is an eligible expense under the BSCC Byrne SCIP grant and will be paid from grant funds. There is no impact to the City's General Fund.

ATTACHMENTS

1. Resolution Approving Grant Services Agreement with California Consulting, Inc.
2. Grant Services Agreement dated August 1, 2025, including Exhibit 1

Prepared by:

Mayra Escobedo, Finance Director

Approved by:

Aaron Palmer, City Manager

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING
A GRANT SERVICES AGREEMENT WITH CALIFORNIA CONSULTING, INC. FOR
BSCC BYRNE SCIP GRANT ADMINISTRATION SERVICES**

WHEREAS, the City of Parlier (“City”) has received funding under the Board of State and Community Corrections (BSCC) Byrne State Crisis Intervention Program (SCIP); and

WHEREAS, the administration of the BSCC Byrne SCIP grant requires specialized knowledge of state grant compliance, fiscal recordkeeping, data collection, reporting, and program evaluation; and

WHEREAS, California Consulting, Inc. has the qualifications and experience necessary to provide professional grant administration services to ensure compliance with BSCC requirements; and

WHEREAS, the City desires to enter into a Grant Services Agreement with California Consulting, Inc. for the period of August 1, 2025 through September 30, 2027, for compensation in the amount of \$4,000 per month, plus reimbursement of reasonable out-of-pocket expenses; and

WHEREAS, Sufficient grant funds are available to cover the cost of these services and no General Fund impact will occur.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parlier as follows:

1. The City Council approves the Grant Services Agreement with California Consulting, Inc. for BSCC Byrne SCIP Grant Administration services, substantially in the form presented, including Exhibit 1.
2. The City Manager is hereby authorized and directed to execute the Agreement and any non-substantive amendments or related documents necessary to carry out the intent of this Resolution.

PASSED, APPROVED, AND ADOPTED this 15th day of January, 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA

City of Parlier

Bertha Escalera, Interim City Clerk

Hon. Mayor Alma Beltran

GRANT SERVICES AGREEMENT

DATED: August 1, 2025

PARTIES: California Consulting, Inc. (hereinafter the "Consultant"); and
City of Parlier, (hereinafter the "Client")

AGREEMENT:

The undersigned hereby agree to the following terms and conditions:

Section 1. Duties of Consultant: During the term of this Agreement, Consultant shall provide the Client as follows:

1. Perform BSCC Byrne SCIP Grant Administration, including Data Collection, and Evaluation to include Exhibit 1. Subcontractor agrees to comply with the following language and deliverables listed.
 - a. Books and Records
Maintain adequate fiscal and project books, records, documents, and other evidence pertinent to the subcontractor's work on the project in accordance with generally accepted accounting principles. Adequate supporting documentation shall be maintained in such detail so as to permit tracing transactions from the invoices, to the accounting records, to the supporting documentation. These records shall be maintained for a minimum of three (3) years after the acceptance of the final grant project audit under the Grant Agreement and shall be subject to examination and/or audit by the BSCC or designees, state government auditors or designees, or by federal government auditors or designees.
 - b. Access to Books and Records
Make such books, records, supporting documentations, and other evidence available to the BSCC or designee, the State Controller's Office, the Department of General Services, the Department of Finance, California State Auditor, and their designated representatives during the course of the project and for a minimum of three (3) years after acceptance of the final grant project audit. The Subcontractor shall provide suitable facilities for access, monitoring, inspection, and copying of books and records related to the grant-funded project.
 - c. Exhibit 1 (attached).

Section 2. Time for Performance of Duties: Notwithstanding any other term or condition of this Agreement, Client specifically acknowledges that Consultant has other clients and/or outside employment. Consultant shall have control over the time and manner of performing its duties described in Section 1, and shall make available such time as it, in its sole discretion, shall deem appropriate for the performance of its duties under this Agreement.

Section 3. Term of the Agreement: The effective date of this Agreement is August 1, 2025 to September 30, 2027.

Section 4. Compensation: Client shall pay Consultant \$4,000.00 per month as compensation for Consultant's grant services as described in Section 1. Consultant will provide Client with a written invoice. Client agrees to pay invoice within 30 (thirty) days of receipt.

Section 5. Expenses: The Client agrees to reimburse the Consultant for reasonable out-of-pocket expenses related to performing services on behalf of the Client. Such expenses typically might include, but are not limited to, mileage, conference calls, copies, binding costs, postage, parking, travel, and lodging expenses. Consultant shall provide Client with a receipt and a description of the expense with the invoice.

Section 6. Relationship: Consultant shall perform its grant services hereunder as an independent contractor and not as an employee of the Client or an affiliate thereof. It is expressly understood and agreed to by the parties hereto that Consultant shall have no authority to act for, represent or bind the Client or any affiliate thereof in any manner, except as may be agreed to expressly by the Client in writing from time to time.

Section 7. Confidentiality: Except in the course of the performance of its duties hereunder, each party agrees that it shall not disclose any trade secrets, know-how, or other proprietary information not in the public domain learned as a result of this Agreement. Similarly, the parties agree that they shall not disclose or divulge this Agreement, or any of its term or conditions to third parties, except as is necessary to perform the terms and conditions stated herein.

Section 8. Indemnification: The Client agrees to indemnify and hold harmless the Consultant, its members, officers, directors, employees, attorneys, and contractors and each person who controls Consultant or any of its affiliates from and against any demands, losses, claims, actions or causes of action, damages, judgment, arbitration awards, liabilities (whether absolute or accrued, contingent or otherwise), costs, and expenses whatsoever (including reasonable costs of investigation or defending any action) to which they or any of them may become subject under any applicable law arising out of Consultant's performance under this Agreement and will reimburse Consultant for all expenses (including counsel fees) as they are incurred. Consultant maintains liability insurance in the amount of one million dollars.

Section 9. Assignment: This Agreement shall not be assignable by either party; provided however, that Consultant shall have the discretion to allocate its duties hereunder to owners, affiliates, or employees of Consultant.

Section 10. No Guaranteed Result: Client acknowledges and agrees that Consultant does not have control over third party decision makers, and therefore Consultant makes no representations, warranties or guarantees that it can achieve any particular results. Consultant, however, shall act in good faith toward the performance of its duties described above.

Section 11. Prior Agreements: This Agreement shall supersede any prior agreements between the parties, and serves as the sole and only agreement between them. This Agreement may only be modified by a writing signed by both parties.

Section 12. Governing Law: This Agreement shall be deemed to be a contract made under the laws of the State of California and for all purposes shall be construed in accordance with the laws of said State.

Section 13. Attorney's Fees: The prevailing party in any action filed that arises out of this Agreement shall be entitled to recoup their reasonable attorney's fees and costs from the other party.

Section 14. Notices: All notices will be sent via certified mail or overnight courier to:

Consultant at: California Consulting, Inc.
214 Main Street, Suite 102
El Segundo, CA 90245

Client at: City of Parlier
750 South Trinity
Parlier, CA 93648

Section 15. Termination: This Agreement may be terminated by either party for any reason not in violation of federal and/or California State law upon thirty (30) days written notice to the other party. Client shall compensate Consultant for all services rendered prior to the date of termination. There shall be no liquidated damages in the event of termination under this provision.

IN WITNESS THEREOF, this Agreement is executed on the dates set forth below and effective on the date first set forth above.

“CONSULTANT”

“CLIENT”

California Consulting, Inc.

City of Parlier

By _____

Steven N. Samuelian, CEO

Name: _____

Title: _____

Exhibit 1- BSCC Byrne SCIP Grant Administration Project

1. LEP Webinar October 29th, 2025
 - a. LEP due by December 1st 2025
2. Provide consultation on the following:
 - a) Program Policies and procedures
 - b) Grant specific org chart & duty statements
 - c) Staff training (initial and ongoing)
 - d) Quality assurance/ fidelity monitoring
 - e) Review of case files/ service documentation
 - f) Program modifications/ Scope changes
3. Guide Program Implementation
4. Meetings with the project team at least once a month
5. BSCC SCIP grant administration, Data Collection and Evaluation
 - a) Data Management
 - b) Data Analysis

Reporting: Submitting Quarterly progress reports with tracked and collected data each quarter August 2025-August 2027

6. Ensure Program Compliance
7. Support with Monitoring Visits
8. Complete final reporting requirements and closeout
 - a. LER due by September 30th 2027



AGENDA ITEM: 9

MEETING DATE: January 15, 2026

DEPARTMENT: POLICE

REPORT TO CITY COUNCIL

SUBJECT: Declaration of Surplus Electronic Equipment and Authorization for Disposal

RECOMMENDATION: It is recommended that the City Council:

1. Declare the identified electronic items listed in *Attachment A* as surplus property;
and
2. Authorize the Chief of Police, or his designee, to dispose of the surplus items in accordance with applicable City policies and procedures, including but not limited to recycling, e-waste disposal, auction, trade-in, or other lawful means.

BACKGROUND: Over time, the Police Department has accumulated various electronic items that are no longer operational, have become obsolete due to technological advancements, or are no longer compatible with current systems. These items include, but are not limited to, computers, monitors, printers, network equipment, and related peripherals previously used for law enforcement operations and administrative functions.

The items identified in *Attachment A* have been removed from active service, evaluated by staff, and determined to be either beyond economical repair or no longer needed for City purposes. Retaining these items occupies valuable storage space and provides no further benefit to the City or the Police Department.

Pursuant to City policy and municipal code provisions governing the disposition of surplus property, Council approval is required to formally declare such items as surplus and to authorize their proper disposal. Granting authority to the Chief of Police, or his designee, will allow staff to efficiently dispose of these items in a manner that is cost-effective, environmentally responsible, and consistent with all applicable laws, regulations, and City procedures.

FISCAL IMPACT: There is no negative fiscal impact anticipated as a result of this action.

To the extent that any items retain residual value and are sold through auction, trade-in, or other approved methods, the resulting proceeds will be returned to the appropriate City fund in accordance with City policy. Items that have no resale value will be disposed of through certified e-waste or recycling vendors, with any minimal disposal costs absorbed within the Police Department's existing, Council-approved operating budget.

ATTACHMENT:

Attachment A – List of Electronic Items Proposed for Surplus and Disposal

Prepared by:

Michael Salvador, Interim Chief of Police

Approved by:

Aaron Palmer, City Manager

Parlier Police Department Inventory list for old grey shed

Computer tower -- city of Parlier 0027

Computer tower- city of Parlier 2023 or PAPD 15

Computer tower- PAPDADM

Computer screen - city of Parlier 2108

Computer tower- city of Parlier 0026

Sony tv -- city of Parlier 1937

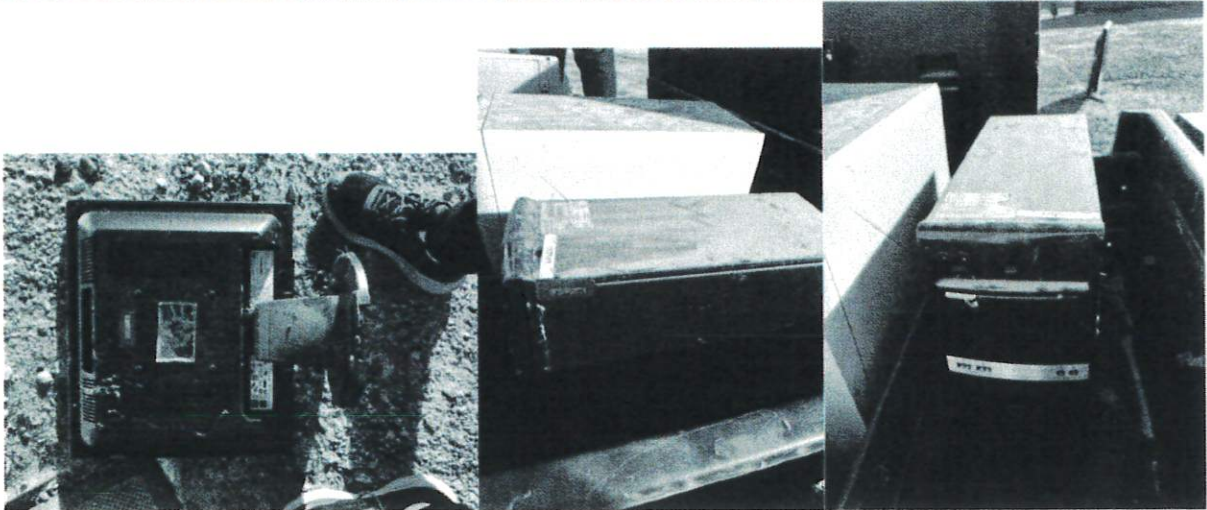
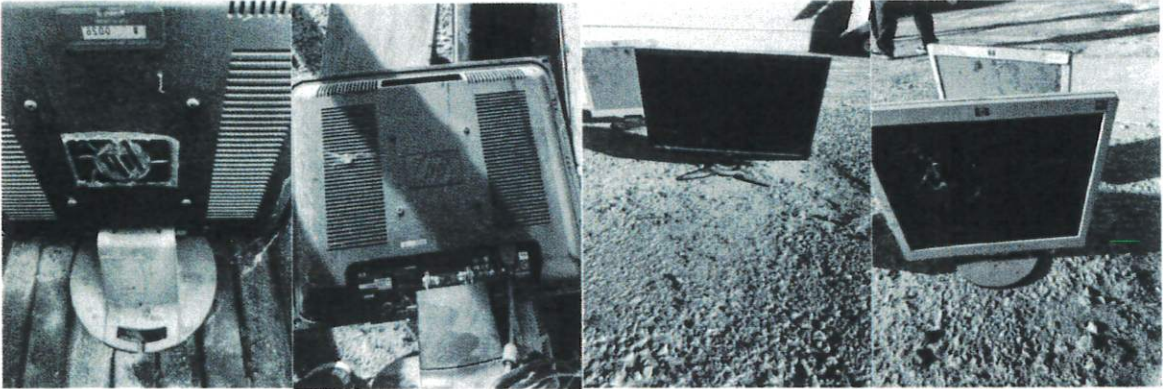
Computer screen -- City of Parlier 0754

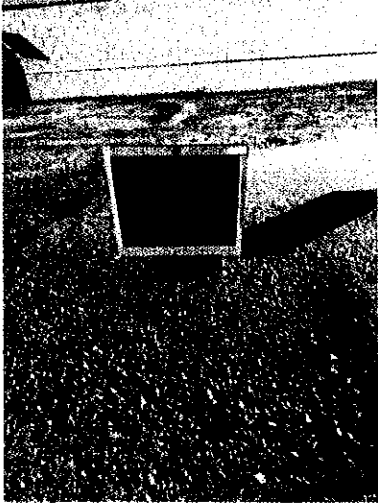
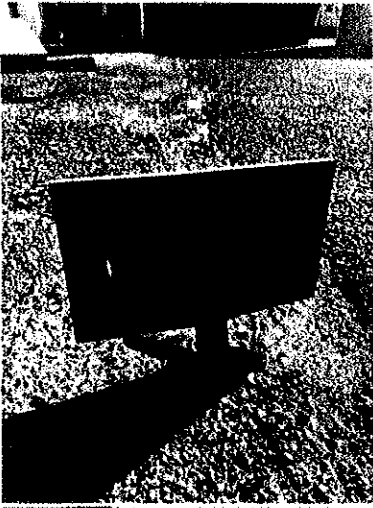
Computer screen- City of Parlier 0032

Computer tower -- city of Parlier 0004

Computer screen -- City of Parlier 0036

Fax machine -- city of Parlier 0012







AGENDA ITEM: 10

MEETING DATE: January 15, 2026

DEPARTMENT: POLICE

REPORT TO CITY COUNCIL

SUBJECT: Approval of a **Resolution 2025-**_____ Honoring the Life, Service, and Sacrifice of Officer Jesus Dario Corona

RECOMMENDATION: It is recommended that the City Council:

1. Adopt **Resolution No. 2025-**_____, honoring the life, service, and sacrifice of Officer Jesus Dario Corona, who tragically lost his life in a traffic accident on November 30, 2025.

BACKGROUND: On November 30, 2025, Officer Jesus Dario Corona of the Parlier Police Department was tragically killed in a traffic accident while traveling to work for his assigned shift. Officer Corona served the City of Parlier with distinction, demonstrating unwavering dedication, professionalism, and commitment to public safety throughout his short tenure with the department.

Officer Corona was highly respected by colleagues, partner agencies, and community members. His exceptional work ethic, compassion, and integrity reflected the highest standards of the law-enforcement profession. This tragic loss has deeply impacted the department and the community, and it is appropriate that the City Council formally recognize Officer Corona's service and sacrifice.

The attached resolution provides an official expression of the City's respect, gratitude, and condolences, and ensures that Officer Corona's contributions will be permanently recorded in the City's historical record.

FISCAL IMPACT: There is no negative fiscal impact anticipated as a result of this action.

ATTACHMENT:

RESOLUTION NO. 2025-_____

Prepared by:

Michael Salvador, Interim Chief of Police

Approved by:

Aaron Palmer, City Manager

RESOLUTION NO. 2026-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER HONORING THE LIFE, SERVICE, AND SACRIFICE OF OFFICER JESUS DARIO CORONA WHO TRAGICALLY LOST HIS LIFE IN A TRAFFIC ACCIDENT

WHEREAS, Officer Jesus Dario Corona faithfully served the Parlier Police Department with honor, integrity, and unwavering dedication to the safety and well-being of the residents of the City of Parlier; and

WHEREAS, Officer Corona was widely respected by colleagues, community members, and partner agencies for his professionalism, compassion, and commitment to upholding the highest standards of law enforcement; and

WHEREAS, on November 30, 2025, Officer Corona was tragically killed in a traffic accident while commuting to work his shift, representing a profound loss to the department, the City of Parlier, and the entire law-enforcement community; and

WHEREAS, Officer Corona exemplified the values of courage, selflessness, and service above self—qualities that define the noblest traditions of policing; and

WHEREAS, the City Council recognizes the immense void left by this tragedy and extends its deepest condolences to Officer Corona's family, friends, colleagues, and all who were touched by his service and sacrifice; and

WHEREAS, it is fitting that the City of Parlier publicly honor and remember Officer Corona for his extraordinary contributions to public safety and for making the ultimate sacrifice on behalf of the community.

NOW, THEREFORE, BE IT RESOLVED: that the City Council of the City of Parlier hereby honors the life, service, and sacrifice of Officer Jesus Dario Corona, and directs that this Resolution be entered into the official records of the City as a lasting tribute to his memory; and

BE IT FURTHER RESOLVED: that the City Council encourages all residents to remember and reflect upon Officer Corona's service, and to support his family and the members of the Parlier Police Department during this difficult time; and

BE IT FINALLY RESOLVED: that the City of Parlier extends its profound appreciation for the bravery and dedication demonstrated by Officer Jesus Dario Corona, whose legacy will live on in the community he so faithfully protected.

PASSED, APPROVED, AND ADOPTED this tenth day of January 15, 2026, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSTAINS: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

Alma Beltran, Mayor

ATTEST:

Bertha Augustine, Interim City Clerk



AGENDA ITEM: 11

MEETING DATE: January 15, 2026

DEPARTMENT: POLICE

REPORT TO CITY COUNCIL

SUBJECT: Authorizing submittal of a grant application to San Joaquin Air Pollution Control District (SJVAPCD) for Public Benefit Grant in an amount up to \$100,000, New Alternative Fuel Vehicle Program and Approving Specifications, Authorizing Advertising and Issuance of a Request for Proposal for Electric Vehicles

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 2025-XX authorizing submittal of a grant application to the San Joaquin Air Pollution Control District Alternative Public Benefit Grant, Alternative Fuel Vehicle Program.
2. Approves specifications and authorizes advertising and issuance of a Request of Proposal titled; **“REQUEST FOR PROPOSAL/BID TO PURCHASE: FIVE BATTERY ELECTRIC VEHICLES: 4 PICKUP/ 1 SPORT UTILITY”**
3. Authorize and direct the City Manager or his designee to execute all documents on behalf of the City.

BACKGROUND: The City is continually looking for innovative ways to improve service, in a cost-effective manner, for the residents of Parlier. This request is consistent with those ideas.

The San Joaquin Valley Air Pollution Control District (SJVAPCD) provides incentive funding for municipalities to purchase new electric, plug-in hybrid, or alternative fuel vehicles for public agencies to promote clean air alternative-fuel technologies and the use of low-or zero-emission vehicles in public fleets.

Funding is on a first-come basis and must meet specific program criteria and be deemed eligible by SJVAPCD staff. The City must commit to a three (3) year contract period and own and operate the vehicle(s) for the full term of the contract, maintain replacement value insurance for the vehicle(s), submit annual reports to the SJVAPCD as well as retain copies of current vehicle registration and insurance.

The City seeks to apply for grant funding from the San Joaquin Valley Air Pollution Control District to purchase electric vehicles to service the Police Department and the Public Works Department. These vehicles will provide enhanced efficiency for the city, while controlling the impact of older vehicles on the air basin. The City is looking to purchase suitable vehicles from the Authorized Vehicle List for the Police and Public Works Department. The City projects that the vehicles will save the City substantial operating costs over the traditional vehicles. The grant pays for all the components of the vehicle.

The staff is proposing purchasing up to 5 vehicles using the grant. The Police Department needs a Pickup to replace the aging Animal Control Vehicle and an executive vehicle to service the Office of the Chief of Police. The other vehicles will be used by the City to support the operational needs of the Public Works Department. By utilizing the SJVAPCD grant funding source, the City can take advantage of the funding offset for the purchase of up to 5 qualifying vehicles that will satisfy the needs of the departments.

The City's existing municipal fleet is primarily composed of internal combustion engine (ICE) vehicles that require ongoing fuel expenditures, mechanical maintenance, and periodic major component replacement. Advances in electric vehicle technology, expanded charging infrastructure, and increasing state and federal policy directives have made EV integration both feasible and strategically advantageous for municipal operations.

Several comparable agencies like the City of Woodlake have transitioned portions of their administrative, police, code enforcement, and general government fleet to EV platforms due to favorable lifecycle costs and operational reliability.

Transitioning selected municipal fleet units from ICE vehicles to EVs is justified based on the following operational and policy considerations.

1. Lifecycle Cost Efficiency and Fiscal Responsibility

Although EVs may have higher upfront purchase costs, they generally demonstrate lower total cost of ownership due to:

- Reduced maintenance (no engine, transmission, exhaust, or oil service requirements)
- Lower and more predictable fuel costs compared to gasoline or diesel
- Extended brake life due to regenerative braking systems
- Manufacturer warranties that mitigate long-term drivetrain risk

Independent public fleet analyses indicate that EVs typically achieve lower cost-per-mile in municipal duty cycles characterized by frequent stopping, idling, and short-distance travel.

2. Risk Mitigation and Fleet Availability

ICE vehicles contain numerous high-wear components that increase the likelihood of unscheduled repair events. EV platforms offer:

- Fewer moving parts and lower failure risk
- Reduced service interruptions
- Improved fleet availability and scheduling predictability

This translates into improved organizational resilience and reduced reliance on contracted automotive repair services.

Based on lifecycle economic benefits, operational reliability, risk reduction, policy alignment, and environmental stewardship considerations, the deployment of electric vehicles within the municipal fleet is a fiscally responsible and strategically aligned initiative. Staff recommends phased EV implementation as part of the City's long-term fleet modernization and sustainability strategy.

Purchasing Policy: In accordance with the City of Parlier Municipal Code, Section 3.04.100 (A)(3), Purchasing greater than or equal to \$52501.00, Written specifications describing the delivery schedule, materials, supplies, equipment or services must be prepared. Price quotes must be solicited in writing from a minimum of three vendors, if available. The low-price quote must be confirmed in writing. Staff has prepared a Request for Proposal (RFP) (EXHIBIT "A") for City Council approval. The new vehicles will be purchased for city use. Once bids are received, the lowest responsible bidders' price information will be submitted as part of the grant application. Once the grant is approved and grant contracts are signed, staff will return to the Council to award the bid.

FISCAL IMPACT: The maximum incentive for the Public Benefit Grant Program is up to \$100,000 per calendar year and applicants may apply for up to \$20,000 for each new vehicle. Additional funding sources are not a requirement for participation in the Public Benefit Grant. The City is responsible for all associated costs more than the \$20,000 reimbursement limit. Reimbursement takes place after the new vehicle is purchased and all required documents are submitted to the SJVAPCD.

Should the City be awarded the grant, staff will return to the council with vehicle purchase recommendations and a budget amendment to the appropriate accounts. This item has been reviewed by the finance department.

ATTACHMENT:

Attachment A – Resolution 2026-XX SJVAPCD

Attachment B – Electric Vehicle RFP

Prepared by:

Michael Salvador, Interim Chief of Police

Approved by:

Aaron Palmer, City Manager

RESOLUTION NO. 2026-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER
AUTHORIZING GRANT APPLICATION SUBMITTAL TO SAN JOAQUIN VALLEY
AIR POLLUTION CONTROL DISTRICT PUBLIC BENEFIT GRANT PROGRAM**

WHEREAS, the San Joaquin Valley Air Pollution Control District (SJVAPCD) is seeking applications to provide incentive funds for the purchase of new alternative fueled vehicles (Electric, Plug-In Hybrid, NCG, LNG, LPT, etc); and

WHEREAS, the purpose of the Public Benefit Grant is to provide local public agencies opportunities to fund a wide variety of clean-air, public benefit projects which will provide a direct benefit to Valley residents; and

WHEREAS, the City of Parlier is proposing submittal of an application for purchasing up to five (5) new alternative fueled vehicles (Electric, Plug-In Hybrid, NCG, LNG, LPT, etc); on behalf of the City; and

WHEREAS, the addition of these vehicles will also reduce vehicle emissions.

NOW, THEREFORE, BE IT RESOLVED: hat the City Council of the City of Parlier does hereby authorize the submission of a grant application for the SJVAPCD.

BE IT FURTHER RESOLVED: that the City Council of the City of Parlier does hereby authorize and direct the City Manager or his designee, to sign the application and implement the new vehicle project on behalf of the City.

PASSED, APPROVED, AND ADOPTED this Fifteenth day of January 15, 2026, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSTAINS: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

Alma Beltran, Mayor, City of Parlier

ATTEST:

Bertha Augustine, Deputy City Clerk, City of Parlier

CITY OF PARLIER

POLICE/PUBLIC WORKS DEPARTMENT

INVITATION FOR A REQUEST FOR PROPOSAL/BID TO PURCHASE:

FIVE BATTERY ELECTRIC VEHICLES: 4 PICKUP/ 1 SPORT UTILITY

REQUEST FOR PROPOSAL NO. 2026-XX

Notice is hereby given that sealed bids will be received at Parlier City Hall until 2:00 PM local time, on Thursday, February 12, 2026 at which time they will be publicly opened and read for the furnishing and delivering of FOUR EACH BATTERY ELECTRIC PICKUPS AND ONE EACH BATTERY ELECTRIC SPORT UTILITY VEHICLE OR EQUAL. Please carefully read and follow the instructions. Bids shall be presented under sealed cover. **Clearly marked BATTERY ELECTRIC VEHICLE Bid Package and bid submittal deadline date on the outside and mailed or delivered to:**

City of Parlier

City Clerk's Office

1033 Parlier Avenue Parlier, California

Contact: Michael Salvador, Chief of Police

Phone: 559-646-6600 ext. 124 Fax: 559-646-6608

E-Mail: Michael.Salvador@parlier.ca.us

Any bidder who wishes their proposal to be considered is responsible for making certain that their bid is received by the City Clerk's office by the Bid Submittal Deadline. **NO ORAL, TELEPHONIC, TELEGRAPHIC, ELECTRONIC (E-MAIL), OR FACSIMILE BIDS OR MODIFICATIONS WILL BE CONSIDERED. BIDS RECEIVED AFTER THE BID SUBMITTAL DEADLINE WILL BE REJECTED REGARDLESS OF POSTMARK DATE AND WILL BE RETURNED TO THE BIDDER UNOPENED.**

BID SUBMITTAL DEADLINE; 2:00 P.M., Thursday, February 12, 2026

BIDS WILL BE CONSIDERED LATE WHEN THE CITY CLERK'S OFFICIAL TIME CLOCK READS 2:00 P.M.

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SECTION 1

TECHNICAL SPECIFICATIONS FOR FURNISHING FIVE BATTERY ELECTRIC VEHICLES: 4 PICKUP/ 1 SPORT UTILITY

GENERAL DESCRIPTION OF INTENDED USE

The City of Parlier Police and Public Works Departments have applied for a grant from the San Joaquin Valley Air Pollution Control district for the purchase of five (5) battery electric vehicles in the form of four (4) pickups and one (1) sport utility vehicle. The sport utility vehicle and one of the pickups will serve in administrative and Animal Control roles with the Police Department. The three additional pickups will service the Public Works Department in maintenance roles

The following specifications will be considered as minimum. The vehicles shall be of new, current manufacture, model year 2024, 2025 or 2026. The unit shall be delivered completely assembled, serviced and ready to operate.

Bidder shall initial in the space provided for Minimum Specifications and Options to indicate that the bidder has read that item and is capable of supplying the items required. Do not initial the item if you are unable to supply the item as required. If unable to supply an item, indicate in writing the alternates that you can supply. The total proposed price on the proposal page must INCLUDE all of the specifications and options that are initialed or offered by the bidder.

SPECIFICATIONS:

Bidders Initials

VEHICLE TYPE

1) _____ Model Year 2024, 2025 or 2026 (preference will be granted to vehicles that are available for immediate delivery)

PACKAGES

2) _____ Pickup Truck Minimum Includes: - 360-degree camera - Signature front lighting - Black fixed running boards - Interior work surface - 10-way Heated Cloth Bucket Seats - Rear under seat storage bin - Radio: AM/FM Stereo HD Radio and SiriusXM – Bed mounted electrical outlets - LED Box lighting - hand free driver assist technology. Mobile charging cables for 110 and 240 volts. **NACA adapter required with delivery if the vehicle fast charges with CCS/CCS Adapter if the vehicle fast charges with NACA**

Sport Utility Vehicle Minimum: 360-degree camera - Signature front lighting - Black fixed running boards - Interior work surface - 10-way Heated Cloth Bucket Seats - Radio: AM/FM Stereo HD Radio and SiriusXM –hand free driver assist technology. Mobile charging cables

for 110 and 240 volts. **NACA adapter required with delivery if the vehicle fast charges with CCS/CCS Adapter if the vehicle fast charges with NACA**

POWERTRAIN

3) _____ Dual e motor- extended or standard range battery: Minimum EPA estimated range:
Pickup: 300 Miles/Sport Utility: 280 Miles

TRANSMISSION

4) _____ Single gear electric drive.

WHEELS / TIRES

5) _____ Tires: 18 inch all season Minimum, Wheels: 18" Minimum

TRIM PACKAGES

6) _____ Minimum trim packages

A. Pickup:

- _____ 1. Chevrolet Silverado EV, Work truck trim package or equivalent
- _____ 2. Ford Lightning, Lightning Pro 110A Equipment group or equivalent
- _____ 3. Tesla Cybertruck, All wheel drive

B. Sport Utility Vehicle:

- _____ 1. Chevrolet Blazer EV, LT trim package
- _____ 2. Ford Mustang Mach E, Premium Extended Range
- _____ 3. Tesla Model Y, Standard

ACCEPTABLE VEHICLE COLORS

7) _____ White, Black, Silver (SUV Only)

Additive items from the base bid and separately from each other, The City of Parlier may at its discretion elect to purchase any or none of the following items. These items are to be considered additives to the base bid.

1) Three-year extended warranty

(2) Bedliner – Tough bed spray in/or equivalent (**for pickups only**)

All equipment cataloged as standard from the factory shall be furnished by the factory and included in the purchase price. All requested options which are not part of any standard package shall be furnished and installed by the factory unless otherwise specified and shall

also be included in the purchase price. Options which the factory is unable to furnish will be subject to approval or rejection by the City.

SECTION 2

REQUEST FOR PROPOSAL CALENDAR AND CHECKLIST

1. Calendar
 - a. Availability of Invitation for RFP: January 16, 2026
 - b. Submittal of Questions / Corrections Due: February 1, 2026
 - c. Closing Date for RFP submission: 2:00 P.M., Thursday, February 12, 2026
2. Submittal Checklist
 - a. Signature Sheet Attachment A
 - b. Bid Cost Sheet Attachment B
 - c. Reference List Attachment C

SECTION 3

INSTRUCTIONS FOR SUBMITTING BIDS

1. Bid Submittal

- a. Bid must be submitted on the form(s) provided by and made available to the City of Parlier, City Clerk's Office 1033 Parlier Avenue Parlier, CA 93648. All items shall be filled in and the signatures of all persons signing shall be written and printed in longhand. All bids submitted must have signature sheet, **(Attachment A)** completed, dated, with firm's name and signed by a duly authorized officer of the firm.

The bid cost sheet, **(Attachment B)** to be completed, signed and returned with bid submittal.

Bids not submitted on the form(s) provided may not be considered by the City.

- b. **All bids shall be presented under sealed cover, clearly identified on the outside to read:**

- **Name of the bidder**
- **Address of the bidder**
- **Subject of the Bid**
- **Bid Submittal Deadline Date**

- c. Please submit **one (1) original signature hard copy to be signed in blue ink** (original copies marked as such) and **one (1) copy**.
- d. **All bids shall remain firm for at least ninety (90) calendar days after Bid Submittal Deadline unless otherwise specified.** Within ninety (90) calendar days after the Bid Submittal Deadline opening, a purchase order and/or a contract may be awarded by the City to the lowest responsible bidder, as it may deem proper in its absolute discretion. The time for awarding a purchase order and/or a contract may be extended at the sole discretion of the City, if required to evaluate bids or for such other purposes as the City may determine, unless the bidder objects to such extension in writing with their bid.

- e. All prices shall be bid F.O.B. DESTINATION only.
- f. Delivery dates of all items/services shall be specified on the bid.
- g. Mistakes must be corrected and the correction inserted; correction must be initialed in blue ink by the person signing the bid.
- h. Bidder shall be able to withdraw their bid at any time prior to the Bid Submittal Deadline. After bid submitted deadline, the bidder shall not be relieved of its bid without the consent of the City, nor shall any change in the bid be made because of a mistake. The City may allow a bidder to withdraw a bid because of a mistake only when the bidder has notified the City in writing within five (5) work days following the bid opening, specifying in detail how the mistake occurred, and has established to the satisfaction of the City that:
 - (1) a mistake was made;
 - (2) the mistake made the bid materially different from what the bidder intended;
 - (3) the mistake was made in filling out the bid and was not due to an error in judgment nor to carelessness in inspecting the site nor in reading the plans or specifications.
- i. The submission of a bid shall be considered an agreement to all the terms, conditions, and specifications provided herein and in the various bid documents, unless specifically noted otherwise in the bid.

2. Interpretation, Corrections and Addenda

The Bidder must carefully examine the specifications, terms and conditions provided in the Invitation For Bid and become fully informed as to the requirements set forth therein. If anyone planning to submit a bid discovers any ambiguity, conflict, discrepancy, omission or error in the bid, has any questions in relationship to the requirements as specified in Section 1, or any other related matters, they shall immediately notify the contact person as shown on the "Cover Sheet" of such concern in writing and request clarification or modification of the document(s) no later than the deadline as set forth herein:

Deadline for submission of questions: February 1, 2026

No further requests for clarification or objections to the bid will be accepted or considered after this date. Any change in the bid will be made only by written addendum, issued by the City of Parlier to each firm in receipt of the Request for Proposal and shall be incorporated in the bid.

The Bidder shall sign and date the addendum and submit same with the bid. **Any oral communication by the City's designated contact person or any other City staff member concerning this proposal is not binding on the City and shall in no way modify this proposal or the obligations of the City or any Bidders.**

The Bidder may FAX, E-mail or mail the contact person as shown on the "Cover Sheet".

All inquiries shall be made in writing only and directed to the designated City staff person as shown. Contact with any other City personnel or any undue "badgering" of such City personnel by the Bidder is prohibited. Failure to comply with this request may be considered cause for disqualification of your bid.

3. Bid Submittal Deadline

The bid must be received by the City of Parlier no later than 2:00PM, local time on Thursday, February 12, 2026 **BIDS RECEIVED AFTER THIS DEADLINE WILL BE REJECTED REGARDLESS OF POSTMARK DATE AND WILL BE RETURNED TO THE BIDDER UNOPENED.**

Without law or policy to the contrary, if the bidder took reasonable steps to submit the bid in due time, and failure of the bid to be on hand at the time of closing was not the result of negligence or other fault of the bidder, but was the result of negligence by the City, the City reserves the right to accept such bid

4. References

Provide a list of at least three (3) three customer references, (Attachment C) which you have sold or are currently selling similar items/services. Include the company's name; the name, title, and telephone number of a contact person; the dollar amount of the contract; and the dates that these items/services were completed.

SECTION 4

GENERAL TERMS AND CONDITIONS

1. Bid Rejection/Waiver of Informalities

THE CITY RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR ANY PART THEREOF, TO WAIVE ANY INFORMALITIES IN THE BID AND MINOR IRREGULARITIES, TECHNICAL DEFECTS OR CLERICAL ERRORS. The City's decision shall be final. The City's waiver of an immaterial defect shall in no way modify the bid documents or excuse the bidder from full compliance with its specifications if the bidder is awarded the bid.

2. Bonding Requirements

NO BOND WILL BE REQUIRED

3. Condition of Equipment

Bid If equipment is proposed, it is to be the newest and latest model in current production. Used, re-manufactured, shopworn, demonstrator, prototype or discontinued models are not acceptable unless otherwise stipulated under this bid.

4. Brand Names

Manufacturers' brand names and model numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided your offer clearly describes the item. Offers for equal items must state the manufacturers brand and model number, or level of quality. The determination of the City of Parlier as to what items are equal is final and conclusive. When manufacturer's brands, model numbers or level of quality is not stated by bidder, the offer will be considered exactly as specified.

5. Payments, Invoicing and W-9 Certification

Form Payment will be made within 30 days of delivery and acceptance of the equipment. Invoices shall be submitted for each billing. Invoice, shall be mailed or delivered to the City of Parlier whose name and address shall appear in the "INVOICE TO" section of any purchase order and/or contract as a result of this bid. In addition to the itemized invoice(s) submitted by the successful bidder for payment, the successful bidder must also complete and submit a Form W-9, "Request for Taxpayer Identification Number and Certification", (www.irs.gov/pub/irs-pdf/fw9.pdf) to the City. Both invoice(s) and W-9 form shall be forwarded to the City at the address indicated in the purchase order and/or contract. Upon approval by the City, the sum due hereunder shall be paid to the successful bidder within thirty (30) calendar days.

6. Delivery Hours

Any necessary delivery will be accepted from 9:00 a.m. to 3:00 PM, Monday through Friday. If needed, the bidder shall state the approximate delivery date.

7. Damage of Items

All damages pursuant to items received by City due to the successful bidder's negligence shall be the responsibility of successful bidder to replace.

8. Alternate Bids

Alternate bids may be considered at the discretion of the City if alternate bids are called for in this bid. City will be the final authority to accept or reject an alternate bid.

9. Cash Discount

N/A

10. Pricing Unless otherwise provided

The items/services stated herein will not be subject to any price increase from the date of acceptance of bid to the date of termination/extension as stated herein. If the successful bidder established prices for any items/services listed herein is decreased during the term of this bid, then such discounts/ reductions in price shall be immediately applicable so that City may have benefit of such lower prices.

11. Risk of Loss

The successful bidder shall bear risk of loss until goods have reached the final F.O.B. Destination point. Thereafter, City shall bear risk of loss.

12. Prior to Shipment

While the successful bidder has risk of loss, the successful bidder agrees, at its own expense, to procure and carry suitable fire, and extended coverage insurance on material, work-in-process and any furnished items which comprise or will eventually comprise the Piece-of Equipment. The amount to be insured shall be the actual replacement value of said material, work-in-process and furnished items. Such insurance shall provide a loss payable clause in favor of the successful bidder as its interest may appear.

13. F.O.B. Point

If necessary, F.O.B. Destination to include inside delivery to: **CITY OF PARLIER POLICE DEPARTMENT 1033 PARLIER AVENUE PARLIER, CA 93648**

14. Examination of Bid Documents

All bidders shall carefully examine the specifications herein and must fully inform themselves of the conditions and requirement of the items/services to be furnished.

Failure to do so will be at bidder's own risk and cannot secure relief on the plea of error, or dispute, or question such specifications and the directions explaining or interpreting Page 168 of 265 11 them. Should a bidder find discrepancies in, or omissions from, the specifications, or should he/she be in doubt to their meaning, he/she shall at once notify the Cities' Public Works Department. Notification is to be in written form and must be submitted at least seven (7) work days prior to the Bid Submittal Deadline. Any interpretations by the City will be made in written form. Any change in requirements will be done in the form of a written addendum. The receipt of any resulting amendment must be acknowledged in accordance with the directions on the amendment. Oral explanations or instructions given before the award of the contract will not be binding upon the City. All other questions should be in writing only and directed to the buyer shown on the "Cover Sheet" of this Invitation for Bid (IFB).

15. Request for Changes

The City reserves the right to order in writing changes in the bid or alterations, additions, or omissions at any time prior to acceptance of the items/services without voiding the bid, and the successful bidder shall comply with such order. The successful bidder may also request changes in the bid, but no work will be performed on such changes until the request is approved in writing by the City. Such changes shall be performed in accordance with the original bid requirements except as modified by an amendment. Except as herein provided, the successful bidder shall have no claim for any other compensation due to changes in the work. Any changes or deviation from the contract made without authority in writing from the City will be at the bidder's own risk. No such changes shall be made nor adjustment in compensation granted unless the successful bidder receives an executed amendment prior to making the changes.

16. Insurance

Bidder shall have normal liability workers compensation insurance for this project.

17. Qualification of Bidder

The City may make such investigation as it deems necessary to determine the ability of the bidder to provide the services requested herein, and the bidder shall furnish to the City all information and data for this purpose as the City may request. The City reserves the right to reject any bid should the evidence submitted by, or investigation of, the bidder fail to satisfy the City that such bidder is properly qualified to carry out the obligations of the bid and to complete the requirements contemplated therein.

18. Subcontracting

Any bidder using a subcontractor(s) must clearly explain the use of the subcontractor(s) and list the name(s) and address(es) of the subcontractor(s) providing work under this bid. The successful bidder will be fully responsible for all

work performed under this bid and will be considered as the Prime Contractor. Any subcontracting, or other legal arrangements made by the bidder are the sole responsibility of the bidder. Any contract Page 169 of 265 12 that is entered into between the successful bidder and the subcontractor(s) shall contain provisions for federal and state access to the books, documents, records, and inspection of work.

19. Default

In the event the successful bidder who is awarded a purchase order and/or contract resulting from this bid shall be in breach or default, the City may procure the items/services from other sources and may deduct from any monies due, or that may thereafter become due to the successful bidder, the difference between the price named in the purchase order and/or contract and actual cost thereof to the City. Prices paid by the City must be considered the prevailing market price at the time such purchase is made. These rights and remedies shall not be exclusive but in addition to any other rights and remedies provided by contract law.

20. Cancellation of Purchase Order and/or Contract

The City may terminate any purchase order and/or contract derived from this bid as follows: a. WITH CAUSE (Default) at any time by giving ten (10) calendar days written notice to the successful bidder. Cancellation for cause shall be at the discretion of the Department of Administrative Services-Purchasing and shall be, but is not limited to, failure to supply the items, materials, equipment or services specified within the time allowed or within the terms, conditions or provisions of this bid. The successful bidder may not cancel any purchase order and/or contract derived from this bid, without prior written consent of the Department of Administrative ServicesPurchasing.

21. Rejection of Bid

THE CITY RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR ANY PART THEREOF, TO WAIVE ANY INFORMALITIES IN THE BID, AND ALSO TO WITHHOLD AWARD FOR A PERIOD OF NINETY (90) CALENDAR DAYS FROM DATE OF BID OPENING.

