

TAX ABATEMENT CHECKLIST

What do I need for tax abatement?

1. Obtain a **building permit** from your local municipality and bring a copy of the permit with you when applying. If your township does not issue permits, you will need to bring a letter signed by at least two municipal officials.
2. Copy of your **Deed** showing ownership of the land. The person who signs the application must be one of the names on the deed.
3. **Photograph** of where construction will take place *prior* to construction. **DO NOT BEGIN CONSTRUCTION UNTIL YOU HAVE RECEIVED CONDITIONAL APPROVAL!**
4. **Floor plans or hand-drawn sketch** noting the size and measurement of the new construction or building.
5. **Driver's License or State Photo ID** to Verify Signature needed for notarizing documents. If you begin construction it will jeopardize your ability to receive approval!!

Where do I apply?

PLEASE CALL TO SCHEDULE AN APPOINTMENT

Greene County Department of Planning & Community Development
93 East High Street, Waynesburg, PA 15370

Phone: **724-852-5300**

Kyle Lamb- Planning Associate
Jeremy Kelly – Planning Director

Hours: 8:30 AM – 4:30 PM

What else do I need to know?

- Taxes will continue to be paid on the land
- 5 Years Modified 100%,80%,60%,40%,20% off taxes
- YOU MUST APPLY PRIOR TO CONSTRUCTION!! If you construct prior to completing an application, you are not eligible for tax abatement.
- Renovations within your home may be eligible – contact us for more information.