

# **Crawford County Board of Commissioners**

## **Regular Board Meeting of November 18, 2021**

The Regular Virtual Meeting of the Crawford County Board of Commissioners was called to order by Chairperson, Shelly Pinkelman at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 18th day of November, 2021.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Pinkelman, Gray, Jamison, Lewis, McClain and Powers.

Absent – Jansen.

Sandra Moore, County Clerk/Register of Deeds - present.

Paul Compo, County Controller - present.

Others present at various times: Donnie Babcock, Hannah Dysinger, L Jansma, Marcia Koppa and Caleb Casey.

### **Approval of the Regular Board Minutes**

Motion by Lewis, second by Gray, to approve the Minutes for the October 28, 2021 Regular Board Meeting as presented. Roll Call: Gray - aye, Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Motion Carried.

### **Approval of the Agenda**

Motion by Jamison, second by Powers, to accept the agenda as presented. Roll Call: Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Gray – aye, Motion Carried.

**Conflict of Interest Declared** – None.

**Brief Public Comment** – None.

### **Correspondence**

Motion by Jamison, second by McClain, to accept the correspondence as submitted. Roll Call: Jansen – absent, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Motion Carried.

1. Alger County Board – Resolution to Support Amendments to the Open Meetings Act; Resolution Opposing Senator Shirkey’s Gearing Toward Integration Proposal & Supporting Pathways Community Mental Health Services Program.
2. Branch County Board – Resolution to Support Amendments to the Open Meetings Act.
3. Dickinson County Board – Resolution Supporting American Rescue Plan State Match Programs.
4. Marquette County Board – Resolution Supporting American Rescue Plan State Match Programs.
5. Missaukee County Board – Resolution in Support of Vaccine Awareness and Medical Autonomy.
6. Muskegon County Board – Resolution Supporting West Michigan Agriculture Technologies and Regional Food Systems Initiative; Resolution Supporting Little River Band of Ottawa Indians Casino in Muskegon.
7. Oceana County Board – Resolution Supporting the Open Meetings Act.
8. Ogemaw County Board – Resolution to Support Amendments to the Open Meetings Act.
9. Medical Examiner – Monthly Report.
10. Animal Control – Monthly Report and Annual ACO Comparison.

11. Road Commissioner Larson - Model Ethics Complaint Form. Commissioner Gray advised the county holds no authority over the Road Commission. Controller Compo advised the county has no ordinance in place to acknowledge the complaint. Commissioner Lewis inquired if Mr. Larson has been following the procedure through the Road Commission. It was deemed the concerns are not in the proper jurisdiction as the county has no authority over the Road Commission.

Motion by Jamison, second by Lewis, to authorize the Controller to submit a response to Mr. Larson advising the County has no jurisdiction over the Road Commission. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Jansen – absent, Motion Carried.

12. Menominee County Board – Resolution 2021-3.  
 13. Sanilac County Board – Resolution Supporting the American Rescue Plan State Match Programs.

Chairperson Pinkelman suggested review of county resolutions being submitted.

**Open Meetings Act Provisions**

Members reviewed the Open Meeting Act for meeting attendance. Controller Compo offered the Resolution regarding OMA provisions, as House Bill 5467 was introduced to allow participation through Zoom, however it cannot count toward a quorum and members cannot vote. The CDC is asking again for mask mandates. Chairperson Pinkelman advised she does not plan to attend the luncheon due to the increase in CoVid cases. Controller advised the court is presently under mask mandates.

Motion by McClain, second by Powers, due to mask mandates and the increase in CoVid cases to cancel the Christmas Luncheon for December 16, 2021 from 11:30 – 1:30 p.m. Motion Withdrawn with the option for employees to have a safe luncheon with social distance being required.

