

TOWN OF ADDIS MINUTES
JULY 9, 2024 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, July 9, 2024, at the Addis Municipal Center. The pledge to the flag was recited. Mayor Toups then asked everyone to remain standing for a moment of silence in honor of “Fitzgerald Day” July 9, 1982.

ROLL CALL

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, and Ray Lejeune Sr.

Absent: None

MINUTES

The minutes of the June 11, 2024, regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.

ADDITIONS TO AGENDA

A motion to amend the agenda to add the PEC (Professional Engineering Consultants) cost estimate for Phase II of the ARPA project, was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

PUBLIC COMMENTS

The stop signs that were previously installed on Eudora was discussed.

CORRESPONDENCE

LMA 87TH ANNUAL CONVENTION | AUGUST 1ST-3RD | SHREVEPORT, LA: Mayor Toups reminded the elected officials and administrators about the convention. He advised that hotel accommodations will be finalized this week. Confirmations and schedules will be shared with everyone prior to the convention.

LOUISIANA LTAP (LOCAL TECHNICAL ASSISTANCE PROGRAM): The Town of Addis was recently featured in the TECHNOLOGY EXCHANGE newsletter that is published quarterly by the Louisiana Transportation Research Center. The article was titled “LOCAL AGENCY INNOVATIONS” and discussed innovations from the Town of Addis and Tangipahoa Parish that have been officially entered into the Build a Better Mousetrap, a national recognition program led by FHWA Center for Local Aid Support (CLAS) that highlights locally relevant, innovative solutions and provides a platform to share innovations to everyday challenges that local and tribal transportation professionals encounter on local roads. The innovation referred to in the article is the RMT (Roadway Management Technologies) software that the Town of Addis utilizes for its annual road rehab projects. The project has also been submitted for a national award.

OLD BUSINESS

DIGITAL SPEED LIMIT SIGNS: At last month’s meeting, cost proposals from Elan City and Trantex for electronic speed limit signs were presented and taken under advisement. Mayor Toups advised that he contacted each company to obtain installation costs and found that neither company installs the signs. It would need to be done by our Public Works Department. After further review and discussion, a motion to approve the proposal from Elan City for the purchase of ten (10) electronic speed limit signs at a total cost of \$29,350, was made by Councilor Bernard; seconded by Councilor Lejeune and adopted unanimously.

NEW BUSINESS

ARPA PROJECT PHASE II – PEC COST ESTIMATE: Mayor Toups advised that there are remaining ARPA funds that need to be allocated towards a project before the end of the year. In addition to Phase I of the ARPA project, which includes upgrades to the Addis Lane and First Street lift stations, we are proposing to use the remaining funds to add emergency bypass pumps to three (3) wastewater pumping stations (Sugarmill #1, Sugarmill #2, and River Park) in the Town of Addis. To move forward with Phase II, we need to secure an engineering firm. The cost proposal from PEC (Professional Engineering Consultants) was reviewed. A motion to

approve the proposal and authorize Mayor Toups to enter into a contract with PEC (Professional Engineering Consultants) in the amount of \$40,000 for project design engineering, including surveying and permitting, was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously.

MONTHLY REPORTS

ENGINEER REPORT:

- i. **2024 Addis Road Rehab Project Update – Jason Ellis, Novus Reb Engineering:** Mr. Ellis advised that construction plans, specifications, and final construction estimates are in the works. Plans have been created and they are going through internal QA/QC procedures. Plans, specs, and cost estimates will be delivered by Friday, July 12th. Hoping to go out for bid beginning Thursday, July 25th and schedule the bid opening on Thursday, August 22nd. If all goes according to schedule, a Notice to Proceed could be issued as early as Monday, September 16th.

PLANNING & ZONING: Planning and Zoning did not have a July meeting; therefore, there is no business.

PARISH COUNCIL REPORT: No report.

POLICE REPORT: The June 2024 police report, given by Chief Langlois, consisted of 178 traffic citations issued, 181 calls for service, 3 misdemeanor arrests, 3 felony arrests and 12 auto accidents. Task Force stats include: 5 felony narcotics arrests and 3 misdemeanor narcotics arrests.

PUBLIC WORKS/SEWER REPORT –

- i. **Wastewater Department:** Travis Bourgoyne reported for the month of June 2024 there were 28 residential/commercial control panel issues, 34 residential/commercial tank issues, 32 collection system issues, 3 sewer plant issue, 7 new inspections, 82 dig tickets and 188 total calls.
- ii. **Public Works/Maintenance Department:**
 - Grass Cutting is ongoing.
 - Assisted Wastewater Dept. with leak repairs as needed.
 - Cleaned culverts from heavy rains.
 - Sign & pole replaced on Bird Heights & River Road.
 - Sign replaced on Limerick & Belle Vue Drive.
 - John Deere Gator is in the shop for repairs.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

None

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

FINANCE:

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Parrish; seconded by Councilor Lejeune and adopted unanimously.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

POLICE: No report.

PERSONNEL: No report.

SEWER: No report

DRAINAGE: No report.

BUILDINGS: No report.

STREETS AND ROADS: No report.

EXECUTIVE SESSION

None

ANY OTHER BUSINESS

No other business.

ADJOURN

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor Bernard and adopted unanimously.

/s/ Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR