

Town of Hamilton, Madison County, NY
Regular Monthly Town Board Meeting
AGENDA - THURSDAY, FEBRUARY 12, 2026 @ 6:00 p.m.
Town Hall, 38 Milford Street, Hamilton

Zoom Link: <https://madisoncounty-ny.zoom.us/j/85707025388?pwd=83pDHAuc1nYvb57zRCP0qR5g0ujQMd.1>
Meeting ID: 857 0702 5388 | Passcode: 624633

- 1) Public Comments (5 minutes)

- 2) DEPARTMENT REPORTS
 1. Highway Superintendent Report
 2. Supervisor/Bookkeeper Report
 3. Town Clerk Report
 4. Codes Enforcement Officer Report
 5. Project Manager Report

- 3) COMMITTEE & LIAISON REPORTS
 1. Village of Earlville Liaison
 2. Village of Hamilton Liaison
 3. Cemetery Committee
 4. Hamilton Climate Action Liaison
 5. Partnership for Community Development Liaison
 6. SOMAC Liaison
 7. Highway & 9-Mile Park Committee
 8. Supervisor's Report on Madison County Activities

- 4) SPECIAL PROJECTS
 1. Housing Project: Restore NY Grant

- 5) OLD BUSINESS

- 6) NEW BUSINESS
 1. New mileage rate resolution for .725 per mile
 2. Luke Dowsland, Highway Department Recognition Resolution
 3. Proposed Planning and Zoning Fee Schedule Resolution
 4. Solar Maintenance Agreement
 5. Bookkeeper Contract Amendment
 6. Restore NY Resolution & SEQR
 7. Introduction, Short Environmental Assessment Form (EAF), and Scheduling of Public Hearing of Local Law A of 2026: "A Local Law to Prevent and Control Excessive or Unreasonable Noise in the Town of Hamilton"

- 7) Concerns of Town Board

- 8) Executive Session

Highway Superintendent's Report

to the Hamilton Town Board

February 2026

Submitted by: Mike Doyle

GENERAL REPAIRS

- Removed ice blockage from culvert pipe on Rhodes Rd.

EQUIPMENT:

- Replaced an air valve on truck 16 and 18.
- Replaced wing bolt on truck 17.
- Replaced driver side front dual brake can on truck 17.
- Truck 18 is at Tracey Road Equipment for a PTO problem.
- Replaced the wiring harness, gasket, and clamps on truck 23's DPF system.

TREE REMOVAL:

- Cleaned up a downed tree on Bonney Rd.
- Cut down a leaning tree on Hill Rd.
- Chip Brush on Bonnie Hill and Alderman Rd.

SNOW REMOVAL:

- Plowed and sanded 35 times.
- Used about 1,260 yards of sand/salt mix and 68,250 gallons of brine.
- Kept up making brine.
- Replaced the cutting edge on Truck 24's plow.

OTHER:

- Attended sexual harassment and workplace violent training.

Highway Garage Update

- Got a quote from Amber well Drilling on well for new shop.

Report to the Town Supervisor
Thursday, February 12, 2026

Submitted By: Brynley Wilcox

2025-2026 SNOW & ICE AGREEMENT:

- **\$34,574.24** was received from the County for 12/1 – 12/15/25
- **2026 YTD:** **\$ 34,574.24**
- **Pending:** **\$ 78,453.65**
- **BUDGET:** **\$ 115,000.00**

COLGATE GIFT:

- **\$96,944.00** was received from Colgate University
 - 3% increase over 2025 donation of \$94,120

MADISON LANE APARTMENT PILOT:

- **\$625.90** was received from the Village of Hamilton

GOOD NATURE BREWING PILOT:

- **\$1,174.84** was received from GNB

2025 AFR:

- The 2025 AFR is pending due to account access
- A draft should be ready by the March 2026 meeting
- Due to the State by April 1st, 2026

END OF YEAR REQUIREMENTS:

- W-2s were available via WorkForce on January 17th
 - Let me know if you'd like a hard copy
- 1099s were e-filed with the IRS on January 22nd

RESOLUTION NEEDED:

- Resolved that the bills contained on Abstract #2 have been reviewed by the Town Board and are authorized for payment
 - Councilmember **DUBOIS** to sign vouchers
 - Councilmember **HELFANT** to sign vouchers in **MARCH**
- Annual donations/payments to the following:

○ American Legion – Earlville	450.00
○ Woodlawn Cemetery – flags	450.00
○ Colgate University – HCPWG	500.00
○ Earlville Library	2,000.00
○ Earlville Food Cupboard	1,000.00
○ Hamilton Food Cupboard	2,000.00
○ Hamilton Senior Citizens	2,000.00
○ Hubbardsville Fire District	170,410.00
○ Partnership for Community Development (PCD)	39,415.00
○ The Bell Tree	1,000.00
○ Village of Earlville – Fire Protection Contract	30,657.00
○ Village of Hamilton – Fire Protection Contract	88,966.00
○ Village of Hamilton – Concerts on the Green	500.00
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	\$339,348.00

Town of Hamilton
Investment Report
As of January 31, 2026

	Jan 31, 26
ASSETS	
Current Assets	
Checking/Savings	
GENERAL & HIGHWAY	
A-General	
A200 · General Checking	848,613.93
A Fund_NYCLASS	476,255.05
Garage_NYCLASS	166,272.78
A213 · Town Clerk Petty Cash	200.00
A215 · Front Desk Cash Drawer	200.00
	1,491,541.76
Total A-General	
B-Town Outside	
B200 · Town Outside Checking	91,382.05
B Fund_NYCLASS	179,130.25
	270,512.30
Total B-Town Outside	
DA-Highway Townwide	
DA200 · Highway Townwide Checking	6,000.00
DA201b · DA Fund_NBT ICS	43,542.55
	49,542.55
Total DA-Highway Townwide	
DB-Highway Outside	
DB200 · Highway Outside Checking	166,717.38
DB Fund_NYCLASS	566,794.65
Eqpt Reserve_NYCLASS	183,000.55
	916,512.58
Total DB-Highway Outside	
Total GENERAL & HIGHWAY	2,728,109.19
SPECIAL DISTRICTS	
SF-Fire Protection	
SF200 · Street Fire Checking	290,033.00
	290,033.00
Total SF-Fire Protection	
SL-Street Lighting District	
SL200h · Hubbardsville Lighting Distr...	3,458.81
SL200p · Poolville Lighting District	2,216.31
SL(H) Fund_NYCLASS	1,719.87
SL(P) Fund_NYCLASS	4,287.07
	11,682.06

**Town of Hamilton
Investment Report
As of January 31, 2026**

	<u>Jan 31, 26</u>
Total SL-Street Lighting District	11,682.06
Total SPECIAL DISTRICTS	301,715.06
CUSTODIAL FUND	
TC201 · ESDC Grant Funds	10,230.00
Total CUSTODIAL FUND	10,230.00
Total Checking/Savings	3,040,054.25
Total Current Assets	3,040,054.25
TOTAL ASSETS	<u>3,040,054.25</u>
LIABILITIES & EQUITY	0.00

