

Metamora Village Council met in a regular session on Monday July 7, 2025, pm at 7:00 p.m.

Council members present: President Gary Loar, Cindi Pawlaczyk, John Pupos, Rob Armstrong, LeeAnn Miller and Karen Siefker.

Other officials present: Mayor Cathy Mossing, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

Mayor Mossing opened the meeting with the Pledge of Allegiance.

Minutes – Loar motioned to approve the June 16, 2025, minutes as written. Seconded by Armstrong and approved by council.

Visitor(s): Miller family; sanitary sewer issues, Sandy Witt; fence removal, Jeff Truckor and Cheryl Robison; just observing.

- Brice Luttrell and Brinda Miller discussed sanitary sewer issues they are still having at Mike's Repair Shop. Eisel Construction recently did repairs, we will reach out to Joe Eisel to find out what repairs they did and go from there.
- Sandy and Ervin Witt removed a rotting fence in the right of way by their house. They received permission from J.P. Simon, who is the head of the subdivision association.

Mayor's Report –

- Cub cart races cannot be held on Swanton St. this year due to it being the detour road for the bridge replacement.
- Reviewed the Sheriff's report for May.
- Miller motioned to spend \$20.00 For Mayor Mossing to go to the TMACOG Summer Assembly in Toledo on August 8th. Seconded by Loar and approved by council.
- The Metamora State Bank owns the CAST building, and they will be working on cleaning that building up, power wash, etc. The Village will also clean up the front of our office building.

Fiscal Officer's Report –

- Pupos motioned to suspend the rules for Ordinance #2025-12 authorizing the Fiscal Officer to enter into a grant agreement with the State of Ohio, Housing Technical Assistance Program for the purpose of accepting grant funds in the amount of \$78,000.00 for purposes of updating our Zoning Code and Comprehensive Plan. Seconded by Siefker. Roll call; Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Pupos motioned to pass Ordinance #2025-12 under emergency measures. Seconded by

Siefker. Roll call; Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Motion passed.

- Lumbrezer gave an update on the RITA meeting she attended.

Authorization to pay bills- Siefker motioned to pay bills as read. Seconded by Armstrong and approved by all council.

Old Business -

- Our profit for the chicken dinners at Party in the Park this year is \$2501.07. We have about 80 left over chicken halves, which have been frozen. Discussion took place about what to do with the leftovers; July Chamber meeting, CAST, sell on Facebook.
- Loar motioned to hire Rogers Custom Carpentry to repair/refinish the office front door and side panels in the amount of \$3,750.00. Seconded by Pupos and approved by council.
- J. Pawlaczyk said he has someone who will take one of our old recycling buildings, tear down and remove the other. An agreement and liability waiver will need to be signed.
- An update on plans for Movie Night in the Park, Friday July 18th was given. The Fire Dept. will be there at 7:30 pm and we will start the movie at dusk, around 9:00 to 9:15 pm.

New Business –

- Information was given to council regarding our current zoning fees. Mayor Mossing reached out to other communities to see what they charged for zoning. Council members were asked to review and compare prices, and then we will discuss changes at a future meeting.
- A property owner asked about tying their downspouts into the storm system. If residents do this, they need a permit/tap fee, and it needs to be inspected. This hasn't been done in a while, so we need to research this more and look for the tap fee application and ordinance.
- Ixom is scheduled to perform the annual lagoon maintenance on July 9, 2025.

Zoning Report-

- 1195 Wildflower- good to move forward with project.
- 16372 State Route 64- we need a new map with measurements.
- 423 E. Main- needs a new application.
- 252 Maple- a variance is needed, or the east side of the fence needs to be moved.

Other Business-

- Discussion took place about sidewalk issues. It was suggested that we send letters to property owners letting them know they are responsible for repairs/replacement. We would like to do larger sections at a time, starting with the worst. This would keep the cost down for homeowners. We will contact the auditor about re-cooping our money through taxes, how long it would take to get our money back and whether there would be interest to the property owner.
- Pupos motioned to enter into executive session at 8:30 pm to discuss the purchase of property. Seconded by Siefker. Roll call; Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Pupos motioned to exit executive session at 8:41 pm. Seconded by Loar. Roll call; Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes.
Decision: Loar made a motion to allow the mayor to pursue the acquisition of property for the purchase price of \$47,000 within the village and to sign a purchase agreement if accepted. Seconded by Pupos. Council approved.

Adjournment- Pupos motioned to adjourn at 8:43 p.m. Seconded by Siefker and approved by all council.

Mayor- Catherine Mossing

VFO – Heather Lumbrezer