

**CHARTER TOWNSHIP OF OXFORD
BOARD OF TRUSTEES REGULAR MEETING**

NOTICE AND AGENDA

Date: Wednesday, February 8, 2023

Time: 6:30 p.m.

Place: Oxford Township Meeting Room
300 Dunlap Road, Oxford, MI 48371

1. Call to order
2. Respects to the flag
3. Noting of roll
4. Approval of the agenda
5. Approval of the consent agenda
6. Public comment on items not on the agenda
7. Second Reading:
 - a. Water Ordinance 105B.010 – Connection to Water System
 - b. Mobile Food Establishment Ordinance 135.001
8. Fire Department
 - a. Purchase of EMS Ventilators with American Rescue Plan Act Funds
9. Sharpe Engineering Report
10. Unfinished Business
 - a. American Rescue Plan Act Update – Clerk Wright
 - b. Single Waste Hauler Update/Ordinance Funding Request – Trustee Nold
11. New Business
 - a. Paint (*fka* “*Squaw*”) Lake Canal Special Assessment District Request – Clerk Wright
 - b. MERS Contribution – Supervisor Curtis
 - c. Zoning Ordinance Amendment to allow for Recreational Marihuana Sales – Supervisor Curtis
 - d. Ordinance Review Committee Request for Funding – Trustee Nold
 - e. Appraisal for Easement Acquisition – Water and Sewer Committee
 - f. Oxford Woods Well Pump Overhaul – Water and Sewer Committee
12. Items Removed from Consent Agenda for Action or Discussion

13. Public Comment
14. Board of Trustees Comments
15. Adjournment

CONSENT AGENDA

Approval of Regular Township Board Meeting Minutes January 11, 2023
Approval of Regular Bills through February 3, 2023
Approval of Consultant Bills through February 3, 2023
Gun Violence Survivors Week Proclamation
Gypsy Moth (Spongy Moth) Survey

The Charter Township of Oxford will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing. Individuals with disabilities requiring auxiliary aids or services shall contact the Charter Township of Oxford, by writing or calling Curtis W. Wright, Township Clerk at 248-628-9787 as soon as possible to allow the Township sufficient time to have available the aids and services.

Charter Township of Oxford Clerk, Curtis W. Wright
300 Dunlap Road, Oxford, MI 48371 (248)628-9787

Oxford Cable Commission re-broadcasts of Oxford Township Board Regular Meetings are on Wednesdays at 7:00 p.m.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 11, 2023

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, January 11, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Ferrari, Nold, Payne, Wright, Colvin, Charles, Curtis

Members Absent: None

Also Present: Township Attorney Ellis, Township Engineer Sharpe, Alexa Stanard representing U.S. Representative Elissa Slotkin, Fire Chief Majestic, Fire Dept. Finance Manager Young, Executive Assistant Smith, Recording Secretary McCullough, Communications and Grants Manager Carnacchio, one camera person (OCTV), and approximately four (4) guests.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

NOTING OF ROLL

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the January 11, 2023 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the January 11, 2023 Consent Agenda, amending the 12/14/2022 minutes by changing the signatory to Supervisor Curtis rather than Treasurer Ferrari.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No citizens spoke during this portion of public comment.

FIRST READING

Water Ordinance 105B.010 – Connection to Water System

Treasurer Ferrari moved, Trustee Payne seconded, to approve the First Reading of the Amendments to the Oxford Township Utilities Ordinance, Section 62-31 and 62-36 and direct the Township Clerk to publish said Ordinance in accordance with state law and hereby set the Second Reading of said Ordinance Amendments for February 8, 2023.

Roll call:

Ayes: Curtis, Wright, Ferrari, Nold, Payne, Charles, Colvin

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 11, 2023

Nays: None

Absent: None

Motion Carried.

Zoning Ordinance 67A.030 – Text Amendments

Treasurer Ferrari moved, Trustee Nold seconded, to table the adoption of amendments to the Charter Township of Oxford Zoning Ordinance 67A until a future meeting.

Roll call:

Ayes: Ferrari, Nold, Payne, Colvin, Charles, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

FIRE DEPARTMENT

Finance Manager Salary for 2023

Treasurer Ferrari moved, Trustee Nold seconded, to approve Fire Department Finance Manager Lindsay Young's annual salary at \$64,130.00 to be effective January 1, 2023.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Curtis, Charles

Nays: None

Absent: None

Motion Carried.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided a written update regarding ongoing projects in the Township.

UNFINISHED BUSINESS

Amended Single Waste Hauler RFP for Oxford Township

Trustee Nold moved, Trustee Payne seconded, to approve the amended Request for Proposal for Solid Waste, Recycling and Yard Waste Collection, Transportation and Disposal Services as presented.

Roll call:

Ayes: Nold, Payne, Wright, Curtis, Charles, Colvin, Ferrari

Nays: None

Absent: None

Motion Carried.

Replacement of Chairs for Board Meeting Room

Treasurer Ferrari moved, Trustee Payne seconded, to approve the purchase of 15 chairs from National Business Furniture (NBF) totaling \$9,206.55, with ten (10) chairs being paid for through General Fund Account 101-265-976.000 Additions and Improvements, and five (5) chairs expensed to Police Fund Account 207-302-976.000 Additions and Improvements.

Roll call:

Ayes: Colvin, Nold, Curtis, Charles, Payne, Ferrari, Wright

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 11, 2023

NEW BUSINESS

Resolution in Honor of U.S. Representative Elissa Slotkin

Treasurer Ferrari moved, Trustee Charles seconded, to approve the Resolution in honor of U.S. Representative Elissa Slotkin as presented.

Roll call:

Ayes: Colvin, Charles, Payne, Nold, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

Supervisor Curtis called a 5-minute recess at 7:00 p.m.

The meeting reconvened at 7:05 p.m.

Assignment and/or Transfer of Management for 925 Legacy Entertainment Liquor License

Treasurer Ferrari moved, Trustee Payne seconded, to approve the assignment and/or transfer of the management of the 925 Lapeer Legacy Entertainment liquor license from 925 Lapeer Legacy Entertainment to Galea Ventures, effective January 12, 2023.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Pitney Bowes – Buyout of Lease or Purchase of Mail Machine

Treasurer Ferrari moved, Trustee Charles seconded, to authorize the purchase of a postage meter machine at a purchase price not to exceed \$35,000.00 or a lease not to exceed \$500.00/month, effective 02/01/2023.

Roll call:

Ayes: Wright, Curtis, Ferrari, Colvin, Payne, Charles, Nold

Nays: None

Absent: None

Motion Carried.

Capital Improvement Committee

Treasurer Ferrari moved, Trustee Nold seconded, to appoint Supervisor Jack Curtis, Trustee Jon Nold and Trustee Catherine Colvin to the Capital Improvement Committee.

Roll call:

Ayes: Curtis, Nold, Colvin, Wright, Charles, Payne, Ferrari

Nays: None

Absent: None

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 11, 2023

PUBLIC COMMENT

No residents spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Trustee Colvin wished everyone a Happy New Year and welcomed G's Pizzeria to Oxford.

Trustee Payne wished everyone a Happy New Year and asked that the office check to see that a MERS contribution was made in 2022.

Trustee Nold stated that the single waste hauler for the Township has been a big undertaking.

Treasurer Ferrari stated that No Haz is looking for sponsors. Anyone interested should contact Whitney Calio at Oakland County.

Clerk Wright once again asked that any board members with suggestions for the ARPA committee contact a committee member by January 25, 2023.

Clerk Wright stated that just prior to the meeting he received an email from Linda Stout stating that after conducting a survey for spongy moth infestation, no new areas have been found that will require spraying in 2023.

Clerk Wright also requested that the board better define the responsibilities and duties for committee members and clarify what constitutes a meeting.

Trustee Charles stated that he is happy with what has been accomplished with the spongy moth program. He also stated that he would also appreciate a report regarding MERS contributions.

Trustee Charles reported that the DDA is looking into the possibility of purchasing the trolley.

Trustee Charles raised the possibility of trustees receiving a fixed rate rather than being paid per committee meeting.

Supervisor Curtis reminded everyone that business owners who live in the community can serve on committees/commissions for the township, as well as run for office.

Supervisor Curtis reported that the easement agreements have been signed for the SAD and the signed copies should arrive tomorrow.

Supervisor Curtis also reminded everyone to submit their suggestions for the ARPA funding.

Supervisor Curtis stated that he will be travelling to Lansing on January 26, 2023 to speak during the public comment portion of the meeting of the MDHHS. This is the only time during which the public is allowed to speak. The agenda will not be available for the meeting until January 19, 2023.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 11, 2023

ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 7:27 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Jack Curtis, Supervisor

Approved:

/smm

Curtis Wright, Clerk

UNOFFICIAL

MEMO

TO: BOARD OF TRUSTEES
FROM: CURTIS W. WRIGHT, CLERK
DATE: 02/02/23
RE: TOTAL MONTHLY BILLS - January



		Pre Paid	To be paid
101	General Fund	\$ 142,141.27	\$ 23,583.75
204	Road Fund	\$ -	\$ -
206	Oxford Fire Dept.	\$ 117,197.68	\$ 45.00
207	Police (OCSO)	\$ 290,417.34	\$ 2,500.00
208	Parks & Recreation	\$ 204,761.34	\$ -
209	Cemetery Maintenance	\$ -	\$ -
239	Telecommunications	\$ 15,100.00	\$ -
249	Building Department	\$ 14,904.50	\$ 10,333.25
296	Cable TV	\$ 6,325.30	\$ 121.83
297	Safety Path	\$ 1,686.44	\$ -
298	Polly Ann Trail	\$ 2,805.00	\$ 2,166.67
308	Parks Debt Fund	\$ -	\$ 180.00
590	Sewer	\$ 369,627.36	\$ 1,460.00
591	Water	\$ 6,682.17	\$ -
701	Trust & Agency	\$ 3,200.00	\$ 7,760.00
703	Tax	\$ -	\$ -
	Payroll, January (Twp.)	\$ 74,511.02	\$ -
	Payroll, January (Fire Dept.)	\$ 217,729.57	\$ -
	Payroll, January (Parks & Rec)	\$ 40,627.78	\$ -
	Payroll, January (Cable)	\$ 16,114.57	\$ -
	Total	\$ 1,523,831.34	\$ 48,150.50

CURRENT AGENDA ITEM

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
01/13/2023	CD	S	107801	SUMMARY CD 01/13/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		615,632.56
100-000-084.101			DUE FROM GENERAL FUND	27,244.54	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	54,382.93	
100-000-084.207			DUE FROM POLICE	4,549.25	
100-000-084.208			DUE FROM PARKS & REC	138,745.84	
100-000-084.239			DUE FROM TELECOMMUNICATION	15,100.00	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	4,473.63	
100-000-084.296			DUE FROM CABLE	1,290.35	
100-000-084.297			DUE FROM SAFETY PATH	500.00	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	100.00	
100-000-084.590			DUE FROM SEWER	365,146.02	
100-000-084.591			DUE FROM WATER	3,000.00	
100-000-084.701			DUE FROM TRUST & AGENCY	1,100.00	
101-000-202.000			ACCOUNTS PAYABLE	27,244.54	
101-000-215.000			DUE TO		27,244.54
206-000-202.000			ACCOUNTS PAYABLE	54,382.93	
206-000-215.000			DUE TO CLEARING FUND		54,382.93
207-000-202.000			ACCOUNTS PAYABLE	4,549.25	
207-000-215.000			DUE TO CLEARING FUND		4,549.25
208-000-202.000			ACCOUNTS PAYABLE	138,745.84	
208-000-215.000			DUE TO CLEARING FUND		138,745.84
239-000-202.000			ACCOUNTS PAYABLE	15,100.00	
239-000-215.000			DUE TO CLEARING FUND		15,100.00
249-000-202.000			ACCOUNTS PAYABLE	4,473.63	
249-000-215.000			DUE TO CLEARING FUND		4,473.63
296-000-202.000			ACCOUNTS PAYABLE	1,290.35	
296-000-215.000			DUE TO CLEARING FUND		1,290.35
297-000-202.000			ACCOUNTS PAYABLE	500.00	
297-000-215.000			DUE TO CLEARING FUND		500.00
298-000-202.000			ACCOUNTS PAYABLE	100.00	
298-000-215.000			DUE TO CLEARING FUND		100.00
590-000-202.000			ACCOUNTS PAYABLE	365,146.02	
590-000-215.000			DUE TO CLEARING FUND		365,146.02
591-000-202.000			ACCOUNTS PAYABLE	3,000.00	
591-000-215.000			DUE TO CLEARING FUND		3,000.00
701-000-202.000			ACCOUNTS PAYABLE	1,100.00	
701-000-215.000			DUE TO OTHER FUNDS		1,100.00
				<u>1,231,265.12</u>	<u>1,231,265.12</u>
				<u>1,231,265.12</u>	<u>1,231,265.12</u>

PREPAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/13/2023	029	67211	ADVANCED MARKETING PARTNERS, INC	DATA PROCESSING	814.000	253	1,042.60
01/13/2023	029	67213	ALCOGARE LLC	MISCELLANEOUS	962.000	267	1,963.05
01/13/2023	029	67217	APPLIED INNOVATION	MAINTENANCE EQUIPMENT	933.000	267	73.57
01/13/2023	029	67227#	CARDMEMBER SERVICE	EDUCATION WORKSHOPS AND CONFERENCES	957.000	253	25.00
				INTERNET FEES	970.004	265	31.78
				MAINTENANCE EQUIPMENT	933.000	267	14.99
				CHECK 029 67227 TOTAL FOR FUND 101:			<u>71.77</u>
01/13/2023	029	67229	CHARLOTTE WARNKE	MILEAGE/MEALS ON WHEELS	860.002	695	70.02
01/13/2023	029	67234*#	COUNTY WASTE	TRASH DISPOSAL	929.000	265	164.00
01/13/2023	029	67236*#	DANIELLE SMITH	RECORDING SECRETARY	827.000	701	140.00
01/13/2023	029	67240*#	DTE ENERGY	UTILITIES STREET LIGHTS	926.000	448	1,200.24
01/13/2023	029	67249	HI-HILL LAWN SERVICE	MAINTENANCE GROUNDS	932.001	265	239.58
01/13/2023	029	67253	HURON VALLEY FIRE PROTECTION	MAINTENANCE EQUIPMENT	933.000	265	130.00
01/13/2023	029	67257*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	270	42.37
01/13/2023	029	67259	J & T ELECTRICAL SUPPLY, INC.	MAINTENANCE BLDG/GROUNDS	931.000	265	36.00
01/13/2023	029	67262	JANICE WAUN	ELECTION INSPECTOR FEES	712.000	262	150.00
				EDUCATION WORKSHOPS AND CONFERENCES	957.000	262	25.00
				CHECK 029 67262 TOTAL FOR FUND 101:			<u>175.00</u>
01/13/2023	029	67266*#	MEDMUTUAL LIFE	LIFE INSURANCE	717.000	270	1,215.22
01/13/2023	029	67271	MIKE IAFRATE	MILEAGE EXPENSE	860.000	701	225.00
01/13/2023	029	67277	OAKLAND COUNTY CLERKS ASSOC	MEMBERSHIP DUES	829.000	215	35.00
				MEMBERSHIP DUES	829.000	215	35.00
				MEMBERSHIP DUES	829.000	215	35.00
				CHECK 029 67277 TOTAL FOR FUND 101:			<u>105.00</u>
01/13/2023	029	67278*#	OAKLAND COUNTY TREASURER	DATA PROCESSING	814.000	253	1,392.98

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/13/2023	029	67283	OLHSA	UNALLOCATED CDBG EXPENSES	802.000	694	5,410.00
01/13/2023	029	67288*#	OXFORD TOWNSHIP	UTILITIES SEWER/WATER	927.000	265	1,107.60
01/13/2023	029	67289*#	OXFORD TWP PARKS AND RECREATION	MAINTENANCE SAFETY PATH	933.297	231	108.00
				MISCELLANEOUS	962.000	262	108.00
				MAINTENANCE GROUNDS	932.001	265	1,134.00
				CHECK 029 67289 TOTAL FOR FUND 101:			<u>1,350.00</u>
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	202	7,900.00
				MISCELLANEOUS	962.000	267	400.00
				CHECK 029 67292 TOTAL FOR FUND 101:			<u>8,300.00</u>
01/13/2023	029	67296*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	265	658.23
01/13/2023	029	67300	SANDRA FULLMER	MILEAGE/MEALS ON WHEELS	860.002	695	6.88
01/13/2023	029	67306#	SUSAN MCCULLOUGH	RECORDING SECRETARY	827.000	101	140.00
				RECORDING SECRETARY	827.000	701	140.00
				CHECK 029 67306 TOTAL FOR FUND 101:			<u>280.00</u>
01/13/2023	029	67314	VELLUCCI ELECTRIC, LLC	MAINTENANCE EQUIPMENT	933.000	267	275.00
01/13/2023	029	67317*#	VIEW NEWSPAPER GROUP	LEGAL NOTICES	903.000	101	55.30
				LEGAL NOTICES	903.000	701	94.80
				CHECK 029 67317 TOTAL FOR FUND 101:			<u>150.10</u>
01/13/2023	029	67318*#	VILLAGE OF OXFORD	UTILITIES SEWER/WATER	927.000	567	346.78
01/13/2023	029	67319	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP	231.040	000	1,023.55
01/13/2023	029	67321*#	XTREME SHREDS, LLC	TRASH DISPOSAL	929.000	265	50.00
				Total for fund 101 GENERAL FUND			27,244.54
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/13/2023	029	67208	ACCUMED GROUP	UNALLOCATED COST RECOVERY BILLING	802.001	357	2,999.65
01/13/2023	029	67209	ACROSS THE STREET PRODUCTIONS	EDUCATION TRAINING	957.001	357	365.75
01/13/2023	029	67212	AFLAC	INSURANCE MEDICAL	716.000	357	107.54

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/13/2023	029	67214	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	728.000	357	32.20
				OFFICE SUPPLIES	728.000	357	18.99
				OFFICE SUPPLIES	728.000	357	13.98
				UNIFORM EXPENSE UNIFORMS	731.000	357	25.95
				UNIFORM EXPENSE UNIFORMS	731.000	357	10.99
				UNIFORM EXPENSE UNIFORMS	731.000	357	15.25
				OPERATING SUPPLIES-MEDICAL	742.000	357	6.99
				OPERATING SUPPLIES-FIRE	742.001	357	923.16
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	30.36
				CHECK 029 67214 TOTAL FOR FUND 206:			<u>1,077.87</u>
01/13/2023	029	67215	ANTHONY ASBURY	UNIFORM EXPENSE UNIFORMS	731.000	357	96.84
01/13/2023	029	67216	ANTHONY BONO	EDUCATION TRAINING	957.001	357	25.00
01/13/2023	029	67218	ARBOR PROFESSIONAL SOLUTIONS	UNALLOCATED COST RECOVERY BILLING	802.001	357	58.00
01/13/2023	029	67220	BATTERY WORLD	OPERATING SUPPLIES-FIRE	742.001	357	80.40
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	11.85
				CHECK 029 67220 TOTAL FOR FUND 206:			<u>92.25</u>
01/13/2023	029	67222	BOUND TREE MEDICAL, LLC	UNIFORM EXPENSE UNIFORMS	731.000	357	28.35
				OPERATING SUPPLIES-MEDICAL	742.000	357	183.94
				OPERATING SUPPLIES-MEDICAL	742.000	357	80.60
				OPERATING SUPPLIES-MEDICAL	742.000	357	54.59
				OPERATING SUPPLIES-MEDICAL	742.000	357	11.30
				OPERATING SUPPLIES-MEDICAL	742.000	357	119.50
				OPERATING SUPPLIES-MEDICAL	742.000	357	25.54
				OPERATING SUPPLIES-MEDICAL	742.000	357	237.27
				UNIFORMS-PAID ON CALL	754.000	357	28.35
				CHECK 029 67222 TOTAL FOR FUND 206:			<u>769.44</u>
01/13/2023	029	67223	BOWMAN CHEVROLET	VEHICLE MAINTENANCE-MEDICAL	791.003	357	150.00
01/13/2023	029	67234*#	COUNTY WASTE	TRASH DISPOSAL	929.000	357	200.00
01/13/2023	029	67235	CUMMINS SALES AND SERVICE	VEHICLE MAINTENANCE-FIRE	791.001	357	63.70
				VEHICLE MAINTENANCE (LABOR)	934.001	357	1,274.00
				CHECK 029 67235 TOTAL FOR FUND 206:			<u>1,337.70</u>
01/13/2023	029	67241	EDGAR SEDANO	UNIFORM EXPENSE UNIFORMS	731.000	357	22.66

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/13/2023	029	67242	EMERGENCY VEHICLES PLUS	VEHICLE MAINTENANCE-FIRE	791.001	357	47.66
				VEHICLE MAINTENANCE-FIRE	791.001	357	47.66
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	13.67
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	47.66
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	47.66
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	47.66
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	47.66
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	13.67
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	13.67
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	13.67
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	9.27
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	14.72
				VEHICLE MAINTENANCE (LABOR)	934.001	357	149.00
				VEHICLE MAINTENANCE (LABOR)	934.001	357	149.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	114.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	149.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	149.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	149.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	149.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	149.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	114.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	114.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	114.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	309.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	149.00
				CHECK 029 67242 TOTAL FOR FUND 206:			<u>2,172.63</u>
01/13/2023	029	67254	IMPERIALDADE	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	140.92
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	329.75
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	141.69
				CHECK 029 67254 TOTAL FOR FUND 206:			<u>612.36</u>
01/13/2023	029	67257*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	336	93.66
				INSURANCE MEDICAL	716.000	357	17.84
				CHECK 029 67257 TOTAL FOR FUND 206:			<u>111.50</u>
01/13/2023	029	67258	J & B MEDICAL SUPPLY	OPERATING SUPPLIES-MEDICAL	742.000	357	20.87
01/13/2023	029	67260	J.C. EHRLICH	GROUNDS MAINTENANCE	932.001	357	51.98
				GROUNDS MAINTENANCE	932.001	357	51.98
				CHECK 029 67260 TOTAL FOR FUND 206:			<u>103.96</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/13/2023	029	67263	JONES & BARTLETT LEARNING, LLC	OPERATING SUPPLIES-FIRE	742.001	357	512.85
01/13/2023	029	67264	KEVIN SNELL	UNIFORM EXPENSE UNIFORMS	731.000	357	9.00
01/13/2023	029	67265	LINDE GAS & EQUIPMENT INC	OPERATING SUPPLIES-MEDICAL	742.000	357	104.49
01/13/2023	029	67267	MERCURY MEDICAL	OPERATING SUPPLIES-MEDICAL	742.000	357	152.83
01/13/2023	029	67276	NYE UNIFORM	UNIFORM EXPENSE UNIFORMS	731.000	357	330.50
				UNIFORM EXPENSE UNIFORMS	731.000	357	149.00
				UNIFORMS-PAID ON CALL	754.000	357	14.00
				UNIFORMS-PAID ON CALL	754.000	357	22.50
				CHECK 029 67276 TOTAL FOR FUND 206:			<u>516.00</u>
01/13/2023	029	67278*#	OAKLAND COUNTY TREASURER	DISPATCHING	805.000	357	5,809.38
				DISPATCHING	805.000	357	5,809.38
				CHECK 029 67278 TOTAL FOR FUND 206:			<u>11,618.76</u>
01/13/2023	029	67280	OAKLAND FUELS	GAS DIESEL FUEL	780.010	357	1,967.43
01/13/2023	029	67282	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	728.000	357	73.73
01/13/2023	029	67288*#	OXFORD TOWNSHIP	UTILITIES SEWER/WATER	927.000	357	110.00
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	357	3,340.00
01/13/2023	029	67293	PSYBUS	PHYSICALS	836.000	357	585.00
01/13/2023	029	67295	R & R FIRE TRUCK REPAIR	VEHICLE MAINTENANCE-FIRE	791.001	357	111.62
01/13/2023	029	67297	RON JAHLAS	UNIFORM EXPENSE UNIFORMS	731.000	357	392.20
01/13/2023	029	67298	RYAN MCLEOD	UNIFORM EXPENSE UNIFORMS	731.000	357	6.02
				UNIFORM EXPENSE UNIFORMS	731.000	357	449.24
				CHECK 029 67298 TOTAL FOR FUND 206:			<u>455.26</u>
01/13/2023	029	67301	SARAH RACER	UNIFORM EXPENSE UNIFORMS	731.000	357	139.89
01/13/2023	029	67303	STEVEN GIROUX	UNIFORM EXPENSE UNIFORMS	731.000	357	94.05
				UNIFORM EXPENSE UNIFORMS	731.000	357	260.49
				UNIFORM EXPENSE UNIFORMS	731.000	357	25.43
				CHECK 029 67303 TOTAL FOR FUND 206:			<u>379.97</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/13/2023	029	67304*#	STONES ACE OF OXFORD	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	224.86
01/13/2023	029	67305	SUPERIOR FIRE PROTECTION	BUILDING MAINTENANCE - LABOR	748.001	357	800.00
01/13/2023	029	67310*#	TOOL SPORT & SIGN CO, INC	UNIFORM EXPENSE UNIFORMS	731.000	357	68.00
				UNIFORMS-PAID ON CALL	754.000	357	12.00
				CHECK 029 67310 TOTAL FOR FUND 206:			<u>80.00</u>
01/13/2023	029	67311	TSE AUTO SERVICE INC-MUFFLER MAN	VEHICLE MAINTENANCE-MEDICAL	791.003	357	930.74
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	534.90
				VEHICLE MAINTENANCE-MEDICAL	791.003	357	1,171.85
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	1,188.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	180.00
				VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	585.00
				CHECK 029 67311 TOTAL FOR FUND 206:			<u>4,590.49</u>
01/13/2023	029	67315*#	VERIZON WIRELESS	CELL PHONES	854.000	357	125.10
01/13/2023	029	67316	VFIS	INSURANCE LIABILITY-VFIS	955.000	357	4,449.60
				INSURANCE FIREFIGHTERS	955.010	357	3,790.40
				FLEET INSURANCE	955.020	357	8,240.00
				CHECK 029 67316 TOTAL FOR FUND 206:			<u>16,480.00</u>
01/13/2023	029	67318*#	VILLAGE OF OXFORD	UTILITIES SEWER/WATER	927.000	357	184.83
				UTILITIES WATER	927.001	357	233.44
				CHECK 029 67318 TOTAL FOR FUND 206:			<u>418.27</u>
01/13/2023	029	67320	WONDER CLEANERS	DRY CLEANING	723.000	357	339.00
01/13/2023	029	67321*#	XTREME SHREDS, LLC	OFFICE SUPPLIES	728.000	357	50.00
01/13/2023	029	67322	ZOLL MEDICAL CORPORATION	OPERATING SUPPLIES-MEDICAL	742.000	357	482.16
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			54,382.93
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
01/13/2023	029	67225	C4 ELECTRONICS	MAINTENANCE EQUIPMENT	933.000	302	2,097.98
01/13/2023	029	67257*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	302	4.46
01/13/2023	029	67266*#	MEDMUTUAL LIFE	LIFE INSURANCE	717.000	302	129.45

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
01/13/2023	029	67289*#	OXFORD TWP PARKS AND RECREATION	MAINTENANCE BLDG/GROUNDS	931.000	302	54.00
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	302	2,000.00
01/13/2023	029	67296*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	302	263.36
Total for fund 207 POLICE CONTRACTING (OCSO) FU							4,549.25
Fund: 208 PARKS & RECREATION FUND							
01/13/2023	029	67210	AD-RITE OUTDOOR	PROF/CONT SEYMOUR CELEBRATION	816.620	752	700.00
01/13/2023	029	67219	ARMADA FASTPITCH	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	450.00
01/13/2023	029	67221	BIANCO TOURS	PROF/CONT TRAVEL	816.671	758	915.00
01/13/2023	029	67224	BURDICK STREET LANDSCAPE SUPPLY	CAPITAL OUTLAY	970.001	751	29,814.00
01/13/2023	029	67226	CARDCONNECT	RENTAL FEES LEASED OFFICE EQUIPMENT	943.001	751	25.00
01/13/2023	029	67228	CARDS SOFTBALL	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	950.00
01/13/2023	029	67230	CHARTER COMMUNICATIONS	TELEPHONE SEYMOUR	853.661	757	129.98
01/13/2023	029	67233	CONSUMERS ENERGY	CAPITAL OUTLAY			** VOIDED **
Void Reason: ALREADY PAID							
01/13/2023	029	67236*#	DANIELLE SMITH	RECORDING SECRETARY	827.000	751	140.00
01/13/2023	029	67237	DAVE HERRICK	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	243.00
01/13/2023	029	67238	DAWN MEDICI	SENIOR ENRICHMENT SUPPLIES	728.402	758	675.00
				SENIOR ENRICHMENT SUPPLIES	728.402	758	10.00
CHECK 029 67238 TOTAL FOR FUND 208:							685.00
01/13/2023	029	67240*#	DTE ENERGY	UTILITIES - ELECTRIC - SEYMOUR	921.661	767	20.76
01/13/2023	029	67243	FAITH & SON'S LLC	CAPITAL OUTLAY	970.001	751	75,500.00
01/13/2023	029	67244	FENTON TIGERS TRAVEL BASEBALL	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	450.00
01/13/2023	029	67250	HIT & PITCH	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	450.00
				OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	450.00
				OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	450.00
CHECK 029 67250 TOTAL FOR FUND 208:							1,350.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
01/13/2023	029	67251	HIT & PITCH	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	450.00
01/13/2023	029	67252	HOME DEPOT CREDIT SERVICES	MAINTENANCE BUILDINGS - STONY	931.660	757	644.77
01/13/2023	029	67255	INDEPENDENCE TWP PARKS/REC/SENIO	PROF/CONT TRAVEL	816.671	758	363.33
01/13/2023	029	67256	INDEPENDENCE VILLAGE OF OXFORD	SENIOR ENRICHMENT SUPPLIES	728.402	758	448.00
				PROF/CONT SENIOR SPECIAL EVENTS	816.405	758	12.00
				CHECK 029 67256 TOTAL FOR FUND 208:			<u>460.00</u>
01/13/2023	029	67257*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	751	4.46
				INSURANCE MEDICAL	716.000	757	4.46
				CHECK 029 67257 TOTAL FOR FUND 208:			<u>8.92</u>
01/13/2023	029	67261	JAMES ROGERS	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	1,000.00
01/13/2023	029	67268	MICHIGAN ELITE VBA	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	250.00
01/13/2023	029	67269	MICHIGAN YOUTH SOCCER LEAGUE	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	250.00
01/13/2023	029	67270	MICHIGAN YOUTH SOCCER LEAGUE	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	1,375.00
01/13/2023	029	67272	MSYSA	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	495.00
01/13/2023	029	67273	MUNCIANA VOLLEYBALL CLUB	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	1,000.00
01/13/2023	029	67274#	NAEIR	OFFICE SUPPLIES	728.000	751	38.25
				MAINTENANCE BUILDINGS - STONY	931.660	757	256.50
				MAINTENANCE HARDWARE & MISC SUPPLIES	932.100	757	29.00
				CHECK 029 67274 TOTAL FOR FUND 208:			<u>323.75</u>
01/13/2023	029	67275	NORTH COUNTY VBL	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	150.00
				OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	175.00
				OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	50.00
				CHECK 029 67275 TOTAL FOR FUND 208:			<u>375.00</u>
01/13/2023	029	67281#	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	728.000	751	87.24
				OFFICE SUPPLIES	728.000	757	30.48
				SENIOR ENRICHMENT SUPPLIES	728.402	758	22.36
				CHECK 029 67281 TOTAL FOR FUND 208:			<u>140.08</u>
01/13/2023	029	67285	OXFORD FEDERATION BASEBALL CLUB	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	550.80
01/13/2023	029	67286	OXFORD FIRE DEPARTMENT	PROF/CONT SAFETY CLASSES	816.651	752	560.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
01/13/2023	029	67287	OXFORD HIGH SCHOOLSOFTBALL	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	1,696.00
01/13/2023	029	67290	PIONEER DOOR CO	INSURANCE CLAIMS	952.000	757	7,276.00
01/13/2023	029	67291	PROGRESSIVE PLUMBING SUPPLY CO	MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	1,196.96
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	751	1,600.00
01/13/2023	029	67296*#	RML SERVICES LLC	JANITORIAL SERVICE	831.000	751	539.25
01/13/2023	029	67299	RYAN MOOREHEAD	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	300.00
01/13/2023	029	67302	STEVE'S OXFORD AUTOMOTIVE	VEHICLE MAINTENANCE (LABOR)	934.001	757	201.11
01/13/2023	029	67304*#	STONES ACE OF OXFORD	MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	19.98
				MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	11.56
				MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	14.94
				INSURANCE CLAIMS	952.000	757	328.81
				SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	101.94
				SENIOR CENTER MAINTENANCE BLDG/GROUND	931.000	758	44.99
				CHECK 029 67304 TOTAL FOR FUND 208:			<u>522.22</u>
01/13/2023	029	67307	TEAM DETROIT VBC	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	125.00
01/13/2023	029	67308	TIM ROEHER	OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	500.00
01/13/2023	029	67309	TIRE WAREHOUSE	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	144.41
01/13/2023	029	67310*#	TOOL SPORT & SIGN CO, INC	CAPITAL OUTLAY	970.001	751	300.00
				OPER. SUPPLIES YOUTH BOYS BASKETBALL	740.623	752	8.25
				MAINTENANCE UNIFORMS	936.000	757	1,792.80
				CHECK 029 67310 TOTAL FOR FUND 208:			<u>2,101.05</u>
01/13/2023	029	67312	U.S. BANK EQUIPMENT FINANCE	RENTAL FEES LEASED OFFICE EQUIPMENT	943.001	751	229.22
01/13/2023	029	67313	VC3, INC	COMPUTER PROGRAMMING	970.003	751	288.00
01/13/2023	029	67315*#	VERIZON WIRELESS	CELL PHONES	854.000	752	108.05
				CELL PHONES	854.000	757	102.12
				CELL PHONES	854.000	758	51.06
				CHECK 029 67315 TOTAL FOR FUND 208:			<u>261.23</u>
01/13/2023	029	67317*#	VIEW NEWSPAPER GROUP	POSTAGE BROCHURE	730.675	751	1,400.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
				Total for fund 208 PARKS & RECREATION FUND			137,999.84
Fund: 239 TELECOMMUNICATION FUND							
01/13/2023	029	67207	AARON'S LAWN IN ORDER LLC	CONTINGENCY	890.000	807	15,000.00
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	807	100.00
				Total for fund 239 TELECOMMUNICATION FUND			15,100.00
Fund: 249 BUILDING DEPARTMENT FUND							
01/13/2023	029	67239	Don's Electric	Service / Temporary Service	492.000	000	50.00
				Inspection - Mileage	677.025	000	5.00
				CHECK 029 67239 TOTAL FOR FUND 249:			55.00
01/13/2023	029	67257*#	ISOLVED BENEFIT SERVICES	INSURANCE MEDICAL	716.000	289	11.15
01/13/2023	029	67266*#	MEDMUTUAL LIFE	LIFE INSURANCE	717.000	289	182.48
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	289	4,225.00
				Total for fund 249 BUILDING DEPARTMENT FUND			4,473.63
Fund: 296 CABLE TV FUND							
01/13/2023	029	67231	CHARTER COMMUNICATIONS	TELEPHONE WEB/ATT	853.001	296	679.78
01/13/2023	029	67248	GUARDIAN ALARM	SERVICES PROFESSIONAL	819.001	296	70.57
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	296	500.00
01/13/2023	029	67294	PURE WATER PARTNERS	OFFICE SUPPLIES	728.000	296	40.00
				Total for fund 296 CABLE TV FUND			1,290.35
Fund: 297 SAFETY PATH FUND							
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	852	500.00
				Total for fund 297 SAFETY PATH FUND			500.00
Fund: 298 POLLY ANN TRAIL FUND							
01/13/2023	029	67284	OXFORD CHAMBER OF COMMERCE	MEMBERSHIP DUES	829.000	853	100.00
				Total for fund 298 POLLY ANN TRAIL FUND			100.00
Fund: 590 SEWER FUND							
01/13/2023	029	67278*#	OAKLAND COUNTY TREASURER	FEES COUNTY USAGE	800.003	527	127,171.02
01/13/2023	029	67279	OAKLAND COUNTY WATER RESOURCES C	FEES COUNTY USAGE	800.003	527	234,975.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER FUND							
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	527	3,000.00
Total for fund 590 SEWER FUND							365,146.02
Fund: 591 WATER FUND							
01/13/2023	029	67292*#	PSLZ-PLLC	AUDIT FEES	807.000	537	3,000.00
Total for fund 591 WATER FUND							3,000.00
Fund: 701 TRUST & AGENCY FUND							
01/13/2023	029	67232	CLEARVIEW HOMES, LLC	BDEMO004-22 - PD22-0004	283.000	000	200.00
				BDEMO005-22 - PD22-0005	283.000	000	200.00
				BDEMO007-22 - PD22-0007	283.000	000	200.00
				BDEMO006-22 - PD22-0006	283.000	000	200.00
CHECK 029 67232 TOTAL FOR FUND 701:							<u>800.00</u>
01/13/2023	029	67245	FERRI, PAUL J	BC186-21 - PB0183-21	283.000	000	100.00
01/13/2023	029	67246	FUN SPACE DIRECT LLC	BC159-17 - PB0168-17	283.000	000	100.00
01/13/2023	029	67247	Greg Mancini	BC105-20 - PB0093-20	283.000	000	100.00
Total for fund 701 TRUST & AGENCY FUND							1,100.00
TOTAL - ALL FUNDS							614,886.56

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
01/31/2023	CD	S	108440	SUMMARY CD 01/31/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		559,215.84
100-000-084.101			DUE FROM GENERAL FUND	114,896.73	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	62,814.75	
100-000-084.207			DUE FROM POLICE	285,868.09	
100-000-084.208			DUE FROM PARKS & REC	66,015.50	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	10,430.87	
100-000-084.296			DUE FROM CABLE	5,034.95	
100-000-084.297			DUE FROM SAFETY PATH	1,186.44	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	2,705.00	
100-000-084.590			DUE FROM SEWER	4,481.34	
100-000-084.591			DUE FROM WATER	3,682.17	
100-000-084.701			DUE FROM TRUST & AGENCY	2,100.00	
101-000-202.000			ACCOUNTS PAYABLE	114,896.73	
101-000-215.000			DUE TO		114,896.73
206-000-202.000			ACCOUNTS PAYABLE	62,814.75	
206-000-215.000			DUE TO CLEARING FUND		62,814.75
207-000-202.000			ACCOUNTS PAYABLE	285,868.09	
207-000-215.000			DUE TO CLEARING FUND		285,868.09
208-000-202.000			ACCOUNTS PAYABLE	66,015.50	
208-000-215.000			DUE TO CLEARING FUND		66,015.50
249-000-202.000			ACCOUNTS PAYABLE	10,430.87	
249-000-215.000			DUE TO CLEARING FUND		10,430.87
296-000-202.000			ACCOUNTS PAYABLE	5,034.95	
296-000-215.000			DUE TO CLEARING FUND		5,034.95
297-000-202.000			ACCOUNTS PAYABLE	1,186.44	
297-000-215.000			DUE TO CLEARING FUND		1,186.44
298-000-202.000			ACCOUNTS PAYABLE	2,705.00	
298-000-215.000			DUE TO CLEARING FUND		2,705.00
590-000-202.000			ACCOUNTS PAYABLE	4,481.34	
590-000-215.000			DUE TO CLEARING FUND		4,481.34
591-000-202.000			ACCOUNTS PAYABLE	3,682.17	
591-000-215.000			DUE TO CLEARING FUND		3,682.17
701-000-202.000			ACCOUNTS PAYABLE	2,100.00	
701-000-215.000			DUE TO OTHER FUNDS		2,100.00
				<u>1,118,431.68</u>	<u>1,118,431.68</u>
				<u><u>1,118,431.68</u></u>	<u><u>1,118,431.68</u></u>

PREPAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/31/2023	029	67323	AARON'S LAWN IN ORDER LLC	CONTRACT CEMETERY MAINTENANCE	825.000	567	5,700.00
01/31/2023	029	67327*#	AMAZON CAPITAL SERVICES	MISCELLANEOUS	962.000	101	9.66
				MISCELLANEOUS	962.000	171	89.99
				MISCELLANEOUS	962.000	215	19.82
				MISCELLANEOUS	962.000	215	15.99
				MISCELLANEOUS	962.000	215	1.89
				MISCELLANEOUS	962.000	215	38.37
				MISCELLANEOUS	962.000	215	28.41
				MISCELLANEOUS	962.000	253	83.96
				MISCELLANEOUS	962.000	253	8.88
				MISCELLANEOUS	962.000	253	80.89
				MISCELLANEOUS	962.000	253	9.14
				MISCELLANEOUS	962.000	253	8.88
				MISCELLANEOUS	962.000	253	52.47
				MISCELLANEOUS	962.000	265	10.35
				MISCELLANEOUS	962.000	265	20.70
				MISCELLANEOUS	962.000	265	70.89
				MISCELLANEOUS	962.000	265	6.99
				MISCELLANEOUS	962.000	265	6.99
				CHECK 029 67327 TOTAL FOR FUND 101:			564.27
01/31/2023	029	67328	AMERICAN FIRE PROTECTION SERVICE	MAINTENANCE BLDG/GROUNDS	931.000	265	153.00
01/31/2023	029	67332*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	270	17,306.86
				INSURANCE MEDICAL - OLD FIRE FUND	716.001	270	578.38
				INSURANCE MEDICAL - OLD POLICE FUND	716.002	270	1,193.76
				INSURANCE MEDICAL - OLD POLICE FUND	716.002	270	1,311.76
				CHECK 029 67332 TOTAL FOR FUND 101:			20,390.76
01/31/2023	029	67352	GENESEE VALLEY VAULT, INC	FEES CEMETERY OPENING/CLOSING	712.011	567	600.00
01/31/2023	029	67360	IIMC	MEMBERSHIP DUES	829.000	215	125.00
				MEMBERSHIP DUES	829.000	215	125.00
				MEMBERSHIP DUES	829.000	215	185.00
				CHECK 029 67360 TOTAL FOR FUND 101:			435.00
01/31/2023	029	67365*#	J.C. EHRLICH	MAINTENANCE BLDG/GROUNDS	931.000	265	76.84
01/31/2023	029	67366	JAMES CHARLES	MILEAGE EXPENSE	860.000	101	20.96
01/31/2023	029	67367	JANICE GIBB	MILEAGE/MEALS ON WHEELS	860.002	695	33.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/31/2023	029	67372	JOSEPH G. FERRARI	MILEAGE EXPENSE	860.000	253	24.89
01/31/2023	029	67373*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	270	309.82
01/31/2023	029	67374	KELLY RICHTER	OFFICE SUPPLIES	728.000	262	11.54
01/31/2023	029	67377	MICHAEL NEYMANOWSKI	MILEAGE/MEALS ON WHEELS	860.002	695	105.00
01/31/2023	029	67379*#	MICHIGAN MUNICIPAL RISK MANAGEME	MISCELLANEOUS	962.000	262	181.24
				INSURANCE LIABILITY	955.000	267	6,926.89
				CHECK 029 67379 TOTAL FOR FUND 101:			<u>7,108.13</u>
01/31/2023	029	67380	MICHIGAN TOWNSHIP ASSOCIATION	EDUCATION WORKSHOPS AND CONFERENCES	957.000	101	25.00
01/31/2023	029	67382*#	MISWITCH COMMUNICATIONS, INC	TELEPHONE	853.000	265	827.67
01/31/2023	029	67387*#	NATIONAL BUSINESS FURNITURE, LLC	ADDITIONS & IMPROVEMENTS	976.000	265	6,137.70
01/31/2023	029	67389	NORTH OAKLAND TRANSPORTATION AUT	CONTRACTED SERVICES NOTA	861.001	695	67,174.00
01/31/2023	029	67393*#	OAKLAND COUNTY TREASURER	OFFICE SUPPLIES	728.000	262	582.00
01/31/2023	029	67396	OXFORD COMMUNITY SCHOOLS	MAINTENANCE BLDG/GROUNDS	931.000	265	572.93
01/31/2023	029	67401*#	PRINTING SYSTEMS	OFFICE SUPPLIES	728.000	262	303.59
01/31/2023	029	67404	QUILL	OFFICE SUPPLIES	728.000	267	302.67
				OFFICE SUPPLIES	728.000	267	10.79
				OFFICE SUPPLIES	728.000	267	17.58
				CHECK 029 67404 TOTAL FOR FUND 101:			<u>331.04</u>
01/31/2023	029	67427	VC3, INC	MAINTENANCE EQUIPMENT	933.000	267	1,356.00
01/31/2023	029	67428	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP	231.040	000	1,026.42
				DEFERRED COMP	231.040	000	1,026.42
				CHECK 029 67428 TOTAL FOR FUND 101:			<u>2,052.84</u>
				Total for fund 101 GENERAL FUND			114,896.73
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/31/2023	029	67330	AT&T MOBILITY	TELEPHONE	853.000	357	21.25

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Fund: 206 OXFORD FIRE DEPARTMENT FUND							
01/31/2023	029	67332*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	357	47,678.90
01/31/2023	029	67335	BOUND TREE MEDICAL, LLC	OPERATING SUPPLIES-MEDICAL	742.000	357	114.10
				OPERATING SUPPLIES-MEDICAL	742.000	357	770.04
				OPERATING SUPPLIES-MEDICAL	742.000	357	6.06
				OPERATING SUPPLIES-MEDICAL	742.000	357	58.52
				OPERATING SUPPLIES-MEDICAL	742.000	357	16.08
				OPERATING SUPPLIES-MEDICAL	742.000	357	345.31
				CHECK 029 67335 TOTAL FOR FUND 206:			<u>1,310.11</u>
01/31/2023	029	67342	CYNERGY PRODUCTS	VEHICLE MAINTENANCE-MEDICAL	791.003	357	56.40
01/31/2023	029	67346	EMERGENCY VEHICLES PLUS	VEHICLE MAINTENANCE-FIRE	791.001	357	9.27
				VEHICLE MAINTENANCE (LABOR)	934.001	357	309.00
				CHECK 029 67346 TOTAL FOR FUND 206:			<u>318.27</u>
01/31/2023	029	67350	FIRESTONE COMPLETE AUTO CARE	VEHICLE MAINTENANCE (LABOR) MEDICAL	934.002	357	781.12
01/31/2023	029	67351	FIRSTNET - AT&T MOBILITY	TELEPHONE	853.000	357	349.64
01/31/2023	029	67355	HALT FIRE, INC.	VEHICLE MAINTENANCE-FIRE	791.001	357	490.34
01/31/2023	029	67361	IMPERIALDADE	BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	576.86
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	158.87
				BUILDING MAINTENANCE-PARTS/SUPPLIES	748.000	357	17.26
				CHECK 029 67361 TOTAL FOR FUND 206:			<u>752.99</u>
01/31/2023	029	67365*#	J.C. EHRLICH	GROUNDS MAINTENANCE	932.001	357	51.98
				GROUNDS MAINTENANCE	932.001	357	51.98
				CHECK 029 67365 TOTAL FOR FUND 206:			<u>103.96</u>
01/31/2023	029	67376	LINDE GAS & EQUIPMENT INC	OPERATING SUPPLIES-MEDICAL	742.000	357	91.85
				OPERATING SUPPLIES-MEDICAL	742.000	357	91.85
				OPERATING SUPPLIES-MEDICAL	742.000	357	104.49
				OPERATING SUPPLIES-MEDICAL	742.000	357	214.78
				CHECK 029 67376 TOTAL FOR FUND 206:			<u>502.97</u>
01/31/2023	029	67391	NYE UNIFORM	UNIFORM EXPENSE UNIFORMS	731.000	357	84.70
				UNIFORM EXPENSE UNIFORMS	731.000	357	32.00
				UNIFORMS-PAID ON CALL	754.000	357	118.59

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
				UNIFORMS-PAID ON CALL	754.000	357	8.00
				CHECK 029 67391 TOTAL FOR FUND 206:			<u>243.29</u>
01/31/2023	029	67392	OAKLAND COMMUNITY COLLEGE	EDUCATION TRAINING	957.001	357	4,100.00
01/31/2023	029	67394	OAKLAND FUELS	GAS DIESEL FUEL	780.010	357	2,005.29
01/31/2023	029	67395	ORION FIRE DEPARTMENT	OPERATING SUPPLIES-FIRE	742.001	357	75.00
01/31/2023	029	67400	PREMIER OCCUPATIONAL HEALTH	PHYSICALS	836.000	357	342.00
01/31/2023	029	67406	ROBERT FITZPATRICK	UNIFORM EXPENSE UNIFORMS	731.000	357	153.65
01/31/2023	029	67407	ROBERT FITZPATRICK	UNIFORM EXPENSE UNIFORMS	731.000	357	43.32
01/31/2023	029	67413	STANDARD INSURANCE COMPANY	INSURANCE MEDICAL	716.000	357	1,941.22
01/31/2023	029	67415	STEVE'S OXFORD AUTOMOTIVE	VEHICLE MAINTENANCE-MEDICAL	791.003	357	1.98
01/31/2023	029	67416	STRYKER SALES, LLC	OPERATING SUPPLIES-MEDICAL	742.000	357	465.98
01/31/2023	029	67417	STRYKER SALES, LLC	OPERATING SUPPLIES-MEDICAL	742.000	357	428.38
01/31/2023	029	67424	TONYA PERREAULT	EDUCATION TRAINING	957.001	357	25.00
01/31/2023	029	67425*#	TOOL SPORT & SIGN CO, INC	UNIFORM EXPENSE UNIFORMS	731.000	357	297.00
01/31/2023	029	67429	WEST SHORE FIRE INC.	OPERATING SUPPLIES-FIRE	742.001	357	276.69
01/31/2023	029	67430	XTREME SHREDS, LLC	OFFICE SUPPLIES	728.000	357	50.00
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			62,814.75
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
01/31/2023	029	67332*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	302	1,489.62
01/31/2023	029	67373*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	302	50.44
01/31/2023	029	67387*#	NATIONAL BUSINESS FURNITURE, LLC	ADDITIONS & IMPROVEMENTS	976.000	302	3,068.85
01/31/2023	029	67393*#	OAKLAND COUNTY TREASURER	WAGES OVERTIME	709.001	302	23,591.76
				CONTRACT O.C.S.D.	711.001	302	257,667.42
				CHECK 029 67393 TOTAL FOR FUND 207:			<u>281,259.18</u>
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			285,868.09
Fund: 208 PARKS & RECREATION FUND							
01/31/2023	029	67324	AIRGAS USA, LLC	RENTAL FEES EQUIPMENT - SEYMOUR	943.661	757	27.23

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
01/31/2023	029	67325	ALLSTAR CHAUFFEURED SERVICES	PROF/CONT TRAVEL	816.671	758	200.00
				PROF/CONT TRAVEL	816.671	758	200.00
				CHECK 029 67325 TOTAL FOR FUND 208:			<u>400.00</u>
01/31/2023	029	67329	ARSENA VB CLUB	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	50.00
01/31/2023	029	67331	BECK'S TRAILER SUPERSTORE	CAPITAL OUTLAY	970.001	751	4,465.00
01/31/2023	029	67332*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	751	2,041.17
				INSURANCE MEDICAL	716.000	751	2,279.38
				INSURANCE MEDICAL	716.000	752	3,493.46
				INSURANCE MEDICAL	716.000	757	6,070.86
				CHECK 029 67332 TOTAL FOR FUND 208:			<u>13,884.87</u>
01/31/2023	029	67333#	BOSTICK TRUCK CENTER	CAPITAL OUTLAY	970.001	751	5,919.00
				STONY GROUNDS MAINT./LAND IMPROV	974.660	757	597.00
				STONY GROUNDS MAINT./LAND IMPROV	974.660	757	10.00
				CHECK 029 67333 TOTAL FOR FUND 208:			<u>6,526.00</u>
01/31/2023	029	67334	BOULDER POINTE GOLF CLUB LLC	PROF/CONT DADDY/DAUGHTER	816.614	752	4,060.00
01/31/2023	029	67337#	CARDMEMBER SERVICE	OFFICE SUPPLIES	728.000	751	197.06
				TELEPHONE	853.000	751	54.99
				PUBLIC RELATIONS	880.000	751	209.68
				MISCELLANEOUS - CIVIC CENTER	962.665	751	48.99
				OPER. SUPPLIES DADDY DAUGHTER	740.614	752	18.75
				OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	884.00
				OPER. SUPPLIES YOUTH BOYS BASKETBALL	740.623	752	116.29
				OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	400.00
				OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	345.00
				MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	77.14
				VEHICLE MAINTENANCE (LABOR)	934.001	757	205.08
				VEHICLE MAINTENANCE (LABOR)	934.001	757	76.05
				MAINTENANCE UNIFORMS	936.000	757	206.68
				OAKWOOD GROUND MAINT/LAND IMPROV	974.663	757	143.96
				TRAVEL SUPPLIES	728.002	758	59.53
				SENIOR ATHLETICS SUPPLIES	728.401	758	53.98
				SENIOR ENRICHMENT SUPPLIES	728.402	758	217.34
				CHECK 029 67337 TOTAL FOR FUND 208:			<u>3,314.52</u>
01/31/2023	029	67339	CHARTER COMMUNICATIONS	TELEPHONE	853.000	751	159.98
01/31/2023	029	67344	DONNA MARTIN	PROF/CONT SENIOR LIFE SKILLS	816.404	758	246.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
01/31/2023	029	67345	EMEDCO	SEYMOUR GROUND MAINT/LAND IMPROV	974.661	757	274.90
01/31/2023	029	67348	ETS NORTH OAKLAND LLC	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	900.00
01/31/2023	029	67349	FENTON TIGERS TRAVEL BASEBALL	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	450.00
01/31/2023	029	67353	GRAINGER	OAKWOOD GROUND MAINT/LAND IMPROV	974.663	757	267.00
01/31/2023	029	67356	HARBOR FREIGHT TOOLS	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	500.00
01/31/2023	029	67357	HERMANSON LANDSCAPE LLC	SUPPLIES POWELL GROUND MAINT/LAND IMP	974.662	757	5,000.00
01/31/2023	029	67358	HIGH ENERGY FITNESS	PROF/CONT FITNESS	816.647	752	280.00
01/31/2023	029	67359	HIT & PITCH	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	550.00
01/31/2023	029	67362	IMUA VOLLEYBALL CLUB	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	100.00
01/31/2023	029	67363	INDEPENDENCE VILLAGE OF OXFORD	PROF/CONT SENIOR SPECIAL EVENTS	816.405	758	684.00
01/31/2023	029	67368	JAY WYNN	OPER. SUPPLIES YOUTH BOYS BASKETBALL	740.623	752	400.00
01/31/2023	029	67369	JEFF LIJANA	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	160.00
01/31/2023	029	67370	JEREMY'S LAWN & TREE	STONY GROUNDS MAINT./LAND IMPROV	974.660	757	1,720.00
01/31/2023	029	67375	LAKE ORION TRUCK ACCESSORIES	VEHICLE MAINTENANCE (LABOR)	934.001	757	875.00
01/31/2023	029	67378	MICHIGAN ELITE VBA	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	125.00
				OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	125.00
				OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	75.00
				CHECK 029 67378 TOTAL FOR FUND 208:			325.00
01/31/2023	029	67379*#	MICHIGAN MUNICIPAL RISK MANAGEME	INSURANCE LIABILITY	955.000	751	7,352.44
01/31/2023	029	67381	MIKE SANCHEZ	OPER. SUPPLIES YOUTH SOFTBALL	740.621	752	160.00
01/31/2023	029	67382*#	MISWITCH COMMUNICATIONS, INC	TELEPHONE	853.000	751	191.55
01/31/2023	029	67383	MOTOR CITY INDUSTRIAL	MAINTENANCE HARDWARE & MISC SUPPLIES	932.100	757	457.32
01/31/2023	029	67384	MR OZ STONECARVING	PARK MEMORIALS	974.700	757	80.00
01/31/2023	029	67385	MUNDY SPORTS PLEX	OPER. SUPPLIES SELECT SOCCER LEAGUE	740.637	752	1,095.00
01/31/2023	029	67386#	NAEIR	OPER. SUPPLIES SUMMER CAMP	740.550	752	37.00
				OPER. SUPPLIES EASTER BUNNY BONANZA	740.612	752	600.00
				OPER. SUPPLIES DADDY DAUGHTER	740.614	752	30.00
				FACILITY PRODUCTS/SUPPLYS	744.001	757	78.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS & RECREATION FUND							
				MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	78.00
				CHECK 029 67386 TOTAL FOR FUND 208:			<u>823.25</u>
01/31/2023	029	67388	NORTH COUNTY VBL	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	125.00
				OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	50.00
				CHECK 029 67388 TOTAL FOR FUND 208:			<u>175.00</u>
01/31/2023	029	67390	NORTH OXFORD STOR-N-LOCK	MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	30.26
01/31/2023	029	67393*#	OAKLAND COUNTY TREASURER	MAINTENANCE BUILDINGS - SEYMOUR	931.661	757	24.00
01/31/2023	029	67397	OXFORD TOWNSHIP	PLANNER/PROF. SERVICES MASTER PLAN	801.001	751	800.00
01/31/2023	029	67399	PIONEER MFG. CO./PIONEER ATHLETI	MAINTENANCE MOWER/EQUIPMENT REPAIRS	932.101	757	189.70
01/31/2023	029	67405	RC SYSTEMS, INC	COMPUTER PROGRAMMING	970.003	751	3,975.00
01/31/2023	029	67410	ROUTE 23	PROF/CONT TRAVEL	816.671	758	736.00
01/31/2023	029	67412	SPENCER OIL CO	GAS/DIESEL SEYMOUR	934.661	757	305.74
				GAS/DIESEL SEYMOUR	934.661	757	737.59
				CHECK 029 67412 TOTAL FOR FUND 208:			<u>1,043.33</u>
01/31/2023	029	67414	STATE OF MICHIGAN	VEHICLE MAINTENANCE (LABOR)	934.001	757	26.00
01/31/2023	029	67418	TEAM DETROIT	OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	125.00
				OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	125.00
				CHECK 029 67418 TOTAL FOR FUND 208:			<u>250.00</u>
01/31/2023	029	67421	THE KELLY FIRM	LEGAL FEES	826.000	751	45.00
01/31/2023	029	67422	TODD GORDON	PROF/CONT DADDY/DAUGHTER	816.614	752	1,000.00
01/31/2023	029	67425*#	TOOL SPORT & SIGN CO, INC	OPER. SUPPLIES YOUTH BOYS BASKETBALL	740.623	752	80.25
				OPER. SUPPLIES YOUTH BOYS BASKETBALL	740.623	752	19.50
				OPER. SUPPLIES YOUTH BOYS BASKETBALL	740.623	752	80.25
				OPER. SUPPLIES YOUTH BOYS BASKETBALL	740.623	752	580.00
				OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	406.25
				OPER. SUPPLIES YOUTH VOLLEYBALL	740.628	752	74.25
				OPER. SUPPLIES YOUTH SPORTS CAMP	740.632	752	701.25
				CHECK 029 67425 TOTAL FOR FUND 208:			<u>1,941.75</u>
Total for fund 208 PARKS & RECREATION FUND							66,015.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING DEPARTMENT FUND							
01/31/2023	029	67327*#	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	728.000	289	41.98
				MISCELLANEOUS	962.000	289	44.03
				MISCELLANEOUS	962.000	289	157.45
				MISCELLANEOUS	962.000	289	144.00
				CHECK 029 67327 TOTAL FOR FUND 249:			<u>387.46</u>
01/31/2023	029	67332*#	BLUE CROSS BLUE SHIELD OF MICHIG	INSURANCE MEDICAL	716.000	289	3,970.91
01/31/2023	029	67336	BS&A SOFTWARE	COMPUTER PROGRAMMING	970.003	289	4,400.00
01/31/2023	029	67364	INTERNATIONAL CODE COUNCIL	MEMBERSHIP DUES	829.000	289	145.00
01/31/2023	029	67373*#	KCL GROUP BENEFITS	INSURANCE MEDICAL	716.000	289	127.50
01/31/2023	029	67398	PATRICK H. PAYNE	MILEAGE EXPENSE	860.000	289	350.00
01/31/2023	029	67408	ROBERT GERDS	MILEAGE EXPENSE	860.000	289	700.00
01/31/2023	029	67423	TOM BERGER	MILEAGE EXPENSE	860.000	289	350.00
				Total for fund 249 BUILDING DEPARTMENT FUND			10,430.87
Fund: 296 CABLE TV FUND							
01/31/2023	029	67326	ALVIN CAMPBELL	MILEAGE EXPENSE	860.000	296	35.37
01/31/2023	029	67338	CHARLES CAMERON	MILEAGE EXPENSE	860.000	296	16.38
01/31/2023	029	67371	JOSEPH CALHOUN	MILEAGE EXPENSE	860.000	296	104.15
01/31/2023	029	67403	PURE WATER PARTNERS	OFFICE SUPPLIES	728.000	296	40.00
01/31/2023	029	67411	SARAH MACY	OFFICE SUPPLIES	728.000	296	50.00
01/31/2023	029	67419	TELVUE CORPORATION	TELEPHONE WEB/ATT	853.001	296	4,765.50
01/31/2023	029	67420	TERI STILES	MILEAGE EXPENSE	860.000	296	23.55
				Total for fund 296 CABLE TV FUND			5,034.95
Fund: 297 SAFETY PATH FUND							
01/31/2023	029	67379*#	MICHIGAN MUNICIPAL RISK MANAGEME	INSURANCE LIABILITY	955.000	852	1,186.44
				Total for fund 297 SAFETY PATH FUND			1,186.44
Fund: 298 POLLY ANN TRAIL FUND							
01/31/2023	029	67402	PSLZ-PLLC	SERVICES PROFESSIONAL	819.000	853	1,000.00
01/31/2023	029	67409	ROSATI, SCHULTZ, JOPPICH, AMTSBUECH	SERVICES PROFESSIONAL	819.000	853	50.00
01/31/2023	029	67426	TURNER SANITATION	MAINTENANCE OF GROUNDS	932.000	853	827.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 298 POLLY ANN TRAIL FUND							
				MAINTENANCE OF GROUNDS	932.000	853	827.50
				CHECK 029 67426 TOTAL FOR FUND 298:			<u>1,655.00</u>
				Total for fund 298 POLLY ANN TRAIL FUND			2,705.00
Fund: 590 SEWER FUND							
01/31/2023	029	67354	GREAT LAKES WATER AUTHORITY	FEES COUNTY USAGE	800.003	527	1,079.37
01/31/2023	029	67379*#	MICHIGAN MUNICIPAL RISK MANAGEME	INSURANCE LIABILITY	955.000	527	2,969.82
01/31/2023	029	67401*#	PRINTING SYSTEMS	OFFICE SUPPLIES	728.000	527	432.15
				Total for fund 590 SEWER FUND			4,481.34
Fund: 591 WATER FUND							
01/31/2023	029	67379*#	MICHIGAN MUNICIPAL RISK MANAGEME	INSURANCE LIABILITY	955.000	538	3,682.17
				Total for fund 591 WATER FUND			3,682.17
Fund: 701 TRUST & AGENCY FUND							
01/31/2023	029	67340	CJM Builders LLC	BSER123-21 - PSE0116-21	283.000	000	500.00
01/31/2023	029	67341	CLEARVIEW HOMES, LLC	BSER044-22 - PSE22-0028	283.000	000	500.00
01/31/2023	029	67343	Detroit & Beyond Construction, L	BC153-22 - PB22-0138	283.000	000	100.00
01/31/2023	029	67347	Enclaves of Woodbridge, LLC	BSER008-21 - PSE0013-21	283.000	000	500.00
				BSER009-21 - PSE0014-21	283.000	000	500.00
				CHECK 029 67347 TOTAL FOR FUND 701:			<u>1,000.00</u>
				Total for fund 701 TRUST & AGENCY FUND			2,100.00
			TOTAL - ALL FUNDS				<u>559,215.84</u>

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability

Total Cash Required		\$34,992.76
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$24,283.21
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$10,709.55
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$34,992.76

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

TOWNSHIP

Payroll Liability

Total Cash Required		\$39,518.26
Debit for FSDD (Full Service Direct Deposit)	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$27,758.03
Debit for Taxes	OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968	\$11,760.23
Total cash required for OXFORD BANK, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1968		\$39,518.26

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

TOWNSHIP

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes Status: Under Review
 Week#: 1 Pay Date: 01/05/2023 P/E Date: 01/02/2023
 Qtr/Year: 1/2023 Run Time/Date: 12:24:08 PM EST 01/03/2023

Taxes Debited	Federal Income Tax	13,663.05		
	Earned Income Credit Advances	0.00		
	Social Security - EE	6,573.34		
	Social Security - ER	6,573.37	6,573.37	
	Social Security Adj - EE	0.00		
	Medicare - EE	1,537.36		
	Medicare - ER	1,537.32	1,537.32	
	Medicare Adj - EE	0.00	8,110.69	
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	Federal Unemployment Tax	0.00		
	FMLA-PSL Payments Credit	0.00		
	FMLA-PSL ER FICA Credit	0.00		
	FMLA-PSL Health Care Premium Credit	0.00		
	Employee Retention Qualified Payments Credit	0.00		
	Employee Retention Qualified Health Care Credit	0.00		
	COBRA Premium Assistance Payments	0.00		
	State Income Tax	4,320.00		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	1,926.88	1,926.88	
	State Family Leave Insurance - EE	0.00		
	State Family Leave Insurance - ER	0.00		
	State Family Leave Insurance Adj - EE	0.00		
	State Medical Leave Insurance - EE	0.00		
	State Medical Leave Insurance - ER	0.00		
	State Medical Leave Insurance Adj - EE	0.00		
	State Cares Fund - EE	0.00		
	Transit Tax - EE	0.00		
	Workers' Benefit Fund Assessment - EE	0.00		
Workers' Benefit Fund Assessment - ER	0.00			
Local Income Tax	0.00			
School District Tax	0.00			
Total Taxes Debited		36,131.32		
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	76,225.84		
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	1,418.26		
	Total Amount Debited From Your Account		113,775.42	
Bank Debits & Other Liability	Checks	0.00	113,775.42	
	Adjustments/Prepay/Voids	0.00	113,775.42	
Taxes- Your Responsibility	None this payroll		113,775.42	
			113,775.42	

Statistical Summary

Company: 7TH - CHARTER TOWN Service Center: 0056 Great Lakes Status: Under Review
 Week#: 3 Pay Date: 01/19/2023 P/E Date: 01/16/2023
 Qtr/Year: 1/2023 Run Time/Date: 11:56:25 AM EST 01/17/2023

Taxes Debited	Federal Income Tax	13,697.03		
	Earned Income Credit Advances	0.00		
	Social Security - EE	6,047.78		
	Social Security - ER	6,047.79		
	Social Security Adj - EE	0.00		
	Medicare - EE	1,414.39		
	Medicare - ER	1,414.40		
	Medicare Adj - EE	0.00		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	Federal Unemployment Tax	0.00		
	FMLA-PSL Payments Credit	0.00		
	FMLA-PSL ER FICA Credit	0.00		
	FMLA-PSL Health Care Premium Credit	0.00		
	Employee Retention Qualified Payments Credit	0.00		
	Employee Retention Qualified Health Care Credit	0.00		
	COBRA Premium Assistance Payments	0.00		
	State Income Tax	3,974.35		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	1,695.61		
	State Family Leave Insurance - EE	0.00		
	State Family Leave Insurance - ER	0.00		
	State Family Leave Insurance Adj - EE	0.00		
	State Medical Leave Insurance - EE	0.00		
	State Medical Leave Insurance - ER	0.00		
	State Medical Leave Insurance Adj - EE	0.00		
	State Cares Fund - EE	0.00		
	Transit Tax - EE	0.00		
Workers' Benefit Fund Assessment - EE	0.00			
Workers' Benefit Fund Assessment - ER	0.00			
Local Income Tax	0.00			
School District Tax	0.00			
Total Taxes Debited	34,291.35			
Other Transfers	Full Service Direct Deposit Acct. No.0167204Tran/ABA072404333	68,360.79		
	Wage Garnishments Acct. No.0167204Tran/ABA072404333	1,302.01		
	Total Amount Debited From Your Account		103,954.15	Total Liability
Bank Debits & Other Liability	Checks	0.00		103,954.15
	Adjustments/Prepay/Voids	0.00		103,954.15
Taxes- Your Responsibility	None this payroll			103,954.15

Payroll Liability

Total Cash Required		\$19,170.12
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$14,055.44
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$5,114.68
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1		\$19,170.12

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PARKS & RECREATION

Payroll Liability

Total Cash Required		\$21,457.66
Debit for Checks (Net Pay)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$245.65
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$15,792.58
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1	\$5,419.43
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXXXX83-1		\$21,457.66

Important Note
Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

PARKS & RECREATION

Payroll Liability

Total Cash Required		\$7,349.16
Debit for FSDD (Full Service Direct Deposit)	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$5,681.53
Debit for Taxes	Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976	\$1,667.63
Total cash required for Oxford Bank, Routing/Transit no. (ABA) 072404333, Bank account no. XXX1976		\$7,349.16

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

CABLE

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
02/08/2023	CD	S	108545	SUMMARY CD 02/08/2023	
100-000-001.000			CHECKING ACCOUNT OXFORD BANK		48,150.50
100-000-084.101			DUE FROM GENERAL FUND	23,583.75	
100-000-084.206			DUE FROM OXFORD FIRE DEPT	45.00	
100-000-084.207			DUE FROM POLICE	2,500.00	
100-000-084.249			DUE FROM BUILDING DEPARTMENT	10,333.25	
100-000-084.296			DUE FROM CABLE	121.83	
100-000-084.298			DUE FROM POLLY ANN TRAIL FUND	2,166.67	
100-000-084.590			DUE FROM SEWER	180.00	
100-000-084.591			DUE FROM WATER	1,460.00	
100-000-084.701			DUE FROM TRUST & AGENCY	7,760.00	
101-000-202.000			ACCOUNTS PAYABLE	23,583.75	
101-000-215.000			DUE TO		23,583.75
206-000-202.000			ACCOUNTS PAYABLE	45.00	
206-000-215.000			DUE TO CLEARING FUND		45.00
207-000-202.000			ACCOUNTS PAYABLE	2,500.00	
207-000-215.000			DUE TO CLEARING FUND		2,500.00
249-000-202.000			ACCOUNTS PAYABLE	10,333.25	
249-000-215.000			DUE TO CLEARING FUND		10,333.25
296-000-202.000			ACCOUNTS PAYABLE	121.83	
296-000-215.000			DUE TO CLEARING FUND		121.83
298-000-202.000			ACCOUNTS PAYABLE	2,166.67	
298-000-215.000			DUE TO CLEARING FUND		2,166.67
590-000-202.000			ACCOUNTS PAYABLE	180.00	
590-000-215.000			DUE TO CLEARING FUND		180.00
591-000-202.000			ACCOUNTS PAYABLE	1,460.00	
591-000-215.000			DUE TO CLEARING FUND		1,460.00
701-000-202.000			ACCOUNTS PAYABLE	7,760.00	
701-000-215.000			DUE TO OTHER FUNDS		7,760.00
				<u>96,301.00</u>	<u>96,301.00</u>
				<u>96,301.00</u>	<u>96,301.00</u>

TO BE PAIDS

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/08/2023	029	67431*#	CARLISLE/WORTMAN ASSOCIATES	PLANNER/PROF. SERVICES PLANNER	801.000	701	230.00
				PLANNER/PROF. SERVICES PLANNER	801.000	701	320.00
				PLANNER/PROF. SERVICES PLANNER	801.000	701	40.00
				PLANNER/PROF. SERVICES PLANNER	801.000	701	400.00
				PLANNER/PROF. SERVICES	801.009	701	3,000.00
				PLANNER/PROF. SERVICES	801.009	701	300.00
				PLANNER/PROF. SERVICES	801.009	701	680.00
				CHECK 029 67431 TOTAL FOR FUND 101:			<u>4,970.00</u>
02/08/2023	029	67437*#	SHARPE ENGINEERING	ARPA EXPENSES	962.002	267	6,607.50
				ARPA EXPENSES	962.002	267	4,256.25
				ENGINEERING FEES - GENERAL	821.000	447	450.00
				ENGINEERING FEES - GENERAL	821.000	447	700.00
				CHECK 029 67437 TOTAL FOR FUND 101:			<u>12,013.75</u>
02/08/2023	029	67438*#	THE KELLY FIRM	LEGAL FEES	826.000	266	960.00
				ARPA LEGAL FEES	962.024	267	1,515.00
				LEGAL FEES	826.000	701	3,780.00
				LEGAL FEES	826.000	702	345.00
				CHECK 029 67438 TOTAL FOR FUND 101:			<u>6,600.00</u>
				Total for fund 101 GENERAL FUND			23,583.75
Fund: 206 OXFORD FIRE DEPARTMENT FUND							
02/08/2023	029	67438*#	THE KELLY FIRM	LEGAL FEES	826.000	357	45.00
				Total for fund 206 OXFORD FIRE DEPARTMENT FUND			45.00
Fund: 207 POLICE CONTRACTING (OCSO) FUND							
02/08/2023	029	67438*#	THE KELLY FIRM	LEGAL FEES	826.000	302	2,500.00
				Total for fund 207 POLICE CONTRACTING (OCSO) FU			2,500.00
Fund: 249 BUILDING DEPARTMENT FUND							
02/08/2023	029	67435	PAYNE ELECTRIC LLC	FEES ELECTRIC INSPECTORS	712.001	289	2,740.00
02/08/2023	029	67436*#	ROBERT GERDS	FEES HEATING INSPECTOR	712.002	289	405.00
				FEES HEATING INSPECTOR	712.002	289	45.00
				FEES HEATING INSPECTOR	712.002	289	1,980.00
				FEES PLUMBING INSPECTOR	712.004	289	1,395.00
				CHECK 029 67436 TOTAL FOR FUND 249:			<u>3,825.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING DEPARTMENT FUND							
02/08/2023	029	67437*#	SHARPE ENGINEERING	SOIL EROSION INSPECTOR	712.013	289	2,636.25
02/08/2023	029	67439	TOM BERGER	FEES BUILDING INSPECTOR	712.009	289	1,132.00
Total for fund 249 BUILDING DEPARTMENT FUND							10,333.25
Fund: 296 CABLE TV FUND							
02/08/2023	029	67432	DAVID F KENNY	MILEAGE EXPENSE	860.000	296	44.54
02/08/2023	029	67433	JOSEPH CALHOUN	MILEAGE EXPENSE	860.000	296	77.29
Total for fund 296 CABLE TV FUND							121.83
Fund: 298 POLLY ANN TRAIL FUND							
02/08/2023	029	67434	LINDA MORAN SERVICES, LLC	CONTRACTED SERVICES PATC	824.000	853	2,166.67
Total for fund 298 POLLY ANN TRAIL FUND							2,166.67
Fund: 590 SEWER FUND							
02/08/2023	029	67436*#	ROBERT GERDS	INSPECTOR FEES	712.000	527	180.00
Total for fund 590 SEWER FUND							180.00
Fund: 591 WATER FUND							
02/08/2023	029	67436*#	ROBERT GERDS	INSPECTOR FEES	712.000	538	180.00
02/08/2023	029	67437*#	SHARPE ENGINEERING	ENGINEERING FEES - GENERAL	821.000	538	1,280.00
Total for fund 591 WATER FUND							1,460.00
Fund: 701 TRUST & AGENCY FUND							
02/08/2023	029	67431*#	CARLISLE/WORTMAN ASSOCIATES	Consultant Fees	283.001	000	102.50
				Consultation (Escrow)	283.001	000	40.00
				BTA22-0002	283.001	000	72.50
				Consultation (Escrow)	283.001	000	160.00
				BTA22-0001	283.001	000	542.50
				Consultation (Escrow)	283.001	000	480.00
CHECK 029 67431 TOTAL FOR FUND 701:							1,397.50
02/08/2023	029	67437*#	SHARPE ENGINEERING	Consultation (Escrow)	283.001	000	1,937.50
				Consultation (Escrow)	283.001	000	1,440.00
CHECK 029 67437 TOTAL FOR FUND 701:							3,377.50
02/08/2023	029	67438*#	THE KELLY FIRM	Consultation (Escrow)	283.001	000	120.00
				Consultation (Escrow)	283.001	000	75.00
				Consultation (Escrow)	283.001	000	300.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
				Consultation (Escrow)	283.001	000	1,215.00
				Consultation (Escrow)	283.001	000	375.00
				BTA22-0001	283.001	000	825.00
				BTA22-0002	283.001	000	75.00
				CHECK 029 67438 TOTAL FOR FUND 701:			<u>2,985.00</u>
				Total for fund 701 TRUST & AGENCY FUND			7,760.00
			TOTAL - ALL FUNDS				48,150.50

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**GUN VIOLENCE SURVIVORS WEEK PROCLAMATION
DECLARING THE WEEK OF FEBRUARY 1, 2023 TO FEBRUARY 7, 2023
TO MARK NATIONAL GUN VIOLENCE SURVIVORS WEEK**

This proclamation declares the week of February 1, 2023, to February 7, 2023, to be National Gun Violence Survivors Week in the Charter Township of Oxford to honor and remember all victims and survivors of gun violence and uplift the resilient voices of survivors across the nation.

WHEREAS every year, tens of thousands of Americans are killed with guns or shot and wounded;

WHEREAS more Americans are killed with guns than in our peer countries;

WHEREAS a gun violence survivor is anyone who has personally experienced gun violence — whether you have witnessed an act of gun violence, been threatened or wounded with a gun, or had someone you know and cared for wounded or killed;

WHEREAS forms of gun violence can include, but are not limited to: gun homicides, domestic violence involving a gun, and unintentional shootings;

WHEREAS gun violence has an expansive reach and impact in communities across America;

WHEREAS firearms are the leading cause of death for children and teens;

WHEREAS people in America in cities across the nation are working to end the senseless violence by advocating for gun safety legislation;

WHEREAS by commemorating National Gun Violence Survivors Week on February 1 to February 7, cities across America will raise awareness about gun violence and honor the lives stolen by gun violence; and

WHEREAS we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of those who are a danger to themselves or others and encourage responsible gun ownership to help keep our communities safe.

NOW, THEREFORE BE IT RESOLVED that the Charter Township of Oxford declares February 1 to February 7, 2023, to be National Gun Violence Survivors Week. We encourage all citizens to support their communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

OXFORD TOWNSHIP GYPSY MOTH (Spongy Moth) SURVEY JANUARY 2023

January 5, 2023 GYPSY MOTH SURVEY ROUTES

5 miles Coats Road rights-of-way.

Section 5 Oakwood Rd to Ludwig Rd, Vivian Ln, Ramsgate Ln, Seven Oks Ln.

Section 3 Oakwood Lake Park - wooded area around parking lot.

Section 10 Detroit Sportsmen's Congress RV Park south of Oakwood Rd; spoke to caretaker.

Sections 1 & 2 Barber Rd rights of way between Oakwood Rd and Davison Lake Rd. Stopped at Sassafras Farm, 3270 Barber Rd, but homeowner was not home.

Delano Rd to Ray Rd including:

Section 1 SW corner Davison Lake Rd at Delano, and NW corner Oakwood at E Township Line.

Section 12 SW corner of Oakwood Rd at Delano Rd.

January 9, 2023 GYPSY MOTH SURVEY ROUTES

Section 14 Cobblestone Ln and power lines east of subdivision. Talked to homeowner, Larry Roesner, at 1830 Cobblestone Ln.

Section 12 Noble Rd to Locust Valley Lane and North on Locust Valley Lane.

Section 13 Obtained permission from Gary Kochis to survey Rattlewood Farm around house and out buildings near house. NE corner of Delano Rd at Ray Rd. Ray Rd to Barr Rd and North to Grousewood.

Section 25 Beverly Dr, to Barr Rd. (Called and arranged to walk property at 2230 Beverly Dr. with homeowner, Terra Gocis.) Harmony Hills Subdivision.

Section 36 Barr Rd to and including White Hawk and Barrwood Trail.

We found **no acres** that qualified for spraying. We did find numerous old egg masses in every area, except we found neither old or new on Coats Road, Barr Road south of Harmony Hills (including White Hawk Drive and Barrwood Trail), and Oakwood Lake Park. The Caretaker at Detroit Sportsmen's Congress RV Park, said Gypsy Moths were bad in 2021, but saw nothing in 2022. We also saw no new egg masses at the RV Park. We surveyed 1830 Cobblestone Lane and talked to homeowner, Larry Roesner. As you may know, Cobblestone Lane was sprayed last year privately by the homeowners. We found only numerous old egg masses there. Walked the property at 2230 Beverly Rd with homeowner, Terra Gocis. She stated that the infestation was bad in 2021, but no sign of Gypsy Moths the summer of 2022. Our survey concurred with her statements.

This survey result was not unexpected. The number of acres to be sprayed are markedly lower this year all over Michigan. But Gypsy Moth infestations are only suppressed by spraying; they cannot be eradicated. Therefore, it is recommended to survey each year for the possible presence of new egg masses, and continue to budget for a spray program each year.

Recommended areas to watch for next year:

- 1) The large oak tree in the front yard of the home at Sassafras Farm, 3270 Barber Road. (One possible new egg mass with several old ones.) We stopped, but no one was home.
- 2) The larger garage behind the house at Rattlewood Farm. (Two very tiny* new egg masses under the eaves and numerous old ones.) I called Gary Kochis; he said they would address it.
- 3) We recommend surveying areas sprayed previously and of course areas where property owners have notified you of possible infestations.

*Smaller egg masses could indicate that the Gypsy Moths were diseased.

Date: February 8, 2023

To: Board of Trustees

From: Curtis W. Wright

Re: **Second Reading** – Ordinance 105.010 Connection to Water System

Dear Board Members:

Oxford Township Ordinance 105B.010 was introduced for a First Reading at the January 11, 2023 Board Meeting. This Ordinance amends certain Sections of the Water System Ordinance.

Attached, as was introduced for a First Reading, is:

- Exhibit A -A **Blue-lined** copy of the proposed amendments to Ordinance Section 62-31 Definitions and Rules of Construction
- Exhibit B - A **Blue-lined** copy of the proposed amendments to Ordinance Section 62-36 Service pipes, supply pipes and connections
- Exhibit C – A clean copy of Ordinance 105B.010 with the amendments included in Section 62-31 and Section 62-36.

The following motion is offered for consideration:

I move to adopt Ordinance 105B.010, an Ordinance to amend Section 62-31, titled “Definitions”, and to amend Section 62-36, titled “Service Pipes, supply pipes and connections” to Chapter 62 Article II, titled “Water System” of the Oxford Charter Township Code as presented.

Exhibit A

**REVISED ORDINANCE 62-31
DEFINITIONS AND RULES OF
CONSTRUCTION**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

~~*Abandoned well* means a well which is no longer used, or a well which is in such disrepair that its continued use for the purpose of obtaining potable groundwater is impractical, or a well which is a threat to groundwater resources, or a well which is or may be a health or safety hazard.~~

As-built plans means engineering drawings prepared after installation of a water system which shall show a statement by a registered engineer or surveyor certifying this to be "as-built plans" and shall include, but not be limited to, length of mains, supply pipes and services pipes where applicable, their locations with respect to property lines, joints used and mechanical, electrical and structural details for pumps, wellhouses and a minimum of two witnesses to hydrants, valves and other necessary appurtenances and other parts of the water supply system and be of sufficient detail to comply with standards of the county water resources commissioner's ("OCWRC") office and to enable the township engineer to insert the water system changes into the current township hydraulic model.

Base connection charge means that charge by the township for the connection of any premises or structure to the water supply system, and is equal to the base fee for one residential equivalent unit times the number of residential equivalent units assigned a premises or structure use as established from time to time by the township board by resolution.

Charges for water supply services and *charges* mean the amount charged to each premises in the township connected to the system for water supply services, which may include those charges as set forth in [section 62-41\(a\)](#) and as may be established from time to time by the township board by resolution in an equitable manner to cover the costs of the water supply service.

Contaminant is a biological, chemical, physical, or radiological component in water that is or may become injurious to public health, safety, or welfare.

County means County of Oakland, Michigan.

County connection charge means a charge by the OCWRC office paid coincident to the payment of the base connection charge at the time of connection to the water system. This charge is based upon water line size as well as costs associated with turning water on and off for a premises or structure.

Cross connection means a temporary or permanent connection or arrangement of piping (link) between a potential source of pollution and a potable water supply through which a backflow could occur.

Developer means the proprietor of multiple structures or multiple premises, and includes proprietors of a subdivision, condominium subdivision, shopping center, office building, apartments, industrial structures, manufactured housing, etc.

Engineering standards ordinance means the township engineering design standards ordinance set forth in section 42-1 of this Code.

Groundwater is subsurface water in a zone of saturation.

Main and *water main* mean those pipes, other than supply pipes and service pipes, used for conveying or distributing water.

Premises means that entity of use within a structure consisting of a separate ownership or tenancy, and shall also mean that use where no structure exists, but to which water supply service is made available to real property, including areas of landscape.

Remote meter reader means a water meter placed upon a structure obtaining water from the public water system which collects consumption, diagnostic, and status data from the water meter and transfers that data to a central database for billing, troubleshooting, and analyzing.

Residential equivalency unit, REU and *unit* mean that measure of potential water consumption equal to the quantity ordinarily consumed by occupants of a residence by a single family of average size. The number of units assigned to any premises or type of premises by the township board is designed to represent the potential water consumption thereof as a multiple of the quantity ordinarily consumed by occupants of a residence by a single family of average size as determined from time to time by the township board by resolution.

Service pipe means a pipe extending from the property line or curb cock or valve into the premises supplied with water.

State means the State of Michigan.

Structure means a building to which water supply service is made available.

Structure requiring potable water is a structure where the use of potable water is needed or intended including those used for human occupancy, employment, recreation or other purposes requiring the need for the use of potable water.

Supply pipe means a pipe tapped into a main and extending thence to and including the curb cock or valve at the property line.

Township means the Charter Township of Oxford, Oakland County, Michigan, and where the township has assigned its authority, it may include the assignee of the township.

Usage charge means that charge as determined by the township board for the volume of water used by premises and, in the case of no usage, a minimum charge as established by the township board by resolution.

Water booster station means a facility within the water supply system that is utilized to increase water pressure at certain designated points within the water supply system.

Water district means that portion of township designated by resolution of the township board which is serviced or is to be serviced by the water supply system. The establishment of the water district does not constitute a representation that the township will extend the water supply system to this area.

Water supply services means the transportation, distribution and sale of water to the premises or structure(s) connected, directly or indirectly, to the water supply system.

Water supply system, water system and system mean collectively all plants, wells, well houses, storage tanks, pumps, work, properties and instrumentalities, as they shall from time to time exist, which are used or useful in connection with the obtaining of a water supply and/or the distribution of water by the township, including all extensions, enlargements and improvements thereto which are owned and operated by the township directly or through contract with the county.

Exhibit B

Sec. 62-36. Service pipes, supply pipes and connections.

