



COMMISSIONERS

Joshua Alpine
Chair
(Special District)

Anthony DeMattei
(County)

Whitney Eklund
Vice Chair
(City)

Judy Friedman
(Special District)

Cindy Gustafson
(County)

Sean Lomen
(City)

Susan Rohan
(Public)

**ALTERNATE
COMMISSIONERS**

Shanti Landon
(County)

Cherri Spriggs
(Public)

Stephanie
Youngblood
(City)

Vacant
(Special District)

COUNSEL

Michael Walker
General Counsel

STAFF

Michelle McIntyre
Executive Officer

Amanda Ross
Acting Assistant
Executive Officer

Amy Engle
Commission Clerk

MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
OF PLACER COUNTY

July 9, 2025

PLACER COUNTY ADMINISTRATIVE BUILDING
BOARD OF SUPERVISORS' CHAMBERS
AND VIA REMOTE CALL-IN

175 FULWEILER AVE
AUBURN, CA 95603

1. CALL TO ORDER AND SALUTE TO THE FLAG

Chair Alpine opened the meeting and led the salute to the flag at 4:00 PM.

2. ROLL CALL

Present Commissioners: Joshua Alpine, Whitney Eklund, Judy Friedman, Cindy Gustafson, Shanti Landon, Sean Lomen, and Susan Rohan

Present Alternate Commissioners: Anthony DeMattei, Cherri Spriggs, and Stephanie Youngblood

Absent: Commissioner Judy Friedman and Alternate Commissioner David Bass

Staff Present: Amy Engle, Commission Clerk, Michelle McIntyre, Executive Officer, Amanda Ross, Acting Assistant Executive Officer, and Michael Walker, Legal Counsel

3. REPORTS FROM STAFF

Commission Clerk Amy Engle provided an update on the Special District Member election and informed the Commission that

LAFCO has a new website at <https://www.placerlafcoca.gov/>. LAFCO will fully transition to the new website soon.

4. CHANGES AND APPROVAL OF THE AGENDA

Executive Officer Michelle McIntyre requested item 6F be pulled from consent for discussion.

Commissioner Rohan informed the Commission that she would abstain from voting on consent item 6A (Minutes).

Chair Alpine clarified that item 6A will be voted on separately from items 6B-6E, and item 6F will be pulled for discussion.

Commissioner Landon motioned to approve the agenda with the discussed changes to the consent items, second by Commissioner Lomen.

The motion passed. (6:0:1:0)

Yes:	Alpine, Eklund, Gustafson, Landon, Lomen, Rohan
No:	None
Absent:	Friedman
Abstain:	None

5. PUBLIC COMMENTS

Ian Gow, Fire Chief for Placer Hills, Newcastle, and Penryn Fire Protection Districts, provided public comments.

Byron Chapman, resident of Lincoln, provided public comments.

6. CONSENT ITEMS

A. Minutes from the meeting of June 11, 2025

B. Financial Reports – May 2025

C. On-Call Staffing Contract Amendment for South Fork Consulting LLC.
The Commission will consider amending the on-call staffing contract with South Fork Consulting LLC to increase the not-to-exceed amount from \$60,000 to \$90,000 and extend the contract's end date.

- D. Senate Bill (SB) 777 (Richardson) Opposition Letter.
The Commission will consider authorizing the Chair to sign a letter to formally oppose SB 777 (Richardson). The measure proposes mandating LAFCOs to establish new agencies or direct local agencies to assume responsibility for abandoned endowment care cemeteries.
- E. Section 5.01.02 of the Employment Contract for the Placer County LAFCO Executive Officer Section - Annual Cost of Living Adjustment.
- F. Developing an Evaluation Process for the Executive Officer Position.

The Commission will review and consider the LAFCO Personnel Committee's recommendations for developing the evaluation process for its Executive Officer position.

Chair Alpine opened items 6B-E and invited commissioner and public comments; there were none.

Commissioner Rohan motioned to approve consent items 6B-6E, second by Commissioner Gustafson.

The motion passed. (6:0:1:0)

Yes: Alpine, Eklund, Gustafson, Landon, Lomen, and Rohan
No: None
Absent: Friedman
Abstain: None

The Chair opened the floor for Item 6A and invited the commissioner and public comments, there were none.

Chair Alpine called for a vote on consent item 6A, Minutes of the June 11, 2025, LAFCO meeting.

The motion passed. (5:0:1:1)

Yes: Alpine, Eklund, Gustafson, Landon and Lomen
No: None
Absent: Friedman
Abstain: Rohan

Chair Alpine opened item 6F for discussion.

Executive Officer Michelle McIntyre provided the Commission with some new information regarding the alternate city member selection.

Commissioner Gustafson requested that the contract total amount be amended to not exceed \$5,000.00.

Chair Alpine invited the commissioner and public comments, there were none.

Commissioner Landon motioned to approve item 6F with the modification to include the alternate members in the evaluation process once the alternate city member has been selected and to increase the contract not-to-exceed amount to \$5,000.00, second by Commissioner Rohan.

The motion passed. (6:0:1:0)

Yes: Alpine, Eklund, Gustafson, Landon, Lomen, and Rohan
No: None
Absent: Friedman
Abstain: None

7. PUBLIC HEARING ITEM

Resolution 25-09

LAFCO Project No. 2023-02 SUD-B-NEQ Remnant Parcels Annexation to the City of Lincoln – Proposed annexation to the City of Lincoln with concurrent detachment from Placer County County Service Area 28 of approximately 25.5 acres located along the western end of Moore Road, along the northern perimeter of State Route 65, east of the intersection with Nelson Lane. APN 021-321-091. CEQA Lead Agency: City of Lincoln, Exempt pursuant to State CEQA Guidelines sections 15319 and 15061(b)(3) (Cal. Code Regs., tit. 14, §§ 15319, 15061(b)(3)).

Executive Officer Michelle McIntyre introduced Acting Assistant Executive Officer Amanda Ross, who presented the project report to the Commission.

Chair Alpine invited comments from the Commission.

Commissioner Landon provided comments.

Chair Alpine invited public comments, there were none.

Vice Chair Eklund motioned to approve **Resolution 25-09**, and waive the protest hearing, second by Commissioner Landon.

The motion passed. (6:0:1:0)

Yes: Alpine, Eklund, Gustafson, Landon, Lomen, and Rohan
No: None
Absent: Friedman
Abstain: None

8. BUSINESS ITEMS

A. CALAFCO Annual Conference, Board of Directors Nominees and Voting Delegates

Executive Officer Michelle McIntyre provided an overview of the item to the Commission. Ms. McIntyre requested two Commissioners be appointed as the voting delegate and alternate for the CALAFCO business meeting on October 23, 2025, as well as requesting nominations to the CALAFCO Board of Directors.

Commissioner Lomen motioned to nominate Vice Chair Eklund to the CALAFCO Board of Directors, second by Commissioner Gustafson.

The motion passed. (6:0:1:0)

Yes: Alpine, Eklund, Gustafson, Landon, Lomen, and Rohan
No: None
Absent: Friedman
Abstain: None

Commissioner Landon motioned to appoint Vice Chair Eklund as the voting delegate and Commissioner Rohan as the alternate voting delegate for the CALAFCO Business Meeting on October 23, 2025, at the Annual CALAFCO Conference, second by Commissioner Lomen.

The motion passed. (6:0:1:0)

Yes: Alpine, Eklund, Gustafson, Landon, Lomen, and Rohan
No: None
Absent: Friedman
Abstain: None

B. Executive Officer's Report – The Executive Officer will provide an oral report on ongoing projects such as the service review and sphere of influence for the cemetery districts, and the sphere of influence update for the Newcastle, Penryn, Placer Hills, and South Placer Fire Protection Districts.

Chair Alpine invited the commission and public for comments, there were none.

9. CORRESPONDENCE

Ms. McIntyre provided comments and highlighted the CALAFCO U Webinar series.

10. COMMISSIONER COMMENTS

There were no commissioner comments.

11. ADJOURNMENT

Adjournment was made in solemn remembrance of former Placer LAFCO Commissioner Dan Karleskint, who recently passed away.

The meeting was adjourned at 4:30 PM.


The next Commission meeting is scheduled for Wednesday, August 13, 2025, at 4:00 PM.

A complete video recording of this meeting is posted to:

<https://www.placer.ca.gov/AgendaCenter/Local-Agency-Formation-Commission-14>

<https://www.placerlafcoca.gov/lafco-meetings>

Submitted by:



Amy Engle, Commission Clerk