



MINUTES

Board of Directors Meeting

6:00 PM - Tuesday, January 20, 2026
Board Chambers, City Hall

Invocation
Pledge of Allegiance led by Mayor Pat McCabe
Call to Order

A. ROLL CALL OF BOARD OF DIRECTORS

Present: Directors Erin Holliday - District 1, Phyllis Beard - District 2, Marcia Dobbs-Smith - District 3, Dudley Webb III - District 4, Karen Garcia - District 5, Steve Trusty - District 6, Pat McCabe - Mayor

Not Present: none

Also Present: Bill Burrough - City Manager, Brian Albright - City Attorney, Lance Spicer - Deputy City Manager, Denny McPhate - Deputy City Manager, Harmony Morrissey - City Clerk

B. CONSIDER APPROVAL OF THE AGENDA

Motion to Amend the Agenda as Presented

Director Garcia made a motion, duly seconded by Director Webb, to move item #2 (R-26-14) to New Business. Upon voice vote the motion passed 7-0.

Director Garcia made a motion, duly seconded by Director Trusty, to approve the agenda as amended. Upon voice vote the motion passed 7-0.

C. CONSIDER APPROVAL OF MINUTES

Motion to Approve the Minutes as Presented

Director Webb made a motion, duly seconded by Director Dobbs-Smith, to approve the agenda as presented. Upon voice vote the motion passed 7-0.

- > Special Meeting held on December 30, 2025
- Regular Meeting held on January 6, 2026

D. RECOGNITION OF GUESTS

E. CONSIDER CITY MANAGER'S REPORT

City Manager Bill Burrough reported on the following items:

- New Hires
 - KeShon Ansley - Solid Waste Commercial Helper/Driver
 - Timothy Carter - Solid Waste Relief Truck Driver
 - Sarah Sheppard - Stormwater Coordinator
 - Brenna Gregor - Utilities Purchasing Assistant

- Parks Restrooms
 - Due to low temperatures, the restrooms at all City parks will be closed beginning at 5:00 p.m. on Thursday, January 22, until further notice.

- Spring League Registration
 - The Hot Springs Parks and Recreation Department is accepting registration for Spring youth leagues until February 27, and for Spring men's slow-pitch league until February 20. To register, visit the City's website.

- Valentine's Day Operation Recovery
 - The Hot Springs Police Department's Overdose Response Team is preparing a special Valentine's Day initiative for women in the Hot Springs community who are working toward recovery. Through Operation Recovery, the department will provide gifts and essential items as a reminder that they are valued, supported, and not forgotten. All donations, large or small, will be accepted and used as part of the program.

- Helmet and Shield Ceremonies
 - On January 13 and 14, the Hot Springs Fire Department held helmet ceremonies for Heriberto Barrera, Hunter Fant, Alex Marteny, and Robert Pinter. On January 22, Ross Nitch will have his Shield Ceremony.

- New Police Officers
 - On January 6, Hot Springs Police Chief Billy Hrvatin swore in the department's newest officers: Caleb Fisher, Christian Gomez, Payton Hayes, Mark Hughes, Hunter Kilby, Brady Parker, and Mic Rios. These officers began their 13-week basic course training at the Arkansas Law Enforcement Training Academy on Monday, January 12.

- City Web Page
 - The city has a new layout on its website.

- Inclement Weather
 - There is a high probability that there will be inclement weather that begins Friday evening through Sunday. Monday may be impacted from this.

- Closing 2025

- Staff continues to close out the 2025 year.

F. BOARD OF DIRECTORS ANNOUNCEMENTS REGARDING UPCOMING EVENTS

- Director Marcia Dobbs-Smith
 - Mardi Gras in the Spa
 - Feb. 15 from Noon-6 p.m. Bridge Street Entertainment District
- Director Dudley Webb III
 - Community Meeting
 - Thursday, Jan. 29 at 5:30 p.m., Garland County Administration Building , 210 Woodbine Street.
- Director Karen Garcia
 - Dugan Invitational at Majestic Park
 - Jan. 30- Feb. 1. Majestic Park, 102 Alcorn Street.
- Mayor Pat McCabe
 - Hampton Inn groundbreaking
 - Friday, January 23 at 10:00 a.m.

CONSENT AGENDA SECTION

Director Webb made a motion, duly seconded by Director Dobbs-Smith, to approve the Consent Agenda as amended. Upon voice vote the motion passed 7-0.

1. **Consider Resolution R-26-13** A Resolution Acknowledging Receipt Of The City Of Hot Springs Financial Statements For November 2025.
2. **Consider Resolution R-26-15** A Resolution Repealing Resolution No. 8418 And Re-Naming The Parks And Trails Advisory Committee, The Parks And Recreation Advisory Committee.
3. **Consider Resolution R-26-16** A Resolution Awarding A Term Contract To AvFuel Corporation To Provide Aviation Petroleum Products And Services At The Hot Springs Memorial Field Airport; And For Other Purposes.
4. **Consider Resolution R-26-17** A Resolution Awarding A Two-Year Term Contract To JGB Company LLC To Provide Graphics For Emergency Vehicles On Behalf Of The City Of Hot Springs, Arkansas Police And Fire Departments.
5. **Consider Resolution R-26-18** A Resolution Approving The 2026 Annual Street Improvement Program List; And For Other Purposes.

NEW BUSINESS

1. **Consider Resolution R-26-14**

A Resolution Approving An Agreement With Andrews Technology HMS, Inc. To Provide A Web-Based Time & Attendance Software Solution For The City Of

Board of Directors
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Hot Springs.

Motion to Adopt: Thereafter, a motion was made by Director Dobbs-Smith, duly seconded by Director Webb.

Discussion: Directors Dobbs-Smith, Webb and Garcia

Speaker: none

Staff: Karen Scott - Finance Director

Roll Call: Mayor Pat McCabe called for a vote on the Motion to Adopt; and upon roll call the following voted "aye", Directors Holliday, Dobbs-Smith, Trusty and McCabe, total 4. Voting "no", Directors Beard, Webb and Garcia, total 3. Motion passed 4-3.

2. **Consider Ordinance O-26-03**

Motion to Suspend Rules and Read by Title Only: A motion was made by Director Webb, duly seconded by Director Trusty.

A Motion Entitled, "An Ordinance Accepting St. Nicholas Ct. As A Class "A" City Street; And For Other Purposes," was taken from the agenda and read once by title only (City Attorney).

Discussion: Director Trusty

Speaker: none

Staff: Ron Sievwright - Public Works Director

Roll Call: Mayor Pat McCabe called for a vote on the Motion to Adopt; and upon roll call the following voted "aye", Directors Holliday, Beard, Dobbs-Smith, Webb, Garcia, Trusty and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

3. **Consider Ordinance O-26-04**

Motion to Suspend Rules and Read by Title Only: A motion was made by Director Trusty, duly seconded by Director Garcia.

A Motion Entitled, "An Ordinance Amending Chapter 7 Of Title 10 Of The Hot Springs Code Pertaining To The Hot Springs Paid Parking Program; And For Other Purposes," was taken from the agenda and read once by title only (City Attorney).

Discussion: Directors Holliday, Dobbs-Smith, Webb, Garcia, Trusty and Mayor McCabe

Speaker: Crystal Harvey, Troy Creamer, Cynthia Hall, Mackenzie Simon

Staff: Lance Spicer - Deputy City Manager

Motion to Table: Director Webb made a motion, duly seconded by Director Trusty, to table the item to the February 17th, 2026 meeting.

Roll Call: Mayor Pat McCabe called for a vote on the Motion to Table; and upon roll call the following voted "aye", Directors Holliday, Beard, Dobbs-Smith, Webb, Garcia, Trusty and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

G. BOARD COMMENTARY

- Director Karen Garcia
 - Prevention Recovery Room marked its 2 year anniversary

H. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Director Garcia, duly seconded by Director Webb, that the meeting be adjourned; and upon voice vote the motion unanimously carried 7-0. The meeting adjourned at 8:17 p.m. to meet again on Tuesday, February 3, 2026 at 6:00 p.m.


PUBLIC COMMENTARY

February 3, 2026

DATE:

Harmony Morrissey

Harmony H. Morrissey, City Clerk



Pat McCabe, Mayor