- (a) Before any connection shall be made to any water main, application for such connection shall be made in writing to the township by the owner of the premises to be served, with payment made as established by the township board at appendix A and a connection permit secured. Such applications shall be made on forms provided by the township. By application, the owner, user and/or applicant for a water connection permit by such application agrees to abide by all provisions of this article, water system related rules and regulations of the township board, and county standards and specifications in all respects. The application must be accompanied by the fees specified by township board resolution, which will be returned and the application shall not be granted. The township board, by resolution, may establish rules and regulations related to applications for water service, fees related to installation of such service (including but not limited to engineering review fees, administrative fees, inspection fees, and tapping fees), and the requirements relating to supply pipes, service pipes, gate valves, meter connections, water supply pipes, and the connection thereof.
- (b) Except as may otherwise be required or allowed by the county, all new meter installations shall have a remote reading register. The cost of this shall be included in the charge for installation of supply pipe and meters, referred to as the "county water connection charge."
- (c) Except for fire hydrants, water shall be taken and used only through metered water service pipes under the supervision of the township where township water service is available, and no connection through which water may pass from one property to another shall be permitted even though the ownership of both properties shall be the same.
- (d) Excessive or unnecessary use or waste of water, whether caused by carelessness or by defective or leaky plumbing or fixtures, is strictly prohibited. For disregard of or repeated violation of this requirement, after five days' written notice from the township, the water may be turned off by the township; provided, however, if in the sole judgment of the township the excessive use of water is so substantial that five days' notice would result in a significant loss of water, no prior notice is required.
- (e) No unauthorized person shall interfere in any way with the supply pipe installed by the township. No unauthorized person is permitted to turn water on or off at the curb cock.
- (f) All township water used on any premises where a meter is installed must pass through the meter. No bypassing of the meter will be permitted.
- (g) The refusal or neglect of the owner to equip the premises with the service pipe connections, utilities and/or fixtures as approved by the township shall be sufficient grounds for discontinuance of township water supply to the premises or structure.
- (h) Those structures connected to private water wells, which wells have developed contamination by any contaminant above the acceptable safe drinking water levels adopted and/or established by the state department of environmental quality, shall, where practicable, connect to the water supply system at such time as the township board determines the water supply system is available to such structure and the existing well shall be deemed abandoned at such time as the connection to the water system occurs. Upon connection to the water supply system, each private and public water well servicing such premises or structures shall be disconnected and abandoned in accordance with the applicable laws and regulations of the state, county and township to prevent contamination of the water supply system.
- (i) All Owners of premises or structures which are on a private or public well shall be required to connect to the water supply system, where available, at such time as the private or public well is abandoned as that term is defined herein. ~~for that premises of structure.~~ The policy of encouraging connection to the water supply system in the case of well abandonment is supported upon findings by the Township regarding the presence of arsenic contaminants in drinking water in the Township. Private water wells sampled in the

Township in 2006 showed arsenic levels above the maximum concentration levels (MCL) set forth by the U.S. Environmental Protection Agency and Oakland County. In response, the Township constructed a water treatment plant, the purpose of which was the removal of arsenic contaminants from the water provided by the water system. The presence of arsenic contaminants in drinking water constitutes a health hazard; therefore, the Township encourages connection to the water supply connection to ensure filtration and treatment of water provided to Township residents.

The A private or public well shall be considered abandoned ~~in~~ if the owner of the premises is unable to meet the requirements to be eligible for issuance of a permit for a replacement well from the Oakland County Drain Commissioner and/or Oakland County Health Division and any of the following conditions apply to an existing well:

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(1) accordance with the standards of the county drain commissioner and/or county health division. Findings: the

(1) The well has had its use permanently discontinued.

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(2) The well is in such disrepair that its continued use for the purpose of obtaining groundwater is impractical.

(3) The well has been left uncompleted for over a ninety (90) day period.

(4) The well is a threat to groundwater resources.

(1) presence of arsenic contaminants in drinking water constitutes a health hazard requiring the filtration and treatment of all such water in order for it to be potable. By reason of private water wells sampled in the township in 2006 showing arsenic levels above the maximum concentration levels (MCL), through the requirements of the U.S. Environmental Protection Agency and the county, the township constructed a water treatment plant, the purpose of which was the removal of arsenic contaminants from the water provided by the water system.

As a matter of public health, the owner of a newly constructed structure that is not connected to an existing potable water source requiring potable water shall be required to connect such structure to, and obtain water from, the water system if the connection is practicable. ~~when a new structure is constructed which is not connected to an existing structure which has a potable water supply and, in the case of existing structures requiring potable water, upon the private well servicing that structure becoming abandoned.~~

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(j) Upon connection to the water system, the water well on the premises used or previously used for obtaining potable water shall be abandoned in accordance with the applicable laws and regulations of the state, county and township to prevent contamination of the water supply system.

(Ord. No. 105.A, art. IV, 8-9-2000; Res. of 2-8-2017)

Exhibit C

REVISED ORDINANCE 62-31
DEFINITIONS AND RULES OF
CONSTRUCTION

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

As-built plans means engineering drawings prepared after installation of a water system which shall show a statement by a registered engineer or surveyor certifying this to be "as-built plans" and shall include, but not be limited to, length of mains, supply pipes and services pipes where applicable, their locations with respect to property lines, joints used and mechanical, electrical and structural details for pumps, wellhouses and a minimum of two witnesses to hydrants, valves and other necessary appurtenances and other parts of the water supply system and be of sufficient detail to comply with standards of the county water resources commissioner's ("OCWRC") office and to enable the township engineer to insert the water system changes into the current township hydraulic model.

Base connection charge means that charge by the township for the connection of any premises or structure to the water supply system, and is equal to the base fee for one residential equivalent unit times the number of residential equivalent units assigned a premises or structure use as established from time to time by the township board by resolution.

Charges for water supply services and *charges* mean the amount charged to each premises in the township connected to the system for water supply services, which may include those charges as set forth in [section 62-41\(a\)](#) and as may be established from time to time by the township board by resolution in an equitable manner to cover the costs of the water supply service.

Contaminant is a biological, chemical, physical, or radiological component in water that is or may become injurious to public health, safety, or welfare.

County means County of Oakland, Michigan.

County connection charge means a charge by the OCWRC office paid coincident to the payment of the base connection charge at the time of connection to the water system. This charge is based upon water line size as well as costs associated with turning water on and off for a premises or structure.

Cross connection means a temporary or permanent connection or arrangement of piping (link) between a potential source of pollution and a potable water supply through which a backflow could occur.

Developer means the proprietor of multiple structures or multiple premises, and includes proprietors of a subdivision, condominium subdivision, shopping center, office building, apartments, industrial structures, manufactured housing, etc.

Engineering standards ordinance means the township engineering design standards ordinance set forth in section 42-1 of this Code.

Groundwater is subsurface water in a zone of saturation.

Main and *water main* mean those pipes, other than supply pipes and service pipes, used for conveying or distributing water.

Premises means that entity of use within a structure consisting of a separate ownership or tenancy, and shall also mean that use where no structure exists, but to which water supply service is made available to real property, including areas of landscape.

Remote meter reader means a water meter placed upon a structure obtaining water from the public water system which collects consumption, diagnostic, and status data from the water meter and transfers that data to a central database for billing, troubleshooting, and analyzing.

Residential equivalency unit, REU and *unit* mean that measure of potential water consumption equal to the quantity ordinarily consumed by occupants of a residence by a single family of average size. The number of units assigned to any premises or type of premises by the township board is designed to represent the potential water consumption thereof as a multiple of the quantity ordinarily consumed by occupants of a residence by a single family of average size as determined from time to time by the township board by resolution.

Service pipe means a pipe extending from the property line or curb cock or valve into the premises supplied with water.

State means the State of Michigan.

Structure means a building to which water supply service is made available.

Structure requiring potable water is a structure where the use of potable water is needed or intended including those used for human occupancy, employment, recreation or other purposes requiring the need for the use of potable water.

Supply pipe means a pipe tapped into a main and extending thence to and including the curb cock or valve at the property line.

Township means the Charter Township of Oxford, Oakland County, Michigan, and where the township has assigned its authority, it may include the assignee of the township.

Usage charge means that charge as determined by the township board for the volume of water used by premises and, in the case of no usage, a minimum charge as established by the township board by resolution.

Water booster station means a facility within the water supply system that is utilized to increase water pressure at certain designated points within the water supply system.

Water district means that portion of township designated by resolution of the township board which is serviced or is to be serviced by the water supply system. The establishment of the water district does not constitute a representation that the township will extend the water supply system to this area.

Water supply services means the transportation, distribution and sale of water to the premises or structure(s) connected, directly or indirectly, to the water supply system.

Water supply system, water system and system mean collectively all plants, wells, well houses, storage tanks, pumps, work, properties and instrumentalities, as they shall from time to time exist, which are used or useful in connection with the obtaining of a water supply and/or the distribution of water by the township, including all extensions, enlargements and improvements thereto which are owned and operated by the township directly or through contract with the county.

Sec. 62-36. Service pipes, supply pipes and connections.

- (a) Before any connection shall be made to any water main, application for such connection shall be made in writing to the township by the owner of the premises to be served, with payment made as established by the township board at appendix A and a connection permit secured. Such applications shall be made on forms provided by the township. By application, the owner, user and/or applicant for a water connection permit by such application agrees to abide by all provisions of this article, water system related rules and regulations of the township board, and county standards and specifications in all respects. The application must be accompanied by the fees specified by township board resolution, which will be returned and the application shall not be granted. The township board, by resolution, may establish rules and regulations related to applications for water service, fees related to installation of such service (including but not limited to engineering review fees, administrative fees, inspection fees, and tapping fees), and the requirements relating to supply pipes, service pipes, gate valves, meter connections, water supply pipes, and the connection thereof.
- (b) Except as may otherwise be required or allowed by the county, all new meter installations shall have a remote reading register. The cost of this shall be included in the charge for installation of supply pipe and meters, referred to as the "county water connection charge."
- (c) Except for fire hydrants, water shall be taken and used only through metered water service pipes under the supervision of the township where township water service is available, and no connection through which water may pass from one property to another shall be permitted even though the ownership of both properties shall be the same.
- (d) Excessive or unnecessary use or waste of water, whether caused by carelessness or by defective or leaky plumbing or fixtures, is strictly prohibited. For disregard of or repeated violation of this requirement, after five days' written notice from the township, the water may be turned off by the township; provided, however, if in the sole judgment of the township the excessive use of water is so substantial that five days' notice would result in a significant loss of water, no prior notice is required.
- (e) No unauthorized person shall interfere in any way with the supply pipe installed by the township. No unauthorized person is permitted to turn water on or off at the curb cock.
- (f) All township water used on any premises where a meter is installed must pass through the meter. No bypassing of the meter will be permitted.
- (g) The refusal or neglect of the owner to equip the premises with the service pipe connections, utilities and/or fixtures as approved by the township shall be sufficient grounds for discontinuance of township water supply to the premises or structure.
- (h) Those structures connected to private water wells, which wells have developed contamination by any contaminant above the acceptable safe drinking water levels adopted and/or established by the state department of environmental quality, shall, where practicable, connect to the water supply system at such time as the township board determines the water supply system is available to such structure and the existing well shall be deemed abandoned at such time as the connection to the water system occurs. Upon connection to the water supply system, each private and public water well servicing such premises or structures shall be disconnected and abandoned in accordance with the applicable laws and regulations of the state, county and township to prevent contamination of the water supply system.
- (i) All Owners of premises or structures which are on a private or public well shall be required to connect to the water supply system, where available, at such time as the private or public well is abandoned as that term is defined herein. The policy of encouraging connection to the water supply system in the case of well abandonment is supported upon findings by the Township regarding the presence of arsenic contaminants in drinking water in the Township. Private water wells sampled in the Township in 2006 showed arsenic levels

above the maximum concentration levels (MCL) set forth by the U.S. Environmental Protection Agency and Oakland County. In response, the Township constructed a water treatment plant, the purpose of which was the removal of arsenic contaminants from the water provided by the water system. The presence of arsenic contaminants in drinking water constitutes a health hazard; therefore, the Township encourages connection to the water supply connection to ensure filtration and treatment of water provided to Township residents.

A private or public well shall be considered abandoned if the owner of the premises is unable to meet the requirements to be eligible for issuance of a permit for a replacement well from the Oakland County Drain Commissioner and/or Oakland County Health Division and any of the following conditions apply to an existing well:

- (1) The well has had its use permanently discontinued.
- (2) The well is in such disrepair that its continued use for the purpose of obtaining groundwater is impractical.
- (3) The well has been left uncompleted for over a ninety (90) day period.
- (4) The well is a threat to groundwater resources.

As a matter of public health, the owner of a newly constructed structure that is not connected to an existing potable water source shall be required to connect such structure to, and obtain water from, the water system if the connection is practicable.

- (j) Upon connection to the water system, the water well on the premises used or previously used for obtaining potable water shall be abandoned in accordance with the applicable laws and regulations of the state, county and township to prevent contamination of the water supply system.

(Ord. No. 105.A, art. IV, 8-9-2000; Res. of 2-8-2017)

Date: February 8, 2023

To: Board of Trustees

From: Curtis W. Wright

Re: **Second Reading** – Ordinance 135.001 Mobile Food Establishments

Dear Board Members:

Oxford Township Ordinance 135.001, to be known as the Charter Township of Oxford Mobile Food Establishment Ordinance, was introduced for a First Reading at the December 14, 2022 Board Meeting.

This Ordinance 135.001 is attached for a Second Reading and possible adoption.

The following motion is offered for consideration:

I move to adopt Ordinance 135.001, an Ordinance to amend Chapter 26 titled Fire Prevention and Protection of the Oxford Charter Township Code by adding new Section 26-23 titled Mobile Food Establishments, as presented.

MOBILE FOOD ESTABLISHMENT ORDINANCE

CH. 26 BEGINNING AT SEC. 26-23



ARTICLE I – DEFINITIONS

As used in this chapter, the following terms and phrases shall have the following meanings. Except as explicitly defined below, terms and phrases shall have the meanings as defined in this Code.

Alcoholic liquor means as defined in section 6-32 of this Code.

Applicant(s) shall mean an individual, corporation, association, partnership, trust, firm, or similar entity.

Mobile Food Establishment means a licensed and operable motor vehicle or trailer, which includes any commercial kitchen equipment used for cooking that operates in a transient or static location and involves the preparation, cooking, and sale of food and/or nonalcoholic beverages in a ready-to-consume state for consumption either on or off the premises, but not within the motor vehicle and/or trailer.

ARTICLE II – PURPOSE AND SCOPE

Section 1

Purpose. The intent and purpose of this Ordinance is to ensure the safe and orderly operation of Mobile Food Establishments within the Township by establishing regulations for mobile food establishments and to provide penalties for and enforcement of violations of this Ordinance.

Repeal of Conflicting Ordinance. Upon the effective date, this Ordinance shall repeal all ordinances or parts of ordinances, including ordinance no. 135 in conflict therewith.

Section 2

Scope. This Ordinance shall apply to all Mobile Food Establishments engaged in the business of cooking, preparing, selling, or distributing food or beverages, with or without charge, upon or in public or private spaces within the Township and where cooking appliances and domestic cooking appliances used for commercial purposes that produce grease or smoke as a result of the cooking process.

ARTICLE III – GENERAL PROVISIONS

Section 1

Mobile Food Establishments shall comply with the following standards:

- (a) Property Owner Permission. Mobile Food Establishments operating on private or public property must receive the property owner's written consent prior to operation.
 - (b) Location. Mobile Food Establishments that meet the standards of this Ordinance may be permitted in all zoning districts, unless restricted, prohibited, or otherwise regulated by the Township Zoning Ordinance or any other applicable Township Ordinance.
 - (c) Insurance. All Mobile Food Establishments shall have proper vehicle registrations and current/valid registration plates. All vehicles shall be properly insured in accordance with state law.
 - (d) Alcoholic Liquor. Mobile Food Establishments shall not serve alcoholic liquor or allow the consumption of alcoholic liquor in their service area(s) or dining area(s) unless Applicant has obtained all appropriate permits required by the State of Michigan and any necessary approvals from the Township, pursuant to Charter Township of Oxford Ordinance, Art. II, Chapter 6.
 - (e) Service Area. The area(s) where customers stand in line to place or pick up an order ("service areas") for Mobile Food Establishments shall not be located on a street, road, or within the road right of way, and, if in a parking lot, shall be located a safe distance from the travel lanes of a parking lot. Allowable Service Areas are subject to Township Fire Department approval.
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- (f) Dining Areas. The area(s) where customers may sit or stand at tables to consume food or beverages ("dining areas") shall not be located on a street, road, or within the road right of way, and, if in a parking lot, shall be located a safe distance from the travel lanes of a parking lot. Allowable Dining Areas are subject to Township Fire Department approval.
- (g) Preparation and Storage. Food shall not be prepared, sold, or displayed outside of the mobile food Establishment as set forth below.
 - (1) Materials, Food, and Supplies. All materials, food, and supplies must be stored within a Mobile Food Establishment, or may be adjacent to a Mobile Food Establishment, if in an enclosed container. Food and condiments may be displayed on shelving attached to the Mobile Food Establishment.
- (h) Obstructions. Mobile Food Establishments and their respective service areas and dining areas shall not obstruct or impede vehicular, pedestrian, or non-motorized travel or movement, nor create visual obstructions for vehicular traffic.
- (i) Waste. Waste associated with Mobile Food Establishments shall be managed as set forth below.
 - (1) Waste Container. Mobile Food Establishments must be equipped with sufficient garbage or refuse containers to handle their waste, including one provided for patrons.
 - (2) Daily Cleaning. All waste, spilled food, food byproducts, and litter left by customers associated with each Mobile Food Establishment (collectively "waste"), shall be cleaned up and collected, and thereafter properly and lawfully disposed of, by the Mobile Food Establishment operator at least daily.
 - (3) Dumping of Fluids. Dumping of gray water, grease, or any other fluid onto land or any street or into any storm sewer is prohibited.
- (j) Fire Code. Mobile Food Establishments shall be subject to an annual inspection by the Oxford Township Fire Department to confirm compliance with Michigan Fire Protection Code standards, including, but not limited to, standards required for fire extinguishers, fire extinguishing systems, compressed gas/liquid propane gas, generators, electrical, location, and general fire safety.
- (k) Water. Mobile Food Establishments shall not be temporarily connected to a water source unless the Applicant provides verification to the Township that it is a potable water source.
- (l) Sewer. Mobile Food Establishments shall not be connected to sanitary or storm sewer facilities.
- (m) Wheel Chocks. Mobile Food Establishments shall use wheel chocks while parked to prepare or distribute food.
- (n) Display of Permits. Mobile Food Establishments shall prominently display any required permits and licenses while in operation.

ARTICLE IV – PERMITS

Section 1

It shall be a violation of this Ordinance to operate a Mobile Food Establishment without the necessary licenses, permits, and approvals, as set forth below.

- (a) Mobile Food Establishment Permit. Open Mobile Food Establishments shall obtain a permit on an annual basis as set forth in more detail below, which shall be valid for one (1) calendar year, provided that the Applicant remains in compliance with the permit requirements.
 - (b) Oakland County Health Department Permit. All Mobile Food Establishments must obtain and maintain any permits and approvals required by the Oakland County Health Department.
 - (c) State of Michigan. All Mobile Food Establishments must obtain and maintain any permits, licenses, and approvals required by the Michigan Department of Agriculture and Rural Development.
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- (d) Others. All Mobile Food Establishments must obtain and maintain any other permits, approvals, or licenses required by law.
- (e) Transferability. A license or permit issued under this Ordinance shall not be transferred from person to person or to another Mobile Food Establishment.

Section 2 – Administration

This Ordinance shall be administered by the Fire Chief and/or their designee, as outlined below.

- (a) Order of Process. The following shall be the order of process in obtaining a Mobile Food Establishment Permit:
- (1) Applicant submits Permit Application to the Fire Department;
 - (2) Fire Department schedules an inspection with the Applicant;
 - (3) Fire Department conducts the inspection;
 - (4) If the Mobile Food Truck Establishment meets all requirements of this Ordinance and the Zoning Ordinance, the Fire Department shall issue a permit under this Ordinance. The Fire Department shall also provide the applicant with a Mobile Food Truck sticker and applicant shall prominently display its sticker on the outside of the Mobile Food Establishment.
- (b) Mobile Food Establishment Permit Application. A Mobile Food Establishment permit shall include the following materials:
- (1) A signed and completed Application form;
 - (2) Any necessary written permission from property owners;
 - (3) A fee, as adopted by resolution of the Township Board; and
 - (4) Any additional information necessary to determine compliance with this Ordinance and other applicable ordinances, laws, permits, and regulations.
- (c) Timely Submission. Mobile Food Establishments shall submit a permit application two (2) business days before any needed inspection to operate. A Permit Application shall be considered received on the date of submittal only if it is received during normal business hours of the Fire Department, which are 7 am to 4 pm, Monday through Friday. In the event an application is submitted after 4 pm on a weekday or on a weekend, it shall be considered to be received the next business day. In the event an Applicant requests a permit for a Mobile Food Establishment and is in need of an inspection with less than two (2) business days' notice or outside of normal business hours of the Fire Department, the Applicant shall be subject to payment of an increased permit fee as set forth by Resolution of the Township Board.
- (d) Complete and Accurate. Submission of an Application constitutes a representation that all of the information is complete and accurate.
- (e) Issuance. Annual Mobile Food Establishment Permits shall be issued by the Fire Chief and/or their designee after the permit Applicant has passed an inspection conducted by the fire department. All permits issued by the fire department shall expire on December 31st of every calendar year as long as the Applicant remains in compliance with the provisions of this Ordinance and other applicable ordinances, permits, regulations, and laws. The review shall be conducted in consultation with the Fire Chief or their designee and other applicable entities and agencies.
- (f) Operating without a Permit. In the event a Mobile Food Establishment is found to be operating without a permit, it shall constitute a violation of this Ordinance and shall constitute a civil infraction as defined by Michigan law and shall be subject to a civil fine of not more than five hundred (\$500.00) dollars, as set forth in sec. 3 of this Ordinance. Prior violation(s) of this Ordinance, or operating without a permit, if repeated and demonstrates a disregard for the requirements of this Ordinance, may form the basis to deny future permits under this Ordinance.

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- (g) Withholding Permit. Issuance of any license or permit may be withheld pending verification that any other necessary approvals have been granted.
- (h) Conditions. Reasonable conditions may be placed on approvals, as outlined below.
- (1) Health, Safety, and Welfare. Conditions shall be designed to protect the health, safety, and welfare of the patrons, vendors, adjacent property owners, and the community as a whole.
 - (2) Police Power. Conditions shall be related to the valid exercise of the police power and purposes affected by the activity.
 - (3) Compliance. Conditions shall be designed to ensure compliance with the provisions of this Ordinance, other Township ordinances, County requirements, and state and federal law.
- (i) Suspension and Revocation. As outlined below, an approval may be immediately suspended on a temporary or permanent basis by the Oxford Fire Chief and/or their designee.
- (1) Notice. The Applicant shall receive written notice of the possible suspension or revocation, including the reason for the suspension or revocation, and actions necessary, if any, to prevent the suspension or revocation. In the case of an immediate emergency, as determined by the Oxford Fire Chief or their designee, the Mobile Food Establishment may be shut down pending further investigation, notice, and any hearing, as provided herein.
 - (2) Decision Criteria. After providing the Permittee notice and an opportunity to respond, the Township Supervisor may issue an order to suspend, restrict, or revoke a Mobile Food Establishment Permit if the Supervisor makes any of the following findings:
 - a. An imminent threat exists to the health, safety, or welfare of persons or neighboring properties; or
 - b. The Applicant has violated or currently fails to comply with any condition of its license or permit or with any applicable Township ordinance, County requirement, or state or federal law.
 - (3) Effect. Upon revocation of an approval, all activity shall cease immediately, except for work related to securing the site or correcting a violation, as determined by the Fire Chief and/or their designee.
- (j) Appeal. Appeals of decisions made in the administration of this Ordinance shall be heard and decided by the Township Board of Trustees. The appeal of any suspension, restriction, or revocation of a permit under this Ordinance shall be decided by the Board of Trustees after providing the Permittee a reasonable opportunity to respond and to be heard on terms and conditions as determined by the Township Attorney using the Decision Criteria set forth above in Section 2(i)(2).

Section 3 – Enforcement

A violation of this Ordinance or any license, permit, or condition issued under this Ordinance is a municipal civil infraction and subject to enforcement, as set forth below.

- (a) Party to Violation. Any person who violates this Ordinance, or fails to comply with its terms, or with any of the conditions of any License or Permit, shall be responsible for a municipal civil infraction. Any property owner who violates or allows a violation of this Ordinance on his/her/its property shall be responsible for a municipal civil infraction.
- (b) Each Day. Each day that any violation exists or continues shall be deemed a separate offense.
- (c) Penalty. Any person or other entity who causes or permits to continue a public nuisance as prohibited by the Ordinance is responsible for a municipal civil infraction as defined by Michigan law and is subject to a civil fine of not more than five hundred (\$500.00) dollars, plus costs, which may include all direct or indirect expenses to which the Township has incurred in connection with the violation. A violator of this Ordinance shall also be subject to such additional sanctions, remedies, and judicial orders as are authorized under Michigan law. Each day a violation of this Ordinance continues to exist constitutes a separate violation.

Section 4 – Severability

This Ordinance, and all provisions hereof, are hereby declared to be severable, and if any provision hereof or part hereof is adjudged by a court of competent jurisdiction to be invalid or unenforceable for any reason whatsoever, it is hereby declared and provided that the remainder of this Ordinance shall not be affected thereby.

Section 5 – Effective date and Adoption

Effective Date. This Ordinance shall be published in a newspaper of general circulation in the Township of Oxford and shall become effective upon publication, as provided by law.

Exhibit B



Memo

To: Oxford Township Board

From: Fire Chief Matthew Majestic

cc:

Date: January 20, 2023

Re: Consideration of use of ARPA funds for purchase of EMS Ventilators for Fire Department

I am requesting the Township Board take under consideration the purchase of new ventilators for the fire department utilizing the ARPA funds.

The current ventilators that the fire department owns are just over 15 years old and are currently at the limit of their life expectancy as well as falling behind in technology. The cost to replace the ventilators along with the appropriate carrying brackets for use in our ambulances would be \$42,723.60 (see attached quote from distributor).

To better describe the ventilators and our need for replacement, I have asked Captain Snell, our EMS Coordinator to provide further information and background on the ventilators. The following information was provided by Captain Snell:

Need for Ventilators for Fire Department

The current ventilators of the Oxford Fire Department were purchased in 2008. Our ventilators are able to provide artificial ventilation to patients who have a breathing tube inserted. They also allow us to give continuous positive airway pressure (CPAP) which is forced pressure to keep the lungs open and assist the patient with breathing.

Ventilators are used in the EMS world, when we respond to a patient who is not breathing. The ventilator allows us to administer proper breathing rates and tidal volumes during long transports to the nearest hospital, removing human error. CPAP is used on patients who have

difficulty breathing to the extent they need positive pressure to keep their lungs open/inflated. Examples may include: asthma, congestive heart failure, toxic inhalation, drowning, pneumonia, etc.

Our current ventilators are oxygen powered devices, which means if the ambulance runs out of oxygen during transport, the ventilator will not operate, which may cause increased patient mortality. This oxygen powered device requires large amounts of oxygen to be delivered at high flow rates, with an inability to decrease the amount of oxygen utilized to prevent the oxygen from running out. There is no option or setting on this ventilator to titrate the oxygen to the desired amount, which can also cause increased oxygen toxicity to our patients.

We are interested in purchasing the Z-Vent from Zoll. We have chosen Zoll because that is the same company that we purchased our cardiac monitors from, and it makes sense to have integrated devices when working in the EMS field. This device is 10-hour battery powered, not oxygen powered. Therefore, in the event the ambulance ran out of oxygen, the ventilator would still operate delivering room air. The battery can be charged in less than 2 hours and can operate while plugged in or on battery power.

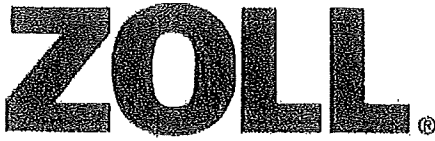
The Zoll vent will also limit the consumption of oxygen used, thereby reducing costs.

*The Zoll vent not only offers the CPAP feature, but it can also provide bilevel positive airway pressure (BiPAP). While CPAP offers continuous positive pressure, BiPAP allows the patient to exhale without pressure. The BiPAP feature, (**which our current ventilator does not have**) is the first step in treatment for most of the respiratory cases mentioned above. CPAP occasionally can be too much pressure for patients limiting the care needed that BiPAP can provide.*

Upon purchase of these ventilators, Zoll will provide our department with free on-site training as well as offering supplemental online learning. The training of our providers is crucial to the proper operation of the ventilator and to increasing the quality of patient outcomes.

Studies have shown that most devices are recommended to be updated after 6-8 years based on technological advances. With our current ventilators being 15 years old, we are significantly behind the times. The updated technology in the Zoll vent will increase provider abilities, increase patient comfort while reducing mortality during treatment, and reduce costs on oxygen.

Thank you for your consideration of this request. As always, we are available to answer questions or provide further information as needed.



ZOLL Medical Corporation

269 Mill Road
 Chelmsford, MA 01824-4105
 Federal ID# 04-2711626

Phone: (800) 348-9011
 Fax: (978) 421-0015
 Email: esales@zoll.com

Quote No: Q-38943 Version: 1

Oxford Fire Department
 96 North Washington Street
 Oxford, MI 48371

Quote No: Q-38943
 Version: 1

ZOLL Customer No: 188223

Issued Date: August 15, 2022
 Expiration Date: October 14, 2022

Kevin Snell
 (248) 628-2525
 ksnell@oxfordfiredept.com

Terms: NET 30 DAYS

FOB: Destination
 Freight: Free Freight

Prepared by: Tito Espiritu
 Vent Territory Manager
 tespiritu@zoll.com
 +1 3862951997

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
★ 1	949804	8660-001400-01	Z Vent® Portable Ventilator, Basic Includes: 1 each: Circuit, Vent, Single Limb, WYE, Adult/Pedi, 1 each: Circuit, Vent, Single Limb, WYE, Infant, 1 Assembly Oxygen Hose 6" Long, 2 each: Filter, Foam, Inlet, 10" dia X 1/2" Long, Individually Bagged, 2 each: Filter, Disk, Fresh Gas/Emergency Air Intake, Individually Bagged, 1 Power Cord, 18AWG 3 SPT-2, NEMA 5-15P, IEC60320-C5 (Check MFR), 1 Power Supply, 100-240 VAC, 100W, 24V, 42A, IEC 320 & DT7L Plugs.	4	\$14,157.00	\$10,245.90	\$40,983.60
2	949804	820-0106-15	Adult Disposable Circuit, Disposable Circuit, EMV+, AEV, Eagle II, 6 foot length, Single patient use, (case of 15)	4	\$254.00	\$183.88	\$735.52
3	949804	712-0002-50	Regular Adult, Size #5, CPAP Mask with a universal harness, disposable, single patient use, case of 50	1	\$1,583.00	\$1,145.95	\$1,145.95
4	949804	712-0003-50	Large Adult, Size #6, CPAP Mask with a universal harness, disposable, single patient use, case of 50	1	\$1,583.00	\$1,145.95	\$1,145.95
5	949804	465-0024-00	Filter, Bacterial/Viral (BV) (Case of 50)	1	\$464.00	\$335.95	\$335.95
★ 6		703-0731-37	Ventilator Carrier (Z Vent)	4	\$435.00	\$435.00	\$1,740.00
7	949804	820-0132-00	Test Lung, plastic/ Silicone	4	\$188.00	\$136.00	\$544.00

\$ 42,723.60



Sharpe Engineering Report – February 2023

Oxford Township Municipal Projects

1. E. Drahrer Water Main:
 - Contractor - Superior Excavating; Bid Amount: \$700,000
 - Project involves the installation of 2,300 feet of 16" water main and appurtenances.
 - Water Main installation to begin in February 2023. Completion in Fall 2023.
 - Benefits: Completion of water main loop in SE portion of Twp.

2. North Area SAD:
 - Engineering design work complete.
 - In the process of obtaining necessary permits from MDOT & EGLE.
 - 3 easements obtained. 3 easements outstanding.
 - Construction anticipated to begin in Summer 2023.

3. Camp Oakland Pump Station:
 - Engineering design work complete.
 - In the process of obtaining necessary permits from EGLE & RCOC.
 - Construction anticipated to begin in Summer 2023.

4. Ray Road Safety Path Project:
 - Engineering design complete and permits obtained.
 - \$375,000 grant awarded to project.
 - Awaiting distribution of grant funds prior to bidding and construction of project.

5. Oxford Fire Station No.3:
 - Phase 1 land balancing and parking lot construction complete.
 - Phase 2 fire protection well bids were received. 4 bids were received.
 - Needs to be rebid due to procurement policy. New bids anticipated for March TB.
 - DTE on-board for electrical transformer and utility pole relocations.

6. Brabb-Dewey Engineering Design Grant:
 - \$100k grant awarded.
 - Awaiting confirmation to begin design based on distribution of grant funds.

7. OXT Development Process:
 - OXT building department is establishing a written process / flow chart to assist developers navigate the site plan, engineering, and construction processes.

8. OXT Pocket Park Grant:
 - Grant awarded and funds received by Twp.
 - Construction anticipated for spring/summer 2023.



Oxford Township Private Development Projects

9. Manitou Hills:

- Development of 18 residential single-family lots.
- Infrastructure construction completed.
- Developer completing final as-built and project closeout procedures.

10. 1125 S. Lapeer Road (Kurativ):

- Development of new medical marijuana dispensary.
- Site plan and engineering approved.
- Applicant in process of obtaining necessary permits.

11. 653 S. Lapeer Road:

- Development of new medical marijuana dispensary.
- Applicant working through final administrative site plan and engineering approvals.

12. 280 N. Lapeer Road (Frequency Wellness):

- Development of new medical marijuana dispensary.
- Applicant working through final administrative site plan and engineering approvals.

13. Taco Bell / Meijer:

- Development of new restaurant facility adjacent to Chase Bank.
- Site Plan approved. Awaiting engineering drawings to be submitted.

14. McLaren Urgent Care:

- Redevelopment of the existing McLaren site with a 2-story, 50k square foot building.
- Applicant has submitted for final administrative site plan approval. Awaiting engineering drawings to be submitted.

15. Market Street Rezoning:

- Rezoning of 2 properties on Market St near Independence Village.
- Rezoning from C-1 to RM scheduled for 2/23 PC meeting.

Date: February 8, 2023

To: Board of Trustees

From: American Rescue Plan Act (“ARPA”) Committee
(Jon Nold, Margie Payne, Danielle Smith, Curtis Wright)

Re: ARPA Update

Dear Board Members:

The ARPA Committee met on January 24, 2023.

To provide you an update:

- Attached is a breakdown of ARPA Funds allocated to date, funds expended, and the remaining balances of the approved projects.
- \$923,364.94 ARPA funds remain to be allocated.

The ARPA Committee significantly pared down the list of potential projects to recommend for utilizing ARPA funds. That revised list is attached.

The next ARPA Meeting is scheduled for 9:00 a.m. Wednesday February 22, 2023.

American Rescue Plan Act ("ARPA") - Use of Funds				
<u>ARPA funds approved</u>	<u>Expenses</u>	<u>Remaining Balance</u>		<u>Last Edit Date</u>
\$100,000	\$65,132.50	\$34,867.50	Camp Oakland Sanitary Sewer Pump Station Engineering Design funds <i>(approved by the Township Board October 13, 2021)</i>	December 12, 2022
\$300,000	\$44,455.00	\$255,545.00	M-24 Sewer Line north of Harriet Street allocation <i>(approved by the Township Board January 12, 2022)</i> (a.k.a. North Area Sanitary Sewer SAD)	January 24, 2023
\$100,000	\$89,594.50	\$10,405.50	Fire Radios and funding for proposed Fire Station #3 <i>(approved by the Township Board February 9, 2022)</i>	January 24, 2023
\$100,000	\$39,290.74	\$60,709.26	Cemetery Maintenance improvements including drainage, paving, and tree planting <i>(approved by the Township Board February 9, 2022)</i>	December 2, 2022
\$150,000	\$0.00	\$150,000.00	Ray Road Safety Path Construction <i>(approved by the Township Board February 9, 2022)</i>	December 2, 2022
\$200,000	\$167,473.25	\$32,526.75	Proposed Fire Station #3 <i>(approved by the Township Board March 9, 2022)</i>	December 12, 2022
\$50,000	\$50,000.00	\$0.00	Polly Ann Trail for pooling of funds with Orion Township (\$82,000) and Addison Township (\$30,000) to apply for a future resurfacing Grant. <i>(approved by the Township Board June 8, 2022)</i> (Payment posted October 7, 2022)	December 2, 2022
\$100,000	\$100,000.00	\$0.00	Contribution to Parks and Recreation towards the construction of a Farmers Market <i>(approved by the Township Board September 14, 2022)</i> (Payment posted November 30, 2022)	December 7, 2022
\$8,000	\$4,490.00	\$3,510.00	Legal Fees <i>(approved by the Township Board March 9, 2022)</i>	December 6, 2022
\$1,108,000.00	\$560,435.99	\$547,564.01	TOTALS	
\$1,015,694.03	= ARPA Funds first installment received in 2021			
<u>\$1,015,670.91</u>	= ARPA Funds second installment received in 2022			
\$2,031,364.94	= Total ARPA Funds received			
\$923,364.94	= Remaining ARPA Funds to be allocated			

American Rescue Plan Act ("ARPA") - Use of Funds

Future Projects to be considered for ARPA funds received.

Capital Improvements to the Township Hall property

Cemetery Maintenance - Wall Repairs, Tree Removal, Sign Upgrade, Paving

Fire Hydrant Painting

Water Treatment Plant

Welcome to Oxford Signs

Date: February 8, 2023

To: Board of Trustees

From: Single Waste Hauler Committee (*"Committee"*)
(*Jonathan Nold, Margie Payne, Curtis Wright*)

Re: Single Waste Hauler Update / Ordinance Funding Request

Dear Board Members:

The Committee has been diligently meeting to provide a recommendation for the Township Board to consider in contracting with a Single Trash Hauler to service Oxford Township.

Attached you will find the Timeline of items to be addressed with the Township Board decision scheduled for the April 12, 2023 Meeting and Single Waste Hauling operations beginning July 1, 2023.

Also, an Ordinance will need to be drafted to establish Waste Hauler Collection Regulations.

The following motion is offered for consideration:

I move to authorize the Single Waste Hauler Committee to work with Attorney Brittney Ellis to draft a Waste Hauler Collection Regulation Ordinance to be presented for a First Reading at a future Charter Township of Oxford Board of Trustees Meeting.

TIMELINE FOR PROPOSAL PROCESS – UPDATED IN ADDENDUM #1

Distribution of RFP	January 12, 2023
Pre-Proposal Meeting	January 26, 2023, 2:00 PM
Questions Submittal Deadline	February 17, 2023
Proposal Due Date - Noon	March 1, 2023, 12:00 PM
Evaluation	March 1-10, 2023
Presentation/Interviews of Shortlist	March 14-16, 2023
Selection/Negotiations	March 16-31, 2023
Township Authorization	April 12, 2023
Contract Preparation and Execution	April 26, 2023
Begin Transition Activities	May 1, 2023
Begin Contracted Operations	July 1, 2023

Date: February 8, 2023

To: Board of Trustees

From: Curtis W. Wright, Clerk

Re: Paint Lake Canal Special Assessment District

Dear Board Members:

The Special Assessment District (“SAD”) for Paint (*fka Squaw*) Lake Canal expired on December 31, 2022. Petitions have been circulated and forwarded to the Oxford Township Clerk’s Office to proceed with a new ten (10) year SAD. Petition signatures have been verified through the Clerk’s office. It appears that property owners with over 50% of the land area have signed to proceed with the SAD for aquatic weed control. A \$1,500.00 initial deposit has been received to begin the process to create the SAD.

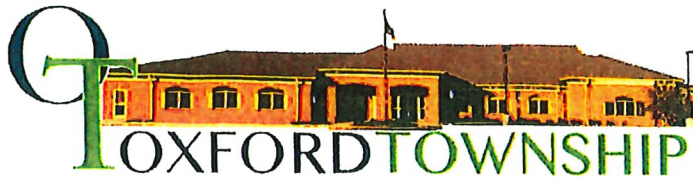
Enclosed are the following documents for your review:

- Basic Steps to Create Special Assessment Districts.
- A map showing the affected properties abutting Paint (*fka Squaw*) Lake Canal with highlighted lots of property owners who have signed petitions in favor to proceed with the SAD.

The first step in the process for the Township Board is to authorize the SAD improvement plan and the cost estimate.

The following motion is offered to continue the SAD process:

I move to authorize Sharpe Engineering to determine the boundary area and the cost estimate for the purpose of creating a Special Assessment District to eradicate weeds in Paint (*formally known as Squaw*) Lake Canal.



CHARTER TOWNSHIP OF OXFORD

300 Dunlap Road • Oxford, Michigan 48371

Phone: (248) 628-9787 • Fax: (248) 628-8139

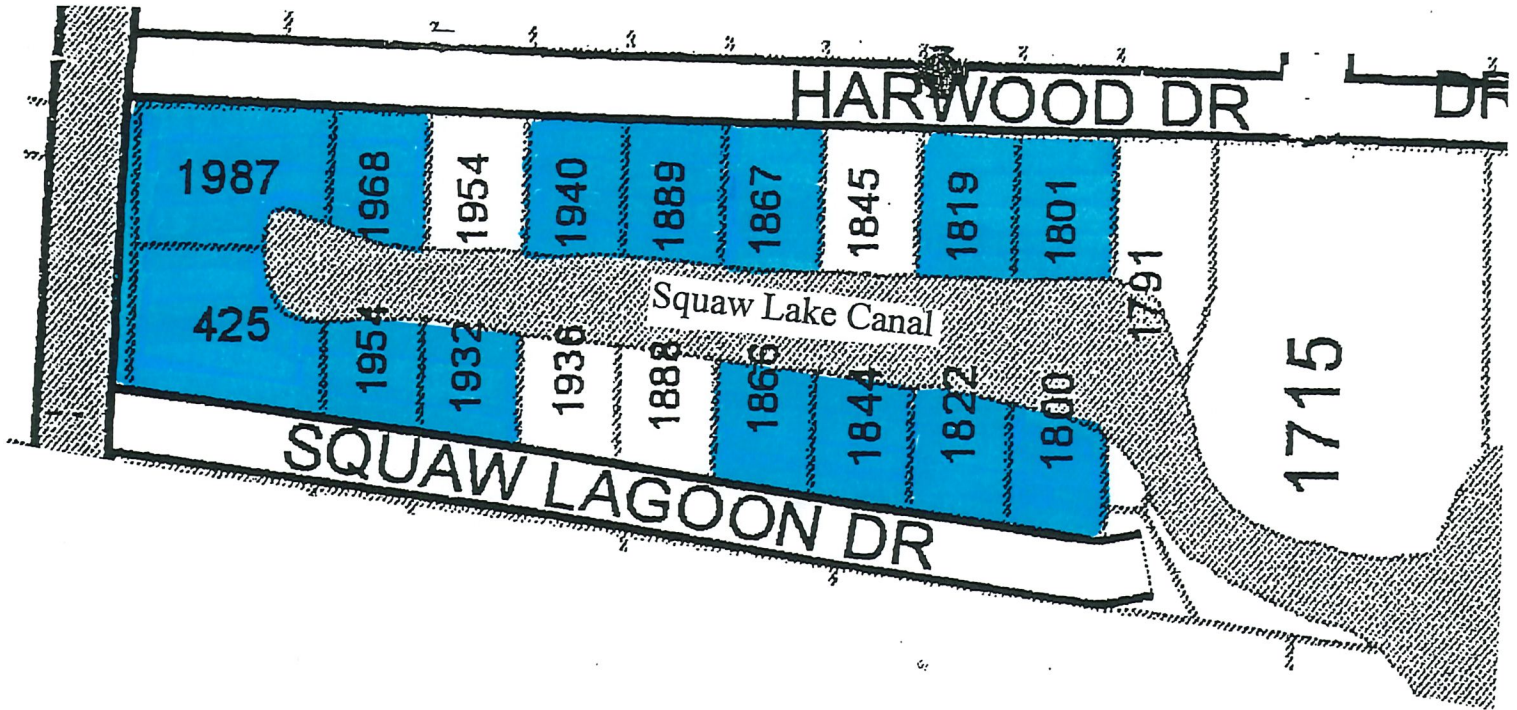
www.oxfordtownship.org

Basic Steps to Create Special Assessment Districts

1. Applicant obtains Special Assessment District petition from the Oxford Township Office.
2. Applicant circulates petitions and returns signed petitions to Supervisor's office.
3. After verification of the petitions, an Application Fee that will cover any township costs shall be established. This fee, which shall be \$1,500.00, will be deposited into the Oxford Township Trust and Agency Account to pay for all township direct and indirect costs associated with establishing the Special Assessment District. Any costs over the established fee shall also be the responsibility of the applicant as well. If any funds remain after the Special Assessment District has been established, they shall be returned to the applicant.
4. The Oxford Township Board will then, after the payment of the required fee(s) authorize the improvement plan, determination of the Special Assessment District and cost estimate by the Township Engineer.
5. After receipt of the improvement plan and determination of the Special Assessment District and cost estimate from the Township Engineer, the Township Board may, by Resolution declare their intent to make the improvements, designate district boundaries and set a public hearing to hear objections to the petition, improvement and / or district. The original Application Fee and other Special Assessment District project costs shall be added to the cost estimate as well.
6. Township Board holds a public hearing. After the public hearing, the Township Board may, by resolution, approve the improvement, approve the plans and the cost estimate, approve the petition, approve the district boundaries, determine the term or length of time for the Special Assessment District, and authorize preparation of the special assessment Roll.
7. After the Township Board receives the proposed special assessment Roll, it shall set a public hearing for the sole purpose of hearing objections to the special assessment amounts.
8. After the public hearing is held, the Township Board may reject or confirm the special assessment Roll.

