

BOARD MEETING PACKET

PREPARED FOR

Hanover County VA COMMUNITY SERVICES BOARD

The Hanover County Community Services Board, an administrative policy body, is comprised of county residents appointed to set policies for the provision of mental health, developmental disabilities and substance use disorder services.

Among other duties, the HCCSB reviews and evaluates services and facilities, ensures compliance with the annual performance contract, approves a schedule of fees and advocates on behalf of county residents.

MEETING DATE	February 23, 2026
MEETING TIME	5:30 p.m.
LOCATION	Hanover County Human Services Meeting Room 12300 Washington Highway Ashland, VA 23005

STATEMENT OF MISSION

We partner with individuals to provide supports and services in the areas of

- Mental Health
- Developmental Disabilities
- Substance Use Disorders

in their efforts to lead satisfying and productive lives in their communities.



HANOVER COUNTY COMMUNITY SERVICES BOARD

COMMUNITY SERVICES BOARD
Mary Butler Eggleston – Chair
Citizen
Ryan M. Hudson
Board of Supervisors

AGENDA

Hanover County
Hanover Human Services
Meeting Room
12300 Washington Highway
Ashland, VA

February 23, 2026
5:30 PM

- I. Call to Order
- II. Consideration of Amendments to the Agenda
- III. Approval of Minutes – December 15, 2025
- IV. Citizens' Time (Public Comments)
- V. Presentations and Agenda Items
 - A. Presentation: Strategic Goals & Priorities Discussion & Input
 - B. Donations
 - C. Chairperson's Report
 - D. Committee Reports
 1. Executive
 2. Community Engagement
 3. Finance & Oversight
 4. Legislative Advocacy
 5. Programming
 - E. Executive Director's Report
- VI. Other Items
- VII. Announcements
- VIII. Adjournment

CSB Meetings are open to the public and community members are provided an opportunity to present comments and information to the Board regarding any matter within the scope of the Board's authority at each meeting. Any community member wishing to make public comments may provide those comments in advance (to be included in the meeting record) or may register (but is not required) to speak in person by contacting Ivy Sager, Executive Director, prior to 12:00 PM on the day of the meeting. Out of respect for the citizens' time, Board members will not respond or engage in discussion during this comment period. The Board Chairperson will ensure the Board has contact information and will follow-up as necessary.

Next Regularly Scheduled Meeting: April 20, 2026



HANOVER COUNTY COMMUNITY SERVICES BOARD

COMMUNITY SERVICES BOARD
Mary Butler Eggleston – Chair
Citizen
Ryan Hudson
Board of Supervisors

MINUTES

December 15, 2025
5:30 pm

Members Present:

Amanda Bishop, Mary Butler Eggleston, Nathan Globig, Ed Gooding, Tawna Hampton, Ryan Hudson, Johna Jones, Carol McDaid, Sue Randolph, Marshall Shelton and Woodi Sprinkel

Staff Members Present:

Lorrie Ann Booker, Gabriella Caldwell-Miller, Johnnie Cunningham, Elena Hernandez, Bernie Jordan, Ivy Sager and Bret Schardein

Others Present:

Kathy Redfearn, Hanover CSB Program Coordinator - Adult Services
Valerie Barracato, Hanover CSB Housing Specialist

Location:

Hanover County Human Services, Social Services Meeting Room

I. Call to Order

Mary Butler Eggleston called the meeting to order at 5:31pm. Ms. Eggleston stated a quorum was physically present.

Ms. Eggleston welcomed Kathy Redfearn and Valerie Barracato, who will be presenting on the Housing Voucher Program.

II. Consideration of Amendments to the Agenda

Ms. Eggleston made a motion to amend the agenda by moving action item 5. B before the Housing Voucher Program presentation. Mr. Gooding seconded the motion, with all members voting in favor.

III. Approval of the Minutes

The amended minutes from August 18, 2025, Board Meeting and the minutes from the October 20, 2025, Board Meeting were approved as submitted.

IV. Citizens' Time

None

V. Presentations and Agenda Items

Action Item:

On behalf of the Nominating Committee, Sue Randolph proposed Mary Butler Eggleston fill the role of Chair, Amanda Bishop fill the role of Vice-Chair and Johna Jones fill the role of Board Secretary. Each position was voted on separately. Sue Randolph made the motion, seconded by Woodi Sprinkel, to elect Mary Butler Eggleston as Chair. There was no discussion and the motion passed unanimously. Sue Randolph made the motion, seconded by Ed Gooding to elect Amanda Bishop as Vice-Chair. There was no discussion and the motion passed unanimously. Sue Randolph made the motion, seconded by Carol McDaid, to elect Johna Jones as Secretary. There was no discussion and the motion passed unanimously.

Presentation:

Valerie Barracato, joined by Kathy Redfearn, provided information on the Housing Voucher Program highlighting SRAP and the Housing Choice Voucher program. The presentation included information on eligibility, application process and the processes around maintaining the voucher.

Donations:

Mary Butler Eggleston brought attention to the donations listed in the Director's report, with the following needing Board approval:

- St. Paul's Episcopal Church donated \$500 to the RAFT Member Fund.
- The Eggleston Family donated \$1000, to be divided equally between the RAFT Member Fund and Day Health Program.
- Jerusalem Baptist Church donated 15 turkeys and trimmings with an estimated value of \$825 to individuals served by DD Support Coordination.
- Mrs. Kim Goodloe donated 4 prepared Thanksgiving meals with an estimated value of \$546.36 to individuals served by DD Support Coordination.
- Hanover Aquatics donated 5 Thanksgiving meals with an estimated value of \$500 to individuals served by DD Support Coordination.

A motion to accept the donations was made by Carol McDaid seconded by Woodi Sprinkel, passing unanimously.

Chairperson's Report:

Mary Butler Eggleston spoke about her recent attendance at a meeting with Hallie Pence, Executive Director of *Right Help, Right Now*, who visited Hanover CSB to learn more about the agency's programs and services. Ms. Eggleston also spoke of behalf of the Executive Committee providing information about a food drive for the Atlee Commons Food Pantry, the transition of Gary D. Perkins from the Board and the reappointment of those Board members whose current term ends as of 12/31/2025.

Amanda Bishop spoke on behalf of the Community Engagement Committee mentioning discussions around better promotion of the Jean C. Harris award, the County's new website and participation by the Board in community events.

Ed Gooding spoke on behalf of the Finance & Oversight Committee regarding review of the 2025 Performance Report, the year-end fiscal report and the FY27 budget proposal. He also announced that Nathan Globig and Marshall Shelton would be joining the committee. Ivy Sager announced the committee's next meeting is scheduled for January 5, 2026 at 4:00 pm.

Carol McDaid spoke on behalf of the Legislative Advocacy Committee noting the Committee's 3 priorities: school-based funding, expansion of Peer Recovery Specialists as well as the community naloxone distribution. She mentioned funding concerns with the new administration's agenda and encouraged everyone to attend the Committee's next meeting on January 5, 2026.

Woodi Sprinkel spoke on behalf of the Programming Committee, applauding the Housing Voucher presentation.

At this point in the meeting, Mr. Hudson spoke up, noting that he had a family commitment but didn't want to leave without wishing everyone a wonderful holiday. He also applauded the Housing presentation, mentioning he was shocked as to the length of time citizens stay on the voucher waiting list. Ms. McDaid inquired if would be possible to require developers to provide housing options for those on waiting lists. After discussion it was determined Dennis Walter, Hanover County Attorney, would be the best person to speak to around such requirements. Mr. Hudson said he would follow-up with Mr. Walter. Mr. Hudson then spoke to the county budget, commenting that Hanover's priorities may not be as important to the new Administration as they are to Hanover, adding his comments are not a political statement, just how it is. Mr. Hudson left the meeting at 6:31 pm.

Ms. Sprinkel continued her report from the Programming Committee. She spoke to Medicaid redesign and changes that would likely result. Ms. Sprinkel also mentioned the annual review of priorities and goals for the CSB. Carol McDaid requested a presentation on Medicaid redesign; Gabriella Caldwell-Miller committed to present upon finalized by the General Assembly. Tawna Hampton mentioned a local group of Hanover citizens that met recently to discuss housing issues. Ivy Sager mentioned another local housing advocacy group with which several county department heads are involved.

Executive Director's Report:

Ms. Sager announced that the FY25 Performance Analysis Report is completed and will be available soon. She also mentioned sending the Board information on the County's strategic plan. In reference to the Housing Voucher Program, Ms. Sager announced that there are no vouchers currently available to those on the waiting list.

Ms. Sager reviewed Feedback Forum data from October and November. She also provided information regarding November new hires; there were no new hires in December.

Mary Butler Eggleston reviewed the 3-month planning calendar as well as reminded staff to look for the emailed bi-monthly Director's Report and encouraged signups for staff appreciation emails.