**Open Invoice Report and Prepaid Vouchers**

Motion by McClain, second by Jamison, to authorize payment of the following claims:

General Fund:		ARPA Fund	
Prepaid Invoices	\$233,895.76	Prepaid Invoices	\$0.00
Gross Payroll	<u>\$348,361.41</u>	Gross Payroll	<u>\$4,629.65</u>
Total General Fund	\$582,257.17	Total ARPA Fund	\$4,629.65
Millage/Road Patrol Fund		Building & Zoning Fund	
Prepaid Invoices	\$8,572.51	Prepaid Invoices	\$9,065.11
Gross Payroll	<u>\$56,511.59</u>	Gross Payroll	<u>\$8,948.11</u>
Total Road Patrol fund	\$65,084.10	Total Building & Zoning Fund	\$18,013.22
Tri-County 46th Trial Court		Sheriff Youth Services Fund	
Prepaid Invoices	\$3,909.31	Prepaid Invoices	<u>\$259.80</u>
Gross Payroll	<u>\$26,283.96</u>	Total Sheriff Youth Services Fund	\$259.80
Total Tri-County Court	\$30,193.27		
Friend of the Court		Deeds Automation Fund	
Prepaid Invoices	\$705.56	Prepaid Invoices	<u>\$1,000.00</u>
Gross Payroll	<u>\$30,554.41</u>	Total Deeds Automation Fund	\$1,000.00
Total Friend of the Court	\$31,259.97		
Family Counseling Fund		MSU Cooperative Extension Fund	
Prepaid Invoices	<u>\$242.00</u>	Prepaid Invoices	<u>\$10,464.25</u>
Total Family Counseling Fund	\$242.00	Total MSU fund	\$10,464.25
Sports Complex Fund		Indigent Defense Fund	
Prepaid Invoices	<u>\$491.84</u>	Prepaid Invoices	<u>\$71,373.18</u>
Total Sports Complex fund	\$491.84	Total Indigent Defense Fund	\$71,373.18

Airport Fund		Central Dispatch Fund	
Prepaid Invoices	\$2,644.44	Prepaid Invoices	\$3,976.60
Gross Payroll	\$70.96	Gross Payroll	\$46,666.85
Total Airport Fund	\$2,715.40	Total Central Dispatch Fund	\$50,643.45
DHD#10 Fund			
Prepaid Invoices	\$12,399.68	Correction Officers Training Fund	
Total DHD#10 Fund	\$12,399.68	Prepaid Invoices	\$125.00
		Total Corrections Training Fund	\$125.00
Landfill/Maintenance Fund			
Prepaid Invoices	\$10,878.08	Courthouse Preservation Fund	
Gross Payroll	\$5,589.69	Prepaid Invoices	\$783.14
Total Landfill/Maintenance fund	\$16,467.77	Total Courthouse Preservation Fund	\$783.14
STING/SRO Fund			
Prepaid Invoices	\$3,000.00	Law Library Fund	
Gross Payroll	\$22,864.80	Prepaid Invoices	\$679.29
Total STING/SRO Fund	\$25,864.80	Total Law Library Fund	\$679.29
Bankhead Jones Fund		Homeland Security Fund	
Prepaid Invoices	\$1,189.66	Prepaid Invoices	\$22,992.50
Total Bankhead Jones Fund	\$1,189.66	Total HSGP Fund	\$22,992.50
Brownfield Redevelopment Fund			
Prepaid Invoices	\$3,133.43	Housing Program	
Total Brownfield Fund	\$3,133.43	Prepaid Invoices	\$1,043.02
		Gross Payroll	\$4,736.65
Concealed Pistol License Fund		Total Housing Program	\$5,779.67
Prepaid Invoices	\$500.00	Family/Probate Court	
Gross Payroll	\$784.36	Prepaid Invoices	\$2,266.91
Total Concealed Pistol License Fund	\$1,284.36	Gross Payroll	\$12,705.00
GIS Fund		Total Family/Probate Court	\$14,971.91
Prepaid Invoices	\$1,685.63	Veterans Service Fund	
Total GIS Fund	\$1,685.63	Prepaid Invoices	\$6,804.99
Inmate Commissary Fund		Gross Payroll	\$7,808.34
Prepaid Invoices	\$5,721.36	Total Veterans Service Fund	\$14,613.33
Total Inmate Commissary Fund	\$5,721.36		

Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Jansen – absent, Lewis – aye, Motion Carried.

### **Budget Performance Report**

The Budget Performance Report for the period ending September 30, 2021 was distributed for review. Revenues are 99.27% and Expenses are 97.27%. Controller Compo remarked the FY 2021 General Fund is in decent shape; MIDC, Brownfield and Child Care Funds may be a concern. The Projected fund balances for FY 22 seem to be in place.

1. SAP 2020 Agreement
  - a. Everything the same except the source of funding for the SAP
2. SAP 2021 Agreement
  - a. Everything is the same except the source of funding for the SAP

**Unfinished Business** – None.

### **Department Reports** **Clerk/Register Report**

County Clerk Moore advised no has applied for the DHHS Board yet and will place this on the December 16<sup>th</sup> Agenda.

### **2022 Organizational/Committee/Regular Meetings**

The County Clerk inquired if the board would like to return to the original format for Committee and Regular meetings for 2022. The Clerk to prepare the 2022 Meeting schedule for consideration at the December 16<sup>th</sup> Board Meeting.

The Clerk offered to hold the Organizational business in conjunction with the December 16<sup>th</sup> meeting or hold off to January 13, 2022 Meeting.

Motion by Lewis, second by McClain, to hold two (2) full meetings per month on the 2<sup>nd</sup> & 4<sup>th</sup> Thursday at 10:00 a.m. and consolidate the organizational business with the December 16<sup>th</sup> Regular Board Meeting. Roll Call: Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Jansen – absent, Lewis – aye, McClain – aye, Motion Carried.

Commissioner Jansen present at 10:32 a.m.

### **Housing Report**

Housing Director Hannah Dysinger advised she sent three (3) bids to 18 contractors with a 3 week deadline and did not receive a response. Ms. Dysinger was able to reach three (3) contractors that are willing to process by spring if the contract dates could be changed. The proposed begin date of projects in our rehab contracts is to state “within 90 days” versus “10 days”. The contract is between the contractor and homeowner. The Housing Department furnishes and makes up the contract to meet the necessary program guidelines, as most contractors are willing to squeeze our project in their schedules. The Director indicated she needs this change in the program guidelines to get the projects done and money spent.

Motion by Jamison, second by McClain, to allow the Housing Director to amend the Program Guidelines and change the start date in the contract from 10 to 90 days from the close of bids to accommodate contractor schedules. Roll Call: Powers – aye, Gray – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Housing Director Dysinger advised the Neighborhood Enhancement Program through MSHDA has been extended from 12/21/2021 to 4/30/2022 to expend MSHDA funds. The deadline to expend those funds was announced yesterday due to the many contractor delays.

### **Controller Report**

#### **FY-2021 Special Revenue Fund Budget Amendment**

Motion by McClain, second by Jansen, to approve the Special Revenue Fund Budget Amendments in an amended budget amount of \$587,311 as follows:

FUND 260 -	INDIGENT DEFENSE FUND	\$567,311.00
260-260-699.100	TRANSFERS IN FROM OTHER FUNDS	20,000.00
260-261-804.600	ATTORNEY FEES-PARENT NEGLECT-FOSTER CARE	
260-261-813.000	TRANSCRIPTS	10,000.00

Roll Call: Gray- aye, Jamison - aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Motion Carried.

Controller Paul Compo advised the Attorneys with the Opioid Litigation have a partial settlement and may needs approval through the December meeting. The Controller to schedule a Zoom meeting to discuss a plan.

Guidepost ARPA Money from Federal Government – meet and bill introduced to allow spending through loss revenue agreement,

If over 100 employees then all 100 must be vaccinated. There is an Executive Order in a stay position and waiting guidance. A policy will be drafted, however, MIOSHA has not ruled on it. If it becomes a law we will have to implement the plan.

Motorrola was given a 7 year contract to replace software for dispatch with Roscommon County. Motorrola has not delivered on what they were suppose to. Other counties have pulled out of the contract and we need to look at a possible settlement with them.

### **New Business**

**Resolution Supporting the Michigan Prosperity Roadmap Plan 11182021-MPRP**  
**Controller advised MAC and partnership have all agreed to march local dollars for water/sewer infrastructure.**

Motion by Lewis, second by Powers, to adopt the Resolution Supporting the Michigan Prosperity Roadmap Plan 11182021-MPRP. Roll Call: Jamison - aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Gray- aye, Motion Carried.

**Resolution Exempting Counties with a population of 75,000 or less from Certain Provisions of the OMA 11182021-OA**

Motion by Jansen, second by Lewis, to adopt the Resolution Exempting Counties with a population of 75,000 or less from Certain Provisions of the OMA 11182021-OA. Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Gray- aye, Jamison – aye, Motion Carried.

**SAP FY 2020 Agreement**

Motion by Lewis, second by Gray, to adopt the Solution Area Planning (SAP) FY 2020 Agreement as Presented. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Gray- aye, Jamison – aye, Jansen – aye, Motion Carried.

**SAP FY 2021 Agreement**

Motion by Lewis, second by Jansen, to adopt the SAP FY 2021 Agreement as Presented. Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Gray- aye, Jamison - aye Jansen – aye, Lewis – aye, Motion Carried.

**Commissioner Reports**

**Commissioner Jamison** – The Commissioner advised she attended the Community Mediation Board and learned they have processed 612 cases through October. Many cases are settled out of the court system. Will provide Behavior Health referrals with inpatient plans, Are required to have 2 media events. And may request to attend a county board meeting.

**Commissioner Gray** – The Commissioner advised he attended the Road Commission meeting with many good projects in the works. The Commissioner advised he is looking forward to a tour at the Fish Hatchery next week.

**Commissioner Pinkelman** - The Commissioner advised she has nothing to report.

**Commissioner McClain** – The Commissioner indicated Hanson Hills is ready for the winter season and the new driveway is now complete; A lost man was recently recovered unharmed at Hanson Hills; Department of Health & Human Services meets later today; Commission on Aging is moving forward on their plans with the Architect.

**Commissioner Powers** – The Commissioner advised the Families Against Narcotics (FAN) will hold a cookie decoration dinner on Thursday, December 9<sup>th</sup>. Linda Rutkowski is retiring from Catholic Human Services. Northern Lakes has a new Chat program team to help patients with health care. The Commissioner advised that she met with Joanie Blamer, Barb Selesky and Commissioner Pinkelman regarding mental health issues.

**Commissioner Jansen** – The Commissioner advised the Airport met and DOD standards are being met. The Recycling Task Force is asking for more information on each municipality, they have a kick off meeting soon and will offer a presentation to the County in June, 2022. The Commissioner met with Wayne Koppa on November 5<sup>th</sup> to review the next steps with the Veterans Cemetery and will meet with Senator Barrett in Lansing on December 7<sup>th</sup> with a press release to follow.

The Commissioner announced Munson has 126 inpatients and at a pandemic level with staffing crisis; there will be a vaccine clinic tonight at the Grayling High School from 3:30 – 6:30 p.m.

**Commissioner Lewis** – The Commissioner advised he attended the Library Board meeting. He attended the Health Department with Commissioner Pinkelman with main issues heard regarding mask mandates.

**Citizens to Speak**

Marcia Koppa advised the Camp Grayling Advisory Board is putting together a newsletter and if anyone is interested in receiving it via e-mail please remit a request to: mmkoppa@hotmail.com.

**Announcements** – None.

**Adjournment**

Motion by Jamison, second by Lewis, to adjourn the meeting at 11:13 a.m. Roll Call: Pinkelman – aye, Powers – aye, Gray – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Motion Carried.

---

Shelly Pinkelman, Chairperson  
Board of Commissioners

---

Sandra Moore  
County Clerk/Register of Deeds