22. Nondiscrimination

- a. During the performance of this bid, bidder and any sub-bidders shall not unlawfully discriminate against any employee or applicant for employment because of race, color, ancestry, religion, sex, national origin, martial status, age, medical condition (cancer related), physical handicap (including AIDS), or sexual orientation. Equal employment extends, but is not limited to recruitment, compensation, benefits, layoff, termination, and all other conditions of employment. Bidder and sub-bidders shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. Bidder and sub-bidders shall comply with the

provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.) and the applicable regulations promulgated thereunder (California Administrative Code, Title 2, Section 7285.0 et seq.) The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, Section 12900, set forth in Chapter 5 of Division 4 of Title 2 of the California Page 170 of 265 13 Administrative Code and incorporated into this contract by reference and made a part hereof as if set forth in full.

- b. Bidder and any sub-bidders shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- c. Bidder shall include the nondiscrimination and compliance provisions of the clause in all subcontracts to perform work under the contract.
- d. Bidder shall grant access by representative of the Department of Fair Employment and Housing and the City upon reasonable notice at any time during normal business hours, but in no case less than twenty-four (24) hours notice, to such of its books, records, accounts, other sources of information and its facilities as said Department or City shall require to ascertain compliance with this clause.

23. Non-discrimination of the Disabled

The City will not aid or perpetuate discrimination against a qualified disabled individual by funding as an agency, organization, or person that discriminates on the basis of handicap in providing aid, benefit, or service to beneficiaries of the program or activity. The City is committed to provide access to all City services, programs, and meetings open to the public for people with disabilities. In this regard the City and all of its vendors and bidders will take all reasonable steps to ensure that disabled individuals have the maximum opportunity for the same level of aid, benefit, or service as any other individual.

24. Governing Law and Venue

This bid, or any contract that may result from the award of this bid, shall be deemed to be made under, and shall be governed by and construed in accordance with, the laws of the state of California. Any action brought to enforce the terms, or provision of this bid or any contract that may result from the award of this bid, shall have venue in the County of Merced, State of California.

25. Taxes

Sales Tax should be shown separately on the bid form, when and where indicated. The City is exempt from Federal Excise Tax and should not be included in your bid. If your company is outside California and collects sales tax, please state the amount as a separate item if the City is to remit the tax.

26. Samples

Samples of items, when required, must be furnished free of cost. Samples may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request at your expense.

27. Liabilities

The bidder shall hold the City, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances Page 171 of 265 14 furnished or used under this order, and agrees to defend, at its own expense, any and all actions brought against the City or bidder because of the unauthorized use of such items. 28. Warranty, Manufacturer Manufacturer shall fully warrant all materials and equipment furnished under the terms of this bid against poor and inferior quality. While under warranty, manufacturer shall repair or replace inoperable materials or equipment in a timely manner to minimize the disruption of City operations. A copy or description of the manufacturer's warranty shall accompany each bid for the material and equipment proposed, detailing the scope and length of the warranty. Where the successful bidder is also the manufacturer of the materials or equipment provided under this bid, the Manufacturer's Warranty requirement will supersede the successful bidder warranty requirement of this bid. 29. Warranty, Successful Bidder Successful bidder shall fully warrant all materials and equipment furnished under the terms of this bid against poor and inferior quality, for a period of not less than one (1) year from date of the final acceptance by the City. While under warranty, successful bidder shall repair or replace inoperable materials or equipment in a timely manner to minimize the disruption of City operations.

SECTION 5

AWARD OF BID

An evaluation team shall validate and evaluate all bids received. All requirements identified in this bid must be satisfied in order to ensure that a bid will qualify for consideration.

1. Lowest Responsive Bidder

Although competitive pricing is essential in the award of this IFB, consideration shall be given, but not limited to:

- a. Lowest responsive bidder following assessment of 5% Local Business Purchasing Preference, if applicable.
- b. The ability of the Bidder to comply with Terms and Conditions set forth herein.
- c. The ability of the Bidder to comply with the Specifications or Scope of Work set forth herein.

2. Lowest Responsible Bidder

- a. The quality and performance of the supplies/equipment to be provided by the bidder;
- b. The ability, capacity and skill of the bidder to perform the contract or accomplish the transaction within the time specified, without delay;
- c. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- d. The quality of bidder's performance on previous purchases by, or contracts with, the City;
- e. The ability of the bidder to provide future maintenance, repair parts and services for the supplies/equipment provided;

3. Award

The City reserves the right to:

- a. Award bids received on the basis of individual items/services, or groups of items/services, or on the entire list of items/services;
- b. Reject any or all responses, or any part thereof;
- c. Waive any informality in the bids;

- d. Accept the bid that is in the best interest of the City. An evaluation of the bidder's ability, quality, and performance as set forth under Section 5.1, "Most Responsive Bidder" and Section 5.2, "Lowest Responsible Bidder", of this bid, will be used in addition to total cost as a basis of award for any ensuing contract.

4. Notice of Intent to Award

A "Notice of Intent to Award" will be sent to all participating Bidders upon conclusion of validation and evaluation of all bids submitted. This "Notice of Intent to Award" will be sent to all participating Bidders by U.S. postal mail, facsimile, and/or email.

5. Debriefing

A debriefing shall be held before the award of the Contract upon the timely request of an unsuccessful Bidder for the purpose of receiving information concerning the evaluation of the Bidder's bid response. The request must be in writing, dated, signed either by the Bidder or a legally authorized individual on behalf of the Bidder and be received by the City of Parlier City Clerk's Department within three (3) working days following the City's U.S. postal mail, email, or facsimile of the "Notice of Intent to Award". Each requesting Bidder will be allotted a maximum of one hour for any debriefing conference. The information provided by the City will be based on the evaluators' determinations of your company's submitted bid as it relates to the evaluation criteria as stated herein above. The debriefing may be held, in the discretion of the City, by telephone conference call. The debriefing is not the forum to challenge the bid's specification, requirements, or the selection criteria. The debriefing procedure provided herein to all requesting and unsuccessful Bidders to the City's Invitation For Bid is the exclusive and sole remedy and means of receiving information upon the respective Bidder's evaluation and preliminarily challenging of the award.

6. Protest

The protest process is made available in the event that an unsuccessful Bidder cannot reach agreement with the City after undergoing the debriefing process described herein above. Should an unsuccessful Bidder request a debriefing, and believes its submittal to be the most responsive to the City's Invitation For Bid and that the City has incorrectly selected another Bidder for award, the appealing Bidder may submit a protest of the selection as described below: All protests must be made in writing, dated, signed by the Bidder or an individual authorized to sign Contracts on behalf of the protesting Bidder, and contain a statement of the reason(s) for protest; citing the law(s), rule(s) and regulation(s) or procedure(s) on which the protest is based. The protesting Bidder must provide facts and evidence to support the protest. Protest(s) to City's notification to award must be sent either by U.S. mail, postage prepaid, or by personal delivery to: City of Parlier Attn: City Clerk 1030 Parlier Ave. Parlier, Ca 93648 All protests in relationship to the City's intended award decision

must be received by the City Manager no later than seven (7) working days following the City's U.S. postal mail, facsimile, or email of the "Notice of Intent to Award" to the Bidder.

7. Protest Procedures

A Bidder protesting the results of any of the processes described herein must follow the procedures set forth. By submitting a "Letter of Intent to Protest", the Bidder has agreed that the protest procedures herein shall precede any action in a judicial or quasi-judicial tribunal regarding this proposal. Protests that do not follow these procedures shall not be considered. The protest procedures constitute the sole administrative remedy available to the Bidder under this procurement. Upon exhaustion of this remedy no additional recourse is available with the City of Parlier. Upon receipt of the formal protest, the City Manager, or his/her designee, will attempt to resolve the protest. If the protest has not been resolved, the Bidder will have an opportunity to address the City Council stating their concerns. The decision of the City Council constitutes the final step of the Bidder's administrative remedy. A protest shall be disallowed when, in the judgment of the City Manager, or his/her designee, or City Council, it has been submitted:

- (1) as a delay tactic;
- (2) for the purpose of posturing the protester advantageously for future procurement;
- (3) in a form that deviates from the one prescribed;
- (4) without adequate factual basis or merit; or
- (5) in an untimely manner.

In the event that a protesting Bidder does not appear at the protest hearing as scheduled by City of Parlier, the protest will be disallowed.

ATTACHMENT A
SIGNATURE SHEET

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

Name of Individual/Company: _____

Business Address: _____

Telephone No.: _____ Fax : _____

County Business License No. _____ Expiration Date: _____

State Business License No. _____ Expiration Date: _____

Signature of Authorized Official: _____

Name/Title of Authorized Official: _____

E-Mail: _____

**THIS PAGE MUST BE COMPLETED AND RETURNED WITH BID
ATTACHMENT B BID SHEET**

I/We agree that the prices stated herein will be firm for ninety (90) calendar days from the Bid Submittal Deadline.

Item No.	Qty	Description	Price
1.		Electric Pickup:	
2.		Electric SUV:	
3.		Delivery Date after Contract Award	
Total			
Date		Signature:	

THIS PAGE MUST BE COMPLETED AND RETURNED WITH BID

ATTACHMENT C
REFERENCE LIST

1) NAME: _____

ADDRESS: _____

P.O. Box/Street City State Zip

CONTACT PERSON/TITLE: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

EMAIL ADDRESS:

DOLLAR AMOUNT OF CONTRACT:

DATE AND SERVICES PROVIDED:

2) NAME:

ADDRESS: _____

P.O. Box/Street City State Zip

CONTACT PERSON/TITLE: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

EMAIL ADDRESS:

DOLLAR AMOUNT OF CONTRACT:

DATE AND SERVICES PROVIDED:

3) NAME: _____

ADDRESS:

P.O. Box/Street City State Zip

CONTACT PERSON/TITLE:

TELEPHONE NUMBER: _____ FAX NUMBER: _____

EMAIL ADDRESS:

DOLLAR AMOUNT OF CONTRACT:

DATE AND SERVICES PROVIDED:



AGENDA ITEM: 12

MEETING DATE: January 15, 2026

DEPARTMENT: POLICE

REPORT TO CITY COUNCIL

SUBJECT: Adoption of Property and Evidence Technician Classification for the City of Parlier Police Department

RECOMMENDATION: Adopt a Resolution establishing the civilian, non-sworn classification of Property and Evidence Technician within the City of Parlier Police Department and approve the associated classification specification.

BACKGROUND: The Police Department requires a formalized civilian classification to manage the intake, control, storage, and disposition of property and evidence in compliance with state law, accreditation standards, and best practices. Adoption of the Property and Evidence Technician classification provides operational consistency, improves accountability, and reduces liability by clearly defining duties, qualifications, and reporting relationships.

This action establishes a standardized classification without authorizing additional staffing unless subsequently approved by the City Council through the budget process.

BACKGROUND

The handling of property and evidence is a critical law enforcement function that directly impacts criminal prosecutions, public trust, and the City's risk exposure. Comparable California municipalities utilize specialized civilian classifications to manage these responsibilities, ensuring compliance with chain-of-custody requirements, retention laws, and audit standards.

Historically, property and evidence responsibilities within smaller agencies are often distributed among sworn or multi-function civilian staff. Formalizing this role allows the City of Parlier to:

- Clearly define accountability and responsibility

- Ensure consistency with state and federal legal requirements
- Improve internal controls and audit readiness
- Reduce operational and litigation risk

The proposed classification reflects industry standards used by similarly situated California police departments and aligns with Parlier's operational needs.

ANALYSIS: Adoption of the Property and Evidence Technician classification will:

- Establish a clear civilian role dedicated to evidence integrity and compliance
- Improve efficiency by reducing sworn staff time spent on administrative evidence functions
- Strengthening internal controls related to audits, public records requests, and court testimony
- Provide flexibility to staff the position in the future as operational or budget needs dictate

The classification is non-sworn, non-exempt, and does not create automatic staffing or fiscal obligations.

FISCAL IMPACT: There is no immediate fiscal impact associated with adoption of the classification itself. The job title currently exists in the City of Parlier Salary Table, and the position is currently filled.

LEGAL REVIEW : The classification and resolution have been reviewed for consistency with applicable labor, employment, and municipal regulations.

ATTACHMENTS

- A.** Resolution Adopting the Property and Evidence Technician Classification
- B.** City of Parlier Property and Evidence Technician Classification Specification

Prepared by:

Michael Salvador, Interim Chief of Police

Approved by:

Aaron Palmer

RESOLUTION NO. 2025-_____

CITY OF PARLIER

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING AND ESTABLISHING A NEW JOB CLASSIFICATION AND JOB DESCRIPTION FOR THE POSITION OF POLICE EVIDENCE TECHNICIAN (NON-SWORN)

WHEREAS, the City of Parlier Police Department is responsible for the lawful receipt, storage, safeguarding, and disposition of property and evidence; and

WHEREAS, proper management of property and evidence is essential to the integrity of criminal prosecutions, public trust, and risk management; and

WHEREAS, the City desires to establish a civilian, non-sworn classification to perform these specialized functions in compliance with applicable laws and professional standards; and

WHEREAS, the proposed Property and Evidence Technician classification provides a clear description of duties, qualifications, and reporting relationships consistent with industry best practices; and

WHEREAS, adoption of the classification does not authorize additional staffing or create a fiscal obligation without further City-Council approval;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parlier as follows:

1. The job classification titled "Police Evidence Technician (Non-Sworn)" is hereby established.
2. The job description, duties, and employment specifications for the classification are hereby approved and adopted, in the form presented to the City Council and placed on file with the Human Resources Department.
3. The position shall be designated as:
 - Civilian / Non-Sworn
 - Non Exempt under the Fair Labor Standards
4. The classification shall be added to the authorized staffing allocation and Position Control Schedule for the Parlier Police Department.
5. The City Manager, or designee, is authorized to take all administrative actions necessary to implement this Resolution, including recruitment, classification placement, and inclusion in the City's Compensation and Classification Schedule.

PASSED, APPROVED, AND ADOPTED this 15th day of January, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Alma Beltran, Mayor

ATTEST:

Bertha Escalera, Interim City Clerk

CITY OF PARLIER

PERSONNEL CLASSIFICATION SPECIFICATION

CLASS TITLE

Property and Evidence Technician

DEPARTMENT

Police Department

FLSA STATUS

Non-Exempt

BARGAINING UNIT

Unrepresented

CLASS SUMMARY

Under general supervision, performs specialized administrative and technical duties related to the receipt, documentation, control, safeguarding, storage, release, transport, and lawful disposition of property and evidence maintained by the City of Parlier Police Department. Ensures compliance with departmental policies, legal requirements, and chain-of-custody standards. Incumbents may testify in court regarding evidence handling and records.

SUPERVISION RECEIVED

Receives general supervision from a Police Sergeant, Records Supervisor, or other designated supervisory or command staff.

SUPERVISION EXERCISED

Does not normally exercise supervision; may provide functional guidance.

ESSENTIAL FUNCTIONS

1. Receives, records, classifies, tags, stores, safeguards, releases, and returns property and evidence, including money, firearms, narcotics, hazardous materials, and found property.

2. Maintains accurate and auditable chain-of-custody documentation and evidence inventories in compliance with departmental policy and applicable law.
3. Releases property and evidence only upon proper written authorization and in accordance with statutory and departmental requirements.
4. Coordinates and assists with the lawful disposal, destruction, sale, or auction of property and evidence, including narcotics and nuisance weapons.
5. Safely handles, packages, stores, transports, and disposes of hazardous and biohazardous materials, including bodily fluids, contaminated clothing, pharmaceuticals, and illegal drugs.
6. Conducts routine and periodic inventories of property, evidence, and department-issued equipment; prepares inventory, audit, and statistical reports.
7. Utilizes computerized records management systems and other department software to enter, retrieve, and maintain property and evidence data.
8. Responds to inquiries from the public, courts, attorneys, and law enforcement agencies regarding the status and disposition of property and evidence.
9. Transports property and evidence to and from storage locations, laboratories, courts, and other authorized facilities.
10. Assists investigators and supervisors with evidence review, court preparation, and compliance with discovery or retention requirements.
11. Testifies in criminal and civil court proceedings regarding chain-of-custody, evidence handling practices, and recordkeeping.
12. Performs routine clerical and administrative duties, including report preparation, filing, scanning, and records maintenance.
13. Performs related duties as assigned to support Police Department operations.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

- Property and evidence handling procedures, inventory control methods, and chain-of-custody requirements.
- Federal, state, and local laws governing the handling, storage, and disposition of evidence, firearms, narcotics, and hazardous materials.
- Safety practices related to hazardous and biohazardous materials.
- Records management systems and standard computer applications.

- Modern office procedures and report-writing practices.

Ability to:

- Safely handle and store firearms, narcotics, and hazardous materials.
- Maintain accurate records with a high level of attention to detail and accountability.
- Communicate clearly and professionally, both orally and in writing.
- Understand and follow written and oral instructions.
- Establish and maintain effective working relationships with sworn personnel, court staff, and the public.
- Testify clearly, confidently, and accurately in court.
- Perform moderate physical labor, including lifting and carrying items weighing up to approximately 50 pounds.

MINIMUM QUALIFICATIONS

Education: High school diploma or equivalent. College coursework desirable.

Experience: One year of related experience. Law enforcement experience desirable.

LICENSES AND SPECIAL REQUIREMENTS

Valid California Driver's License. Successful background investigation.

PHYSICAL AND WORKING CONDITIONS

Work is performed in police facilities, evidence rooms, storage areas, and occasionally in field environments. Duties involve exposure to firearms, narcotics, hazardous materials, human bodily fluids, and unpleasant odors. Physical requirements include standing, walking, lifting, bending, stooping, and prolonged periods of sitting and computer use.

CLASSIFICATION STATUS

This specification describes the general nature and level of work performed by employees assigned to this classification. It is not intended to be an exhaustive list of all duties, responsibilities, or qualifications required.

APPROVAL

Approved By: _____

Date: _____



AGENDA ITEM: 13
MEETING DATE: _____
DEPARTMENT: FINANCE DEPT.

REPORT TO CITY COUNCIL

SUBJECT:

Consideration and approval for Parlier Youth Cal Ripken to utilize Veteran's Memorial Park Snack bar for their annual baseball league season which runs March 2026 – July 2026.

RECOMMENDATION:

Staff Recommends council to authorize waiving all fees for Veterans Park Snack Bar. The snack bar will be utilized throughout the season to store all snack bar equipment such as; refrigerator, tables, hot dog warmer, pizza warmer, cheese dispenser, tables, storage containers and all snack products & food that will be sold throughout the season. The season will run March 2026 – July 2026, Monday, Wednesday, Friday & Saturday.

BACKGROUND:

Parlier Youth Cal Ripken baseball league's main purpose is to provide a recreation, fun, and competitive baseball games during the season. In order to continue with this PYCR relies on snack bar sales to restock snack bar and offer meals, snacks & drinks to players & family as well as paying for umpires for the games and to purchase trophies for end of season award banquet. During PYCR season all equipment and supplies are stored in the Snack Bar for the following game.

Prepared By:

ANGIE VALENCIA

Approved By:

FINANCE DEPARTMENT/PARKS

1100 E. PARLIER AVE, PARLIER CA 93648

559-646-3545



APPLICANT:	ALFRED GONZALES LEAGUE PRESIDENT
DATE REQUESTED:	3/1/26 - 7/1/26
TYPE OF EVENT:	PARLIER YOUTH CAL RIPKEN BASEBALL
ADDRESS:	13780 E FOURTH
PHONE NUMBER:	559-403-4746

****PARK CLOSED HOURS ARE SUBJECT TO CHANGE YEARLY, SET HOURS ARE FOR 2023 SPORTS SEASONS****

PARK REQUESTED:


- RICHARD FLORES ~~CLOSED HOURS~~ MONDAY-FRIDAY: 5PM-9PM/SATURDAY& SUNDAY 9AM-3PM
- EARL RUTH PARK
- VETERANS MEMORIAL PARK ~~CLOSED HOURS~~ MONDAY-FRIDAY: 5PM-9PM/SATURDAY 9AM-2PM
- HERITAGE PARK ~~CLOSED HOURS/SOCCER FIELD~~ MONDAY-THURSDAY 5PM-9PM
- PROVIDE LIABILITY INSURANCE COVERING CITY OF PARLIER (\$1,000,000.00 COVERAGE)

CONSUMPTION OR POSSESSION OF ALCOHOLIC BEVERAGES IS PROHIBITED PER CITY ORDINANCE #34-06: SECTION 12.08.040

***GAMES WILL TAKE PLACE ON MONDAY, WEDNESDAY, FRIDAY & SATURDAYS. WE ALSO REQUEST USE OF SNACK BAR DURING THIS TIME. MONIES MADE FROM SNACK BAR PAY FOR OUR UMPIRES & RESTOCK OF SNACK BAR.**

<u>CODES</u>	<u>FEE</u>	<u>HOURS</u>	<u>TOTAL</u>
DEPOSIT FEE (100.23105)	\$35.00		
FEE (100.45203)	\$35.00 "FLAT FEE 4 HRS AFTER 4 HRS \$25.00 PER HOUR	REQUESTING WAIVER OF	

NOTE: VEHICLES ON GRASS AREA/SIDEWALK WILL BE TOWED AT OWNER'S EXPENSE.

APPLICANT SIGNATURE:  DATE: 1/5/26

APPROVED BY: _____ DATE: _____



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 12-23-2019

Employer Identification Number:
84-4069329

Form: SS-4

Number of this notice: CP 575 E

PARLIER YOUTH CAL RIPKEN
% ALFRED GONZALES
13780 E 4TH ST
PARLIER, CA 93648

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 84-4069329. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.



AGENDA ITEM: 14

MEETING DATE: January 15, 2026

DEPARTMENT: Administration

STAFF REPORT

SUBJECT

Budget Modification to Add One (1) Accounting Administrative Assistant I/II/III Position to the Finance Department

RECOMMENDATION

Adopt Resolution No. _____ approving a budget modification to add one (1) full-time Accounting Administrative Assistant I/II/III position to the City's authorized staffing levels and amend the adopted budget to appropriate funds for the position.

BACKGROUND

The Finance Department is responsible for maintaining the City's financial integrity through accounting operations, payroll support, financial reporting, audit coordination, grant administration, and public-facing financial services. In recent years, the Finance Department has experienced a significant increase in workload driven by expanded audit requirements, additional grant activity, enhanced reporting standards, and increased public inquiries related to utility billing and financial matters.

The proposed Accounting Administrative Assistant I/II/III position will be assigned to the Finance Department and will perform a wide variety of administrative and accounting-support duties essential to departmental operations. The position will serve as a key support role for accounting staff and management, while also functioning as an initial point of contact for public and internal inquiries related to Finance Department activities.

The position is flexibly staffed at the I, II, or III level to allow the City to recruit and hire based on qualifications, experience, and departmental needs. This structure provides operational flexibility and supports employee development and succession planning within the Finance Department.

Under general supervision (Accounting Administrative Assistant I) or direction (Accounting Administrative Assistant II and III), the position will:

- Support daily operations of the Finance Department and Accounting Division;
- Assist with accounting records, payroll-related documentation, grant files, and audit support;

- Provide administrative and technical assistance related to Finance Department policies, procedures, and services;
- Serve as a primary customer service contact for finance-related inquiries from the public, vendors, and City staff;
- Assist with grant administration activities, including recordkeeping, tracking, reporting support, and coordination with funding agencies.

FISCAL IMPACT

The annual salary range for the Accounting Administrative Assistant I/II/III position is \$41,798.09 to \$68,287.57, depending on the level at which the position is filled and the selected candidate's experience. In addition to salary, the total fiscal impact will include associated benefits in accordance with the City's adopted compensation and benefits structure.

The cost of this position will be distributed primarily between the General Fund and the City's Enterprise Funds, reflecting the Finance Department's support of both general governmental operations and utility-related financial activities. In addition, a portion of the position's cost will be allocated to applicable grant funds, as the position will assist with grant administration, including recordkeeping, compliance documentation, and reporting support.

ATTACHMENTS

1. Resolution No. _____
2. Approved Accounting Administrative Assistant I/II/III Job Description

Prepared by:
Mayra Escobedo, Finance Director

Reviewed by:
Bertha Escalera, Assistant City Manager

Approved by:
Aaron Palmer, City Manager

RESOLUTION NO. 2026-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING
A BUDGET MODIFICATION TO ADD ONE (1) ACCOUNTING ADMINISTRATIVE
ASSISTANT I/II/III POSITION**

WHEREAS, the City Council of the City of Parlier adopted a budget for the current fiscal year;
and

WHEREAS, the Finance Department has experienced an increase in administrative workload
and service demands requiring additional staffing support; and

WHEREAS, the addition of one (1) Accounting Administrative Assistant I/II/III position will
improve operational efficiency, enhance public service, and support the effective administration
of accounting functions; and

WHEREAS, the Accounting Administrative Assistant I/II/III classification is flexibly staffed to
allow hiring at the appropriate level based on qualifications and experience, with an annual
salary range of \$41,798.09 to \$68,287.57; and

WHEREAS, sufficient funds are available or will be appropriated through a budget modification
to support the addition of this position.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parlier as
follows:

1. One (1) full-time Accounting Administrative Assistant I/II/III position is hereby added to the City's authorized staffing levels.
2. The City Council approves a budget modification to amend the adopted budget to provide funding for the position, including salary and applicable benefits.
3. The Finance Director is authorized to make the necessary budgetary adjustments consistent with this Resolution.

PASSED, APPROVED, AND ADOPTED this _____ by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

STATE OF CALIFORNIA
City of Parlier

Interim City Clerk

Hon. Mayor Alma Beltran

Department Position Title	Adopted 2024-25	Requested 2025-26	Recommended 2025-26	Change 2025-26
COUNCIL - 5100				
MAYOR	1	1	1	0
MAYOR PRO TEMP	1	1	1	0
COUNCIL MEMBER	3	3	3	0
CITY CLERK	1	1	1	0
CITY TREASURER	1	1	1	0
DEPARTMENT SUB-TOTAL - 5100	7	7	7	0
ADMINISTRATION - 5200				
CITY MANAGER	1	1	1	0
ASSISTANT CITY MANAGER	1	1	1	0
GRANTS ADMINISTRATIVE COORDINATOR	1	1	1	0
ADMINISTRATIVE ASSISTANT II	1	0	0	-1
OR				
ADMINISTRATIVE ASSISTANT I	0	1	1	1
RECREATION SPECIALIST	2	2	2	0
ACTIVITIES COORDINATOR	1	1	1	0
LIFEGUARD	4	4	4	0
DEPARTMENT SUB-TOTAL - 5200	11	11	11	0
FINANCE DEPARTMENT - 5300				
FINANCE DIRECTOR	1	1	1	0
SENIOR BUDGET ANALYST	1	1	1	0
SENIOR REVENUE MANAGER	1	1	1	0
PRINCIPAL MANAGEMENT ANALYST	1	1	1	0
ACCOUNT TECH III	1	1	1	0
OR				
ACCOUNT TECH II	3	3	3	0
OR				
ACCOUNT TECH I	0	0	0	0
ADMINISTRATIVE ASSISTANT II	1	0	1	0
OR				
DEPARTMENT SUB-TOTAL - 5300	9	9	9	0
POLICE DEPARTMENT - 5400 / 5410 / 5420				
CHIEF OF POLICE	1	1	1	0
EXECUTIVE ASSISTANT PD	1	1	1	0
SERGEANT	5	4	4	-1
POLICE RECORDS SPECIALIST	1	1	1	0
SENIOR CODE ENFORCEMENT OFFICER	1	1	1	0
POLICE OFFICERS	14	16	16	2
CODE ENFORCEMENT OFFICER	1	1	1	0
ANIMAL CONTROL	1	2	2	1
RESERVES	1	0	0	-1
JAILER	3	2	2	-1
RECORDS TECHNICIAN I	2	2	2	0
DEPARTMENT SUB-TOTAL - 5400 / 5410 / 5420	31	32	32	1
PUBLIC WORKS - 5600 / 5610 / 5615 / 5616 / 5617 / 5618 / 5620				
DEPUTY PUBLIC WORKS DIRECTOR	1	1	1	0
WATER/WASTEWATER SYSTEM SUPERVISOR	1	1	1	0
WASTEWATER OPERATOR GRADE II	0	0	0	0
OR				
WASTEWATER OPERATOR GRADE I	1	0	0	-1
ROADS & GROUND SUPERVISOR	0	1	1	1
PARK/SPECIAL PROGRAMS LEAD	2	1	1	-1
ADMINISTRATIVE ASSISTANT II	1	1	1	0
OR				
ADMINISTRATIVE ASSISTANT I	0	1	0	0
UTILITY MAINTENANCE III	5	3	3	-2
OR				
UTILITY MAINTENANCE II	2	2	2	0
OR				
UTILITY MAINTENANCE I	1	2	3	2
BUILDING MAINTENANCE	1	1	1	0
CUSTODIAN/EVENT CUSTODIAN	1	2	2	1
DEPARTMENT SUB-TOTAL - 5600 / 5610 / 5615 / 5616 / 5617 / 5618 / 5620	16	17	16	0

Department Position Title	Adopted 2024-25	Requested 2025-26	Recommended 2025-26	Change 2025-26
COMMUNITY DEVELOPMENT - 5700				
DIRECTOR OF COMMUNITY DEVELOPMENT	0	0	0	0
BUILDING INSPECTOR	1	1	1	0
COMMUNITY DEVELOPMENT SPECIALIST	1	1	1	0
DEPARTMENT SUB-TOTAL - 5700	2	2	2	0
PARLIER ACADEMY - FUND 268				
DIRECTOR OF CHILD DEVELOPMENT	1	1	1	0
TEACHER	4	4	4	0
ADMINISTRATIVE ASSISTANT II OR ADMINISTRATIVE ASSISTANT I	1	1	1	0
COOK	0	0	0	0
TEACHER'S AIDE	2	2	2	0
TEACHER'S AIDE	4	7	7	3
DEPARTMENT SUB-TOTAL - FUND 268	12	15	15	3
TOTAL CITY POSITIONS	88	93	92	4



AGENDA ITEM: 15
MEETING DATE: Jan 15, 2026
DEPARTMENT: Administration

REPORT TO CITY COUNCIL

SUBJECT: Discussion and Direction Regarding the possible waiving of the 2026 Business License Fee for the Businesses Impacted by the Downtown Façade Project.

BACKGROUND: At the December 10, 2025 City Council meeting, the businesses affected by the Downtown Façade Project Phase 2 have requested relief from the City Council regarding the impact.

There are a total of 14 businesses involved in the downtown Façade Project. However, out of those, only 8 were affected (per the City Engineer) by Phase 2 of the project. Below is the breakdown of those businesses and the total cost if the annual business licenses were to be waived for the calendar year 2026.

BUSINESS NAME	BUSINESS ADDRESS	ANNUAL BUSINESS LICENSE FEE
SENROR BEEF	630 FRESNO ST	\$304.00
JAS BEAUTY LOFT	640 FRESNO ST	\$304.00
SOL BEAUTY SALON	646 FRESNO ST	\$304.00
DELMY GIFT SHOP & FRESH FLOWERS	650 FRESNO ST	\$304.00
EL CORRAL	660 FRESNO ST	\$304.00
GABYS GIFT SHOP	680 FRESNO ST	\$304.00
CENCAL BARBERS	682 FRESNO ST	\$304.00
ACADEMY WEST INSURANCE	690 FRESNO ST	\$304.00
TOTAL	8	\$2,432.00

These businesses are requesting that their business license fee be waived for the calendar 2026.

FISCAL IMPACT: If the City Council chose to waive the business license renewal fee for calendar year 2026, the loss of revenue for the City would be \$2,432.00. The account that would be impacted is General Fund - Business License 100-5300-42100.

PREPARED BY:

Aaron Palmer
City Manager



AGENDA ITEM: 10

MEETING DATE: January 15, 2026

DEPARTMENT: POLICE

REPORT TO CITY COUNCIL

SUBJECT: Establishment of a Non-Exclusive Rotational Tow System for the Parlier Police Department and Approval of Associated Police Tow Service Agreements.

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution 2026-XX establishing a non-exclusive, non-consensual Police Department rotational tow system for the City of Parlier;
2. Approve the Parlier Police Department Rotation Tow Service Fee adding it to the City of Parlier Master Fee Schedule.
3. Authorize the City Manager or his designee to execute Non-Exclusive Police Tow Service Franchise Agreements with qualified towing operators consistent with the adopted policy.

BACKGROUND: The City of Parlier Police Department routinely requires towing and vehicle storage services for non-consensual tows arising from traffic collisions, vehicle impounds, evidentiary holds, abandoned vehicles, and public safety hazards. Historically, the City has utilized non-exclusive towing arrangements; however, the absence of a formally adopted rotational tow system limits administrative consistency, transparency, and equitable distribution of tow requests.

The proposed rotational tow system establishes a structured, non-exclusive framework under which qualified tow operators may participate, subject to standardized requirements for licensing, insurance, response times, equipment standards, driver qualifications, storage facilities, and compliance with applicable state and local laws. The system is

designed to ensure fair rotation, public accountability, operational reliability, and protection of vehicle owners' rights.

The Rotation Tow Service Procedure outlines application requirements, operational standards, suspension and removal criteria, appeals processes, rate limitations, storage fees, inspection authority, and disciplinary measures. The accompanying Tow Service Agreement formalizes the relationship between the City and participating tow operators, while preserving independent contractor status and protecting the City from liability.

Adoption of this system aligns the City with best practices used by other California law-enforcement agencies and ensures consistent, defensible tow operations. The framework and agreement terms are reflected in the attached council packet and supporting documents

FISCAL IMPACT: There is no direct fiscal impact to the City associated with adoption of the rotational tow system. Participating tow operators are responsible for all operational costs and are required to pay applicable police service or administrative fees as established by City Council resolution.

ATTACHMENT:

- A. Resolution Establishing a Rotational Tow System
- B. Parlier Police Department Rotation Tow Service Policy
- C. Non-Exclusive Police Tow Service Franchise Agreement
- D. Parlier Police Department Tow Rotation Application Form

Prepared by:

Michael Salvador, Interim Chief of Police

Approved by:

Aaron Palmer, City Manager

RESOLUTION NO. 2025-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER
ESTABLISHING A NON-EXCLUSIVE, NON-CONSENSUAL POLICE
DEPARTMENT ROTATIONAL TOW SYSTEM AND AUTHORIZING
EXECUTION OF POLICE TOW SERVICE AGREEMENTS**

WHEREAS, The City of Parlier has the authority under state and federal law to regulate towing services within its jurisdiction and to establish reasonable requirements and fees for the administration of police-initiated towing services; and

WHEREAS, The City Council finds it necessary to ensure that non-consensual towing services are provided in a fair, efficient, transparent, and accountable manner that protects the public interest and promotes public safety; and

WHEREAS, A non-exclusive rotational tow system allows multiple qualified tow operators to participate while ensuring equitable distribution of tow requests and availability of services when needed; and

WHEREAS, The Parlier Police Department has developed a comprehensive Rotation Tow Service Procedure establishing standards for participation, response times, driver qualifications, equipment, insurance, storage facilities, rates, inspections, discipline, and appeals; and

WHEREAS, The City has prepared a Non-Exclusive Police Tow Service Franchise Agreement governing the contractual relationship between the City and participating tow operators; and

WHEREAS, The City Council desires to formally establish the rotational tow system and authorize execution of related agreements in order to ensure consistent and lawful administration of police towing services.

**NOW, THEREFORE, BE IT RESOLVED: NOW, THEREFORE, BE IT RESOLVED BY
THE CITY COUNCIL OF THE CITY OF PARLIER AS FOLLOWS:**

1. Establishment of Rotational Tow System

The City Council hereby establishes a **non-exclusive, non-consensual Police Department rotational tow system** for the City of Parlier.

2. Adoption of Tow Service Procedure

The Parlier Police Department Rotation Tow Service Procedure is hereby approved and adopted as the governing policy for administration of the rotational tow system.

3. Authorization of Agreements

The City Manager or his designee are hereby authorized and directed to execute Non-Exclusive Police Tow Service Franchise Agreements with qualified towing operators in accordance with the adopted policy and procedure.

4. Administration and Enforcement

The Police Chief or designee is authorized to administer, enforce, suspend, or remove tow operators from the rotational tow list in accordance with the Rotation Tow Service Procedure and applicable law.

5. Rates and Fees

Rates and fees for towing and storage services shall be established and adjusted by City Council resolution as permitted by law and consistent with the adopted procedure.

6. Effective Date

This Resolution shall take effect immediately upon adoption.

7. Certification

The City Clerk shall certify the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this Fifteenth day of January 15, 2026, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSTAINS: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

Alma Beltran, Mayor

ATTEST:

Bertha Escalera, Deputy City Clerk

PARLIER POLICE DEPARTMENT

OPERATIONAL PROCEDURE (New Policy 209)

DATE: January 16, 2026

SUBJECT: Rotation Tow Service Policy

209.1 Purpose and Scope

To provide quality towing services for the public and law enforcement and to assure equal opportunity for all qualified tow service operators to participate in the rotation tow activities.

209.2 POLICY

All tow service operators meeting the criteria established in this policy shall be added to the Department's rotation tow list. This policy is patterned after those of the California Highway Patrol, and the Fresno County Sheriff's Department.

209.3 PROCEDURE

Applicants for placement on the department's rotation tow list that is not accepted, shall be advised in writing of the reasons for denial, and shall be informed that the denial does not preclude them from operating a tow service. Application denials are subject to appeal and review by the Chief of Police.

The rotational tow system has been established to ensure an equitable distribution of calls among tow companies on the rotation tow list within Parlier Police jurisdiction. All tow requests are serviced through the Selma Police Department's Central Communications Center, and the responsibility for ensuring an equitable distribution of rotation calls shall be with the Selma Police department's Communications Supervisor.

Requests by vehicle drivers and owners for specific tow services or associations such as AAA etc., will be honored whenever possible. These private requests shall not constitute a rotational tow. Police officers shall not make recommendations, which would favor one tow service over another.

When an emergency exists and it is not practical to honor a driver or owner's request, the nearest rotational tow service will be dispatched. This shall constitute a rotational tow.

A separate rotation list shall be maintained for Class B, C, and D "Big Rig" along with non-resident towing services to ensure an equitable distribution of this type of request.

A record shall be maintained by the Selma Police Department Communications Center to indicate the number of calls placed with each tow service and the response received. A call to a tow shall constitute one turn on the list and the tow shall be moved to the bottom of the list. Turns missed on rotation shall not be made up in cases where tow operators fail to answer telephone calls, or otherwise are unable to respond in a timely manner. See attachment B. When a pattern of failures to handle rotational tow requests, or a failure to handle calls in a reasonable period of time exists, the tow company shall be notified in writing of a pattern of non-responses, and shall be removed from the police department's list until the problem is corrected.

209.31 Acceptance of Tow Service:

All qualified tow service services shall be accepted for police department's rotational tow list subject to the following conditions:

The tow services shall apply for addition to the rotation list on a calendar year basis. The Application Period will start on November 1st and end on December 1st for inclusion on the subsequent year list.

The tow service shall complete the Department's Tow rotation application form declaring that they meet all the conditions contained the Tow Service Agreement and submit a signed copy of the application to the department. This application, when completed, shall be submitted to the Parlier Police Department, Attn: Chief of Police (Rotational Tow Request).

The application will be evaluated by the Office of the Chief of Police or his designee to determine whether the tow companies meet the requirements of the Department and the conditions of the tow service agreement.

Once the tow service has met all the conditions contained in the Tow Service Application and is approved by the department, the applicant tow service shall submit a signed copy of the tow services agreement to the department. In addition, the tow service shall comply with all provisions of the department's tow service policy.

209.32 Mandatory Requirements

1. Completely and truthfully fill out the tow rotation application form.
2. Provide a current Certificate of Insurance on file with Parlier Police Department. Towing companies shall provide a current Certificate of Insurance to protect against liability for personal injury and property damage arising from providing the service. Such insurance shall name on the policy or by endorsement as additional insureds the City of Parlier, its officers, employees and agents. Insurance coverage must be

maintained for the duration of the Application/Agreement. Coverage shall be a comprehensive general liability insurance policy. Minimum limits required:

- a. See Attachment "C" for additional limits
3. All tow vehicles utilized by the tow service are subject to inspection and compliance with the California Vehicle Code, by the California Highway Patrol. A signed CHP form 234b must be provided as part of the application packet.
4. All Tow Companies wishing to be on the rotation list must possess a current City of Parlier Business license and comply with all city or county ordinances and zoning requirements.
5. All Tow companies must staff their storage location with an employee available to assist customers during normal business hours. Normal Business hours are defined as 8:00 am to 5:00 pm Monday through Friday excluding federally recognized holidays.
6. Provide the department with names and drivers license information for all tow truck drivers.
7. Provide the department with the address information of all tow yards. In the event of a location change, the tow company must inform the department within 30 days.
8. Tow companies must declare any possible conflicts of interest as described in the application form.
9. Provide an equipment classification list of all tow trucks as designated on the application form

Any modification or additions to the specified information contained in the Application for Rotation Tow shall require a written addendum to the original application, and are subject to the Chief of Police's review and approval.

209.33 Denial of Placement on Rotation Tow List:

Tow service operators may be denied place on the department's Rotational Tow List based on any of the following conditions:

1. When the Tow Service in question has not met the criteria specified in the Application for Rotation Tow Listing, Tow Service Agreement, or Tow Car Inspection.
2. When the Tow Service Company is not clearly independent of another Tow Company which is already on the rotational list in the city.
3. When the Tow Company in question has a history of unreasonable delays, unavailability, or non-response to emergency of traffic hazard situations.
4. The tow service does not provide the police department with a current valid copy of liability insurance coverage.
5. The tow service does not provide the police department with a completed application packet.
6. Placement may also be denied if based on professional judgement of the Chief of Police, inclusion in the tow rotation would not be in the best interest of the public and the Parlier Police Department.
7. A conviction of anyone, with a financial interest in the Tow Company, or any employee of the Tow Service Company, including but not limited to any of the following, may be cause for denial of application or termination of this Agreement:
 - a. Any crimes listed in 290 CPC
 - b. DUI-Within 5 years of the Date of fingerprinting /application
 - c. Vehicle theft
 - d. Fraud
 - e. Stolen Property
 - f. Crimes of Violence
 - g. Any felony crime relating to narcotics or any controlled substance

- h. Any other crimes enumerated in 2432.3 of the CVC
- i. Actively on parole or on any form of probation
- j. Crime of moral turpitude
- k. Sex, Arson, Narcotics Registrant
- l. Other felony conviction

The City is not required to provide any reason, rationale or factual information in the event it elects to deny application or remove any of Tow Operator's personnel from providing services for the City under this Agreement. Tow driver or employee applicants denied under this section may appeal to the Chief of Police or his/her designee. All decisions by the Chief of Police or his/her designee are final.

In the event the Tow Operator or employee is convicted or is under investigation, the Tow Operator may be given the opportunity to replace that employee without prejudice to the Agreement. Nothing shall prohibit the City of Parlier from removing, suspending or terminating the Agreement. It will be the responsibility of the Tow Operator to provide the City with updated information regarding any illegal activity, arrest(s) or conviction of any Tow Operator and or employee within 30 days of the operator gaining knowledge of the event. For the purpose of this section, any conviction or plea of guilty or nolo contendere, even to any lesser-included offense are considered convictions. Failure to provide information regarding the identity of the employee, or anyone else with a financial interest in the company will result in rejection of the application and /or termination of the Agreement. Failure to provide information to the City of any information regarding the conviction of any of the above crimes may also result in rejection of the application and /or termination of the Agreement.