From start to finish, a Special Assessment District can take up to six (6) months or more to process.

N



CHARTER TOWNSHIP OF OXFORD

Date: February 8, 2023

To: Board of Trustees

From: Jack Curtis

Re: Transfer of Funds to MERS

Dear Board Members:

At the August 24, 2022 Board of Trustees meeting, the board voted to allocate \$300,000.00 in the General Fund to use for MERS contributions for the 2023 fiscal year. I am asking the board to approve the transfer of \$300,000.00 to go toward MERS contributions.

The following motion is offered for consideration:

I move to approve the transfer of \$300,000.00 from general fund account 101-995-965.206 Contribution to Fire Fund, to the Fire Department fund. This \$300,000.00 is to be used for MERS contributions toward the police retirees and police retiree beneficiaries.

2023 General Fund Recommended Budget

					2023
GL Number	Description	2021 Amended Budget	2022 Original Budget	YTD As Of 07/31/2022	RECOMMENDED
101-701-801.009	PLANNER/PROF. SERVICES	25,000.00	20,000.00	28,360.00	30,000.00
101-701-801.010	PLANNER/PROF. SERVICES RE-WRITE	0.00	0.00	0.00	0.00
101-701-826.000	LEGAL FEES	1,000.00	5,000.00	0.00	1,000.00
101-701-827.000	RECORDING SECRETARY	1,855.00	2,000.00	1,260.00	2,000.00
101-701-829.000	MEMBERSHIP DUES	725.00	1,500.00	0.00	1,500.00
101-701-860.000	MILEAGE EXPENSE	600.00	2,000.00	305.60	1,000.00
101-701-860.001	MEALS/LODGING EXPENSE	0.00	1,000.00	0.00	1,000.00
101-701-903.000	LEGAL NOTICES	250.00	2,000.00	1,698.80	2,000.00
101-701-957.000	EDUCATION WORKSHOPS AND CONFERENCES	0.00	2,000.00	0.00	2,000.00
101-701-962.000	MISCELLANEOUS	500.00	500.00	1,129.01	4,000.00
101-701-970.001	CAPITAL OUTLAY	0.00	3,000.00	0.00	0.00
101-701-970.003	COMPUTER PROGRAMMING	0.00	1,000.00	0.00	0.00
101-702-703.001	WAGES BOARD MEMBER FEES	1,000.00	7,000.00	470.00	3,000.00
101-702-728.000	OFFICE SUPPLIES	11.00	100.00	0.00	100.00
101-702-801.000	PLANNER/PROF. SERVICES PLANNER	0.00	2,000.00	280.00	1,000.00
101-702-826.000	LEGAL FEES	0.00	200.00	0.00	200.00
101-702-827.000	RECORDING SECRETARY	270.00	1,500.00	140.00	1,000.00
101-702-860.000	MILEAGE EXPENSE	0.00	100.00	0.00	0.00
101-702-860.001	MEALS/LODGING EXPENSE	0.00	100.00	0.00	0.00
101-702-903.000	LEGAL NOTICES	250.00	800.00	118.50	500.00
101-702-957.000	EDUCATION WORKSHOPS AND CONFERENCES	11.00	500.00	0.00	250.00
101-803-881.001	NE OAKLAND HISTORICAL SOCIETY	1,650.00	1,650.00	(1,650.00)	1,650.00
101-901-963.000	DISASTER PLAN	0.00	1,000.00	0.00	0.00
101-901-970.000	VEHICLE PURCHASE	0.00	0.00	0.00	0.00
101-901-970.001	CAPITAL OUTLAY	4,557.00	15,000.00	0.00	0.00
101-995-965.204	CONTRIBUTION TO ROAD FUND	0.00	0.00	0.00	100,000.00
101-995-965.206	CONTRIBUTION TO FIRE FUND	300,000.00	12,100.00	0.00	300,000.00
101-995-965.207	CONTRIBUTION TO POLICE FUND	0.00	0.00	0.00	7,000.00
101-995-965.208	CONTRIBUTION PARKS AND REC	0.00	0.00	0.00	0.00
101-995-965.209	CONTRIBUTION TO CEMETERY FUND	0.00	85,000.00	0.00	250,000.00
101-995-965.296	CONTRIBUTION TO CABLE FUND	0.00	0.00	0.00	0.00
101-995-965.297	CONTRIBUTION TO SAFETY PATH FUND	0.00	56,357.00	0.00	110,000.00
101-995-965.298	CONTRIBUTION TO POLLY ANN TRAIL	12,650.00	13,000.00	14,055.00	20,000.00
101-995-965.470	CONTRIBUTION TO BUILDING SITE FUND	199,000.00	0.00	0.00	0.00
101-995-965.249	CONTRIBUTION TO BUILDING DEPARTMENT	0.00	0.00	0.00	0.00
101-995-965.591	CONTRIBUTION TO WATER FUND	0.00	0.00	0.00	0.00
101-995-965.865	CONTRIBUTION	0.00	0.00	0.00	0.00
Total Appropriations:		3,491,153.00	2,796,717.00	1,594,729.81	4,008,918.00



1615 Telegraph Rd., Bloomfield Hills, MI 48302

January 16, 2023

Charter Township of Oxford
Township Board of Trustees
300 Dunlap Road
Oxford, MI 48371

RE: Adult Use/Recreational Marihuana Permit Request:
Frequency Wellness, LLC, 280 N. Washington St., Oxford, MI 48371

Dear Township Board of Trustees:

Please accept this letter as Frequency Wellness, LLC's ("Frequency") request to be granted an adult use/recreational marihuana dispensary permit by the Charter Township of Oxford ("Oxford Township"). As you are aware, the Township Board of Trustees awarded Frequency a Medical Marihuana Provisioning License on July 13, 2022.

Unfortunately, since the sale of adult-use/recreational marihuana was legalized by the enactment of the Michigan Regulation and Taxation of Marihuana Act (MRTMA), the medical marihuana market has been in a constant state of decline. Fortunately, however, it is not from a decline in use of cannabis for medical use, but instead it is for convenience for the patient to no longer have to apply for (or retain), and pay for, a medical card from the State of Michigan to access safe and legal cannabis. The percentage of sales to card carrying patients under a medical permit has fallen to a new low of below ten percent (10%). Accordingly, given the current patient trend towards ease and desire for accessibility in Michigan, only adult use sales of marihuana can sustain a licensed dispensary in any given municipality. Frequency is in the process of building a brand new, state of the art facility, and is proposing to create significant number of jobs in Oxford Township, and without an adult use permit, we are fearful that we may not be able to open our doors for business. This is especially true with the Village of Oxford already awarding adult use permits to its facilities, so an Oxford resident can simply bypass our Oxford Township facility and go to a facility in the Village that is able to service all customers 21 years of age and over. Please note, however, that Frequency is not proposing to abandon the medical marihuana market, rather it will keep medical marihuana sales as an option and priority for its patients and the community.

To Oxford Township, upon issuing adult use permits, forward facing, it will be no different to the community; it's the same product being sold to the same customers. Importantly, however, the excise tax collected by the State of Michigan from sales of adult use marihuana is invested back into Oxford Township. Fifteen percent (15%) of the excise tax is allocated to "*...to municipalities in which a marihuana retail store or a marihuana microbusiness is located, allocated in proportion to the number of marihuana retail stores and marihuana microbusinesses within the municipality...*" In other words, a significant portion of the excise taxes collected by the State of Michigan from adult-use/recreational



1615 Telegraph Rd., Bloomfield Hills, MI 48302

sales of marihuana will be paid to and will directly benefit Oxford Township. In 2022, the municipalities received \$56,453.44 *for each* adult use operating facility. An additional fifteen percent (15%) is distributed to counties *in which a marihuana retail store or a marihuana microbusiness is located, allocated in proportion to the number of marihuana retail stores and marihuana microbusinesses within the county,* and those funds can be used for disbursement to Oakland County Sheriff's Department.

Sales of adult-use/recreational marihuana will also benefit Oxford Township in ways that are not so apparent. Permitting the Oxford Township facilities to operate as adult use also allows for Oxford Township adults to sample the benefits of medical cannabis without having to go through the hassle, cost and even stigma of procuring a medical card from the State of Michigan. This allows people like you and me to go into a licensed store and learn about cannabis and try out its medical and healing properties in a safe and secure way for ourselves.

We urge you to strongly consider issuing adult use permits to your current medical facilities so that we can continue the work we are doing in Oxford and can work knowing we will be able to provide the best possible product to the people of Oxford Township for years to come. Should you have any questions regarding this request, please do not hesitate to contact me at (248) 459-8832.

Thank you for your consideration.

Sincerely,

Frequency Wellness, LLC

Gregory M. Yatooma

Adult-Use Marijuana Payments
Based on Marijuana Revenues Collected in Fiscal Year 2021
March 2022

Amount Available Per Marijuana Retail Store/Microbusiness **\$ 56,453.44**

<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses⁽¹⁾</u>	<u>City, Village, Township Distributions⁽²⁾</u>	<u>County Distributions⁽²⁾</u>
46-3010	Addison	Village	Lenawee	2	112,906.88	
46-2010	Adrian	City	Lenawee	8	451,627.52	
01-0000	Alcona	County	Alcona	1		56,453.44
02-0000	Alger	County	Alger	1		56,453.44
03-0000	Allegan	County	Allegan	5		282,267.20
03-2010	Allegan	City	Allegan	1	56,453.44	
80-1010	Almena	Township	Van Buren	1	56,453.44	
81-2010	Ann Arbor	City	Washtenaw	25	1,411,336.00	
06-0000	Arenac	County	Arenac	1		56,453.44
06-1030	Au Gres	Township	Arenac	1	56,453.44	
35-1020	Au Sable	Township	Iosco	1	56,453.44	
35-1030	Baldwin	Township	Iosco	2	112,906.88	
08-1020	Baltimore	Township	Barry	1	56,453.44	
09-1010	Bangor	Township	Bay	12	677,441.28	
80-2010	Bangor	City	Van Buren	2	112,906.88	
08-0000	Barry	County	Barry	1		56,453.44
13-2020	Battle Creek	City	Calhoun	9	508,080.96	
09-0000	Bay	County	Bay	24		1,354,882.56
09-2020	Bay City	City	Bay	10	564,534.40	
11-2010	Benton Harbor	City	Berrien	1	56,453.44	
10-0000	Benzie	County	Benzie	3		169,360.32
10-1020	Benzonia	Township	Benzie	3	169,360.32	
11-0000	Berrien	County	Berrien	9		508,080.96
68-1010	Big Creek	Township	Oscoda	1	56,453.44	
54-2010	Big Rapids	City	Mecosta	12	677,441.28	
12-0000	Branch	County	Branch	8		451,627.52
80-3020	Breedsville	Village	Van Buren	1	56,453.44	
11-2030	Buchanan	City	Berrien	5	282,267.20	
25-2005	Burton	City	Genesee	8	451,627.52	
83-2010	Cadillac	City	Wexford	2	112,906.88	
13-0000	Calhoun	County	Calhoun	21		1,185,522.24
30-3020	Camden	Village	Hillsdale	2	112,906.88	
14-0000	Cass	County	Cass	4		225,813.76
14-3010	Cassopolis	Village	Cass	2	112,906.88	
41-2010	Cedar Springs	City	Kent	1	56,453.44	
50-2010	Centerline	City	Macomb	4	225,813.76	
16-0000	Cheboygan	County	Cheboygan	3		169,360.32
16-2010	Cheboygan	City	Cheboygan	3	169,360.32	
73-3020	Chesaning	Village	Saginaw	2	112,906.88	
17-0000	Chippewa	County	Chippewa	3		169,360.32
12-2020	Coldwater	City	Branch	6	338,720.64	

Adult-Use Marijuana Payments
Based on Marijuana Revenues Collected in Fiscal Year 2021
March 2022

Amount Available Per Marijuana Retail Store/Microbusiness **\$ 56,453.44**

<u>Municipality</u> <u>Number</u>	<u>Municipality</u> <u>Name</u>	<u>Municipality</u> <u>Type</u>	<u>County</u>	<u>Number of</u> <u>Licenses</u> ⁽¹⁾	<u>City, Village,</u> <u>Township</u> <u>Distributions</u> ⁽²⁾	<u>County</u> <u>Distributions</u> ⁽²⁾
75-3040	Constantine	Village	St. Joseph	2	112,906.88	
20-0000	Crawford	County	Crawford	2		112,906.88
70-1040	Crockery	Township	Ottawa	2	112,906.88	
59-1050	Crystal	Township	Montcalm	1	56,453.44	
36-2020	Crystal Falls	City	Iron	2	112,906.88	
17-3010	De Tour	Village	Chippewa	1	56,453.44	
80-3030	Decatur	Village	Van Buren	2	112,906.88	
72-1030	Denton	Township	Roscommon	2	112,906.88	
22-0000	Dickinson	County	Dickinson	2		112,906.88
03-2015	Douglas	City	Allegan	2	112,906.88	
33-2010	East Lansing	City	Ingham	3	169,360.32	
34-1050	Easton	Township	Ionia	1	56,453.44	
59-3010	Edmore	Village	Montcalm	2	112,906.88	
14-3020	Edwardsburg	Village	Cass	2	112,906.88	
13-1100	Emmett	Township	Calhoun	11	620,987.84	
67-2010	Ewart	City	Osceola	1	56,453.44	
03-2020	Fennville	City	Allegan	1	56,453.44	
63-2060	Ferndale	City	Oakland	3	169,360.32	
25-2040	Flint	City	Genesee	5	282,267.20	
20-1020	Frederic	Township	Crawford	2	112,906.88	
25-0000	Genesee	County	Genesee	18		1,016,161.92
41-2030	Grand Rapids	City	Kent	12	677,441.28	
62-2015	Grant	City	Newaygo	1	56,453.44	
82-2140	Hamtramck	City	Wayne	4	225,813.76	
01-2010	Harrisville	City	Alcona	1	56,453.44	
80-2030	Hartford	City	Van Buren	2	112,906.88	
63-2070	Hazel Park	City	Oakland	6	338,720.64	
30-0000	Hillsdale	County	Hillsdale	5		282,267.20
31-0000	Houghton	County	Houghton	3		169,360.32
31-2020	Houghton	City	Houghton	3	169,360.32	
33-0000	Ingham	County	Ingham	19		1,072,615.36
82-2170	Inkster	City	Wayne	2	112,906.88	
34-0000	Ionia	County	Ionia	3		169,360.32
34-2020	Ionia	City	Ionia	2	112,906.88	
35-0000	Iosco	County	Iosco	3		169,360.32
36-0000	Iron	County	Iron	3		169,360.32
22-2010	Iron Mountain	City	Dickinson	2	112,906.88	
37-0000	Isabella	County	Isabella	2		112,906.88
38-0000	Jackson	County	Jackson	11		620,987.84
38-2010	Jackson	City	Jackson	1	56,453.44	
39-0000	Kalamazoo	County	Kalamazoo	19		1,072,615.36

Adult-Use Marijuana Payments
Based on Marijuana Revenues Collected in Fiscal Year 2021
March 2022

Amount Available Per Marijuana Retail Store/Microbusiness **\$ 56,453.44**

<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses⁽¹⁾</u>	<u>City, Village, Township Distributions⁽²⁾</u>	<u>County Distributions⁽²⁾</u>
39-1070	Kalamazoo	Township	Kalamazoo	4	225,813.76	
39-2020	Kalamazoo	City	Kalamazoo	10	564,534.40	
40-0000	Kalkaska	County	Kalkaska	7		395,174.08
40-3010	Kalkaska	Village	Kalkaska	7	395,174.08	
41-0000	Kent	County	Kent	19		1,072,615.36
78-2030	Laingsburg	City	Shiawassee	1	56,453.44	
43-0000	Lake	County	Lake	3		169,360.32
33-2020	Lansing	City	Ingham	16	903,255.04	
44-0000	Lapeer	County	Lapeer	6		338,720.64
44-2020	Lapeer	City	Lapeer	6	338,720.64	
80-3040	Lawrence	Village	Van Buren	2	112,906.88	
46-0000	Lenawee	County	Lenawee	15		846,801.60
38-1070	Leoni	Township	Jackson	8	451,627.52	
41-2060	Lowell	City	Kent	5	282,267.20	
50-0000	Macomb	County	Macomb	6		338,720.64
63-2110	Madison Heights	City	Oakland	2	112,906.88	
51-0000	Manistee	County	Manistee	5		282,267.20
51-2010	Manistee	City	Manistee	5	282,267.20	
52-0000	Marquette	County	Marquette	9		508,080.96
52-1080	Marquette	Township	Marquette	1	56,453.44	
52-2020	Marquette	City	Marquette	4	225,813.76	
36-1060	Mastodon	Township	Iron	1	56,453.44	
54-0000	Mecosta	County	Mecosta	12		677,441.28
58-0000	Monroe	County	Monroe	1		56,453.44
59-0000	Montcalm	County	Montcalm	3		169,360.32
46-2030	Morenci	City	Lenawee	5	282,267.20	
25-1140	Mount Morris	Township	Genesee	3	169,360.32	
37-2010	Mt Pleasant	City	Isabella	1	56,453.44	
77-1060	Mueller	Township	Schoolcraft	1	56,453.44	
02-2010	Munising	City	Alger	1	56,453.44	
61-0000	Muskegon	County	Muskegon	12		677,441.28
61-1120	Muskegon	Township	Muskegon	3	169,360.32	
61-2020	Muskegon	City	Muskegon	8	451,627.52	
61-2030	Muskegon Heights	City	Muskegon	1	56,453.44	
52-1100	Negaunee	Township	Marquette	2	112,906.88	
62-0000	Newaygo	County	Newaygo	3		169,360.32
11-2060	Niles	City	Berrien	3	169,360.32	
81-1100	Northfield	Township	Washtenaw	1	56,453.44	
63-0000	Oakland	County	Oakland	14		790,348.16
71-2010	Onaway	City	Presque Isle	1	56,453.44	
67-0000	Osceola	County	Osceola	1		56,453.44

Adult-Use Marijuana Payments
Based on Marijuana Revenues Collected in Fiscal Year 2021
March 2022

Amount Available Per Marijuana Retail Store/Microbusiness \$ 56,453.44

<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses⁽¹⁾</u>	<u>City, Village, Township Distributions⁽²⁾</u>	<u>County Distributions⁽²⁾</u>
68-0000	Oscoda	County	Oscoda	1		56,453.44
70-0000	Ottawa	County	Ottawa	2		112,906.88
78-2040	Owosso	City	Shiawassee	3	169,360.32	
38-1110	Parma	Township	Jackson	1	56,453.44	
58-2040	Petersburg	City	Monroe	1	56,453.44	
09-1120	Pinconning	Township	Bay	2	112,906.88	
43-1110	Pleasant Plains	Township	Lake	3	169,360.32	
39-2040	Portage	City	Kalamazoo	5	282,267.20	
71-0000	Presque Isle	County	Presque Isle	2		112,906.88
38-1120	Pulaski	Township	Jackson	1	56,453.44	
12-3010	Quincy	Village	Branch	2	112,906.88	
30-2030	Reading	City	Hillsdale	3	169,360.32	
82-2230	River Rouge	City	Wayne	7	395,174.08	
71-1140	Rogers	Township	Presque Isle	1	56,453.44	
72-0000	Roscommon	County	Roscommon	2		112,906.88
73-0000	Saginaw	County	Saginaw	3		169,360.32
73-2020	Saginaw	City	Saginaw	1	56,453.44	
41-3040	Sand Lake	Village	Kent	1	56,453.44	
52-1140	Sands	Township	Marquette	2	112,906.88	
03-1200	Saugatuck	Township	Allegan	1	56,453.44	
17-2010	Sault Ste Marie	City	Chippewa	2	112,906.88	
77-0000	Schoolcraft	County	Schoolcraft	1		56,453.44
78-0000	Shiawassee	County	Shiawassee	4		225,813.76
75-0000	St. Joseph	County	St. Joseph	3		169,360.32
75-2010	Sturgis	City	St. Joseph	1	56,453.44	
13-3040	Tekonsha	Village	Calhoun	1	56,453.44	
25-1170	Thetford	Township	Genesee	2	112,906.88	
79-0000	Tuscola	County	Tuscola	5		282,267.20
50-2110	Utica	City	Macomb	2	112,906.88	
80-0000	Van Buren	County	Van Buren	10		564,534.40
79-1200	Vassar	Township	Tuscola	2	112,906.88	
79-2010	Vassar	City	Tuscola	3	169,360.32	
63-2240	Walled Lake	City	Oakland	3	169,360.32	
81-0000	Washtenaw	County	Washtenaw	32		1,806,510.08
82-0000	Wayne	County	Wayne	17		959,708.48
82-2300	Wayne	City	Wayne	4	225,813.76	
83-0000	Wexford	County	Wexford	2		112,906.88
62-2030	White Cloud	City	Newaygo	2	112,906.88	
37-1160	Wise	Township	Isabella	1	56,453.44	
81-2040	Ypsilanti	City	Washtenaw	6	338,720.64	
				Total	\$ 21,113,586.56	\$ 21,113,586.56

Adult-Use Marijuana Payments
Based on Marijuana Revenues Collected in Fiscal Year 2021
March 2022

Amount Available Per Marijuana Retail Store/Microbusiness \$ 56,453.44

<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses⁽¹⁾</u>	<u>City, Village, Township Distributions⁽²⁾</u>	<u>County Distributions⁽²⁾</u>
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Totals by Municipality Type

<u>Municipality Type</u>	<u>Number of Municipalities</u>	<u>Number of Licenses</u>	<u>Total Amount Paid</u>
City	62	262	\$ 14,790,801.28
Village	15	31	1,750,056.64
Township	33	81	4,572,728.64
Total Cities, Villages and Townships			21,113,586.56
County	53	374	21,113,586.56
Total Adult Use Marijuana Distributions			\$ 42,227,173.12

⁽¹⁾ Number of Marijuana Retail Stores or Marijuana Microbusinesses located and licensed in the municipality as of 9/30/2021. Tribal Governments do not qualify for distributions under MCL 333.27964.

⁽²⁾ Payments based on Michigan Regulation and Taxation of Marijuana Act, Section 14 (3)(a) and (3)(b) (MCL 333.27964).

Lifted Investments III, LLC D/B/A

superb

2701 Cambridge Ct. Ste 223
Auburn Hills, MI 48326

Via email: JCurtis@oxfordtownship.org; cwright@oxfordtownship.org;
jferrari@oxfordtownship.org; JNold@oxfordtownship.org;
MPayne@oxfordtownship.org; RCharles@oxfordtownship.org;
CColvin@oxfordtownship.org

Charter Township of Oxford
Township Board of Trustees

Attn: Jack Curtis

Curtis W. Wright

Joe Ferrari

Jonathon Nold

Margaret Payne

Rod Charles

Catherine L. Colvin

300 Dunlap Road
Oxford, MI 48371

RE: Adult Use/Recreational Marihuana Permit Request for Superb, 653 Lapeer Rd,
Oxford, MI 48371

I am writing to inform you about the evolving state of affairs in Michigan's cannabis market with the hopes you will favorably consider voting to opt in to the sale of adult-use/recreational marihuana as governed by the Michigan Regulation and Taxation of Marihuana Act (the "MRTMA").

Prior to MRTA, Medical Marihuana was the only legal source of cannabis in Michigan. Users flocked to this emerging market by applying for medical Marihuana cards. One effective measure of the viability of the Medical Marihuana market is the Cannabis Regulatory Administration's (CRA) record of licensed Medical Marihuana patients. According to CRA statistical reports, there has been a 31% decline in patient enrollment between 2020 and 2022, with a 23% decline in 2022 alone. It is predicted this trend will continue. Since Medical Marihuana makes up approximately 10% of total state sales, any change in the volume of patients, annual sales or price dramatically impacts the economic viability of *medical only* wholesalers and retailers.

CRA statistical reports for November 30, 2021 vs. November 30, 2022 confirm a 58% drop in year over year Medical Marihuana sales. Adding to these significant downward trends, is the steep decline in retail sale prices of medical Marihuana; the average price of an ounce of medical flower dropped from \$267 in January 2020, to \$95.12 per oz. in November of 2022; representing a 64% decline in gross revenues.

Opting in to the sale of adult-use/recreational marihuana in the Township represents a win-win proposition for those who live and work in the township as well as the three medical provisioning centers approved by this board. Unlike sales of medical marihuana, there is an additional 10% excise tax imposed on the sale of adult-use/recreational marihuana. 15% of the total excise tax collected by the state is returned to qualified municipalities i.e., those that have licensed and operating adult use dispensaries in their community.

Given the growing popularity of adult use Marihuana these revenue sharing funds have grown significantly over the past few years. In 2020, each eligible municipality received, \$28,000.00 *per adult use dispensary*. Revenue sharing grew to \$56,408.00 *per adult use dispensary* in 2021. It is estimated that each eligible municipality will receive approximately \$72,192.00 *per adult use dispensary* based upon a reported 28% increase in 2022 adult use sales. Experts predict the sale of adult use Marihuana will continue to rise annually, increasing the shared revenues available to eligible municipalities.

In order for the Township to be eligible for the estimated \$216,576.00 in revenue sharing for 2023, that will be distributed in the late spring of 2024, the township will have to opt in and the three adult use dispensaries must be state licensed and operating by September 30, 2023.

I will be reaching out to you to address any questions you may have. Please feel free to contact me at (248) 860-0700. Thank you for your consideration.

Sincerely,

Lifted Investments III, LLC

By:


Thomas M DeAgostino

Its:

Sole Member

CHARTER TOWNSHIP OF OXFORD

Date: February 8, 2023

To: Board of Trustees

From: Jack Curtis

Re: Ordinance Review Committee Request for Funding

Dear Board Members:

Attached is a Memorandum from Planner Megan Masson-Minock with a Summary Priority List of items the Ordinance Review Committee would like funding approval to proceed with drafting language to be inserted in Zoning Ordinance 67A

The following motion is offered for consideration:

I move to approve \$ _____ for the Ordinance Review Committee to proceed with the projects as listed in the February 1, 2023 Memorandum from Carlisle Wortman Associates Planner Megan Masson-Minock.



Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

TO: Oxford Township Board of Trustees
FROM: Megan A. Masson-Minock, AICP, Principal
DATE: February 1, 2023
RE: Ordinance Review Committee Priority List 2023

MEMORANDUM

Following another year of diligent work, the Ordinance Review Committee has mostly exhausted the list used to set the top-level priorities. The Ordinance Review Committee reviewed recent projects and the Zoning Ordinance to identify additional areas for attention. The resulting new priority list which was forwarded to the Planning Commission for review.

The Planning Commission reviewed the priority list at its January 12, 2023 meeting and forwarded it to the Township Board with a favorable recommendation of the list, with two additions: a more robust and realistic exemption list for the sound standards, and electric vehicle charging stations. The recommended priority list is attached.

Most of the items in the recommended priority list are identified in the Master Plan or would create a more predictable and streamlined process for applicants and the Township.

The Township Board could include a "not to exceed amount," which could be described in hours or a monetary amount.

Please let us know if you have any additional questions.

Sincerely,

CARLISLE/WORTMAN ASSOC., INC
Megan Masson-Minock, AICP
Principal

Ordinance Review Committee (ORC)
 Zoning Ordinance Amendment Priority List for 2023
 February 1, 2023

ZONING MODIFICATION	Not Started	In Progress	Completed	Comments
Group 1 Items				
Signage		Draft language previously prepared		<i>Draft article was prepared in the past with guidance from the Township Attorney to wait pending case law. New guidance is to begin work to make amendments.</i>
Lighting	Sample language identified			<i>Current language does not allow LED bulbs or address color temperature.</i>
Landscaping Standards				<i>Provide better guidance on landscaping species and waiver processes. Explore the potential for incentivizing tree preservation.</i>
Zoning Map Maintenance	Some properties identified			<i>Continue to review the zoning map and identify areas for maintenance on an annual or every-other-year basis.</i>
Animal Definitions				<i>Some animal-related definitions are not consistent with regulatory language. Revise for internal consistency.</i>
Zoning Amendment Criteria	Sample language identified			<i>The Zoning Ordinance does not have decision criteria for making decisions related to zoning text or zoning map amendments.</i>
State-licensed Residential Uses				<i>The State has revised standards for certain state-licensed residential uses. Update language to match state law.</i>
Sound Standards	Sample language identified			<i>The sound standards may not take into account the decibel levels created by whole-house generators.</i>

Ordinance Review Committee (ORC)
 Zoning Ordinance Amendment Priority List for 2023
 February 1, 2023

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ZONING MODIFICATION	Not Started	In Progress	Completed	Comments
Group 2 Items				
Zoning Board of Appeals	Sample language identified			<i>The Zoning Board of Appeals article does not include standards or processes for review of appeals of decision. Processes and standards in general to be reviewed for consistency with recent case law.</i>
Electric Vehicle Charging Stations				<i>The electric vehicle charging stations can be updated for current technology.</i>

>

ZONING MODIFICATION	Not Started	In Progress	Completed	Comments
Group 3 Items				
Mixed-Use Zoning				<i>The Master Plan calls for several mixed-use districts, but none currently exist in the Zoning Ordinance. Language for the district and mapping would need to be prepared. Partially addressed with addition of "upper story residential" in the schedule of uses.</i>

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

GROUP 1 ITEMS

Signage

Issue: The current sign standards in the Zoning Ordinance are not consistent with Reed v. Town of Gilbert, which renders content-based restrictions unconstitutional. The sign standards must be amended to eliminate content-based regulations.

Recommendation: Revise existing sign standards or replace with new ordinance.

Anticipated Time: Drafting 14 -20 hours; 2-3 ORC meetings.

Notes: *The current draft has been reviewed by the Township's attorneys. We have recently received approval from the Township's attorneys and Supervisor Curtis to resume review of this text.*

Lighting

Issue: The current lighting standards do not allow for LED bulbs and do not address color temperature.

Recommendation: Revise standards to allow for LED bulbs and better manage color temperature and other lighting impacts.

Anticipated Time: Drafting 10-16 hours; 2-3 ORC meetings.

Notes: *The Planning Commission has had to apply ad-hoc fixes to address these challenges these past couple of years, which creates challenges for both the Township and applicants.*

Landscaping Standards

Issue: The landscaping article does not provide clear guidance for appropriate or inappropriate species. It does not provide strong incentives for preserving existing trees.

Recommendation: Examine the potential for developing lists of appropriate and inappropriate species and incentives for preserving existing trees.

Anticipated Time: Drafting 12-20 hours; 3-4 ORC meetings

Notes: *The Master Plan calls for encouraging preservation of existing trees. Attention to tree species is becoming more important with the spread of invasive species.*

Zoning Map Maintenance

Issue: Areas have been identified where the current zoning district is inconsistent with the current use and the future land use map. This can cause challenges for the use and development of these properties. Proactive map maintenance facilitates development in a timely manner consistent with the Master Plan.

Recommendation: Continue to review the zoning map on an annual or every-other-year basis to identify amendments as appropriate.

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

Anticipated Time: Drafting 8-16 hours; 2-3 ORC meetings.

Notes: *Significant map maintenance has been conducted in late 2021 into 2022. Map maintenance in 2022-2023 is likely more limited to areas that were missed or new areas that are likely to be developed consistent with the Future Land Use Map in the near future.*

Animal Definitions

Issue: Some definitions related to animals could create conflicts with the interpretation and application of regulatory language in the Zoning Ordinance.

Recommendation: Revise animal-related definitions to be consistent with regulatory language.

Anticipated Time: Drafting 4-8 hours; 2 ORC meetings.

Notes: *The Planning Commission has had to apply ad-hoc fixes to address these challenges these past couple of years, which creates challenges for both the Township and applicants.*

Ordinance Amendment Criteria

Issue: The Zoning Ordinance does not include any criteria to consider when reviewing zoning text or zoning map amendments. This lack of guidance for decision makers can lead to questions of due process and equal protection.

Recommendation: Add decision criteria for zoning text and zoning map amendment.

Anticipated Time: Drafting 4-8 hours; 2 ORC meetings.

Notes: *It is likely that the Township will receive more zoning map amendments in the next several years as some land uses become less profitable and demand for housing and other uses grows.*

State-Licensed Residential Uses

Issue: The State has increased the potential capacity for certain state-licensed residential uses.

Recommendation: Revise language to match new State language.

Anticipated Time: Drafting 4-8 hours; 2 ORC meetings.

Notes: *The State standards are controlling. Ensuring consistency between the Zoning Ordinance and state law will reduce confusion and make administration easier.*

Sound Standards

Issue: The sound standards may not take into account the decibel levels created by whole-house generators and other appurtenances.

Recommendation: Update language to account for sound generated by whole-house generators and other common residential accessory structures.

Anticipated Time: Drafting 4-8 hours; 2 ORC meetings.

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

Notes: *Sample language has been identified.*

GROUP 2 ITEMS

Zoning Board of Appeals

Issue: The Zoning Board of Appeals article does not include standards or processes for review of appeals of decision and other processes are not as clear as they could be.

Recommendation: Review and revise processes and standards to fill in any gaps and to be consistent with recent case law.

Anticipated Time: Drafting 12-24 hours; 2-4 ORC meetings.

Notes: *This is a lower-priority item because there are not many cases heard by the Zoning Board of Appeals at this time.*

Electric Vehicle Charging Stations

Issue: Section 8.5 (M) allows parking spaces for electric vehicle charging stations to be counted towards off-street parking requirements but does not require or incentivize charging stations.

Recommendation: Review priorities for electric vehicle charging stations (incentivize, require infrastructure, require stations) and for which land uses and then update accordingly.

Anticipated Time: Drafting 12-24 hours; 2-4 ORC meetings.

Notes: *Due to the complexity of this issue and the amount of Group 1 items, it is unlikely that this would be addressed in 2023.*

GROUP 3 ITEMS

Mixed Use Zoning

Issue: The Master Plan/Future Land Use Plan calls for two new mixed-use future land use areas: Village Mixed-Use and Industrial/Commercial Mixed-Use. Currently, the Zoning Ordinance does not include any no mixed-use zoning districts.

Recommendation: Create new industrial/commercial mixed-use zoning district and village mixed-use district consistent with the vision of the Master Plan. Make revisions to zoning map in a manner consistent with the future land use.

Anticipated Time: Drafting 28-40 hours; 4-6 ORC meetings.

Notes: *Due to complexity of issue, this may require a separate budget and coordination with the Township attorney earlier in the process.*

PENDING, RECENTLY APPROVED, OR REMOVED

Driveway Standards for Accessibility (2022)

Issue: Longer residential driveways can present challenges for emergency responders to access, which delays or prevents timely responses.

Action: Language added to ensure residential driveways are accessible and to require posting of addresses.

Notes: Forwarded to Township Board.

draft (02.01.2023) for TB review

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

Residential Accessibility Ramps (2022)

Issue: Accessibility (handicapped) ramps are generally viewed the same as a deck in the Zoning Ordinance, which can limit possible locations they can be installed, especially considering the required run lengths. Additionally, because the ramp is related to an individual not the property, it can be difficult to secure any necessary variances.

Action: Language allowing for accessibility ramps added.

Notes: Forwarded to Township Board.

Architectural Standards (2022)

Issue: Certain standards for residential buildings, such as a prohibition of metal roofs, have not been updated to reflect more-recent trends and expectations.

Action: Language revised and added to allow for more roof materials and address other changes.

Notes: Forwarded to Township Board.

Projections/Setback Exceptions (2022)

Issue: There may be some cases where it may be appropriate for certain architectural features, such as overhangs, bay windows, or fireplace bump outs, to extend into some required setbacks, but the Zoning Ordinance generally does not allow for these.

Action: Language revised and added to allow and clarify a limited number of projections into required setbacks.

Notes: Forwarded to Township Board.

Residential Street Trees (2022)

Issue: On June 8, 2022, the Township Board voted to remove the requirement to plant street trees for residential developments due to the following: trees cannot be successfully planted for a portion of the year and monitoring the related performance guarantee has been time-consuming and difficult; with some projects, the burden of planting trees has been placed on individual homeowners, which requires the Township to enforce the planting requirement on these individual homeowners; the people purchasing the quality of new single-family houses in the Township install landscaping; street trees can damage sidewalks; street trees at corners can impair driver visibility; street tree branches can grow over streets, which may cause collisions with tall vehicles and damage to foliage; and there is no state law requirement that a local unit of government require planting of street trees.

Action: Language requiring planting of street trees in condominium projects has been removed.

Notes: Forwarded to Township Board.

Commercial Planned Unit Developments (2022)

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

Issue: Planned unit developments standards did not provide clear guidance on recognizable and substantial benefit and required a long process. Standards were mixed for residential, commercial, and mixed use planned unit developments.

Action: New article prepared for commercial (mixed-use) planned unit developments with clearer standards and easier processes was prepared.

Notes: *Forwarded to Township Board.*

Zoning Map Maintenance (2022)

Issue: Areas were identified where the current zoning district is inconsistent with the current use and the future land use map, causing challenges for the use and development of these properties. Proactive map maintenance facilitates development in a timely manner consistent with the Master Plan. The Master Plan calls for the creation of several zoning districts that did not exist.

Action: A total of 425 zoning map amendments were adopted, including the creation of a new Public/Quasi-Public zoning district.

Notes: *Amendment adopted and effective.*

Residential Planned Unit Developments (2022)

Issue: Planned unit developments standards did not provide clear guidance on recognizable and substantial benefit and required a long process. Standards were mixed for residential, commercial, and mixed use planned unit developments.

Action: New article prepared for residential planned unit developments with clearer standards and easier processes was prepared. A separate article focused on commercial/mixed used planned unit developments is being prepared.

Notes: *Amendment adopted and effective.*

Site Plans (2022)

Issue: The current site plan review article included text rather than tables for review criteria and required information. Some processes were not clearly defined. Approval of site condominiums requires an additional review and approval by the Township Board, adding time to the process.

Action: New article prepared with clearer processes and use of tables was prepared.

Notes: *Amendment adopted and effective.*

History/Amendment Table (2022)

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

Issue: The Zoning Ordinance did not include any internal references to when or how it was previously amended. Whenever it is necessary to determine when amendments were made, significant staff time is required to examine the Township's records.

Action: History of zoning amendments starting with 067A.023 researched and added to the zoning ordinance as an appendix a.

Notes: *Amendment adopted and effective.*

Medical Marihuana (2022)

Issue: There has been interest in exploring limited medical marihuana facilities in a manner that would facilitate redevelopment of vacant or underused properties in certain areas in locations that would limit potential impacts.

Action: Standards developed that allow medical marihuana provisioning centers and grow facilities in limited locations and standards for those uses have been prepared.

Notes: *Amendment adopted and effective.*

Driveway Standards (2022)

Issue: Builders found it challenging to develop narrower residential properties with side-load garages and meet the residential driveway setback and the driveway width.

Action: Standards allowing for relief of driveway width and setback were developed for lots with smaller lot widths.

Notes: *Amendment adopted and effective.*

General Audit of Schedule of Uses & Related Definitions (2021)

Issue: The Schedule of Uses (§3.5) was silent on several uses, thereby prohibiting them. Additionally, many uses are undefined, making them difficult to process administratively. Previous amendments through the years have resulted in different terms being used for the same or similar uses.

Action: Schedule of Uses reviewed and revised, identifying areas where similar uses could be condensed into broader terms and, where not possible, detailed individual uses were added. A "use matrix/table," as shown in Master Plan, was introduced to increase user-friendliness of Zoning Ordinance.

Notes: *Amendment adopted and effective.*

Temporary Storage: Storage Containers, Shipping Containers, and Temporary Tents (2021)

Ordinance Review Committee (ORC)
Zoning Ordinance Amendment Priority List for 2023
January 5, 2023

Issue: The Zoning Ordinance did not provide clear guidance for these items and a growing number of property owners have placed containers on their property because of a belief that they are outside of Zoning Ordinance regulation.

Action: Standards were developed for these items and incorporated into the Zoning Ordinance.

Notes: *Amendment adopted and effective.*

Medical Marihuana (2021)

Issue: Medical marihuana grow facilities with up to 72 plants were permitted throughout the Township's residential areas as part of the Medical Marihuana Act because the Township had not adopted specific standards.

Action: Standards were developed limiting medical marihuana grow facilities with more than 12 plants to industrial areas.

Notes: *Amendment adopted and effective.*

draft 102.01.2023

Date: February 8, 2023

To: Board of Trustees

From: Water and Sewer Committee
(*Jack Curtis, Jonathan Nold, Curtis Wright*)

Re: Appraisal for Easement Acquisition

Dear Board Members:

Just to inform you, in the urgency to begin the Sanitary Sewer project along M-24 Highway north of the Village of Oxford (*"North Area Sanitary Sewer" project*) a small easement has to be acquired before the project can begin.

Because the Board of Trustees authorized the Water and Sewer to approve urgent water and sewer issues without having to wait for a Township Board Meeting for a decision, the Water and Sewer Committee has authorized Attorney Brittney Ellis to secure an appraiser in order to acquire this easement in the event the property owner is unwilling to deed the easement to Oxford Township for this Sanitary Sewer project.

Date: February 8, 2023

To: Board of Trustees

From: Water and Sewer Committee ("*Committee*")
(*Jack Curtis, Jonathan Nold, Curtis Wright*)

Re: Oxford Woods Well Pump Overhaul

Dear Board Members:

At the January 25, 2023 Water and Sewer Committee Meeting, the Oakland County Water Resources Commission ("*WRC*") informed the Committee of the need to overhaul a water pump at the Oxford Woods Water Treatment plant.

Attached is an email from WRC Chief Engineer Amy Ploof to the Committee in regard to this needed repair.

Because the Board of Trustees authorized the Water and Sewer to approve urgent water and sewer issues without having to wait for a Township Board Meeting for a decision, the Water and Sewer Committee has authorized the WRC to proceed with the repair. Otherwise, there would have been at least two (2) weeks waiting period for consideration of approval by the Township Board.

The Committee approved the estimated \$45,000.00 amount to proceed.

Curtis Wright

From: Ploof, Amy <ploofa@oakgov.com>
Sent: Wednesday, January 25, 2023 7:22 AM
To: Jack Curtis; Curtis Wright; Jon Nold
Cc: Earp, Zach
Subject: Oxford Woods 1 Overhaul

Oxford Township Water and Sewer Committee –

WRC performs well drawdown and pump testing at key sites annually. This work is done to ensure that all equipment is operating correctly during peak demand season. The Oxford Woods pump 1 is underperforming by 20%. The Oxford Woods wells are all needed to meet summer demand, and this is a significant drop in output. It is recommended to overhaul the pump. WRC has contractors and personnel available to complete this work. The estimated budget for this work is \$45,000. The Capital Reserve has an allowance of \$75,000 for required well/pump/motor work which will be used to fund the pump overhaul.

WRC is requesting Township permission to use the capital reserve funds held by WRC to overhaul Oxford Woods pump 1 at an estimated cost of \$45,000.

Please let us know if we can provide any additional information for your request.

Thanks,
Amy Ploof, P.E.
Chief Engineer – Water Systems
Cell: 248-431-7985