

GRAND ISLE CEMETERY COMMISSION MEETING MINUTES

March 11, 2025, 4:30 p.m., Grand Isle Town Office

Meeting was called to order by Valerie Hunter, Chair, at 4:30 p.m.

Commissioners present: Brian Allen, Lucille Campbell, Valerie Hunter, Sue Lawrence. Suzanne Sauvé arrived at 4:35 p.m.

Guests: None

Organization of Commission:

Sue moved to keep Commission positions, day and time the same as it is currently. Brian seconded. The four commissioners present voted in favor. Suzanne Sauvé was absent for the vote.

Chair – Valerie Hunter

Vice-Chair – Brian Allen

Administrator/Secretary - Susan Lawrence

Recording Secretary – Lucille Campbell

Meetings: 2nd Tuesday of each month, 4:30 p.m., Grand Isle Town Office

Additions or deletions to the agenda:

Sue added digitizing cemetery records and showed information received. No action on this.

Sue added correspondence and read letter from Pamela D'Cadorette concerning Lot 71, Sect H. Discussion as to whether the Cemetery can refund the lot cost if Pamela wants to relinquish the lot. No decision until Sue calls Pamela to clarify what she wants to do with the lot.

Minutes - Sue moved to accept the minutes of February 11, 2025 as written. Suzanne seconded.

Motion passed, all in favor.

Financials

March cemetery balance and budget status report from Melissa Boutin was reviewed.

Lawn care / Maintenance – no bills

Burials – none; Lot sales – none

Islander invoice for \$96 for printing lawn care bid. Brian moved to pay it, Lucille seconded.

All in favor.

Trust Fund CD - Sue explained that she had instructed M & T Bank to roll over the CD at the best interest rate and was given a rate of 4.4 % for 18 months. The new statement gave an interest rate of 1%. M & T had mis-categorized it as a personal CD, not a municipal CD. M & T has sent the paperwork to change it to the correct type and rate.

Lawn Care Bids – none received. Discussion as to what to do. Consensus was that we would reword the request and repost the notice on Front Porch Forum, on the Town web page, on the bulletin boards at Emmons, Keeler's Bay Variety, Community Bank, Harbor Store and in Alburgh.

Flags – Val and Sue have spoken to Mike Tranby of North Hero. Sue spoke to Mike Guernsey. Both Tranby and Guernsey suggested a letter to the Masons in South Hero requesting that the Masons fund the flag purchase for North Hero, Grand Isle and South Hero as a community service. Mike Tranby will speak to Andy Paradee and Sue will check back with Mike Tranby. Lucille has called Stove and Flag Store. Their cost for 250 flags is \$1.75 each. Lucille will ask them if the price is less if 5 gross (720 flags) are ordered and what the lead time is for ordering.

ClerkMinutes/Meeting AI program. - Lucille explained the issues she has found with ClerkMinutes. It is more time consuming than doing the agendas and minutes as she presently does. The ClerkMinutes agendas and minutes posted on the Town web pages are not as easy for the public to read or to print. Sue agreed with this. Sue moved that the Cemetery Commission continue to do agendas and minutes as done in the past because it meets our needs and meets Open Meeting Law requirements. Brian seconded. Motion passed with all in favor.

Fraud Risk Assessment – Lucille mentioned that the Selectboard wants the Cemetery Commissioners, Library Trustees, and Recreation Committee to attend a meeting in April with the auditors.

Suzanne asked about the Ethics and Open Meeting Law trainings. There is still plenty of time to complete these.

Lucille moved to adjourn, Brian seconded. Meeting adjourned at 5:50 p.m.
Next meeting April 8, 2024.

Respectfully submitted,
Lucille Campbell, Recording Secretary