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TOWN COUNCIL MEETING MINUTES  
June 9, 2025, 5:30pm

- **CALL TO ORDER**
- **ROLL CALL:** Charles Moore, DeeDee Crawford, Sarah Underdue, Rebecca Spengler, Freida Weddington, Mayor Robert Hayes Sr presiding.
- **A moment of silence for Councilman, William Holmes.**
- **PLEDGE OF ALLEGIANCE**
- **MOTION TO APPROVE TOWN COUNCIL MEETING AGENDA FOR June 9, 2025** made by Sarah, Second by Freida, carried
- **MOTION TO APPROVE MINUTES OF MAY 12, 2025** made by Sarah, Second by Freida, carried.
- **MOTION TO APPROVE BILLS-** received **MAY 13, 2025-June 9, 2025** in the amount of \$5,571.76 made by Rebecca, Second by Sarah, carried.
- **RECOGNITION OF CITIZENS/VISITORS**
  
- **REPORT OF MAYOR – ROBERT HAYES, SR.**
  - o IDA projects still on hold waiting for money to be released
  - o Town of Lawrenceville Water Department. Working on setting up a time to meet with the Planning and Zoning Commission.
  - o Farmers Market. Still working on Food Vendors. Will create a spreadsheet. On June 6 there were 9 vendors and 80 people in the first hour.
- **REPORT OF TOWN ATTORNEY – JOE WHITBY**
  - o Will combine Town Auction Properties to the County Auction Properties when he receives them.
- **REPORT OF TREASURER/CLERK- Beth Crowder**
  - o State of Virginia Tax Report submitted

- o Payment Plan...collect, process, enter, deposit tax payments. Removed some accounts from Payment Plan for failure to pay.
  - o Adaptation of Budget
  - o Business License
  - o East Third Avenue Building permits
  - o Action Plans for Derelict Properties
  - o Farmer's Market Meetings
  - o Promotion of Farmer's Market, Christmas Parade and Winter Wonderland
  - o Town office will be closed June 24-26 and July 4.
  
- **MOTION TO ACCEPT THE MAY MONTHLY BUDGET REPORT** made by Sarah, Second by Rebecca, carried.
  
- **REPORT OF THE TOWN MAINTENANCE DEPT-Jamie Britt**
  - o Robert had a meeting with Jamie and Frankie. They will continue to cut the grass. We will extend their hours to 30/week.
  - o Robert spoke with Phillip Rudd or Rudd's at Wynn Creek Farm. He may be interested in the Seasonal position. We will get him an application by Friday.
  - o Charles feels that trash pick-up twice per week is too much. Do we need to go to one time per week? Both Robert and Rebecca feel that twice per week is good since they fill the dump truck both times. There are many families in Alberta that have more than 4 people in their households and they need this service.
  
- **COMMITTEE REPORTS**
  - o **FIRE REPORT** – Alberta Volunteer Fire Department – Robert
    - o Kids camps are starting up. Anticipating a great turnout
  - o **POLICE REPORT** – Michael Brown, APD
    - o Comments arose about the need for the Town of Alberta as an incorporated town to have a part time police officer. Joe does not believe we are required by law to have one as the Sheriff's Department and Virginia State Police have jurisdiction over the town. Most of the council feel safer knowing Mike is around when needed.
  - o **PERSONNEL COMMITTEE – Freida Weddington, Chairperson**
    - o Seasonal Worker
    - o 12 Month Calendar. Robert mentioned he is working on this. Beth will give him the information she has.
    - o July 4<sup>th</sup>, Town Office Closed, Trash pick up will be on Thursday, No Farmers Market
  - o **PUBLIC SAFETY COMMITTEE – William Holmes, Chairperson**
    - o Beth to contact VDOT re ditch near the shed.
    - o AVFD grant to purchase brush fire suppression equipment and another grant for a trailer for UTV. Grant Denied.

- o Banner on the corner of route one and christianna highway impedes vision. Beth will contact Brunswick County
- o **ADMINISTRATION, FINANCE, ECONOMIC DEVELOPMENT – Rebecca Spengler, Chairperson**
  - o Proclamation
  - o Properties submitted to be auctioned. Waiting for County to give list so they can be combined.
  - o Adoption of the Budget: since last month the insurance has informed us it will be increased by \$783/year making the new amount \$8,325/year. This is above what we had budgeted. This committee recommends we approve the budget as is and re-evaluate at the July meeting.
  - o Incentive Program for three fire fighters: one tax free vehicle incentive. Robert mentioned there needs to be some tax even if \$1/\$100 assessment. This will need a public hearing. Robert to get a list of criteria for Fire Chief to sign off and give to Beth for next months committee meetings.
- o **SPECIAL EVENTS COMMITTEE – DeeDee Crawford, Chairperson**
  - o Back To School: August 16 from 12:00-2:00.
    - Contact local businesses about donations.
    - Flyers
  - o Concealed Gun Class. DeeDee spoke to Captain Joey Lopresti who can hold the classes at the end of July or in August on Mondays. He also give her the Instructions for Concealed Handgun Perit and the Application. We need to have 20 people participate. Beth to make 20 copies of the packet and see if we can get a response via Facebook.
  - o Town Gathering ... Meet the Community! Round Table Discussion over pasta! Monday, August 25.
- o **FARMER’S MARKET COMMITTEE – Robert Hayes, Chairman**
  - o Doing Well. Polly knows by Thursday which Farm Vendors will be here. Robert will call Tradio on Fridays to advertise. Committee meets this Wednesday at 5:30. We can always use more volunteers.

**Motion to accept and implement Committee Reports** made by Sarah, second by Becky, carried.

- **OLD BUSINESS**

- o Uneven Sidewalks: Robert has been checking on ownership of sidewalks. He has not gotten answers from VDOT or SSPD.

- **NEW BUSINESS**
  - o **MOTION to adopt 2025-2026 Budget** made by Sarah, second by Becky, Carried.
  - o Emergency Alert System for the citizens of the Town of Alberta (see attached for details)
    - TextMyGov.com: Town of Appomattox, VA
    - Municipal Impact: Town of Victoria, VA
    - Everbright: Brunswick County
    - WIX
    - Needed for water main breaks or accidents that affect the town. Beth to contact Leslie Weddington at the County about adding Town of Alberta emergencies to County.
  
- **RECOGNITION OF CITIZENS/VISITORS**
  
- **MOTION TO ADJOURN** made by Sarah, second by Freida, carried

Respectfully Submitted  
Elizabeth Ann Crowder  
Town of Alberta Clerk / Treasurer

Robert Hayes, Sr. Presiding