

Crawford County Board of Commissioners

Special Board Meeting of August 12, 2020

The Special Virtual Board Meeting of the Crawford County Board of Commissioners was called to order by Chairperson Shelly Pinkelman, at 5:30 p.m. in the Crawford County Building, Grayling, Michigan the 12th day of August, 2020.

Roll Call: Pinkelman, Jamison, Jansen, Lewis, McClain, Powers and Priebe.

Absent – None.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller - Present.

Invocation by Commissioner Jansen.

Pledge of Allegiance led by Commissioner Lewis.

Others Virtually present: Wayne Koppa.

Approval of the Agenda

Motion by Lewis, second by McClain, to amend the agenda to include a brief Military Cemetery presentation with Wayne Koppa. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

Conflict of Interest Declared – None.

Brief Public Comment – None.

Correspondence

Motion by McClain, second by Jamison, to accept correspondence as presented. Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – ayes, Motion Carried.

1. Animal Control Officer Activity Log for June, 2020. Reviewed.
2. Notice of Taxing Jurisdiction.
3. Michigan Adopts Strict PFAS in Drinking Water.

Department Reports

County Clerk/Register

County Clerk/Register Sandra Moore advised there are 4 Brownfield Authority Appointments (Paul Compo, Joe Wakeley, April Hehir & Erich Podjaske) up for reappointment. The positions were advertised for in July with only one (1) applicant applying (Joe Merchant). The Controller advised the Brownfield Authority is moving slowly and making headway with current members. Consensus to conduct an interview with Joe Merchant at the September 9th meeting, and appoint members at that time.

The Clerk advised Frederic Supervisor William Johnson has requested an Election Recount for the Township Supervisor position from the Primary Election. The recount will be scheduled after the state certifies the election near the end of August.

Military Veteran Cemetery Report

Military retiree Wayne Koppa appeared with a power point presentation for a State Veteran Cemetery on Camp Grayling property. There are two types of Veteran Cemeteries (National & State) and the cemetery would be funded by VA Cemetery Grant Program through www.cem.va.gov/grants and VA goal is to have a cemetery every 150 miles. The United States has 116 State Veteran Cemeteries Nationwide and there is property at Camp Grayling that would be a perfect site. There are cemeteries in Holly and Battle Creek but nothing in the north until Iron Mountain in the Upper Peninsula. This will provide a final resting place for veterans and create a lasting memorial to the achievements and sacrifices on their behalf. Members reviewed the Scope and Operational example and will require a 4 Year timeline. The VA grant application process and pre-application will verify the state has the property; Identify un-served veteran population; Determine scope of project; Applications are due by July each year with the State Legislation assuming operational cost after construction (revenue covers 65 – 80% of costs). The State provides 10% of construction cost for design (reimbursed to state). VA publishes a priority list of applications in September. Union Grove, Wisconsin is on 105 acres with 800 –

1,000 internments a year with 13 fulltime employees. State FY July 1 – June 30 Revenue is \$1,179,899 to intern 1,000 veterans and dependents in a year. Mr. Koppa provided a timeline and short list of milestones: Identify need, preliminary identification of land options, ensure local support, due diligence on land use, pre-application and application. Make Pre-Application for Design money, Groundbreaking (3 years after selection); Construction period (one year). Cemetery commences operation after construction. Mr. Koppa advised internments must have an honorary discharge and is looking for a combined resolution from community members to continue working on this project. The Controller to draft a joint resolution for the upcoming board meeting.

Special Revenue Fund Budget Amendments

Motion by Jansen, second by Lewis, to accept the following Special Revenue Fund Budget Amendments:

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 208 - GRAYLING RECREATIONAL FUND			
AMENDED BUDGET		\$0.00	\$0.00
208-208-401.000	CURRENT TAX COLLECTIONS	\$500,000.00	
208-208-800.000	OTHER SERVICES & CHARGES		\$500,000.00
TOTAL		\$500,000.00	\$500,000.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 211 - SPECIAL PROJECTS FUND			
AMENDED BUDGET		\$1,500.00	\$1,500.00
211-211-400.100	REVENUE, PRINCIPAL	\$2,000.00	
211-211-800.000	OTHER SERVICES & CHARGES		\$2,000.00
TOTAL		\$3,500.00	\$3,500.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 218 - SPORTS COMPLEX REDEVELOPMENT FUND			
AMENDED BUDGET		\$1,500.00	\$1,500.00
218-999-402.000	FUND BALANCE TRANSFER	1,000.00	
218-000-800.000	OTHER SERVICES & CHARGES		1,000.00
TOTAL		\$2,500.00	\$2,500.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 234 - ORV ENFORCEMENT FUND			
AMENDED BUDGET		\$5,000.00	\$5,000.00
234-357-608.081	CIVIL FEES, COUNTY	\$3,000.00	
234-357-699.100	TRANSFERS IN FROM OTHER FUNDS	-\$2,000.00	
234-357-979.000	EQUIPMENT		\$6,000.00
234-357-863.000	VEHICLE GAS AND OIL		-\$2,500.00
234-357-867.000	VEHICLE MAINTENANCE		-\$2,500.00
TOTAL		\$6,000.00	\$6,000.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 251 - SHERIFF'S YOUTH SERVICES FUND			
AMENDED BUDGET		\$10,000.00	\$10,000.00
251-354-402.000	REVENUE, MISCELLANEOUS	-\$4,000.00	
251-999-402.000	FUND BALANCE TRANSFER	\$7,000.00	
251-354-800.010	NON GRANT EXPENSES		\$3,000.00
TOTAL		\$13,000.00	\$13,000.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 265 - DRUG ENFORCEMENT FUND			
AMENDED BUDGET		\$0.00	\$0.00
265-263-676.301	REVENUES, FORFEITURES/SEIZURE	1,500.00	
265-263-800.000	OTHER SERVICES & CHARGES		1,500.00

TOTAL

\$1,500.00

\$1,500.00

Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – ayes, Jansen – aye, Motion Carried.

Controller Report

County Controller Paul Compo advised the amended brownfield plan has a public hearing scheduled for Thursday, August 27th for the Sawmill Lofts Project. The Controller noted that Housing will also have a public hearing that day too, both have been posted and noticed.

FY 2021 Budget is balanced with a deficit of \$523,000. The audit committee recommend the board eliminate MSU Extension. The Controller inquired on the notification plan.

Motion by Jamison, second by Priebe, to authorize the Controller to notify MSU that the 2021 budget has a deficit and the board is considering eliminating MSU Extension in the FY 2021 Budget. Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

Controller Compo noted the following Special Revenue Fund remarks: Road Patrol Fund VERY solid; FOC lower than last year; Building fund down to last year; Central Dispatch a concern and may need a fund transfer to balance; Child Care Fund running at 60% of last year.

Animal Control Report

As of Last week we were at 90 cats. Grant dollars have been exhausted and the Animal Shelter kicked in funds to continue. MSU Vet students are up this week to do more surgeries.

Snowmobile Report

The Snowmobile group will be pursuing an alternative solution to a building and will not need the property at the Sports Complex.

Treasurers Forfeiture Litigation is moving to a Class Action suit and not sure of the implications.

The State of Emergency was extended to September 4th and noted the September meetings will remain virtual.

Court Administrator Role

Court has extended an offer to Juanita Massey to fill the role of Court Administrator.

Building Department Impressed Account

Building Department has a \$200.00 impress cash account that we were not aware of.

Motion by Jansen, second by Lewis, to approve the \$200 in Petty Cash Impressed Cash Account for the Building Department. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Motion Carried.

Open Invoice Report

The Open Invoice Report and Prepaid Bills List were reviewed and the following action taken.

Motion by McClain, second by Jamison, to authorize payment of the following claims:

General Fund:		Concealed Pistol License Fund	
Prepaid Invoices	\$297,859.12	Prepaid Invoices	
Gross Payroll	\$305,934.18	Gross Payroll	\$469.61
Total General Fund	\$603,793.30	Total Concealed Pistol License Fund	\$469.61
S.T.I.N.G.		Building & Zoning Fund	
Prepaid Invoices	\$0.00	Prepaid Invoices	\$2,951.48
Gross Payroll	\$6,937.61	Gross Payroll	\$7,568.31

Total S.T.I.N.G. fund	\$6,937.61	Total Building & Zoning Fund	\$10,519.79
Millage/Road Patrol Fund		Sheriff Youth Services Fund	
Prepaid Invoices	\$17,799.77	Prepaid Invoices	\$2,117.66
Gross Payroll	\$37,865.94	Total Sheriff Youth Services Fund	\$2,117.66
Total Road Patrol fund	\$55,665.71		
		PRE Fund	
ORV Enforcement Fund		Prepaid Invoices	\$4,074.43
Prepaid Invoices	\$24.84	Total PRE Fund	\$4,074.43
Total ORV Enforcement Fund	\$24.84		
		Indigent Defense Fund	
Tri-County 46th Trial Court		Prepaid Invoices	\$44,384.49
Prepaid Invoices	\$12,257.97	Gross Payroll	\$0.00
Gross Payroll	\$19,278.84	Total Indigent Defense Fund	\$44,384.49
Total Tri-County Court	\$31,536.81		
		Central Dispatch Fund	
Friend of the Court		Prepaid Invoices	\$5,577.12
Prepaid Invoices	\$264.97	Gross Payroll	\$35,991.97
Gross Payroll	\$19,555.92	Total Central Dispatch Fund	\$41,569.09
Total Friend of the Court	\$19,820.89		
		Courthouse Preservation Fund	
Family Counseling Fund		Prepaid Invoices	\$345.38
Prepaid Invoices	\$220.00	Total Courthouse Preservation Fund	\$345.38
Total Family Counseling Fund	\$220.00		
		Law Library Fund	
Sports Complex Fund		Prepaid Invoices	\$815.88
Prepaid Invoices	\$571.31	Total Law Library Fund	\$815.88
Total Sports Complex fund	\$571.31		
		Homeland Security Fund	
Airport Fund		Prepaid Invoices	\$11,400.00
Prepaid Invoices	\$944.44	Total HSGP Fund	\$11,400.00
Gross Payroll	\$72.17		
Total Airport Fund	\$1,016.61	Housing Program	
		Prepaid Invoices	\$239.10
DHD#10 Fund		Gross Payroll	\$2,883.01
Prepaid Invoices	\$1,176.54	Total Housing Program	\$3,122.11
Total DHD#10 Fund	\$1,176.54		
		Veterans Service Fund	
Landfill/Maintenance Fund		Prepaid Invoices	
Prepaid Invoices	\$2,839.27	Gross Payroll	\$2,540.04
Gross Payroll	\$4,641.69	Total Veterans Service Fund	\$4,726.99
Total Landfill/Maintenance fund	\$7,480.96		
		GIS Fund	
COPS in Schools Fund		Prepaid Invoices	
Gross Payroll	\$4,634.51	Total GIS Fund	\$905.63
Total COPS Fund	\$4,634.51		
		Inmate Commissary Fund	
Family/Probate Court		Prepaid Invoices	
Prepaid Invoices	\$20,438.08	Total Inmate Commissary Fund	\$3,036.70
Gross Payroll	\$10,106.50		
Total Family/Probate Court	\$30,544.58		

Roll Call: Powers – aye, Priebe – aye, Jamison – ayes, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Budget & Performance Report

The Budget Performance Report for the period ending June 30, 2020 was distributed for review. Revenues are 90.65% and expenses are 75.28. Revenue is ahead of last year by 150k and Expenses down to last year by 695k. Last year we used almost 300k in fund balance and still have fund balance budgeted. The county remains cautiously optimistic.

Unfinished Business – None.

New Business – None.

Public Comment – None.

Announcements

“Back the Blues” March will be held Saturday the 15th from 9 – 11 starting at the Courthouse. CASA is starting up with their travel league.

Adjournment

Meeting adjourned at 6:17 p.m.

Shelley Pinkelman, Chairperson
Board of Commissioners

Sandra Moore
County Clerk/Register