

Crawford County Board of Commissioners

Regular Board Meeting of August 12, 2021

The Regular Virtual Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Shelly Pinkelman at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 12th day of August, 2021.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Pinkelman, Jamison, McClain, Powers and Lewis.

Absent – Jansen and Priebe.

Sandra Moore, County Clerk/Register - Present.

Paul Compo, County Controller - Present.

Others present at various times: Shawn Kraycs, Kate Wagner and Doug Pratt.

Approval of the Regular Board Minutes

Motion by Jamison, second by McClain, to approve the minutes for the July 22, 2021 Regular Board Meeting as presented. Roll Call: Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – absent, Motion Carried.

Approval of the Agenda

Motion by Powers, second by Lewis, to accept the agenda as presented. Roll Call: Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – absent, Jamison – aye, Motion Carried.

Conflict of Interest – none.

Brief Public Comment – None.

Correspondence

Motion by Jamison, second by McClain, to accept the correspondence as presented. Roll Call: Lewis- aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – absent, Jamison – aye, Jansen – absent, Motion Carried.

1. Missaukee County Board - Resolution Regarding the American Rescue Plan Act.
2. Muskegon County Board – Resolution Supporting Little River Bank of Ottawa Indians Casino in Muskegon County.
3. Animal Control – Monthly Report.
4. Medical Examiner Office – Monthly Report.
5. FAN – Opioids; History, Help and Harm Reduction.
6. Kirtland Center – Ribbon Cutting Ceremony Friday, September 10, 2021 @ 10:00 a.m.

Open Invoice Report

Motion by McClain, second by Lewis, to authorize payment of the following claims:

General Fund:		Concealed Pistol License Fund	
Prepaid Invoices	\$284,578.93	Prepaid Invoices	\$817.24
Gross Payroll	\$329,318.10	Gross Payroll	\$793.88
Total General Fund	\$613,897.03	Total Concealed Pistol License Fund	\$1,611.12
Millage/Road Patrol Fund		Building & Zoning Fund	
Prepaid Invoices	\$18,145.70	Prepaid Invoices	\$4,099.60
Gross Payroll	\$26,049.54	Gross Payroll	\$8,794.85
Total Road Patrol fund	\$44,195.24	Total Building & Zoning Fund	\$12,894.45

Tri-County 46th Trial Court		Sheriff Youth Services Fund	
Prepaid Invoices	\$11,350.45	Prepaid Invoices	<u>\$588.80</u>
Gross Payroll	<u>\$26,742.00</u>	Total Sheriff Youth Services Fund	\$588.80
Total Tri-County Court	\$38,092.45		
		Deeds Automation Fund	
Friend of the Court		Prepaid Invoices	\$293.60
Prepaid Invoices	\$9,628.15	Gross Payroll	<u></u>
Gross Payroll	<u>\$31,786.92</u>	Total Deeds Automation Fund	\$293.60
Total Friend of the Court	\$41,415.07		
		Indigent Defense Fund	
Family Counseling Fund		Prepaid Invoices	\$82,076.39
Prepaid Invoices	<u>\$242.00</u>	Gross Payroll	<u></u>
Total Family Counseling Fund	\$242.00	Total Indigent Defense Fund	\$82,076.39
Sports Complex Fund		Central Dispatch Fund	
Prepaid Invoices	<u>\$600.99</u>	Prepaid Invoices	\$5,638.95
Total Sports Complex fund	\$600.99	Gross Payroll	<u>\$36,667.81</u>
		Total Central Dispatch Fund	\$42,306.76
Airport Fund		Correction Officers Training Fund	
Prepaid Invoices	\$1,213.38	Prepaid Invoices	<u>\$388.94</u>
Gross Payroll	<u>\$77.67</u>	Total Corrections Training Fund	\$388.94
Total Airport Fund	\$1,291.05		
DHD#10 Fund		Courthouse Preservation Fund	
Prepaid Invoices	<u>\$1,037.63</u>	Prepaid Invoices	<u>\$388.94</u>
Total DHD#10 Fund	\$1,037.63	Total Courthouse Preservation Fund	\$388.94
Landfill/Maintenance Fund		Law Library Fund	
Prepaid Invoices	\$5,187.61	Prepaid Invoices	<u>\$679.29</u>
Gross Payroll	<u>\$5,403.54</u>	Total Law Library Fund	\$679.29
Total Landfill/Maintenance fund	\$10,591.15		
		Social Services Fund	
STING/SRO Fund		Prepaid Invoices	<u>\$70.00</u>
Gross Payroll	<u>\$9,051.79</u>	Total Social Services Fund	\$70.00
Total STING/SRO Fund	\$9,051.79		
		Housing Program	
Brownfield Redevelopment Fund		Prepaid Invoices	\$86.21
Prepaid Invoices	<u>\$7,590.00</u>	Gross Payroll	<u>\$5,403.68</u>
Total Brownfield Fund	\$7,590.00	Total Housing Program	\$5,489.89
Family/Probate Court		GIS Fund	
Prepaid Invoices	\$10,194.66	Prepaid Invoices	<u>\$4,552.25</u>
Gross Payroll	<u>\$16,236.11</u>	Total GIS Fund	\$4,552.25
Total Family/Probate Court	\$26,430.77		
Veterans Service Fund		Inmate Commissary Fund	
Prepaid Invoices	\$5,188.40	Prepaid Invoices	<u>\$6,290.66</u>
Gross Payroll	<u>\$5,544.72</u>	Total Inmate Commissary Fund	\$6,290.66
Total Veterans Service Fund	\$10,733.12		

Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – absent, Jamison – aye, Jansen – absent, Lewis – aye, Motion Carried.

Budget Performance Report

The Budget Performance Report for the period ending August 31, 2021 was reviewed with Revenues at 00.00% and Expenses at 100.00%. The Controller advised the General Fund is in decent shape due to additional revenue received from the State. The county received 1.3 in American Rescue Plan Act funds this year and will again receive 1.3 next year. (\$183k, one-time or never before received). Jail high in expenses due primarily to inmate medical; Liability Insurance 33% over last year; Capital Outlay \$55k over last year; Funds 260 and 261 (CD & MIDC) projecting significant deficits that will need to be addressed this year.

Unfinished Business

Resolution Opposing Michigan Secretary of State Policy “By Appointment Only”

Motion by Lewis, second by Powers, to adopt the Resolution Opposing Michigan Secretary of State Policy of “By Appointment Only” as it will only continue to frustrate the constituents and tax payers that are paying to provide these services. Roll Call: Pinkelman – aye, Powers – aye, Priebe – absent, Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Motion Carried.

Department Reports

Treasurer Report

Treasury Wagner advised the tax sale auction was last Friday and everything sold.

Emergency Management Report

EMS Director, Doug Pratt commented the Hazard Mitigation Plan has been approved by Frederic, Lovells and South Branch.

Resolution Adopting the 2021 Crawford Hazard Mitigation Plan 08122021-CCHMP

Motion by Lewis, second by Powers, to authorize the Chairperson to sign the Resolution Adopting the 2021 Crawford County Hazard Mitigation Plan as the official plan of Crawford County. Roll Call: Powers – aye, Priebe – absent, Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

EM Pratt advised the Crawford Wildfire Protection Grant from the State has approved a grant to allow 40 Apple i-pads to be distributed to the department. EM Pratt announced he has been working with Hanson Hills in putting up signage.

Sheriff Report

Sheriff Kraycs advised Camp Grayling is displaying fireworks as dusk tonight. The Sheriff has applied for a grant for additional body cameras. The Sheriff announced a couple officers have applied to go to the State Police Academy as there is a significant pay increase for an officer to go from County to State. The Sheriff advised he may start the application process for a new officer soon.

Resolution Authorizing Second Addendum to Series 2020 Note

Motion by McClain, second by Jamison, to authorize the Chairperson to sign the Resolution Authoring Second Addendum to Series 2020 Note. Roll Call: Priebe – absent, Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Motion Carried.

Voluntary Sponsorship Agreement

Jeanie M. Brown is attending Kirtland Community College 2021 Police Academy and has been a corrections officer for over a year. The Sheriff is interested in offering her a five (5) year minimum road deputy employment with Crawford County upon completion of her degree. The Sheriff requested support of this agreement.

Motion by Powers, second by Jamison, to authorize the Sheriff to enter into a Voluntary Sponsorship Agreement between Jeanie M. Brown and the Police

Officer Association of Michigan and Crawford County to attend the 2021 Police Academy at Kirtland Community College. The County will pay for the academy and her regular wages while attending the Academy and Ms. Brown will commit to the Sheriff's Office five years of service upon completion. Roll Call: Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – absent, Motion Carried.

Controller Report

Controller Paul Compo advised the Sports Complex irrigation well serving the Football and Baseball programs must be replaced and expected cost to be approximately \$6,000. Some material and labor are being donated from local businesses. The Little Vikings program is asking for some financial assistance. The Controller recommended \$2,500 towards the project for repairs.

Motion by McClain, second by Lewis, to offer \$2,500 for repairs to the Sports Complex Irrigation System. Roll Call: Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – absent, Jamison – aye, Motion Carried.

MERS Bond Refund

Interest Rates have fallen again; Projected savings \$378,543 over the life of the bond (\$30,000 annually); We were waiting until COA moved forward but we were able to lock in the price for COA at this time.

Airport Update

Airport held a Virtual meeting with many people from Michigan Aeronautics in some capacity and the airport manager. They (MA) are concerned regarding the outstanding licensing issues resulting from the vertical hazards and want to confirm that we still desired the airport to be designated as a dual purpose airport. They are asking for a corrective action strategy plan and the Airport Manager is waiting on an updated airport layout plan which is required. We are to meet again in a couple of months, the Controller stated he understands there is not much that we can do on our end at this time.

MERS Employer Delegate Conference

Motion by Jamison, second by Lewis, to appoint Sheriff Kraycs as the Employer Delegate and County Clerk/Register Sandra Moore as Employer Alternate to the MERS Conference on October 7-8, 2021 at the Amway Plaza in Grand Rapids. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – absent, Jamison – aye, Jansen – absent, Motion Carried.

ARPA Funding

Current deficit and audit committee met with Guidehouse as a consultant for American Recovery Act (ARPA) \$. They are well connected and have the ability to identify the loss of revenue we have and may have someone on board for help. There is a lot to digest, but we plan to discuss this today at the Audit Committee meeting and potentially bring a proposal back to you.

FY 2022 Budget

The Controller advised they started with a deficit of \$974,174; we are currently at \$624,981 and the Audit Committee meets later today.

New Business

Premium Pay for Emergency Services Personnel

The Controller advised many employees had access to State Unemployment Insurance and the \$600.00 bonus; Emergency Services continued to work their Schedule and it is an inequity we can address.

Motion by McClain, second by Lewis, to accept the Premium Pay for Emergency Services Personnel under the American Recovery Plan Act (ARPA). Roll Call:

McClain – aye, Pinkelman – aye, Powers – aye, Priebe – absent, Jamison – aye, Jansen – absent, Lewis – aye, Motion Carried.

Premium Pay for Commission on Aging Personnel

The Controller advised staffing shortages lead to discontinuation of services and waiting lists;

Starting wages at COA are not competitive. This proposal will be revisited each year.

Motion by Jamison, second by Lewis, to accept the Premium Pay for Commission on Aging Personnel under the American Recovery Plan Act (ARPA). Roll Call: Pinkelman – aye, Powers – aye, Priebe – absent, Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Motion Carried.

Citizens to Speak – None.

Announcements

Commissioner Pinkelman advised the Friends of Frederic are having a Golf Outing on Saturday, September 11 at Grayling Country Club. They have a shortfall for the community park and this will help with it.

Adjournment

Motion by Lewis, second by McClain, to adjourn the meeting at 10:46 a.m.

Roll Call: Powers – aye, Priebe – absent, Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Shelly Pinkelman, Chairman
Board of Commissioners

Sandra Moore, County Clerk/Register