

Regular Meeting  
Monday March 13th, 2023  
7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Marshall, Newton, Estrada & Weber present.

Motion by Weber, second by Marshall to approve the agenda: all ayes.

Citizen comments – Best You Coalition passed out recent news and activities in the area. Tony Keefe asked council to consider putting a stop sign at Orchard and University, due to motorist driving carelessly while children are out playing.

Motion by Moeller, second by Newton to approve the minutes of the February '23 meetings: all ayes.

Motion by Estrada, second by Marshall to approve the February '23 financial reports: all ayes.

Motion by Newton, second by Estrada to approve the February '23 disbursements and March '23 bills to be allowed: all ayes.

Motion by Marshall, second by Weber to approve Building Permit @ 814 Fruit St for deck, all ayes.

City clerk was advised to reach out to bond council regarding the option of TIF for funding of improvements in town.

Property owner from 202 Lynn St & 203 N Oak addressed the council regarding their sewer line that had broke. They asked that the city pay half of the bill to Randy's Plumbing & Wiley's and entire bill for the dump truck. Motion by Moeller, second by Marshall stating the City of Donnellson would not be paying any part of those bills as the broken line was the responsibility of the homeowner: all ayes.

Motion by Estrada, second by Newton opening public hearing on proposed drawings, specifications, form of contract and estimated cost for Westview Park Trail – Phase 1: all ayes. No written or oral comments. Motion by Marshall, second by Weber to close public hearing: all ayes.

Motion by Newton, second by Weber to allow Cole Constructions bid to be considered due to missing the resident bidder preference form: all ayes. Bids for Westview Park Trail were opened and read aloud, bids were as follows:

Blue Top Construction - \$111,700.32

Meller Excavating & Asphalt, Inc \$125,768.32

Cole Construction Company, Inc \$125,843.82

DeLong Construction \$137,818.50

Leffler Dirtworks LLC \$143,407.50

Motion by Estrada, second by Newton to accept bid from Blue Top Construction in the amount of \$111,700.32 for Westview Park Trail: all ayes.

Public Hearing to approve FY24 Budget – no written or oral comments.

Motion by Moeller, second by Marshall to approve Resolution 2023-06 A Resolution approving FY2024 Budget: RCV all ayes.

Motion by Weber, second by Moeller to approve Resolution No 2023- A Resolution approving the transfer of funds for FY2024: RCV all ayes.

Public Hearing to amend current budget FY23 – no written or oral comments.

Motion by Newton, second by Moeller to approve Resolution No 2023- A Resolution amending current budget FY 2023: RCV all ayes.

Opened bids for sealcoating of streets, one bid was received from LL Pelling Single Sealcoat 2.70 sy, Base Repair 3.25 sy, Hourly Rate 165.00.

Motion by Newton, second by Marshall awarding contract for sealcoating of streets to LL Pelling, all ayes.

Set public hearing to amend Ordinance 106.08 Collection Fees to increase garbage rate by \$2 for April 10<sup>th</sup> 2023 7:30pm at Donnellson City Office Building.

Motion by Marshall, second by Moeller to increase deductibles on city insurance policies and insure property at 90%: all ayes.

City has scheduled flushing of mains for April 17<sup>th</sup> thru the 28<sup>th</sup> 2023.

Spring cleanup for residential customers only has been set for May 3<sup>rd</sup> 2023, list of acceptable items can be found on our website donnellsoniowa.org or at cityhall.

Motion by Newton, second by Marshall to approve closing of Main Street on July 4<sup>th</sup> from 7:00am thru 10:00am for the Tunnel to Towers 5K Run/Walk: all ayes.

Police Report – There were 53 calls for service, 33 traffic stops & 6 citation. 37 building checks were done during the day & night time hours.

There being no other business to come before the Council, motion by Newton, second by Weber, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_, Dave Ellingboe, Mayor

Attest: \_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General \$66,294.77 Capital Equipment Reserve \$0 Road Use Tax \$10,119.15 Employee Benefit \$327.54 Local Option Sales Tax \$10,635.59 Debit Service \$0 Rathbun \$0 ARPA \$0 Water \$21,476.19 Water Sinking USDA \$0 Sewer \$27,221.32 Sewer Sinking \$0. **Summary of All Disbursements:** General \$32,328.17 Capital Equipment Reserve \$0 Road Use Tax \$2,829.66 Employee Benefit \$1,460.29 Local Option Sales Tax \$100 Debit Service \$0 Capital Project Fund \$0 Rathbun \$0 ARPA \$0 Water \$14,441.99 Water Sinking \$1,816.00 Sewer \$8,768.48 Sewer Sinking \$0

AFLAC	Aflac	80.76
WINDSTREAM	Internet/Telephone	384.58
ALLIANT ENERGY	Electric	5,142.14
GRRWA	Waste Services	953.00
MCFARLAND SUPPLY	Copy Paper	143.97
FRENCH-RENEKER-ASSOCIATES	Engineering Park Trail	2,400.00
MID AMERICAN ENERGY	Gas Payments	534.46
EFTPS	FED/FICA TAXES	3,680.78
IPERS	IPERS-REGULAR	2,581.26
TODD HERDRICH	Reimbursement	224.00
DONNELLSON LUMBER CO	Supplies for shelving	475.89
DAILY DEMOCRAT	PROCEEDINGS	449.61
HUFFMAN'S FARM AND HOME	UPS and Fuel	92.64
JIM BAIER, INC.	Vehicle Repairs	424.40
MUNICIPAL SUPPLY	Water Supplies	1,443.36
EVERLASTING CIRCLE OF KD	Egg Hunt	100.00
MUNICIPAL PIPE TOOL CO.	Sewer Cleaning	6,168.72
CITY OF WEST POINT	Fuel and wages	6,444.16
WEX BANK	Fuel	506.06
VERIZON	Toughbook	120.03
USPS	water bill postage	176.16
MICROBAC LABORATORIES	Testing	15.00
IOWA DEPARTMENT OF REVENE	Water Excise Tax	1,012.94
IOWA DEPARTMENT OF REVENE	Sewer Sales Tax	244.35
RATHBUN REGIONAL WATER	Payment	4,774.40
USDA RURAL DEVELOPMENT	USDA Loan Payment	3,632.00
KOHELMORGAN HAULING	Hauling Services	4,335.00
LYNCH DALLAS, P.C.	Legal Services Car	560.00

	Wash	
DIANE KRUSE	Civil War Prints	62.00
INGRAM		563.00
DEMCO	Laminate	258.34
RSM US LLP	IT Services	691.13
ACCESS	Copies	53.54
VERTICAL COMMUNICATIONS	Phone - City	112.14
ION ENVIRONMENTAL SOLUT	testing/collections	521.00
SUNNY ROBBINS	Reimbursement	117.53
WOODCRAFT	Subscription	14.99
MAGICIAN MIKAYLA	Magician	350.00
ABSOLUTE SCIENCE	Foam Solution	375.00
SHELTERED REALTY	Performance	275.00
PLAYAWAY PRODUCTS	Books	3,138.17
HALL EXCAVATING	Excavator to dig	1,680.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	14,594.08
	CLAIMS TOTAL	69,905.59