

Mayor

Doris Underwood

Commissioners

Christopher Carlson

Edward Lowery Jr.

Daniel McColl

Tony McVickers

Benjamin Mahaffey

Attorney

Sarah Price



Town Clerk/Finance Officer

Raymie Day

Utility Clerk

Lana Penfield

Interim Chief of Police

John Micheals

Public Works Director

Joe Penfield

Code Enforcement Officer

Tina Odom

**MEETING MINUTES
December 2, 2025**

Called to order by Mayor Underwood 7:00PM

Invocation by Tony McVickers

Pledge of allegiance led by Mayor Underwood

The following members of the board of commissioners were present:

Mayor Underwood

Commissioner Carlson

Commissioner Lowery

Commissioner McVickers

Commissioner McColl

Commissioner Mahaffey

Overview

- New mayor and commissioners sworn in; will assume duties January 1.
- Workshop for December 16, 2025, is canceled in favor of a staff Christmas party.
- Updates on town projects: sewer project, well project, community center, Medical Wellness Center, and parking lot. Public safety and growth: police and fire department reports, new water accounts, and permits.
- Recognition of outgoing mayor and officials for their service.

Meeting Minute Approval

- Approval of meeting minutes from November 18, 2025.
- Commissioner Carlson motioned for the approval of the minutes. The motion was seconded by Commissioner Lowery. All in favor.

NEW BUSINESS

Oaths of Office

- Oaths of office administered for police chief, mayor, and commissioners.
 1. Chief of Police – Hudson Chitwood
 2. Mayor – Ed Lowery
 3. New Commissioner – Kelly Grant. Kristen McVickers was not present
 4. Incumbent Commissioners – Tony McVickers, Chris Carlson, Ben Mahaffey.
- Oaths included pledges to uphold U.S. and North Carolina constitutions and laws.
- Commitment made to impartiality, absence of bias, and faithful execution of duties.

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- Ceremonial badge presentation conducted by former chief Dennis Brown to Chief Chitwood.

Cancelation of workshop on December 16, 2025

- Commissioner Carlson explains to the public that the workshop for December 16th, 2025, is cancelled due to the Christmas gathering for the Town of Parkton employees.

OLD BUSINESS

Christmas Gathering

- Christmas gathering addressed.
- It is no longer being held at the church.
- Christmas party will be in the conference room on December 16th, 2025 @6:30PM.

Sewer Project

- No new updates from David Honeycutt

Well Project

- Well project rebid is scheduled for Thursday, December 4th at 10:00AM.

Ruritan Property

- Commissioner McVickers states the town is negotiating the purchase of old Ruritan Club building for community center use.
- A meeting is scheduled for this week (Wednesday) with the 3 Churches and Ruritan representative.

Parkton Medical Wellness Center

- Commissioner McVickers states the Parkton Medical Wellness Center business proposal was submitted; questions to be addressed at next workshop.

Parking lot paving quote

- Mrs. Penfield states that we are still waiting for the 3rd quote.

Public Comments

- Wayne Parnell presents an economic development strategy from Hope Mills and suggested it as model for Parkton.
- Mr. Parnell asks about the town's plans for annexation and possible ETJ.
- Commissioner McVickers explains that the town ETJ is on hold at the county level for Parkton.
- Mr. Parnell stated that after a neighboring home caught fire he was very impressed with the Fire department response time as it was under five minutes.

Public Works

- Mrs. Penfield gives updates.
- 14 new utility accounts this month, including 6 new home permits.
- 16 hit the cut off list, 4 were cut off and 1 remains cut off.

Police

- Chief Chitwood provides police updates.
- 8 traffic stops (6 citations, 2 written warnings, 2 verbal warnings), 1 disorderly conduct, 1 vandalism, 1 alarm call, 1 speak with an officer, 1 larceny, 1 vehicle unlock and 1 locate stolen vehicle.
- Chief John Michaels was recognized by Commissioner Carlson for his past leadership during the 2-year transition from Chief May.

Admin

- Ms. Day provided updated financial account spreadsheets were provided to the board.
- New website has been launched; citizens are already using the contact feature.
- Bio captions for each board member were requested.

Legal

- Mrs. Price states there are no new updates

Zoning

- Commissioner Lowery stated there were 10 permits issued this month: 3 fences, 6 new homes/driveways, 1 driveway; total revenue \$740.

Commissioner Comments

- Commissioner Lowery thanks Commissioner McColl for his years of service.
- Mayor Underwood was thanked and acknowledged for 10–14 years of service by Commissioner Carlson, Commissioner McVickers and the board.
- Mayor Underwood spoke about the opening of the I-295. It opened 6 months early and is improving commute times for residents.
- The ribbon-cutting was attended by local officials, and the town was gifted a portion of the ribbon.

Adjournment

- Mayor Underwood requested the meeting be adjourned. Commissioner Carlson made the motion to adjourn the meeting. Commissioner Lowery seconded the motion. All in favor. Meeting adjourned at 7:32PM.