

# ***West Leechburg Borough Council Meeting Agenda***

December 13<sup>th</sup>, 2023  
7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from November Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) 2024 CDBG Application Ninth Street Sewer- Surveys and Summary submitted to the County. Awaiting County approval to proceed with plans and specifications. Lucien hasn't heard anything as of yet (it could be months).
  - b) MS4 Waiver Application- We will address this item in the New Year as soon as we have a chance to discuss with the WCD.
  - c) Merry Christmas and Happy New Year- I want to wish everyone a Merry Christmas and a Happy and Health New Year. I will very much miss seeing everyone at the Christmas Party which I have attended every year for probably the last 36 years.
  - d) All issues pertaining to be discussed by engineers and the council.
- VIII. Mayor's Report
  - a) Police Report

- b) Meeting with Allegheny Township 11/22
- c) All issues pertaining to the police.

Motion to accept Mayor's Report

IX. Public Safety Committee Report

- a) All issues pertaining to public safety.

X. President's Report

- a) Solar Panels
- b) All issues pertaining to the president's report.

XI. Treasurer's Report

- a) Account Balances Read

Motion to accept Treasurer's report.

XII. Magistrate's Report

XIII. Secretary Report

- a) Reorganization Meeting- January 2<sup>nd</sup>, 2024
- b) All issues pertaining to the secretary's report.

XIV. Communications

- a) 2024 Assessment
- b) Memorandum received regarding meeting agendas.
- c) All communications received.

XV. Tax Collector's Report

- a) Reading of tax collector's report
- b) Reading of Berkheimer Report

Motion to accept Tax Collector's Report

XVI. Reading of the Bills

- a) Bills read (see attached page)

Motion to pay the bills.

XVII. Solicitor's Report

- a) Tax Ordinance
- b) General Fund and Sewer User Fee Budgets
- c) Setting the time for the organizational meeting and regular meeting dates for 2024.
- d) Any legal matters that need to be discussed by solicitor by council.

XVIII. Zoning Report

- a) Read all building and zoning permits issued for November.
- b) All issues pertaining to zoning report.

XIX. Finance and Administration Committee Report

- a) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

- a) Meeting with KVVPCA regarding billing
- b) Meeting with MAAT representatives
- c) All issues pertaining to sanitation.

XXI. Street Committee Report

- a) All issues pertaining to streets.

XXII. Buildings and Utilities Committee Report

- a) Borough building damage
- b) All other issues pertaining to buildings and utilities.

XXIII. Parks and Recreation Committee Report

- a) Santa's trip through town- December 23rd

- b) All issues pertaining to parks and recreation.

XXIV. AKIGC

- a) Vacant Property Registration
- b) All issues pertaining to AKIGC.

XXV. Unfinished Business

- a) All issues pertaining to unfinished business.

XXVI. New Business

- a) Newsletter & Newsletter Frequency
- b) Emergency Item added to the agenda during the meeting. Since the 2023 insurance policy is set to expire 12/31/2023, we needed to vote to accept the 2024 EMC Insurance Policy.
- c) All issues pertaining to new business.

XXVII. Executive Session

Motion to adjourn.