209.34 Suspension from the Rotational Tow List

A Tow Company maybe suspended from the tow for reasons, including but not limited to, the following:

209.341 Major violations

Major violations include any chargeable offense under Federal, State, Local Law and significant violations of this Agreement will result in suspension or immediate termination of the tow company from this Agreement. The Chief of Police or their designee reserves the right to impose longer periods of suspensions or immediate termination, if deemed appropriate in his/her sole discretion. The Chief of Police, or his/her designee, reserves the right to remove a Tow Operator from the tow rotation during the investigation of a major

violation. A reinstatement from suspension for a major violation will result in a \$500.00 fee. Suspension will not be lifted until the reinstatement fee is received by the Chief of Police or his/her designee.

If a major violation of the below is committed by a Tow Operator's employee, the employee may be subject to being removed from participation in this Agreement.

Examples of major violations include, but are not limited to:

1. Physical assault, against public and/or law enforcement
2. Verbal abuse, against public and/or law enforcement
3. Resisting arrest
4. Tow Truck Driver under the influence of alcohol or illegal drugs
5. Charging rates that exceed those listed in Attachment B
6. Vehicle released without authorization
7. Unauthorized access to storage yard
8. Theft
9. Mishandling of vehicles stored as evidence
10. Unauthorized driver responding to call
11. Failure to provide information or change of status on any Tow Operator employee or staff
12. Substantiated private party impound complaints
13. Any Felony/Misdemeanor arrest
14. Refusal to take a rotational tow
15. Failure to utilize the DTS System for all City towing related matters
16. Repeated late or nonpayment of City franchise fees. Three late payments in a 12-month period
17. Failure to properly secure storage yard
18. Failure to obey an lawful order by a police officer
19. More than three minor violations in a 12 month period. The 12 month period begins with the date of the first minor violation.

209.342 Minor violations

Minor violations will be given to the Tow Operator in the form of a documented warning for the first violation. The second violation will be in the form of a documented reprimand and a \$100.00 assessment. The third minor violation(s) within a 12-month period will be treated as a major violation, and the Tow Operator will be suspended or terminated from this Agreement. A reinstatement from suspension will result in a \$500.00 fee. Suspension will not be lifted until the reinstatement fee is received by the Chief of Police or his/her designee. Examples of minor violations include, but are not limited to:

1. Late payment of City franchise fees
2. Unauthorized arrival time in excess of 30 minutes or 45 minutes during peak hours
3. Repeated rejection of dispatched calls (more than three rejections in any 90 day period)
4. Dropping vehicles in other than Tow Operators' approved tow yard
5. Not completing a pull notice
6. Other violations of this Agreement not considered a major violation by the Chief of Police

209.35 Removal from Rotation Tow List:

Existence of one or more of the following conditions is grounds for removal of a tow service from the Rotational Tow List:

1. Failure to comply with any of the requirements of the tow service agreement.
2. Repeated and/or flagrant violations of the vehicle code by drivers or owners of the tow service.
3. Failure to answer calls within a reasonable period of time.
4. Failures to maintain clean, orderly and secure storage facilities.
5. Failures to maintain on file with the Parlier Police Department a current valid copy of liability insurance coverage.

6. Other justifiable reasons e.g., owner going out of business or business sold or leased to another person who has not filed an application for rotation tow with the police department.

209.36 Reinstatement to Rotational Tow List:

Whenever a tow service has been removed from the Rotational Tow List for any reason, they may be reinstated only when they have complied with the provisions of this policy and the tow service agreement, and the Chief of Police is satisfied that continued compliance will be maintained.

Upon application for reinstatement, the tow service shall provide the following:

1. A completed Application for Rotational Tow Listing on Parlier Police Department Application for Rotational Tow Listing form, and a signed Tow Service Agreement.
2. Written statement providing justification for reinstatement.
3. Pay all applicable fees or assessments

If rejected, the tow service shall be notified in writing of the reason for rejection. Appeals shall be directed to the City Manager.

209.4 Releasing Towed Vehicles:

The tow service may release vehicles towed for the Parlier Police Department under the following conditions:

1. Impounded Vehicles: The tow service shall not release any impounded vehicle without a written release form signed by a representative of the Parlier Police Department.
2. Stored Vehicles: Stored vehicles may be released by the towing service when the person wishing the vehicle released provided a receipt and release obtained from the Parlier Police Department, and in compliance with CVC 22851.

209.5 Tow Rates

- A. Fees charged for response to calls originating from the department shall be reasonable and not in excess of those rates charged for similar services provided in response to requests initiated by any other public agency or private person. The reasonableness of the fees charged will be determined in the following manner.

1. The operator shall submit his/her retail hourly rate to Parlier P.D. The (PPD) shall determine the validity and reasonableness of the submitted rates. The rate shall not exceed the submitted agreed amount of \$ 315.00 for Classes A-C towing.
 - a. Validity will be based upon telephone quotes, posted rates, charges to retail customers, etc. Any submitted rate in excess of an operator's retail rate will be considered invalid and will not be accepted. An operator who submits an invalid rate shall not be allowed to resubmit a new rate and will be disqualified from PPD rotation tow listing until the next enrollment period.
 - b. Rate requirements represent the maximums a Tow Operator may charge on a department call. Nothing precludes an operator from charging less than maximum when they deem appropriate. These requirements shall not be construed as a required charge for such a service. No tow operator or employee shall refer to any rate as the minimum required or set by the department.
 - c. Flat price per vehicle per call
 - a. Light Duty tow/ Flat Bed (Class A): \$295.00
 - b. Medium Duty tow (Class B): \$305.00
 - c. Heavy Duty tow (Class C): \$315.00
 - d. Big Rig tow (Class D): Time and Materials
 2. Auxiliary Equipment, e.g., airbags, converter gear/dolly, additional trailers, etc.
 3. Contracted Equipment, e.g., airbags, converter gear/dolly, additional trailers, forklifts, scoop loaders, etc.
 4. Contract labor.
- B. The Police Administration shall determine the reasonableness of the fees for these types of operations, based upon the average of the proposed fees submitted and a

comparison to industry standards for similar operations. The Chief of Police has discretion to consider any evidence or information provided prior to deciding on whether a proposed fee is reasonable.

- C. The rate for towing shall be from portal to portal and may be at a one-hour minimum. Charges to excess of one hour may be charged in fifteen-minute increments. There shall be no additional charges for mileage, labor, etc. The Tow Company in accordance with his/her private business practices may negotiate secondary towing requested by the customer.
- D. Rates for service calls (out of gas, lockouts, etc.) shall be from portal to the end of the service, and may be at the hourly rate with a thirty-minute minimum. Charges in excess of thirty minutes may be charged in fifteen-minute increments.
- E. The total fees charged for after hours release shall be no more than one-half the hourly rate, and shall only be allowed if there is no person available at the storage facility for release and a call back is required. No gate fees may be charged between 8:00 a.m. through 5:00 p.m. Monday through Friday, excluding Federal recognized holidays as listed in the Agreement.
- F. On Saturday and Sunday, between the hours of 8 a.m. and 12 p.m. a \$65.00 gate fee may be applied to the invoice. Any other after hours gate fee may be charged at all other times. The gate fee is not to exceed \$65.00 charge for a light duty tow and may be charged to the vehicle's owner for releases or personal property recovery that occurs outside normal business hours (excluding lien fees, storage fees, taxes, or other additional fees).
- G. Gate fees for medium and heavy duty tows will be set at ½ the CHP hourly rate for medium and heavy duty tows.
- H. Non-tow service calls (out of gas, lockouts, and flat tires) shall not exceed one-half the flat rate charge for a light duty truck response.

209.6 Police Service Fees

During the term of this Agreement, the Tow Service Company shall pay the city, as consideration for the non-exclusive right to Perform City Generated tows pursuant to this Agreement, fee in the sum of \$45.00 per tow of any vehicles towed in accordance with this Agreement for the term of this Agreement. Tow companies will be billed for tows in accordance with this agreement on a quarterly basis. Unless otherwise provided herein, all fees are due and payable to the City pursuant to this Agreement and shall be paid within 60 days from the date invoice. If the Tow Company shall fail to make any payment when due, that tow company shall be immediately suspended from the Rotational tow list. The tow company shall the comply with the reinstatement procedures in this police to return to the tow list.

Any vehicle valued from \$0-300 will not be subject to the referral fee, Tow companies shall provide proof of value, in the form of a junk slip, with your invoice to request that the \$45.00 referral fee to be waived. For purpose of this section, Junk slip shall be defined as a notice of a vehicle to be dismantled or junked with **DMV form REG 42**.

209.7 Storage Fees

1. The Tow Company shall submit his/her proposed storage fees, for inside and outside storage, to the Chief of Police. The Chief of Police shall determine the reasonableness of the fees for inside and outside storage, based upon the average of the proposed fees submitted by those applying for rotation. Outside storage fees shall not exceed \$65.00 and \$75.00 for inside storage.
2. Consistent with Civil Code Section 3068.1 (a)(1), Tow companies can only charge for 1 day storage for the first 24 hours and then for each calendar day thereafter.
3. The approved schedule of rates charged by the Tow Company shall be available in the tow truck and made available upon demand to person(s) for whom the tow services were provided or his/her agent or any PPD officer at the scene.
4. The operator shall display in plain view at all cashiers stations, a sign as described in Section 3070 of the Civil Code, disclosing all storage fees and charges in force, including the maximum storage rate.

5. Vehicles stored 24 hours or less shall be charged no more than one day storage. Each day thereafter shall be calculated by calendar day. IE Sunday-Monday 11pm-11pm one day, pursuant to sections 3068.1(a) of the Civil Code (cc). Inside storage fees shall only be charged when inside storage is requested by PPD, registered owner, legal owner, insurance company, or when the inside storage can be justified by the tow operator.
6. A tow operator must accept vehicle impounded as evidence. These vehicles will accrue normal storage fees for a maximum of seven days. After seven days, the Tow operator must store the vehicles without additional storage fees.
7. Rate requirements represent the maximums an operator may charge on a PPD call. An operator is not precluded from charging less when deemed appropriate by the operator. These requirements shall not be construed as required in a charge for such service. No operator or employee shall refer to any rate as the minimum required or set by the PPD.
 - a. Outside Storage Rates:

Passenger cars	\$60.00 /per day
Motorcycles	\$50.00 /per day
Trucks or Trailers	\$65.00 /per day
 - b. Inside Storage Rates:

Passenger cars	\$35.00 /per day
Motorcycles	\$35.00 /per day
Trucks or Trailers	\$40.00 /per day

In any event, all fee schedules will be equitable from company to company. Rates and request for charges will be reviewed in July of each year by the Parlier Police Department and all rotational tow companies.

209.8 Towed in Error

In the event the Police Chief or his/her designee determines that an error has occurred in impounding a vehicle, it shall be immediately released to the registered owner without charge and the Tow Operator will be placed back on the top of the rotation list and will receive

the next tow in rotation. In addition, the Tow Operator will be given two extra tows on the rotation list.

209.9 Tow Truck Classifications

A tow company shall equip and maintain tow truck(s) covered under this agreement in accordance with the provisions set forth in the California Vehicle Code and consistent with industry standards and practices.

There will be four classes of tow trucks covered under this agreement:

A. Class A - Light Duty

1. A tow company shall maintain a minimum of one tow truck with a manufacturer's Gross Vehicle Weight Rating (GVWR) of 10,000 to 19,500 pounds with wheel lift capability, and may have a car carrier. A tow company that has a car carrier may be exempted from the wheel lift capability requirement. However, the car carrier must be an additional unit.

B. Class B - Medium Duty

1. A tow company shall maintain at least one tow truck with a manufacturer's Gross Vehicle Weight Rating (GVWR) of 19,501 to 33,000 pounds. The truck shall be capable of providing air to the towed vehicle.

C. Class C - Heavy Duty

1. A tow company shall maintain at least one three axle tow truck with a manufacturer's Gross Vehicle Weight Rating (GVWR) of at least 33,000 to 50,000 pounds. The truck shall be equipped with air brakes and must be capable of providing air to the towed vehicle.

D. Class D - Super Heavy Duty

1. A tow company shall maintain at least one three axle tow truck with a manufacturer's Gross Vehicle Weight Rating (GVWR) of at least 50,000 pounds. The truck shall be equipped with air brakes and must be capable of providing air to the towed vehicle.

To properly and safely tow and service the wide variety of vehicles being operated on the highway, a towing procedure may require the use of auxiliary equipment specifically designed for the purpose. This auxiliary equipment should be used when recommended.

209.10 Storage Facility

The Tow Company shall provide adequate security of vehicles and property at the place of storage. As a minimum, a fenced or enclosed area shall be provided. The Tow Company is responsible for the reasonable care, custody, and control of any property contained in towed or stored vehicles.

The Tow Company shall notify the Parlier Police Department prior to the removal of property from a stored vehicle and will provide a receipt, with a copy placed in the stored vehicle. The requirement to notify the Parlier Police Department prior to the removal of property may be waived by the Chief of Police if it is determined that proper safeguards and procedures are utilized by the tow company.

1. This requirement may not be waived in cases where a vehicle has been impounded for evidence or investigation.
2. The Tow Company shall release personal property from the vehicle at the request of the vehicle owner or his/her agent. If such a release is made, the Tow Company shall notify the Parlier Police Department.

The primary storage facility shall normally be at the same location as the business address. If not at the same location, there shall be no charge for any additional distance traveled to and from a secondary location. The vehicle and personal property shall be released at the primary storage facility upon request of the owner or a person having a legal entitlement to the vehicle. Prior to the utilization of new storage facilities that were not listed on the application for rotation tow listing, the Tow Company shall obtain the Chief of Police approval and furnish the address.

209.11 Inspections

The California Highway Patrol provides for not less than one annual inspection of all tow trucks, at no charge to the Tow Company. The Tow Company shall not respond a tow truck to a Parlier Police Department call that has not been inspected and approved by the CHP. The Parlier Police Department may conduct additional inspections without notice during normal business hours.

209.12 Disciplinary Action

The Chief of Police shall use the following as a guide for disciplinary action against the tow companies for violations investigated and found true. This is only a guide, with the Chief of Police retaining discretion for serious violations, such as criminal offenses.

A. Violation:

1. First within 12 consecutive months - Written Reprimand
2. Second within 12 consecutive months - 30 Days Suspension
3. Third within 12 consecutive months - 90 Days Suspension
4. Fourth within 12 consecutive months - 1 Year Suspension

Violations shall be purged after 36 months and subsequent violations will be renumbered accordingly.

Nothing herein, shall be deemed to prohibit the Parlier Police Department from immediately suspending any tow company whose conduct is deemed, in the sound discretion of the Watch Commander or Senior Officer, to be a danger to the motoring public or who has engaged in conduct constituting a gross violation of the Parlier Police Department Tow Service Agreement.

209.13 ANNUAL REVIEW

This policy shall be reviewed annually by the Chief of Police or his designee and amended to reflect changes in the law. All fees and charges enumerated in this policy shall be added to the City of Parlier Master Fee Schedule and subject to amendment by the City Council.

PARLIER POLICE DEPARTMENT TOW SERVICE AGREEMENT

This Agreement for Non-Exclusive Tow Service Franchise (hereinafter referred to as the "Agreement") is entered into this day of 20 ("Commencement Date"), at Parlier, California, between the City of Parlier, a municipal corporation ("City") and ("Tow Operator").

WITNESSETH

WHEREAS, City has the authority under state and federal law to regulate a tow franchise within its boundaries and to charge a reasonable fee to reimburse the City for the costs of administering such franchise; and

WHEREAS, Tow Operator desires to enter into this Non-Exclusive Franchise Agreement to provide such non-consensual towing services to City; and

WHEREAS, Tow Operator agrees that the City has the authority to enforce the terms and conditions of this Agreement and to charge the fees as adopted and amended from time to time by resolution of the City Council.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing and the mutual terms and covenants herein set forth, the parties agree as follows:

Section 1. Definitions

"Agreement" means this Agreement for Non-Exclusive Franchise for Tow Services entered into between the City and Tow Operator.

"Police Service Fee" means a fee charged to Tow Operator for each service call to compensate the city for its costs related to non-consensual vehicle towing under this Agreement.

"Rotation Tow Service Procedure" means the Rotation Tow Service Procedure of the Parlier Police Department (the "Department").

"Rotational Tow List" means a call rotation list maintained by the Department.

"Parlier Police Department" or "Department" is the designated City department to administer the Agreement.

"Tow Operator" means the tow service provider and duly authorized employees, agents, assigns or designees.

Section 2. Agreement

Tow Operator agrees to comply with all terms and conditions of this Agreement, the Rotation Tow Service Procedure, all local, state and federal laws, and to pay all fees required by this Agreement.

Section 3. Police service Fee

Tow Operator shall pay to the City the applicable Police Service Fee, as set forth in the Rotation Tow Service Procedure, and which may be amended from time to time by the City Council, for each tow service call pursuant to this Agreement.

Section 4. Term and Termination

This Agreement shall be effective for a period of five (5) years from the Commencement Date.

This Agreement may be terminated immediately upon notice by either party given to the other party at the address or facsimile number in Section 16 of this Agreement.

Section 5. Voluntary

Participation in the non-exclusive, non-consensual franchise towing agreement and inclusion on the Rotational Tow List is voluntary; however, agreeing to and complying with the terms and conditions of the Agreement are mandatory for inclusion on the Rotational Tow List for non-consensual towing within the boundaries of the City.

Section 6. Independent Contractor

Tow Operator is an independent contractor and not an officer, agent, servant, or employee of the city. Tow Operator is fully responsible for the acts and/or omissions of

Its officers, agents, employees, contractors or representatives. Nothing in this Agreement shall be construed as creating a partnership or joint venture between the City and Tow Operator. Neither Tow Operator nor its officers, employees, agents, contractors, or representatives shall obtain any right to retirement for other benefits that have accrued to City employees.

Section 7. Rotational Tow List

The Department shall maintain and utilize a Rotational Tow List for the equitable distribution of tow calls. The Rotational Tow List will be created, maintained and utilized under the terms and conditions set forth in the Rotational Tow Service Procedure.

Section 8. Drivers

Tow truck drivers must be employees of the Tow Operator. It is the responsibility of the Tow Operator to ensure that all tow truck drivers responding to calls initiated by the Department are qualified and competent. The Tow Operator shall be responsible to ensure that all tow truck drivers are properly licensed, insured, trained, and proficient in the use of the tow truck, related equipment, trained, and proficient in the use of the tow truck, related equipment, for the safe recovery and towing of the various calls and vehicles under this Agreement. It is the responsibility of the Tow Operator to maintain, at a minimum, the following information for each employee tow truck driver:

Full legal name

Date of birth

California driver's license number

Copy of valid medical certificate, if required

Job title/description

Current home address

Current home phone number

Type(s) of truck(s) and equipment, the driver has been trained to operate

Current Pull Notice as required by California Vehicle Code section 1808.1

The Tow Operator must provide current copies of the above information to the

Department for each employee tow truck driver for the term of this Agreement.

The Tow Operator is responsible for ensuring that all drivers conduct themselves as follows:

While involved in Department rotation tow operations, all drivers shall refrain from:

Discourteous Behavior

Lack of service, selective service, or refusal to provide service which the Tow Operator is/should be capable of performing

Any act of sexual harassment or sexual impropriety

Unsafe driving practices

Exhibiting any objective symptoms of alcohol and/or drug use

Appearing at the scene of a department rotation tow under the influence of alcohol or drugs or with the odor of alcoholic beverage emitting from his or her breath

All drivers shall at all times comply with federal, state, and local laws and ordinances.

Any flagrant traffic violation(s) may be cause for immediate termination of this Agreement.

No driver may accept any gratuities from a repair shop for the delivery of a vehicle not owned by the repair shop or the Tow Operator, for the purpose of storage or repair.

Section 9. Rates and Fees for Towing and Storage

Rates and fees for towing and storage shall be established by the City Council pursuant to the Rotation Tow Service Procedure.

Tow and storage services provided to any City vehicle within City limits shall not incur fees.

Vehicles held for evidence shall not incur fees to the City.

Section 10. Tow Truck Classification

Class A Tow Trucks. Class A tow trucks with a gross vehicle weight requirement ("GVWR") of 10,000 to 19,500 pounds shall be allowed on the Rotational Tow List.

B, Class B Tow Trucks. Class B tow trucks with a gross vehicle weight requirement ("GVWR") of 19,501 to 33,000 pounds shall be allowed on the Rotational Tow List.

Class C Tow Trucks. Class C tow trucks with a gross vehicle weight requirement ("GVWR") of 33,001 to 50,000 pounds shall be allowed on the Rotational Tow List,

Other Tow Classifications. Other class tow trucks, including Class D, are not subject to this Agreement.

Section 11. Storage Facilities

Storage facilities shall comply with all local, state and federal laws, including but not limited to, the City Zoning Ordinance, the California Vehicle Code, and the terms and conditions of the Rotation Tow Service Procedure.

Section 12. Inspections

Tow Operator shall arrange with the California Highway Patrol ("CHP") for inspection of new or replacement tow trucks prior to placing them into service. The Tow Operator shall provide proof that all tow trucks have been inspected by the CHP by providing current inspections on all tow trucks to the Department. The Department may conduct additional inspections without notice during normal business hours and/or before or during any special operations. Any tow truck that fails inspection shall not be placed into service under the terms of this Agreement until said tow truck has been re-inspected and passed re-inspection.

Section 13. Insurance

It shall be the sole responsibility of Tow Operator to procure and maintain for the duration of this Agreement, or longer if required, insurance against all claims for injuries to persons or damage to property which may arise out of or in the course of Tow Operator's, its agents', representatives', or employees' performance of the activities set forth in this Agreement. The amount of insurance coverage required by this Agreement shall be at least the amounts set forth in Attachment C to the City's Rotation Tow Service Procedure, a copy of which will be provided with an executed copy of this Agreement. The City reserves the right to alter, amend, increase or otherwise modify the insurance requirements stated in the Rotation Tow Service Procedure at any time.

Section 14. Police Chief

The City's Police Chief shall have the authority to promulgate reasonable administrative rules and procedures consistent with the Rotation Tow Service Procedure, as necessary for the successful and effective implementation of this Agreement.

Section 15. Financial Interest

No Tow Operator may be directly involved in the towing-related business of any other Tow Operator including ownership or operation of towed vehicle storage facilities within the city. The sale or transfer of the controlling interest in a tow operator shall immediately terminate this Agreement. A new owner may apply, under the terms of the Rotation Tow Service Procedure, for a non-exclusive franchise from the City.

Section 16. Notices

Any notice required or intended to be given to either party under the terms of this Agreement, including, but not limited to, notice of termination of the Agreement, shall be in writing and shall be deemed to be duly given if delivered personally, deposited in the United States mail, with postage prepaid or when sent by facsimile and deposited in the United States mail, postage prepaid. It is the Tow Operator's responsibility to inform the Department Operations Commander of any changes of address or contact information. Notice to the Tow Operator shall be deemed properly delivered when it is delivered personally or deposited in the United States mail, postage prepaid, to the Tow Operator's address on record with the Department Operations Commander.

Notices to the City shall be sent to:

City of Parlier Police Department Attention: PD Operations Commander 8770 5.
Mendocino Ave. Ste. A
Parlier, CA 93648

Notices to the Tow Operator shall be sent to:

Section 17. Waiver

The waiver by either party of any breach or violation of any provision of this Agreement shall not be deemed to be a waiver of any breach or violation of any other provision nor of any subsequent breach or violation of the same or any other provisions. The acceptance of any monies that become due hereunder shall not be deemed to be a waiver of any pre-existing or concurrent breach or violation by other parties of any other provision to this Agreement.

Section 18. Entire Agreement

This Agreement is the entire agreement between the parties with respect to the subject matter herein, and supersedes any prior agreement, representation, negotiation or correspondence between the parties, except as expressed in this Agreement or

otherwise provided in this Agreement. No subsequent change or addition to this Agreement shall be binding unless in writing and signed by the parties to this Agreement.

Section 19. Severability

If any of the provisions contained in this Agreement shall for any reason be held to be Invalid, illegal or unenforceable in any respect, such invalidity, illegalities, or unenforceability shall not affect any other provisions of this Agreement and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had not been contained in this Agreement.

Section 20. Amendments

This Agreement may be amended or modified only upon written agreement and signed by the parties hereto.

Section 21. Fees and Gratuities

Tow Operator may not, nor shall it permit any of its employees, agents, contractors, or representatives to, request, solicit, demand or accept, either directly or indirectly, any compensation or gratuity for services otherwise required to be performed by Tow Operator under this Agreement.

Section 22. Choice of Law, Venue and Attorney's Fees

This Agreement shall be construed and enforced in accordance with the laws of the State of California. In the event that litigation between the parties, venue in the state trial courts shall lie exclusively in the County of Fresno. In the event that either party hereto institutes an action or proceeding for the enforcement of any of their rights in and under this Agreement, or if either party is involuntarily enjoined in an action or proceeding involving the other party, the prevailing party in such action shall be entitled to recover from the other party all reasonable costs incurred by the prevailing party in such action, including actual costs and reasonable attorney's fees.

Section 23. Indemnification

To the fullest extent permitted by law, Tow Operator hereby agrees to indemnify, hold harmless, protect, and defend, the City, the Department, and their agents, employees, contractors and representatives from and against any claims, causes of action, liabilities, losses, and damages, whether foreseeable or unforeseeable, arising directly or indirectly

out of or from the performance of this Agreement The provisions of this section shall survive the termination, - cancellation, or expiration of this Agreement.

Section 24. Non-Liability of City Officials

No member of the City Council, the City Manager, the Department, the Police Chief, or any other official or authorized employees, or agents of the city shall be personally responsible for any damage or liability resulting from the performance or non-performance of, or any act or omission by Tow Operator, its employees, agents, officers, or other persons, pursuant to this Agreement, without regard to whether such acts or omissions were negligent, intentional, or willful.

Section 25. Maintenance of Records

Tow Operator shall maintain and make available for Department Inspection records related to this Agreement as specified in the Rotation Tow Service Procedure, including, but not limited to, tow slips, invoices, and business records. The Department may inspect all Tow Operator records without notice during normal business hours.

TOW OPERATOR:

Dated: _____ 20 _____

By: _____

(Print name and title)

APPROVED AS TO FORM:

Attorney for Tow Operator

City: CITY OF PARLIER

Dated: _____ 20 _____

By: _____

(Print name and title)

APPROVED AS TO FORM:

City Attorney



**CITY OF PARLIER
PARLIER POLICE DEPARTMENT
TOW ROTATION PROGRAM APPLICATION**

TYPE OR PRINT CLEARLY

BUSINESS INFORMATION

Business Name:
Business Address:
Mailing Address (if different):
Day Phone:
Night Phone:
Years in Business:
Automobile Club Affiliations:

Have you or anyone financially involved ever been convicted of serious crimes?

YES NO

If YES, explain:

CITY OF PARLIER BUSINESS LICENSE

Business License Number:
Expiration Date:
Business License Address (if different):
Name on License:

Attach License: Attached Will provide within 10 business days

LIABILITY INSURANCE REQUIREMENTS

Insurance Provider:
Policy Number:
Expiration Date:
Coverage Amount:

Attach Proof of Insurance: Attached Will provide within 10 business days

VEHICLE STORAGE LOCATIONS

Primary Storage Yard:

OWNED LEASED RENTED

Secondary Storage Yard:

OWNED LEASED RENTED

Additional Yard:

OWNED LEASED RENTED

Outside Storage Capacity:

Inside Storage Capacity:

FINANCIAL INTEREST DISCLOSURE

Legal Owner(s): (List all persons with financial interest)

Interest in other tow companies? YES NO

If YES, list:

Family member owning another tow service? YES NO

If YES, list:

On rotation with another agency? YES NO

If YES, list agency/agencies:

Share facilities with another tow company? YES NO

If YES, explain:

RATES

Category	Class A	Class B	Class C	Class D
Hourly Rate				
Inside Storage				
Outside Storage				
Labor (Non-Skilled)				
Special Equipment				
Skilled Labor Markup (%)				

TOW TRUCK INVENTORY

- Class A (Minimum 14,000 GVWR) Number: _____
- Class B (Minimum 33,000 GVWR) Number: _____
- Class C (Minimum 52,000 GVWR) Number: _____
- Class D (Minimum 54,000 GVWR) Number: _____

Comments:

CHP TOW TRUCK INSPECTION

Inspection Date:

CHP Officer Conducting Inspection:

CHP Area Office:

Inspection Result:

PASS **FAIL**

Attach Proof of Inspection: Attached Will provide within 10 business days

TOW COMPANY DRIVER LIST

List all drivers authorized to operate tow trucks under this application.

Drivers Name	CDL Number	CDL Class

Attach Copies of Drivers Licenses: Attached Will provide within 10 business days

Comments:

APPLICANT CERTIFICATION

I certify all information provided is true and complete. Providing false information to a peace officer is a misdemeanor under California law.

Signature:
Printed Name & Title:
Date:

PARLIER POLICE DEPARTMENT USE ONLY

APPROVED DISAPPROVED

Remarks:
Reviewed By:
Badge/ID Number:
Date:

MAXIMUM RESPONSE TIME

Period	Class A	Class B	Class C	Class D
Day Response Time (Min)				
Night Response Time (Min)				

AGREEMENT TERM

Commencement Date:
End Date:

FINAL APPROVAL

APPROVED DISAPPROVED

Remarks:
Signature:
Date: