



A Tradition of Stewardship
A Commitment to Service

**Napa County Probation
Administration**

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Amanda Gibbs
Chief Probation Officer

REGULAR MEETING MINUTES

NAPA COUNTY COMMUNITY CORRECTIONS PARTNERSHIP AND EXECUTIVE COMMITTEE

Wednesday **January 21, 2026** 12:40PM

LOCATION: NAPA COUNTY JUVENILE JUSTICE CENTER
212 WALNUT STREET
NAPA, CA 94559

1. **CALL TO ORDER - WELCOME AND INTRODUCTIONS**

Call to order at 12:41pm

Present: Amanda Gibbs, Allison Haley, Kris Keeley, Oscar Ortiz, Fabio Rodriguez, Jennifer Yasumoto, Cassandra Eslami, Joshua Schultz, Aaron Mosley, Alejandra Mendieta-Bedolla, Doug Parker, Craig Burch, Jasmine Elo, Ferlyn Buenafe, Courtney Kelley, and Tara Agnese.

2. **PUBLIC COMMENT**

No public Comment.

3. **MEETING MINUTES (ACTION)**

Consider approving the minutes from the Special Meeting on September 17, 2025.

Motion: Joshua Schultz

Second: Jennifer Yasumoto

Abstain: Allison Haley, Cassandra Eslami

Motion Carries.

4. **MEMBERSHIP UPDATE (ACTION)**

Reviewed the application submitted by Fabio Rodriguez for chief of police vacancy. CCP will make the recommendation to the board of supervisors for further consideration.

Motion: Allison Haley

Second: Aaron Mosley

Motion Carries.

5. **ANNUAL PLAN AND STRATEGIC PLANNING**

This item has been tabled to gather further information and will be discussed at the next meeting along with a presentation on prop 36.

6. AB 109/CCP BUDGET (ACTION)

The CCP was presented with the current annual budget and the estimated budget for fiscal year 2026/2027 along with a request for the CCP Motion to approve the difference in salary between an Account Clerk II and a Staff Services Analyst II and the cost of software subscriptions annually to meet the CCP Strategic Goals. This year the salary difference is \$46,633 and the cost of the software subscription is \$3,300.

Motion: Oscar Ortiz
Second: Allison Haley
Abstain: Amanda Gibbs
Motion carries.

The Napa County Probation Department is requesting approval for \$100,000 in emergency assistance funding for AB 109 individuals in the FY 2026/2027 budget to establish a Crisis and Emergency Fund.

Motion: Joshua Schultz
Second: Allison Haley
Abstain: Amanda Gibbs
Motion Carries.

7. OPERATIONAL UPDATES

County Executive Office: Jasmine Elo introduction.

NCSO: Oscar Ortiz addresses several new assignments within the department.

District Attorney: Allison Hailey states the district attorney's office now has a new physical location on third street.

Probation: Amanda Gibbs introduced Tara Agnese as new assistant chief probation officer.

8. ADJOURN

Adjourned at 1:27pm