

ANNUAL ORGANIZATIONAL MEETING OF THE SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY AGENDA OF JANUARY 8, 2026

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE

- **Nomination and Election of Chairman and Vice Chairman** – Call for nomination, vote on 1st nomination; if not passed call for 2nd nomination and vote on 2nd person nominated and so on. Nominations do not require a second and are voted on in the order they were made. Voting continues until one nominee attains a majority vote. Those elected shall hold office for one year terms or until their successors are elected and qualified.

(Chairman may now preside over meeting)

Other Appointments:

- **Manager:** Consideration to approve Borough Manager, Amanda Mesel
- **Treasurer:** Consideration to approve Borough Manager, Amanda Mesel
- **Secretary:** Consideration to approve Borough Manager, Amanda Mesel
- **Right to Know Officer:** Consideration to approve Borough Manager, Amanda Mesel
- **Attorney:** Consideration to approve Stapleford & Byham, LLC 2026 agreement
- **Engineer:** Consideration to approve Stiffler McGraw 2026 agreement
- **Sewage Enforcement Officer:** Consideration to approve Todd S. Fantaskey; fee schedule provided.
 - Consideration to approve alternate Mr. Collin Fantaskey
- **Bank account signatories:** currently Steve Morrison, David Paulmier and Borough Manager, Amanda Mesel
- **Appointed Board Positions:**
 - Council re-appointed Jeremy Nicholson to another five year term to Southwest Warren County Municipal Authority. (2026-2031)
 - Council re-appointed David J. Manning to another five year term to Southwest Warren County Municipal Authority. (2026-2031)
- **2026 Budget:** Does the budget need to be reopened?
- **2025 Statement of Financial Interest:** distributed. Due back by May 1, 2026.

(Continue with the regular monthly meeting; No need to call to order)

PUBLIC COMMENTS: - SWCMA RESERVES THE RIGHT TO LIMIT TIME
MINUTES OF THE PREVIOUS MEETING: Approve of previous meeting.

APPROVE TREASURER REPORT AND PAYMENT OF MONTHLY BILLS:

Treasurer's reports for December 2025.

MAINTENANCE REPORT: (handout included)

- Meter reader installation: Sensus Auto Gun purchase \$2216.65.

NEW BUSINESS:

1. Consideration to approve personnel policy changes:
 - The mileage rate increased by IRS to 72.5 cents per mile as of January 1, 2026. Approval of changing borough mileage rate in the personnel policy to match new rate.
 - Hospitalization and Life Insurance: Consideration to approve recommendation
2. Approval to transfer \$20,000 to PennVest account to cover loan payments for six months.

OLD BUSINESS:

1. Local Share Account grant- motion to apply for new truck, equipment and vacuum excavator. Discussion of amounts for each grant.

CORRESPONDANCE:

PERSONNEL COMMITTEE:

- Motion to accept the resignation of Maintenance employee, Chad Pearson.
- Motion to accept the resignation of Maintenance employee, Chad Pearson.
- Motion to hire part time seasonal plow positions
- Discussion of full-time maintenance position
- Discussion of part time maintenance position
- Discussion of adjustment to the payroll split for maintenance employees with Southwest Warren County Municipal Authority.
- Discussion to post full time maintenance position.

PUBLIC UTILITY ACCOUNTS & DELINQUENT LIST:

POLICY RULES & REGULATIONS:

- Hotel rate
- 56 Jefferson Street

SEWER PLANT & WATER PLANT OPERATIONS:

ADJOURNMENT