Ms. Sager brought attention to the 2026 planning calendar and VACSB handout that had been provided to each member.

VI. Other Items

None

VII. Announcements

None

VIII. Adjournment

Mary Butler Eggleston adjourned the meeting at 6:49pm, after a motion by Carol McDaid, seconded by Amanda Bishop, that passed unanimously. The next regularly scheduled Board meeting will be held on February 23, 2026.

Executive Director's Monthly Report

February 2026

Executive Director

The recent winter weather caused significant impacts on program operations. With multiple days of closure, staff made necessary shifts to ensure continuity of services. The parking lot at the day support program was not safe to use until Friday, Feb. 6 so the side entrance to the building was used for program participant drop offs and pickups so the program could reopen. Transportation services were also impacted, and case-by-case decisions were made based on the road conditions for individual clients.

The 3-month Planning Calendar is attached. The January 2026 Dashboard and Support Coordination data is available on Teams.

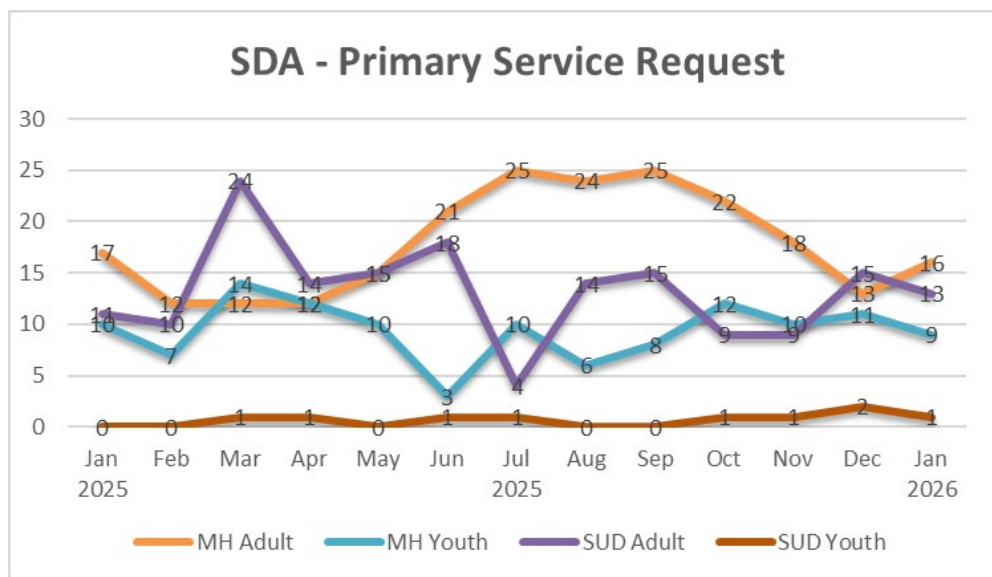
Committee Updates:

Each Committee will provide an update at the February board meeting. The attached 3-month planning calendar includes dates for future committee meetings.

Same Day Assessment for Services

In January 2026, individuals presented at the agency seeking services 52 times (47 unduplicated individuals). Of those, 40 completed a Comprehensive Needs Assessment and were scheduled for an initial appointment. One individual was referred to crisis for immediate intervention. Six were referred elsewhere for more clinically appropriate care. There were five occurrences in which the individual was screened and elected to return another day, all of them did so and are engaged in services.

The chart provides a visual of the primary service type for those who proceeded through assessment and were scheduled for their first appointment; the chart provides a rolling 13 months of data.



Human Resources

New Hires:

Brianna Vallejo – January 1, 2026, Administrative Assistant

Separations:

Conrad Wash – January 5, 2026, Peer Recovery Specialist

Rick Karabiac – January 30, 2026, Training Specialist

Retirements:

None

Donations (*Donations that need action to be accepted by the Board.)

- Elizabeth Phillips donated Christmas gifts valued at \$100.00 to an individual served by DD Support Coordination.*
- Woodi Sprinkel donated food items with an estimated value of \$96.30 to the CSB Food Pantry.*
- Caring Hearts and Hands donated quilts with an estimated value of \$150.00 to the CSB Clothes Closet.*
- Sally Mills donated Christmas gifts valued at \$150.00 to an individual served by DD Support Coordination.*
- Sue Randolph donated holiday treats with an estimated value of \$150.00 to CSB staff.*
- Billy Thomas donated Christmas gifts valued at \$175.00 to an individual served by Supported Employment.*
- Mrs. E.T. Kessler-Thompson & Mrs. Kelsey Kessler-Thompson donated Christmas gifts valued at \$225.00 to an individual served by DD Support Coordination.*
- Maitri Goldman donated Christmas gifts valued at \$266.00 to an individual served by DD Support Coordination.*
- Lelar & Donisha Brown donated Christmas gifts valued at \$300.00 to individuals served by DD Support Coordination.*
- Vonjanique Brown donated Christmas gifts valued at \$326.87 to individuals served by DD Support Coordination.*
- Katherine & Kaesey Grayson donated Christmas gifts valued at \$390.00 to individuals served by DD Support Coordination.*
- Katheryn Littlejohn donated Christmas gifts valued at \$400.00 to an individual served by DD Support Coordination.*
- Nick Chavis donated Christmas gifts valued at \$400.00 to an individual served by DD Support Coordination.*
- Forest Grove United Methodist Church donated Christmas gifts valued at \$500.00 to individuals served by DD Support Coordination.*
- Gabe Hoffman donated Christmas gifts valued at \$544.41 to an individual served by DD Support Coordination.*
- Brittany Clifton donated Christmas gifts valued at \$565.00 to an individual served by DD Support Coordination.*

- Marks Family Dentistry donated Christmas gifts valued at \$570.00 to individuals served by DD Support Coordination.*
- Ashland Presbyterian Church donated Christmas gifts valued at \$685.00 to individuals served by DD Support Coordination.
- Ed Gooding donated food items with an estimated value of \$687.69 to the CSB Food Pantry.*
- The Randolph Macon Men’s Baseball Team donated food items with an estimated value of \$711.56 to the CSB Food Pantry.*
- Greg Bales donated Christmas gifts valued at \$741.00 to an individual served by DD Support Coordination.*
- Brad Gamm donated Christmas gifts valued at \$1140.42 to an individual served by DD Support Coordination.*
- Debra Condrey donated \$1,500.00 to the RAFT Member Fund.*
- Lindsay Muncy donated Christmas gifts valued at \$1,900.00 to an individual served by DD Support Coordination.*
- Amanda Bishop donated food items with an estimated value of \$35.73 to the CSB Food Pantry.
- Brenda Palmore donated a coffee maker with an estimated value of \$50 to the day support program.

For the following donations, that necessary board action is to recommend acceptance to the County Administrator:

- The Jane & Arthur Flippo Foundation donated \$12,000.00 to the RAFT Member Fund.*
- Leslie Halstead donated Christmas gifts valued at \$7,090.85 to individuals served by DD Support Coordination.*

Business Operations

New External Funding

Funding Source	Type of Funding	Program/Use	Current Status
DBHDS	State \$200K	DD Support Coordination	Completed.
DBHDS	State \$600K	Marcus Alert	On hold pending approval of proposed spending plan.
DBHDS	State \$20K	Problem Gambling Annual Funding	Starting appropriations.
DBHDS	State \$45K	Problem Gambling Funding (Restricted)	Waiting on chart of accounts to be completed. Spending plan complete.
DBHDS	State \$40K	DD Youth Training	Staff are working on the spending plan for the funding.

DBHDS	State \$40K	SUD Recovery	Waiting on chart of accounts to be completed. Spending plan complete.
DBHDS	State \$92K	Step-VA Peer Support	Submitted the chart of accounts form to start appropriation process.

CSB staff submitted the FY2027 budget request, which includes the five-year plan (2027 to 2031), in October 2025. It is expected that the County budget including CSB’s budget request will be presented to the Board of Supervisors on February 18, 2026, with its final adoption in April 2026.

Behavioral Health & Wellness

Behavioral Health Wellness

Parent & Family Programs: The BHW team offered free co-parenting consultations to provide a supportive space for clarifying shared values and creating common parenting goals.

Youth Development Programming: The BHW team helped high school-age participants with college applications, resume writing, and job interview skills.

Marketing & Program Development: The BHW team continued to represent HCCSB in key community and state-level meetings sponsored by the Hanover Food Network, Ashland Health Connectors, and Hanover Human Services.

Children & Adolescent Services

The School-based Mental Health (SBMH) team began the spring semester continuing collaborations with counseling departments in each building to develop programming for students. The Outpatient team is navigating numerous caseload transitions as multiple team members move in and out of maternity leave. The team has supported each other and clients superbly while also staying up to date on training and administrative activities.

Adult Outpatient Services

The Adult OP staff demonstrated significant flexibility to ensure individuals maintained a connection to therapy and case management services during the recent winter weather. Clinicians conducted virtual sessions from their homes, and case managers checked in with individuals to assist with meeting basic needs. The case management team exhibited tremendous tenacity in helping an individual access home health care following the death of her primary caregiver.

The weekly NA meeting remains a valuable resource in the Ashland corridor. On two occasions in January, over 30 individuals attended the meeting.

Adult Community Services

The Peer Recovery Specialist slated to join the Assertive Community Treatment team in February will now join in March due to extenuating circumstances. RAFT members attended a New Year

celebration at Chester House, the psychosocial rehabilitation program at Chesterfield Mental Health Services. It was a wonderful time of fellowship and camaraderie.

Emergency Services

The team completed 172 crisis activities, including 10 pre-admission screenings. The team worked together to provide 24-hour coverage throughout the inclement weather and county closings.

Medical Services

The prescribers completed 15 psychiatric evaluations and 133 medication follow-up appointments.

Developmental Disability Services

Support Coordination

Second interviews were held for the Intake and Outreach position and a candidate was chosen. One of the Support Coordinators has accepted the position and will be assuming the role in mid-February. This now leaves the team with three vacancies in the support coordinator positions. With the planning of the coverage, staff will be increasing their caseloads to the mid to upper 30's. The Support Coordination position has recently been posted and applications are being reviewed.

The Support Coordination team welcomed a first year MSW Student from VCU. She will be working with the team for 15 hours a week. Once she has completed training, she will work with the non-active/consumer monitoring caseloads to help with updating information for individuals on the waiver wait list and complete the Slot Allocation Review Forms.

The Support Coordination Program Coordinator hosted a lunch-and-learn for agency staff to learn about the REACH Crisis Program and Services for individuals with developmental disabilities.

Supported Employment

The Supported Employment celebrates the 28 local employers who provide employment opportunities for individuals with disabilities, including Hanover County Human Resources. During the month on January, the team had one new referral, with seven (7) individuals in job development and 28 in follow along support services.

Day Support

The individuals supported the local Habitat for Humanity organization by making and providing lunch for one of the build site crews. Individuals made a delicious hot lunch and then delivered the lunch to the crew, plus they were able to see the construction site in action.

**CSB Board
Three-Month Planning Calendar**

March	April	May
<p>Committee Meetings</p> <p><i>Executive Committee:</i></p> <p><i>Community Engagement:</i> -Transition Planning & Community Education -Website Enhancements</p> <p><i>Finance/Oversight:</i> -Fees and Sliding Fee Scale</p> <p><i>Legislative Advocacy:</i> -Initial Planning</p> <p><i>Programming:</i> -Strategic Priorities and Performance Measures</p>	<p>BOARD MEETING</p> <p><i>Presentation:</i></p> <p><i>Action Items:</i> -Strategic Priorities and Performance Measures</p> <p><i>Committee Updates:</i></p> <p>*Board of Supervisors Budget Public Hearing, Date: April 1, 2026, 6:00pm</p> <p>Board Planning: TBD</p> <p>Board Meeting: 4/20/2026</p>	<p>Committee Meetings</p> <p><i>Executive Committee:</i></p> <p><i>Community Engagement:</i> -Harris Award planning</p> <p><i>Finance/Oversight:</i> -3rd Qtr. Financial & Progress Report -Review of Fees and Fee Scale</p> <p><i>Legislative Advocacy:</i> -Initial Planning</p> <p><i>Programming:</i> -Review Board Packet Changes</p> <p>*CSB Employee Recognition, Date: TBD</p> <p>*VACSB Training & Education Conference, May 6-8, 2026, Richmond Marriott Downtown</p>
<p>Staff Appreciation Email:</p> <p style="text-align: center;">Available</p>	<p>Staff Appreciation Email:</p> <p style="text-align: center;">Available</p>	<p>Staff Appreciation Email:</p> <p style="text-align: center;">Available</p>

Upcoming Events & Activities:

- **Committee Meetings**
 - Executive Committee: None scheduled
 - Community Engagement: March 9, 2026, 5:00pm, Atlee Commons
 - Finance & Oversight: March 23, 2026, 3:00pm, Atlee Commons
 - Legislative Advocacy: March 9, 2026, 6:00pm, Atlee Commons
 - Programming: March 9, 2026, 4:00pm, Atlee Commons
- **Miss & Jr. Miss Hanover Abilities Pageant:** March 7, 2026, 6:00pm, Mechanicsville High School ([ticket information](#))