

SERVICE COMMITTEE

March 16, 2026

The March 16, 2026 Service Committee meeting was called to order at 4:30 p.m. in Council Chambers by Dale Rowe, Chairperson. Service Committee members present were Kate Niederkohr, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Eric Honaker, Water Distribution Supervisor; Dave Schneider, Collections System Supervisor; Stephanie Hessey, Human Resource Officer; Steve Dillon; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The summary of bills totaling \$261,562.76 was presented.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, for the approval and payment of bills totaling \$261,562.76. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the March 2, 2026 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members reviewed a request for relief from a portion the sewer charge from James and Debra Thornton, 1049 North Warpole Street, Lot #66, from the March 2026 utility bill due to a water leak which occurred at their residence over a weekend in late January 2026. Service Committee members requested Mr. Schneider look at the situation and report his findings at the next Service Committee meeting.

At this time the Service Committee members addressed the hiring of an employee in the Water Department to replace Mr. Jim Shull who retired in February 2026.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to approve the transfer/hiring of Mr. Jason Shaw for the Water Department, effective March 23, 2026. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Service Committee members reviewed an updated job description for Mr. Kevin Burlew as an Operator-in-Training at the Water Department.

A job posting for a full-time position in the Street Department to replace Mr. Jason Shaw was discussed.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to authorize the Human Resource Officer to advertise for a full-time position in the Street Department. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mr. Honaker indicated that the current bids for various chemicals necessary for the operation of the Water Treatment Plant and the Wastewater Treatment Plant expire on April 1, 2026, and the Water Department would like to advertise for chemicals with the bid opening to take place on April 2, 2026.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to proceed with advertising for various chemicals for the Water Treatment Plant and the Wastewater Treatment Plant. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mr. Honaker stated that the City usually does a leak survey annually at the end of June and he presented the following quotes for a 2026 leak survey:

Fluid Loss Prevention	-	\$6,310.00
Aqua-Line	-	\$6,994.00

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to accept the quote of \$6,310.00 from Fluid Loss Prevention for the City's 2026 leak survey. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mr. Honaker reported that Hydrocorp has completed the first round of backflow inspections of commercial properties with four (4) inspections having to be rescheduled and one (1) property found to be non-compliant.

Mr. Honaker also reported that a valve located at the intersection of South Hazel Street and West Johnson Street was recently repaired.

Mr. Honaker further reported that the Water Department will be flushing fire hydrants throughout the City during the weeks of April 6 – 17, 2026.

It was reported that an Ohio EPA public hearing will be held in Council Chambers on April 15, 2026 at 6:00 p.m. to accept comments on the application for an antidegradation project.

Mr. Schneider reported that a sewer line located under the railroad tracks near Chief Street is broken and Mr. Bruce Brandstetter is looking at possible repairs for this sewer line.

Mr. Schneider also reported that the Interceptor Sewer Project is progressing and the Tarhe Lift Station has been installed and this project continues to progress.

Mayor McColly reported that the Street Department recently purchased equipment from Romich Sales and Service for tree maintenance.

It was reported that Ordinance No. 68-14 was prepared following Mr. Brad Taylor's request at the March 2, 2026 Service Committee meeting for the sale of a 2019 Freightliner M2 Chassis with New Way 25-yard Rear Load Refuse Body. This Ordinance will be read for the first time at the City Council meeting to be held later this evening. It was noted that Mr. Ben Buckland, Law Director, has determined that an Ordinance is required for the sale of City equipment no longer needed for municipal purposes and which exceeds a value of \$1,000.00.

Mayor McColly indicated that he and Mr. Brad Taylor have discussed resurfacing the walking paths at Stepping Stones Park and at the reservoir and the possibility of a different fitting for the City's compact track loader to address a narrow pathway may need to be considered.

Mayor McColly reported that Waterworth will be conducting a remote demonstration during the Service Committee meeting to be held on Monday, April 6, 2026.

The hiring of a seasonal part-time employee for the Water Department was addressed at this time.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to hire Mr. Rick Gagnon as a seasonal part-time employee for the Water Department. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

A motion was made by Mrs. Niederkohr, seconded by Mr. Rowe, to enter into an executive session to discuss personnel compensation. Upon Roll Call, all members voted Yes. The Acting Chairperson declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairperson declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairperson