

Planning Board
5 Route 31, P.O. Box 568
Jordan, NY 13080



Town of Elbridge
County of Onondaga
State of New York

Town of Elbridge Planning Board
June 10, 2025
Minutes

Members Present: Chairman Marc Macro Co-Chairman John Stevenson Members:
Tim Sullivan, Wendie Smith, and Sec/Alt Member Holly
Austin

Members Absent: Steve Walburger

Others Present: Doug Blumer, Amelia McLean-Robertson, Esq.,
Howard Tanner, Gayle M Guadagnolo, Ronald Merrill, Andy Ramsgard,
Asher Bitz, Pat, Bob, and Mike Carberry, Mary Jo Davis

Public Hearings:

Subdivision:
Applicant: Gayle M Guadagnolo
Property Address: 110 Barker Road
Tax Id.: 039.-01-01.0

Spoke in opposition: None spoke

Spoke in favor: Applicant stated she is in favor.

Public Hearing closed at 7:02

Subdivision:
Applicant: Ronald Merrill
Property Address: 5704 Sandbank Road
Tax Id. 037.-02-26.4

Spoke in opposition: None spoke

Spoke in favor: Applicant stated he is in favor.

Public Hearing closed at 7:03

Old Business:

Subdivision:
Applicant: Gayle M Guadagnolo
Property Address: 110 Barker Road
Tax Id.: 039.-01-01.0

Short form SEQRA review was conducted. Each question was read aloud and “no or small impact” was the response to each. John Stevenson moved to make a negative declaration and Wendie Smith seconded. All voted in favor.

There were no comments or concerns raised at the last meeting. Documents show lots 1 and 2 of the Guadagnolo subdivision, and are dated March 20, 2025. John Stevenson moved to approve the subdivision as proposed, Tim Sullivan seconded, and all voted in favor.

Subdivision:
Applicant: Ronald Merrill
Property Address: 5704 Sandbank Road
Tax Id. 037.-02-26.4

Short form SEQRA review was conducted. Each question was read aloud and “no or small impact” was the response to each. John Stevenson moved to make a negative declaration and Tim Sullivan seconded. All voted in favor.

Documents bear the revision date of June 2, 2025. There is an approved road cut and an approved septic design, both in Howard’s file. John Sullivan moved to approve the subdivision, and Tim Sullivan seconded. All voted in favor.

New Business:

Applicant: CNY Feeds
Property Address:
Tax Id.

Applicant provided drawings. They are looking for a small addition. It’s parking now, and will be a small storage building if approved, to be used for keeping the crew that is outside for receiving out of the weather plus a small amount of storage. Chair Marc Macro asked them to remove a building 100x120 from the plans that is not part of the immediate plans. He also asked them to remove the word “proposed” from a lean-to 15x20 where it already exists.

Tim Sullivan moved to approve the plans subject to revised plans being submitted to Howard with the above changes. The drawing is from Central New York Feeds and is dated February 5,

2025. The 40x60 office building is what is being approved. Wendie Smith seconded, and all voted in favor.

Applicant: Munro House
Property Address: Route 5
Tax Id. 039.-02-12.1

Andy Ramscard appeared, and he is the architect designing the building. He came to talk a little about the site development.

Applicant noted that the poles for lights in the parking lot are very tall as proposed, and that he wants to move them closer to the ground, and make them dark sky compliant. Munro house is on a hill and the lighting as proposed would be shining over to Tessa Plastics. Applicant is proposing a 12' gooseneck light fixture which would be less than ½ the height as proposed, and would maintain a more residential character. It would be the same lumens. Slightly more fixtures, with a better light spread. Applicant would take the one on the driveway down closer to the ground, but add another closer to the entrance to be DOT compliant.

The applicant also wanted to discuss the amount of asphalt that was proposed. Initial plans didn't have the circle. Now the elderly and handicapped can be dropped off around that loop. In keeping with the rural atmosphere, applicant wants to hide as much of the parking lot as possible with grape vines, including hiding the trash enclosure and loading zone. Applicant wants to use gravel, with concrete pads for the handicapped spots and then connect those via a paved path. Applicant is proposing lining up the grape vine poles with the location where a stripe would be to guide vehicles regarding where to park. They would install 120 poles.

The Planning Board suggested using oil and stone instead of gravel so it can be striped. Marc Macro noted that ice becomes more of an issue with gravel. He also noted there should be asphalt a bit further than just the circle to facilitate emergency access and handicapped access.

Applicant inquired as to whether there could be a grace period for installation of the asphalt. The Planning Board said it needs to be done before they open up. The Planning Board requested revised plans for the July meeting and noted we will try to get the revisions done so they can host an event in August.

Howard noted that the applicant also needs to provide revised landscaping and the final Site Plan signed and stamped.

Minutes May 13, 2025

A motion to approve the May 13th meeting minutes was made by Tim Sullivan, Wendie Smith seconded the motion, and all voted in favor.

John Stevenson moved to adjourn, Tim Sullivan seconded, all voted in favor. Meeting adjourned at 7:45 pm.