**Town of Hamilton
Profit & Loss Budget vs. Actual
January 2026**

	Jan 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
GEN & HWY INCOME				
A-General Income				
A1001 · Real Property Tax	808,500.01	1,036,724.00	-228,223.99	78.0%
A1081 · Othr Pmts in Lieu ofTax (PILOT)	1,800.74	650.00	1,150.74	277.0%
A1090 · Interest & Pen. Real Prop Tax	0.00	5,500.00	-5,500.00	0.0%
A1170 · Franchise Fees	0.00	1,000.00	-1,000.00	0.0%
A1255 · Clerk fees	59.42			
A1550 · Public Pound Charges, DCO	0.00	50.00	-50.00	0.0%
A1741 · EV Charging Station Fees	165.72	1,300.00	-1,134.28	12.7%
A2268 · Dog Control Svcs for Other Govt	0.00	2,260.00	-2,260.00	0.0%
A2401 · Interest and Earnings	2,019.16	10,000.00	-7,980.84	20.2%
A2544 · Dog Licenses	114.00	2,200.00	-2,086.00	5.2%
A2590 · Permits, Other (Landfill)	18.00	75.00	-57.00	24.0%
A2610 · Fines and Forfeited Bail	-655.00	5,000.00	-5,655.00	-13.1%
A2650 · Sales of Scrap/Excess Material	0.00	250.00	-250.00	0.0%
A2705 · Gift & Donations	23,944.00	23,000.00	944.00	104.1%
A3001 · State Aid Per Capita	0.00	44,184.00	-44,184.00	0.0%
A3005 · State Aid Mortgage Tax	0.00	32,500.00	-32,500.00	0.0%
A5031 · Interfunds Transfer	0.00	56,170.00	-56,170.00	0.0%
Total A-General Income	835,966.05	1,220,863.00	-384,896.95	68.5%
B-Town Outside Income				
B1001 · Town Outside Real Property Tax	3,783.00	3,783.00	0.00	100.0%
B1170 · Franchise Fees	0.00	14,000.00	-14,000.00	0.0%
B1603 · Registrar	50.00	400.00	-350.00	12.5%
B2110 · Zoning Fees	0.00	400.00	-400.00	0.0%
B2115 · Planning Fees	0.00	300.00	-300.00	0.0%
B2401 · Interest Income	555.79	500.00	55.79	111.2%
B2555 · Building & Alterations Permits	1,836.80	4,000.00	-2,163.20	45.9%
B2705 · Gifts & Donations	65,000.00	65,000.00	0.00	100.0%
B2706 · Community/Local Grants	0.00	135,000.00	-135,000.00	0.0%
B2725 · VLT/Tribal Moneys (YBR Casino)	0.00	36,000.00	-36,000.00	0.0%
B5031 · Interfund Transfers	0.00	3,000.00	-3,000.00	0.0%
Total B-Town Outside Income	71,225.59	262,383.00	-191,157.41	27.1%
DA-Highway Townwide Income				
DA1001 · Real Property Tax	6,000.00	6,000.00	0.00	100.0%
DA2401 · Interest Income	129.22			
Total DA-Highway Townwide Income	6,129.22	6,000.00	129.22	102.2%
DB-Highway Outside Income				
DB1001 · Real Property Tax	87,366.00	87,366.00	0.00	100.0%
DB1120 · Non-Proprty Tax Dist-Cty	0.00	555,000.00	-555,000.00	0.0%
DB2300 · Services for Other Governments	34,574.24	115,000.00	-80,425.76	30.1%
DB2401 · Interest & Earnings	1,758.61	2,000.00	-241.39	87.9%
DB2401a · Interest & Earnings (Eqpt Res)	567.81	1,500.00	-932.19	37.9%
DB2665 · Sale of Equipment	0.00	294,618.00	-294,618.00	0.0%
DB2705 · Gifts and Donations	8,000.00	8,000.00	0.00	100.0%
DB3501 · State Aid - Consol Hwy (CHIPS)	0.00	250,000.00	-250,000.00	0.0%
DB5031r · Use of Capital Reserve	0.00	136,282.00	-136,282.00	0.0%
Total DB-Highway Outside Income	132,266.66	1,449,766.00	-1,317,499.34	9.1%
Total GEN & HWY INCOME	1,045,587.52	2,939,012.00	-1,893,424.48	35.6%
SPECIAL DISTRICTS INCOME				

Town of Hamilton
Profit & Loss Budget vs. Actual
 January 2026

	Jan 26	Budget	\$ Over Budget	% of Budget
SF-Fire Protection Income				
SF1001a · Earlville - Fire Protection Tax	30,657.00	30,657.00	0.00	100.0%
SF1001b · Hamilton Fire Protection Tax	88,966.00	88,966.00	0.00	100.0%
SF1001c · Hubbardsvll - Fire District Tax	170,410.00	170,410.00	0.00	100.0%
Total SF-Fire Protection Income	290,033.00	290,033.00	0.00	100.0%
SL-Lighting District Income				
SL1001a- Hubbards Light Prop Tx	2,900.00	2,900.00	0.00	100.0%
SL1001b-Poolvll Light Prop Tax	1,900.00	1,900.00	0.00	100.0%
Total SL-Lighting District Income	4,800.00	4,800.00	0.00	100.0%
Total SPECIAL DISTRICTS INCOME	294,833.00	294,833.00	0.00	100.0%
Total Income	1,340,420.52	3,233,845.00	-1,893,424.48	41.4%
Gross Profit	1,340,420.52	3,233,845.00	-1,893,424.48	41.4%
Expense				
GEN & HWY EXPENSES				
A-General Expenses				
A1010.1 · Town Board Wages	1,753.86	28,060.00	-26,306.14	6.3%
A1010.4 · Town Board Contractual	0.00	2,500.00	-2,500.00	0.0%
A1110.1 · Town Justice Wages	1,702.50	20,430.00	-18,727.50	8.3%
A1110.4 · Town Justice Contractual	1,491.94	18,500.00	-17,008.06	8.1%
A1220.1 · Town Supervisor Wages	1,566.38	18,797.00	-17,230.62	8.3%
A1220.11 Deputy Supervisor	1,043.25	5,504.00	-4,460.75	19.0%
A1220.4 · Town Supervisor Contractual	0.00	1,000.00	-1,000.00	0.0%
A1310.4 · Director of Finance, Contract	3,567.00	42,804.00	-39,237.00	8.3%
A1310.41 Dir of Fin, Contrctl	0.00	950.00	-950.00	0.0%
A1320.4 · Auditor Contractual	0.00	14,000.00	-14,000.00	0.0%
A1330.4 · Tax Collection Contractual	0.00	1,375.00	-1,375.00	0.0%
A1340.40 - Budget Wages	0.00	2,756.00	-2,756.00	0.0%
A1340.41 - Budget Contractual	0.00	100.00	-100.00	0.0%
A1355.1 · Assessor Wages	0.00	30,000.00	-30,000.00	0.0%
A1355.2 · Assessor Equipment	0.00	500.00	-500.00	0.0%
A1355.4 · Assessor Contractual	0.00	3,000.00	-3,000.00	0.0%
A1370.4 · Tax Adjustments Contractual	0.00	1,350.00	-1,350.00	0.0%
A1410.1 · Town Clerk Wages	4,761.48	61,899.00	-57,137.52	7.7%
A1410.11 Deputy Clerk Wages	1,562.88	22,164.00	-20,601.12	7.1%
A1410.2-Town Clerk, Equipment	0.00	2,127.00	-2,127.00	0.0%
A1410.4 · Town Clerk Contractual	0.00	4,714.00	-4,714.00	0.0%
A1420.4 · Attorney Contractual	7,203.75	20,000.00	-12,796.25	36.0%
A1430.4 · Personnel Contractual	0.00	750.00	-750.00	0.0%
A1460.4 · Records Management Contractual	75.00	3,150.00	-3,075.00	2.4%
A1490.1 · Project Manager Wages	5,153.92	37,000.00	-31,846.08	13.9%
A1490.2 · Project Manager, Equipment	0.00	500.00	-500.00	0.0%
A1490.40-Project Manager Contr.	0.00	1,000.00	-1,000.00	0.0%
A1490.41-Public Works Admin.	0.00	10,500.00	-10,500.00	0.0%
A1620.2 · Buildings Equipment	0.00	3,000.00	-3,000.00	0.0%
A1620.4 · Buildings Contractual				
A1620.40 - Buildings Contr.	0.00	3,000.00	-3,000.00	0.0%
A1620.41 - Cleaner & Supplies	5,479.32	6,500.00	-1,020.68	84.3%
A1620.42 - Spectrum (Internet)	0.00	3,000.00	-3,000.00	0.0%
A1620.43 - Copier Lease	0.00	3,500.00	-3,500.00	0.0%
A1620.44 - BR/Office Supplies	0.00	5,000.00	-5,000.00	0.0%
A1620.45a - Tech (recurring)	0.00	12,000.00	-12,000.00	0.0%
A1620.45b - Tech (support)	0.00	2,000.00	-2,000.00	0.0%
A1620.45c - Tech (equipment)	0.00	2,000.00	-2,000.00	0.0%
A1620.46 - Electric/Sewer	241.50	2,650.00	-2,408.50	9.1%

**Town of Hamilton
Profit & Loss Budget vs. Actual
January 2026**

	Jan 26	Budget	\$ Over Budget	% of Budget
A1620.47 - Rug Service	0.00	1,100.00	-1,100.00	0.0%
Total A1620.4 - Buildings Contractual	5,720.82	40,750.00	-35,029.18	14.0%
A1910.4 - Unallocated Insurance	0.00	42,500.00	-42,500.00	0.0%
A1920.4 - Municipal Association Dues	1,000.00	1,000.00	0.00	100.0%
A1990.4 - Contingent Account	0.00	20,000.00	-20,000.00	0.0%
A3310.4 - Traffic Control Contractual	0.00	3,750.00	-3,750.00	0.0%
A3510.1 - Dog Control Wages	583.37	7,000.00	-6,416.63	8.3%
A3510.11 - Deputy DCO Wages	125.00	1,500.00	-1,375.00	8.3%
A3510.40-Dog Control Contr.	0.00	435.00	-435.00	0.0%
A3510.41-Dog Enumeration	0.00	1,670.00	-1,670.00	0.0%
A5010.1 - Superintendent Wages	5,720.00	74,360.00	-68,640.00	7.7%
A5010.11-Superintendent Trainee	961.54			
A5010.2 - Superintendent Equipment	0.00	1,000.00	-1,000.00	0.0%
A5010.4 - Superintendent Cont.	100.00	2,000.00	-1,900.00	5.0%
A5132.1 - Garage Mechanic Wages	8,523.97	68,996.00	-60,472.03	12.4%
A5132.4 - Garage Contractual				
A5132.40 - Contractual Expen.	2,006.59	27,000.00	-24,993.41	7.4%
A5132.41 - Spectrum/TWC	0.00	3,000.00	-3,000.00	0.0%
A5132.42 - NYSEG	0.00	6,500.00	-6,500.00	0.0%
A5132.43 - Fuel Oil/Propane	0.00	8,083.00	-8,083.00	0.0%
A5132.44 - NEW Garage Building	0.00	65,000.00	-65,000.00	0.0%
A5132.45 - Stipends/Uniforms	-54.98	6,500.00	-6,554.98	-0.8%
Total A5132.4 - Garage Contractual	1,951.61	116,083.00	-114,131.39	1.7%
A5650.2 - Off-Street Parking Equipment	0.00	500.00	-500.00	0.0%
A5650.4 - Off-Street Parking Contractual	40.12	1,000.00	-959.88	4.0%
A6410.4 - Publicity Contractual				
A6410.41 - Website Maintenance	0.00	9,000.00	-9,000.00	0.0%
A6410.45 - Legal Notices	0.00	2,500.00	-2,500.00	0.0%
Total A6410.4 - Publicity Contractual	0.00	11,500.00	-11,500.00	0.0%
A6510.4 - Veterans Services	0.00	450.00	-450.00	0.0%
A7510.40 -Historian Stipend	0.00	410.00	-410.00	0.0%
A7510.41 -Historian Contractual	0.00	350.00	-350.00	0.0%
A8160.4 - Refuse & Garbage Contractual	0.00	500.00	-500.00	0.0%
A8810.4 - Cemeteries Contractual	0.00	1,750.00	-1,750.00	0.0%
A9010.8 - State Retirement	0.00	52,543.00	-52,543.00	0.0%
A9030.8 - Social Security	2,472.22	28,589.00	-26,116.78	8.6%
A9040.8 - Workers Compensation	0.00	12,000.00	-12,000.00	0.0%
A9055.8 - Disability Insurance	0.00	500.00	-500.00	0.0%
A9060.80-Health Insurance	10,178.50	54,815.00	-44,636.50	18.6%
A9060.81 HSA Contributions	4,775.69	16,250.00	-11,474.31	29.4%
A9060.82 Health Ins. Buyouts	0.00	8,000.00	-8,000.00	0.0%
A9720.6 - Debt Principal on SIB	0.00	40,000.00	-40,000.00	0.0%
A9720.7 - Debt Interest on SIB	0.00	2,232.00	-2,232.00	0.0%
A9901.9 - Transfer to Other Funds	0.00	32,768.00	-32,768.00	0.0%
A9550.9-Transfer to Cap Project	0.00	217,232.00	-217,232.00	0.0%
Total A-General Expenses	72,034.80	1,220,863.00	-1,148,828.20	5.9%
B-Town Outside Expenses				
B1990.4 - Gen Gov, Contingent Acc	0.00	1,500.00	-1,500.00	0.0%
B3620.1 - Codes Enforcement Wages	2,583.44	33,584.00	-31,000.56	7.7%
B3620.2 - Codes Enforcement Software	0.00	3,900.00	-3,900.00	0.0%
B3620.4 - Codes Enforcement Contractual	0.00	3,100.00	-3,100.00	0.0%
B4020.4 - Registrar Contractual	0.00	100.00	-100.00	0.0%

Town of Hamilton
Profit & Loss Budget vs. Actual
 January 2026

	Jan 26	Budget	\$ Over Budget	% of Budget
B6772.4 · Program for the Aging	0.00	5,000.00	-5,000.00	0.0%
B7140.2 · Parks & Rec Equipment	0.00	135,000.00	-135,000.00	0.0%
B7140.4 · Parks & Rec Contractual	0.00	3,000.00	-3,000.00	0.0%
B7270.4 · Band Concerts	0.00	500.00	-500.00	0.0%
B7310.4 · Youth Programs	0.00	12,000.00	-12,000.00	0.0%
B7410.4 · Library Contractual	0.00	4,500.00	-4,500.00	0.0%
B7550.4 · Celebrations - July 4th	0.00	750.00	-750.00	0.0%
B8010.40-Zoning Board Stipends	0.00	940.00	-940.00	0.0%
B8010.41-Zoning Contractual	0.00	500.00	-500.00	0.0%
B8010.42 - Zoning Law Review	0.00	3,000.00	-3,000.00	0.0%
B8020.40-Planning Brd Stipends	0.00	3,000.00	-3,000.00	0.0%
B8020.41-Planning Contractual	0.00	500.00	-500.00	0.0%
B8020.42 - PCD	0.00	39,415.00	-39,415.00	0.0%
B8790.4 · Natural Resources Contractual	0.00	500.00	-500.00	0.0%
B9010.8 · State Retirement	0.00	8,000.00	-8,000.00	0.0%
B9030.8 · Social Security	197.63	2,569.00	-2,371.37	7.7%
B9040.8 · Workers Compensation	0.00	1,000.00	-1,000.00	0.0%
B9055.8 · Disability Insurance	0.00	25.00	-25.00	0.0%
Total B-Town Outside Expenses	2,781.07	262,383.00	-259,601.93	1.1%
DA-Highway Townwide Expenses				
DA5120.4 - Bridges Contractual	0.00	6,000.00	-6,000.00	0.0%
Total DA-Highway Townwide Expenses	0.00	6,000.00	-6,000.00	0.0%
DB-Highway Outside Expenses				
DB5110.1 General Repairs Wages	0.00	108,952.00	-108,952.00	0.0%
DB5110.4 Gen Repairs Contr Exp				
DB5110.40 - Gen. Repairs Contr	0.00	30,000.00	-30,000.00	0.0%
DB5110.41 - Diesel Fuel	0.00	14,790.00	-14,790.00	0.0%
Total DB5110.4 Gen Repairs Contr Exp	0.00	44,790.00	-44,790.00	0.0%
DB5112.2 Cap. Outlay (CHIPS)	0.00	250,000.00	-250,000.00	0.0%
DB5130.2 Machinery Equipment	0.00	425,900.00	-425,900.00	0.0%
DB5130.4 Machinery Contr.	5,714.91	50,000.00	-44,285.09	11.4%
DB5140.4 Brush & Weeds Contr.	0.00	10,000.00	-10,000.00	0.0%
DB5142.1 Snow Removal Wages				
DB5142.10 - Snow Rem. (FT)	28,664.73			
DB5142.1 Snow Removal Wages - Other	0.00	123,603.00	-123,603.00	0.0%
Total DB5142.1 Snow Removal Wages	28,664.73	123,603.00	-94,938.27	23.2%
DB5142.4 Snow Removal				
DB5142.40 - Snow Removal Contr	2,959.70	110,000.00	-107,040.30	2.7%
DB5142.41 - Diesel Fuel	0.00	24,084.00	-24,084.00	0.0%
Total DB5142.4 Snow Removal	2,959.70	134,084.00	-131,124.30	2.2%
DB9010.8 State Retirement	0.00	36,000.00	-36,000.00	0.0%
DB9030.8 Social Security	2,135.52	17,790.00	-15,654.48	12.0%
DB9040.8 Workers Compensation	0.00	4,573.00	-4,573.00	0.0%
DB9055.8 Disability Insurance	0.00	125.00	-125.00	0.0%
DB9060.80 - Health Insurance	6,691.78	40,664.00	-33,972.22	16.5%
DB9060.81 - HSA Contributions	2,437.50	11,375.00	-8,937.50	21.4%
DB9060.82 - Health Ins. Buyouts	0.00	2,000.00	-2,000.00	0.0%
DB9950.9 Interfund Transfers	0.00	189,910.00	-189,910.00	0.0%
Total DB-Highway Outside Expenses	48,604.14	1,449,766.00	-1,401,161.86	3.4%

Town of Hamilton
Profit & Loss Budget vs. Actual
 January 2026

	<u>Jan 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total GEN & HWY EXPENSES	123,420.01	2,939,012.00	-2,815,591.99	4.2%
SPECIAL DISTRICT EXPENSES				
SF-Special Fire Districts				
SF1-3410.4 Earlville Fire Prote	0.00	30,657.00	-30,657.00	0.0%
SF2-3410.4 Hamilton Fire Protec	0.00	88,966.00	-88,966.00	0.0%
T74 Hubbardsville Fire Distric	0.00	170,410.00	-170,410.00	0.0%
Total SF-Special Fire Districts	0.00	290,033.00	-290,033.00	0.0%
SL-Special Lighting Districts				
SL1-5182.4 Hubbardsville Lightg	221.36	2,900.00	-2,678.64	7.6%
SL2-5182.4 Poolville Lighting	146.92	1,900.00	-1,753.08	7.7%
Total SL-Special Lighting Districts	368.28	4,800.00	-4,431.72	7.7%
Total SPECIAL DISTRICT EXPENSES	368.28	294,833.00	-294,464.72	0.1%
Total Expense	123,788.29	3,233,845.00	-3,110,056.71	3.8%
Net Ordinary Income	1,216,632.23	0.00	1,216,632.23	100.0%
Net Income	<u>1,216,632.23</u>	<u>0.00</u>	<u>1,216,632.23</u>	<u>100.0%</u>

Town Clerk's Report to the Hamilton Town Board – February 12, 2026

by Suzanne K. Reymers, RMC

Clerk Month End Report and Cash Disbursement was completed. Bank Statements are reconciled.

Town Income:

- August - \$1,792.73 (\$826.00 Building Permits)
- September - \$2,093.90 (\$1,227.75 Building Permits)
- October - \$3,112.13 (\$2,183 Building Permits)
- November - \$1,320.00 (\$410 Building Permits)
- December - \$2,510.22 (\$1,836.80 Building Permits)
- 2026 January - \$1,071.25 (\$538 Building Permits)

Annual Tasks and more:

- In the new year there are a lot of annual tasks to handle such as informing the various NYS offices of any updated contacts. This is especially important after a local election year.
- Annual Training for Harassment and also Violence were offered so most of the staff took the annually required classes.
- Becky and I met with NBT Mang to review our annual insurance renewal. We have a new sales person as David Craine retired.
- I met with McKenzie Bolan, the new Village of Hamilton Clerk who took over for Kim Taranto who retired in December. We will continue to see how we can collaborate.
- Becky renewed the Sam.gov account for us this year.

Tax Collection:

- We received all of our Tax Collection funds for 2026.
- Next task is to stamp the Tax Roll aka Blue Book for the County, which is a permanent record. It's an out-of-date system to manually stamp the book when all tax collection is in a database and where a report can be generated and included in the book reflecting payments. While the report only has a 6-year retention, if included within the tax roll and stamped as Permanent record, this easily solves the discrepancy. This manual labor wastes staff time. All of the clerks agree this is an out-of-date system that needs updating.

Planning & Zoning:

- Worked with CEO and Deputy to begin updating forms and creating new ones.
- Training is scheduled for March 4 & 5. Nan Stolzenburg is working on a training program. Most of the time will be spent on the Subdivision Regulations as they had the most significant changes to the requirements for the creation of new lots. A Subdivision Application came in but is being modified once more and is anticipated for the March Planning Board Meeting. We will use this application to walk through a scenario for the training.

Resolution to Approve Minutes for:

- January 8, 2026

Chuck Ladd, Codes Enforcement Officer
Report to the Town Counsel of Hamilton February 12th, 2026

January Activity;

- Conclude and file older open permits.
- Attend Tuesday morning staff meetings when scheduled.
- Meet and inspect flooding issue at Restore NY Grant house on Poolville Rd. with Town Highway Superintendent.
- Correspondence with homeowner on Horton Rd. for previously permitted structure that requires a permit/design modification from an Engineer.
- Larkin Rd STR final inspection.
- Investigate online for potential STR's that are advertised illegally per Zoning Code.

Respectfully Submitted,

Chuck Ladd

Becky Lennon- Project Manager/ Assessor
Report to the Town Council of Hamilton 2/12/2026

January Activity;

- Assessor:
 - Intaking exemption renewals
 - Making phone call reminders to residents
 - Entering sales/ merges & splits
 - Preparing for March 1 Taxable Status Date
- Project Manager:
 - Scheduled zoom/in person class for NYS mandatory training
 - Meeting with Jocelyn, Michael, & Sue about Restore NY Grant Disbursement Agreement, working with attorney on document review
 - Coordinating with Sue and Nan for new zoning law training
 - Helping in the Clerk's office

Respectfully Submitted,

Becky Lennon

Dear Town Board Members:

With the introduction of the new Zoning Law it has come to light that our fee schedule for Planning and Zoning are wildly outdated. Considering the extra work and time that will be needed for everyone (Boards, CEO and Secretary) for each and every application it only makes sense to increase our fees. Our fees have been EXTREMELY low for far to long. Each Planning Board meeting costs the town

Board members--\$30	x	5	=	\$150
CEO Ladd-----\$50	x	2hrs	=	\$100
Secretary-----\$23	x	2hrs	=	\$46
Extra*-----\$50	x		=	\$50

*Paper/ink and other supplies, additional time for reviews and follow up, phone calls, consultation.

It is much more appropriate to charge AT LEAST the cost of the meeting. Some Municipalities charge more. We propose that all Planning Board actions cost the same price as well as ZBA meetings. The cost of having the meeting does not change depending on what the application is. This makes it very simple to calculate charges. We are proposing that Major subdivisions cost more because the original 4 lots with the added cost of the additional lots (5- and up).

Please see the attached sheet for new pricing.

Thank you for your consideration

Town of Hamilton

38 Milford Street

Hamilton, NY 13346

Phone: (315) 824-3380

www.TownofHamiltonNY.gov

FEE SCHEDULE for PLANNING & ZONING (2026 PROPOSED FEES)

Owner's Name: _____ **Permit #** _____

Address: _____

Tax Map #: _____

Phone: _____ **DATE:** _____

Please be aware of the following provision in the Town of Hamilton Zoning Law:

**Article 2 ADMINISTRATION AND ENFORCEMENT
Section 2.8 Fees**

...In certain instances where the reviewing Board deems the application, or any aspect thereof, requires a legal, engineering, planning or other professional consultant to assist the reviewing Board, said Board may require as part of the fee, a deposit in an amount sufficient to reimburse the Town for reasonably estimated costs of a consultant to be retained by the reviewing Board in order to assist the Board in reviewing the application. Said amount shall be based on the specific fee schedule of the particular consultant or consultants retained as well as the scope of services to be provided by such consultant(s). The Town shall hold such deposit in escrow for the sole purpose of paying the costs and fees of the consultant(s) retained for review of the application. The consultant retained shall provide the Town with detailed invoices showing the services rendered for the time-period billed and the Town shall provide the applicant with an opportunity to review said invoices prior to payment. Additional deposits may be required as the review process continues. Any deposit amounts that remain at the end of the process shall be returned to the applicant.

Please see the Zoning Law for the Town of Hamilton for more detailed information.

A copy of the Zoning Law is available to borrow at any time.

Summary of Fees (2026 PROPOSED FEES)

Subdivision – MINOR	\$ 350.00	\$ _____
	\$ 25.00 per lot (up to 4) # lots: _____	\$ _____
Subdivision – MAJOR	\$ 450.00	\$ _____
	\$ 50.00 per lot (over 4) - # lots: _____	\$ _____
Special Use Permits	\$ 350.00	\$ _____
Site Plan Review	\$ 350.00	\$ _____
Modified Site plan review	\$350.00	\$ _____
Variance	\$350.00	\$ _____
	Total Fees	\$ _____

All fees are payable to the Town of Hamilton at time of application.

Thank you.

FOR OFFICE USE ONLY:

AMOUNT PAID: _____ CASH OR CHECK # _____ DATE PAID: _____

CLERK: _____

Fees Approved by Town Board by Resolution on August 13, 2009.

office use only



Commercial Service Agreement 2026 for TOWN OF HAMILTON

This agreement for Maintenance services between Town of Hamilton, 38 Milford Street, Hamilton NY 13346__ (“Customer”) and Revolution Solar is made and entered into upon the following date: _____.

The following equipment shall be maintained:

Solar Panels and Racking : visually inspect wire management and attachments.

Remote monitoring: will review the online monitoring portal prior to visit to see if any errors or codes are present (if applicable). We will need access to your monitoring portal.

Micro-Inverters: visual inspection, online monitoring system

Junction and combiner boxes: check for debris, water infiltration, connections

Above ground Conduit: visual inspection to ensure no cracks or breaks.

The Customer owns the above-mentioned equipment, and it is hereby incorporated into the Maintenance Agreement by reference.

Under this agreement, the Customer would like the Equipment to be maintained in good working order. Such required level of maintenance services will include annual inspections that are routine. The expectation is that the technician will be on site for the general inspection of the system for approximately 1 hour to do the above.

If any of the equipment does need repair or replacement, and if the technician has the part on hand, it will be repaired at that time, if time allows. When necessary, the parts will be ordered and on the next visit the customer will be charged for: Truck rollout (\$250) time (\$100/hour per technician) and material, (for parts, if no longer covered under warranty).

DUE to the travel distance, the annual maintenance visit at the Town of Hamilton Highway Garage site will be grouped with three or four other nearby customers and scheduled for the same day. This will help distribute the expense of travel between the participants, rather than being billed individually; this will be reflected on the invoice.

Non-emergency repairs will be made as scheduling allows; In the event of an emergency, we will try to get to your site as soon as possible. If you think your system is in danger you should turn the system off per the shutdown procedure.

Revolution Solar agrees to provide the following services to Customer:

Contractor will make sure that all services that are provided under the terms of this agreement are to be performed by properly trained and certified individuals.

Contractor will continue to maintain general liability insurance to cover its activities in the amount of not less than \$1,000,000 in aggregate and will provide the customer with proof of the same, upon request.

Disclaimers:

**Monitoring can be tricky and time consuming to address. Please understand that getting your system connected to the internet can sometimes be costly.

** Please Note: this agreement is for grid-tied customers and does not include energy storage components maintenance. Additional charges will be added for battery equipment; the customer will receive an estimate first which they can accept if they choose.

**Also, if you have a system that is difficult to access, for example on a very high and/or very steep roof, we will need to make certain changes to the agreement.

Let us know and we will work something out with you.

Doherty Electric, LLC is fully insured, COI will be sent for your records.

____Annual Service Plan: Customer agrees to pay Revolution Solar \$ 250.00 per year, to be renewed annually.

Typically, inspections will be scheduled during the installation off season, ie. January – March (but not always!)

_____ Date _____

Signature of Customer

_____ Date _____

Revolution Solar

Contact Information:

info@revolutionsolarny.com

Please put "Service Contract" in the subject line .

607-441-0367 – Office Phone

AMENDMENT TO 2025-2028 ENGAGEMENT LETTER:

This Amendment is issued to revise the payroll fee structure under the existing 2025-2028 Engagement Letter.

At the time the Engagement Letter was executed, a QuickBooks Enterprise license included payroll processing for up to a specified number of employees across all clients *collectively*. Since that time, QuickBooks has implemented a fundamentally different billing method that represents a significant increase over the payroll costs that were previously included. QuickBooks now assesses a fee for each employee paid—regardless of direct deposit or paper check—calculated separately for each Town. These fees are imposed by a third-party vendor and are outside of my control.

The Towns receiving this Amendment are operating under Engagement Letters that do not expire until the end of 2026, 2027 or 2028. Other municipalities with more recent contract renewal dates already have engagement letters that reflect these costs. Continuing to absorb these third-party fees for long-term contracts would create an inconsistency and inequity across client agreements.

Effective March 1, 2026, these per-employee payroll fees will be billed separately to the Town on a quarterly basis, covering the prior three payroll months. A summary of the applicable QuickBooks fee schedule is provided below. All fees are set by QuickBooks and remain subject to change.

All other terms and conditions of the original Engagement Letter remain unchanged.

Number of employees	Monthly per employee fee
First 1-9	\$3.00
Next 10-29	\$2.50
Next 30-99	\$1.50
Next 100-219	\$1.00
Next 220+	\$0.00

Thank you for your attention to this matter, and please contact me with any questions that you may have.

Kind regards,

Brynley Wilcox, Member
Bryn on the Books, LLC

ACCEPTED AND AGREED:

Town of Hamilton

Signature: _____
Town Supervisor

Date: _____

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project: Participation in the NYS Restore NY Program				
Project Location (describe, and attach a location map): Town of Hamilton				
Brief Description of Proposed Action: Participation in the funding to rehabilitate and/or construct new housing on up to six (6) properties through the Empire State Development's Restore NY Grant Program				
Name of Applicant or Sponsor: Town of Hamilton Town Board		Telephone: 315-824-3380 E-Mail: s.reymers@townofhamiltonny.org		
Address: 38 Milford Street				
City/PO: Hamilton		State: New York	Zip Code: 13346	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Empire State Development (ESD) Restore NY Program and Partnership for Community Development (PCD)			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ < 10 acres b. Total acreage to be physically disturbed? _____ < 10 acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ < 10 acres				
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland				

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NO YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NO YES
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NO YES
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NO YES
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO YES
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

Project: Restore NY Grant Partic

Date: February 12, 2026

**Short Environmental Assessment Form
Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.



Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of Hamilton Town Board
Name of Lead Agency

February 12, 2026
Date

Dana Krueger
Print or Type Name of Responsible Officer in Lead Agency

Supervisor
Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

Project: Restore NY Grant Participation

Date: February 12, 2026

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies?	<input checked="" type="checkbox"/>	
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	

**TOWN OF HAMILTON TOWN BOARD
SEQR RESOLUTION WITH NEGATIVE DECLARATION**

February 12, 2026

**RESOLUTION IN FURTHERANCE OF THE TOWN OF HAMILTON'S
PARTICIPATION IN THE RESTORE NY GRANT PROGRAM**

The following resolution was offered by Councilor _____, who moved its adoption, seconded by Councilor _____, to wit:

WHEREAS, the Town of Hamilton, New York (the "Town") has previously considered strategies to promote new workforce housing within the Town; and

WHEREAS, the Town has pursued Restore NY funding made available through Empire State Development (ESD) for purposes of funding rehabilitating and/or demolition of structures and acquisition of vacant and under-utilized lands and housing (the "Project"); and

WHEREAS, the Partnership for Community Development (PCD) serves as facilitator for the Project; and

WHEREAS, it has been previously determined that the Project will result in substantial benefit to the Town of Hamilton and its residents in the form of good quality housing; and

WHEREAS, the Town of Hamilton Town Board has previously held a public hearing on January 12, 2023 to obtain input and comments from residents of the Town with regard to the Project and the ESD Program as administered by PCD; and

WHEREAS, a previous public hearing has been held and closed; and

WHEREAS, the Town has identified multiple projects to benefit from participation in the Program and its funding; and

WHEREAS, pursuant to Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the Environmental Conservation Law of New York (SEQRA), requires that as early

as possible and within twenty (20) days after submission of a proposed action or undertaking of an action, an involved agency shall make a determination whether a given action is subject to the aforementioned action; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of the action, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed action, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the action is an Unlisted Action for purposes of environmental review under SEQR; and

WHEREAS, the Town Board has determined that a Short Environmental Assessment Form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered undertaking the action, including a consideration of the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the potential impacts which may be reasonably expected to result from said action.

NOW, THEREFORE, IT IS RESOLVED AND DETERMINED that the undertaking of the action for participation in the Restore NY Funding Program for the deconstruction and rehabilitation and/or demolition and reconstruction of six (6) vacant homes, as set forth in the Project application materials and as supported by the Program is beneficial to the Town and its residents; and it is further

RESOLVED AND DETERMINED that there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED that after a careful review of Parts 2 and 3 of the Short Environmental Assessment Form submitted in this matter and the responses to each question concerning any potential environmental impact as small or non-existent, the Town Board has determined this action shall have no adverse impact on the environment; that accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

RESOLVED AND DETERMINED that this Board adopts the Negative Declaration incorporated herein and instructs counsel to make the required filing and publication of same; and it is further

RESOLVED that the Village's legal counsel shall take such other actions which may be necessary pursuant to the requirements of 6 N.Y.C.R.R., Part. 617; and it is further

RESOLVED that the Town Supervisor is hereby authorized to take any additional actions necessary to accomplish the purposes of the proposed Project as set forth above without additional Town Board authorization.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Erin Childers Loranty	Councilor	Voted	Yes/No
Ian Helfant	Councilor	Voted	Yes/No
Darrell Griff	Councilor	Voted	Yes/No
Travis DuBois	Councilor	Voted	Yes/No
Dana Krueger	Supervisor	Voted	Yes/No

The foregoing resolution was thereupon declared duly adopted.

DATED: February 12, 2026

**PROPOSED LOCAL LAW NO. A of 2026
TOWN OF HAMILTON**

**A LOCAL LAW TO ENACT NOISE REGULATIONS
IN THE TOWN OF HAMILTON**

Be it enacted by the Town Board of the Town of Hamilton as follows:

SECTION 1. TITLE.

This Law shall be known as the “Prevention and Control of Excessive or Unreasonable Noise in the Town of Hamilton.”

SECTION 2. POLICY STATEMENT.

The Town of Hamilton Town Board finds that excessive and unreasonable noise constitute public nuisances that endanger the health, safety and welfare of the people of the Town of Hamilton. The Town of Hamilton further finds that excessive and unreasonable noise adversely impacts and interferes with the community’s quality of life, poses a threat to the public health, safety and welfare, and is not consistent with the rural character as established in the Town of Hamilton 2017 Comprehensive Plan. Thus, excessive or unreasonable noise is prohibited in the Town. These regulations are established so that it shall be unlawful for any person to make, continue, cause to be made or permit to be made any excessive or unreasonable noise within the geographical boundaries of the Town of Hamilton.

SECTION 3. STATUTORY AUTHORIZATION.

This Local Law is enacted pursuant to §10 of the Municipal Home Rule Law to promote the public health, safety, and general welfare of Town citizens through regulations intended to govern noise pollution in the form of excessive or unreasonable noise within the Town, excluding the Villages of Hamilton and Earlville.

SECTION 4. DEFINITIONS.

As used in this Local Law, the following terms shall have their meanings indicated.

Abatement: the ending, reduction, or lessening of some action or event.

Ambient Noise: the normal or existing level of noise from existing conditions or activities. Also known as background noise which is present at a scene or location. Examples: wind, birds, traffic.

Agricultural Operations/Equipment: The normal and customary farming and agricultural activities and equipment used to conduct those activities which may occur at any time. Normal and customary farming and agricultural activities include, but are not limited to, the cultivation and tillage of the soil, the irrigation, cultivation, growing, harvesting, the processing of any agricultural commodity for wholesale or retail markets, and the preparation of agricultural products for market, delivery to storage or transportation to market.

Amplified Sound: Sound which has its volume increased by electronic or other means.

Commercial Service Equipment: All engine-powered or motor-powered equipment intended for periodic commercially based service work in inhabited areas, typically requiring commercial or skilled operators. Examples of commercial service equipment are chainsaws, log chippers, paving rollers, commercial lawn mowers, etc.

Construction Equipment: Any powered device or equipment designed and intended for use in construction. Examples of construction devices are air compressors, bulldozers, backhoes, trucks, shovels, derricks, and cranes.

dB(A): An expression of the relative loudness of sounds as perceived by the human ear using the A-weighted sound level in decibels, as measured by a general-purpose sound-level meter complying with the provisions of the American National Standards Institute specifications for sound-level meters, properly calibrated and operated on the A-weighting setting.

dB(C): A measure of the strength of an instantaneous signal at radio frequency, known as the decibels relative to carrier. The weighted sound level in decibels, as measured by a general-purpose sound-level meter complying with the provisions of the American National Standards Institute specifications for sound-level meters, properly calibrated and operated on the C-weighting setting, which includes more low frequencies than the A-scale.

Decibel ("dB"): A logarithmic unit of measurement used in determining the intensity of a sound.

Homeowner's Light Residential Outdoor Equipment: All engine-powered or motor-powered garden or maintenance tools intended for periodic use in residential areas, typically used by a homeowner or their hired contractor. Examples of homeowner's light residential outdoor equipment are lawn mowers, garden tools, chainsaws, riding tractors, snowblowers, snowplows, leaf blowers or similar equipment.

Mitigation: the act of reducing the severity, seriousness, or painfulness of noise or sound.

Excessive or Unreasonable Noise:

1. A noise that is not typically heard in the surrounding neighborhood and occurs more than two (2) times per week or last more than two (2) hours in duration.
2. A noise that is 6 dB, whether measured on the A- or C- weighted scale, above the ambient noise level in the surrounding neighborhood.

Person: An individual, association, firm, syndicate, company, trust, corporation, department, bureau or agency or any other entity recognized by law as the subject of rights and duties.

Real Property Line: A legal boundary along the ground surface, and its vertical extension, which separates the real property owned by one person from that owned by another person.

Receptor Site: The receptor site is located at the real property line, commonly known as the edge of the property, of the receiving parcel, where the noise level is measured.

Sound: Vibrations that travel through the air or another medium that can be heard when they reach a person's or animal's ear.

Sound-Level Meter: An instrument for the measurement of sound pressure levels including a microphone, amplifier, an output meter and in most cases frequency weighting networks which comply with standards established by the American National Standards Institute (ANSI) specifications for sound-level meters.

Sound Reproduction Device: Any device that is designed to be used or is actually used for the production or reproduction, or amplification of sound including but not limited to: musical instruments, amplifiers, speakers, digital or tape recorders, or public address system.

Sound Source Site: the parcel of land that is producing sound beyond the ambient noise.

SECTION 5. PRESUMPTION OF UNREASONABLE NOISE

The following shall constitute a presumption of an excessive or unreasonable noise:

1. The existence of a noise that is not typically heard in the surrounding neighborhood and occurs more than two (2) times per week or last more than two (2) hours in duration.
2. The existence of a noise that is 6 dB, whether measured in the A- or C- weighted scale, above the ambient noise level in the surrounding neighborhood.

SECTION 6. EXEMPTIONS.

The provisions in this Local Law shall not apply to:

- (1) Agricultural operations including, but not limited to crop cultivation, production, harvesting, and livestock production.
- (2) The emission of sound for the purpose of alerting persons to the existence of an emergency.
- (3) The emission of sound in the performance of emergency work.
- (4) Sounds generated by church bells or chimes.
- (5) Sounds connected with sporting events or other outdoor activities of any private or public school or children's camp.
- (6) Sounds created by snow removal equipment or other commercial service equipment, both municipal and privately owned.
- (7) Sounds created by light residential home equipment, including, but not limited to, lawn mowers or other home power tools such as tree removal and processing wood for home heating.
- (8) Sounds created by generators and power equipment in emergency situations.
- (9) Sounds from law enforcement vehicles, personnel, and activities.
- (10) Those activities of a temporary duration permitted by law and for which a permit has been granted by the Town.
- (11) Sounds produced by Federally or New York State preempted activities which are beyond the jurisdiction of the Town to regulate.
- (12) Yelling or shouting.

SECTION 7. NOISE PERMIT

- A. **Permit requirements.** The Town Code Enforcement Officer (in their discretion, is authorized to grant a permit to exceed the restrictions of this Local Law on a temporary basis. Such permits shall be granted by the Code Enforcement Officer only in those circumstances where the proposed permit provides for the minimal intrusion needed and where on balance the need for and benefits of the permit outweigh the needs and rights of the surrounding neighbors to a peaceable and quiet environment.
- B. **Permit procedure; fee.** Any person seeking a noise permit pursuant to this Law shall file a written application with the Town Clerk no later than 10 business

days prior to the date of the planned event and shall pay an application fee as may be determined from time to time by resolution of the Town Board. Applications for a sound permit may be obtained at the Town of Hamilton Town Clerk's office. If no specific application form is prescribed and provided by the Town, the application shall consist of a letter signed by the applicant(s) containing the following:

1. The name of the applicant.
2. The adult person responsible for compliance with the permit, if different from the applicant, which adult person shall also sign the application and agree to be responsible for compliance with the permit terms and any conditions attached to the waiver.
3. Address (location) of the event, expected attendance, and the hours, date and duration of the event for which the permit is requested.
4. A description of the source(s) and purpose of the sound(s) to be created and such other pertinent information, including, but not limited to, the direction, placement and location on the property of speakers or other noise making or amplifying devices, and the highest anticipated decibel level to be realized.
5. Noise abatement and control methods to be used.
6. Information which demonstrates the benefit of the event to the community, if any, or the benefit of the event to the applicant.
7. The hardship that compliance with this Local Law would create on the part of the applicant, the community, or other persons.

The Code Enforcement Officer may require that additional information be submitted as deemed to be necessary to make an informed decision.

Noncompliance with any granted permit shall immediately terminate the permit and shall subject the applicant and all other persons to the provisions of this Local Law.

No Noise Permit shall be issued for an event to be held upon any premises, or by any applicant, which is the subject of a pending citation for a violation of any provision of this Local Law, or which has been the subject of a conviction for a violation of this section, within the immediately preceding three (3) month

period, except and unless the Codes Enforcement Officer deems that sufficient measures have been implemented by the applicant or others to minimize the likelihood of future violations.

SECTION 8. SPECIAL USE PERMITS AND USE VARIANCE

The Town of Hamilton Planning Board and Zoning Board of Appeals, as appropriate, shall use the standards set forth herein and as provided by the New York State Department of Environmental Conservation, titled "Assessing and Mitigating Noise Impacts," issued 10/6/2000, revised 2/2/2001, or as may be subsequently revised, when assessing the potential for noise impacts and the control or mitigation thereof when reviewing any Special Use Permit and/or Use Variance application.

All noise readings shall be measured at the Receptor Site(s) as identified by the Planning Board or Zoning Board of Appeals with a sound meter as operated by a properly certified sound engineer. Any noise study shall follow all impact assessment procedures as included in the NYSDEC's "Assessing and Mitigating Noise Impacts".

SECTION 9. PENALTIES

Any person or persons who violate or cause to be violated any provision of this Law shall, upon conviction for such violation, be subject to a fine not exceed \$250. For the purpose of conferring jurisdiction upon the Courts and judicial officers generally, violations of the Prevention and Control of Excessive or Unreasonable Noise in the Town of Hamilton shall be deemed violations and for such purpose only, all provisions of law relating to violations shall apply. Every day that said violation continues shall constitute a separate and additional violation.

In addition to the above-provided penalty and punishment, the Town Board may also maintain an action or proceeding in the name of the Town in a court of competent jurisdiction to compel compliance with, or to restrain by injunction the violation of, these regulations.

SECTION 10. ENFORCEMENT

- A. The provisions of this Local Law shall be administered and enforced by the Town of Hamilton Code Enforcement Officer.
- B. Any resident, property owner or other person of legitimate interest may file with the Code Enforcement Officer a written, signed complaint alleging a violation of these regulations. It shall be the duty of the Code Enforcement Officer to investigate such alleged violation and to take enforcement action as deemed appropriate.

SECTION 11. EFFECTIVE DATE

This Local Law shall take effect immediately upon its filing with the Secretary of State.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: A Local Law to Prevent and Control Excessive or Unreasonable Noise in the Town of Hamilton			
Project Location (describe, and attach a location map): Town of Hamilton			
Brief Description of Proposed Action: Enactment of proposed Local Law No. A-2026, "A Local Law to Prevent and Control Excessive or Unreasonable Noise in the Town of Hamilton," which Local Law would establish rules for regulating noise in the Town of Hamilton.			
Name of Applicant or Sponsor: Town of Hamilton Town Board		Telephone: 315-824-3380 E-Mail: townclerk@townofhamiltonny.gov	
Address: 38 Milford Street			
City/PO: Hamilton		State: New York	Zip Code: 13346
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

Short Environmental Assessment Form
Part 1 - Project Information

**A Local Law to Prevent and Control Excessive or Unreasonable Noise
in the Town of Hamilton**

Part 1 - Question 1: Narrative Description

The proposed legislation will establish regulations so that it shall be unlawful for any person to make, continue, cause to be made, or permit to be made any excessive or unreasonable noise within the geographical boundaries of the Town of Hamilton.

Project: Local Law A-2026 (Noise Regulations)

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	

Project: Local Law A-2026

Date: _____

**Short Environmental Assessment Form
Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of Hamilton Town Board

Name of Lead Agency

Date

Dana Krueger

Print or Type Name of Responsible Officer in Lead Agency

Supervisor

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM

**TOWN OF HAMILTON
TOWN BOARD**

February 12, 2026

TOWN OF HAMILTON LOCAL LAW A OF 2026

(“A Local Law to Prevent and Control Excessive or Unreasonable Noise
in the Town of Hamilton”)

Councilor _____ introduced proposed Local Law No. A-2026, titled “A Local Law to Prevent and Control Excessive or Unreasonable Noise in the Town of Hamilton,” which Local Law would establish regulations so that it shall be unlawful for any person to make, continue, cause to be made, or permit to be made any excessive or unreasonable noise within the geographical boundaries of the Town of Hamilton, and made the following motion, which was seconded by Councilor _____:

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Hamilton, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQRA; and

WHEREAS, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED that the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further;

RESOLVED AND DETERMINED that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. A-2026 at the Town Hall located at 38 Milford Street in the Town of Hamilton on March 12, 2026 at 6:00 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Erin Childers-Loranty	Councilor	Voted	Yes/No
Ian Helfant	Councilor	Voted	Yes/No
Darrell Griff	Councilor	Voted	Yes/No
Travis DuBois	Councilor	Voted	Yes/No
Dana Krueger	Supervisor	Voted	Yes/No

The foregoing resolution was thereupon declared duly adopted.

DATED: February 12, 2026