

TOWN OF ADDIS MINUTES
JUNE 10, 2025 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, June 10, 2025, at the Addis Municipal Center. The Pledge to the flag was led by Tamie Martin. Mayor Toups recognized John Foster for his accomplishments on American Idol, congratulating him on reaching the Top 2. Mayor Toups expressed appreciation on behalf of the Town, thanking John for proudly representing Addis on a national stage.

ROLL CALL

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, Dustin Hebert
Absent: None

MINUTES:

The May 13th, 2025, regular meeting minutes were approved on a motion by Councilor Kelley; seconded by Councilor Hebert and adopted unanimously.

ADDITIONS TO AGENDA

A motion to add the following item to the agenda under New Business was made by Councilor Kelley and seconded by Councilor LeBlanc:

- **Consideration of the LA-DOTD Highway 1 Maintenance Agreement** for mowing and litter pickup for the fiscal year ending June 30, 2026.

The motion to amend the agenda was approved unanimously.

PUBLIC COMMENTS

A resident expressed concern regarding the property located at **7310 First Street**, stating that it appears to be operating as a mechanic shop on residentially zoned property. Multiple vehicles are reportedly parked on the premises. Mayor Toups advised that he would review the zoning designation for the property and, if necessary, issue appropriate correspondence to the property owner to address any potential violations.

A resident expressed concern about speeding on Ed Lejeune Road, noting that drivers seem to speed in an attempt to beat the trains. The resident requested that the Police Department increase monitoring and enforcement in the area to improve safety.

CORRESPONDENCE

WBRP DAY AT THE CAPITAL: Senate Resolution No. 117 of the 2025 Regular Session, authored by Senator Caleb Kleinpeter, was shared with the Town. The resolution commends West Baton Rouge Parish for its outstanding achievements and officially designates Tuesday, May 20, 2025, as West Baton Rouge Parish Day at the Louisiana State Capitol. Adopted by the Louisiana Senate during the 2025 Regular Session, Senate Resolution No. 117 recognizes West Baton Rouge Parish for its significant contributions to the economic vitality, educational advancement, cultural heritage, and community leadership of the state of Louisiana. This marked the first official recognition of its kind for the parish. Attendees were honored with a luncheon hosted by Senator Kleinpeter, followed by formal acknowledgments on both the House and Senate floors. Appreciation was extended to Senator Caleb Kleinpeter, Senator Ed Price, Representative Jeremy Lacombe, and Representative Edmond Jordan for their support and continued advocacy on behalf of West Baton Rouge Parish.

LMA DISTRICT H MEETING: Mayor Toups advised that the LMA District H meeting is scheduled for Tuesday, June 17th at the Addis Community Center. All Town employees and staff are invited to attend. The event will begin at 6:00 PM.

LMA 88TH ANNUAL CONVENTION: Mayor Toups advised that the LMA 88th Annual Convention is scheduled for July 29th-31st in Lake Charles. He asked that management and members of the council let him know as soon as possible if they plan to attend so accommodation can be arranged prior to the deadline.

OLD BUSINESS

None

NEW BUSINESS

WBRP LIBRARY 2025 SUMMER ACTIVITIES – TAMIE MARTIN, EXECUTIVE DIRECTOR: Tamie Martin, Executive Director of the West Baton Rouge Parish Library, presented an overview of the library's free 2025 summer programs and activities. She highlighted various educational and recreational opportunities available to children, teens, and adults throughout the summer, encouraging community participation and continued use of library resources. Informational materials were shared with the council, and appreciation was expressed for the library's ongoing efforts to support literacy and engagement in the parish.

AUTHORIZATION TO DECLARE SURPLUS – PIPING & PUMPS: After a recommendation from Public Works Director, Travis Bourgoyne, a motion to declare the scrap, old (grinder pumps & motors) surplus as well as the 10" HDPE Poly Pipe surplus was made by Councilor Hebert, seconded by Councilor Bernard, and adopted unanimously.

GOHSEP CYBER READINESS ASSESSMENT MOA: GOHSEP (Governor's Office of Homeland Security and Emergency Preparedness) offers a Cyber Readiness Assessment to help local governments evaluate and strengthen their cybersecurity posture. By entering into a Memorandum of Agreement (MOA), the Town authorizes GOHSEP and its approved partners to perform a cybersecurity risk assessment at no cost to the municipality. This includes evaluating current systems, identifying vulnerabilities, and providing recommendations for improvement. It's a proactive step to protect municipal systems and sensitive data. A motion to approve the MOA was made by Councilor Parrish, seconded by Councilor LeBlanc, and adopted unanimously.

LA-DOTD HIGHWAY 1 MAINTENANCE AGREEMENT: A motion to approve the LA-DOTD Highway 1 Maintenance Agreement for mowing and litter pickup for the fiscal year ending June 30, 2026, was made by Councilor Kelley, seconded by Councilor LeBlanc, and adopted unanimously.

MONTHLY REPORTS

ENGINEER: None

PLANNING & ZONING COMMISSION:

- I. **Application for Home Occupation – Barbara Henderson:** Mrs. Henderson, owner of a home bakery located at 3954 Olivia Drive wishes to establish as a business in Addis – Barbara's Sweet Treats LLC. A motion to approve the Home Occupation application was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously.
- II. **Application for Home Occupation – Daija Trask:** Mrs. Trask, owner of a home bakery located at 4238 Home Place Drive wishes to establish as a business in Addis – Cake Bakes. A motion to approve the Home Occupation application was made by Councilor Hebert; seconded by Councilor Parrish and adopted unanimously.

PARISH COUNCIL: No report.

POLICE: The May 2025 police report, given by Chief Langlois, consisted of 87 traffic citations issued; 205 calls for service; 10 misdemeanor arrests; 3 felony arrests; and 11 auto accidents.

PUBLIC WORKS & WASTEWATER: The May 2025 sewer report, given by Travis Bourgoyne, included 28 residential and commercial equipment calls; 35 residential and commercial tank issues; 28 collection system issues; 3sewer plant issue; 2 new inspection and 94 one-call tickets completed.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

None

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

FINANCE:

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Kelley; seconded by Councilor Hebert and adopted unanimously by those present.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

POLICE: No report.

PERSONNEL:

- i. **Review/Approve Updated Police Department Positions & Compensation Schedule:** A motion to table the discussion was made by Councilor Hebert; seconded by Councilor Kelley and adopted unanimously.

SEWER: No report.

DRAINAGE: No report.

BUILDINGS: No report.

STREETS AND ROADS: No report.

EXECUTIVE SESSION

A motion to go into an executive session to discuss pending litigation was made by Councilor Kelley; seconded by Councilor Hebert and adopted unanimously. A motion to return to regular session was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously.

ANY OTHER BUSINESS

None

ADJOURN

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor Kelley and adopted unanimously.

/s/ Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR