



## MINUTES

### Board of Directors Meeting

6:00 PM - Tuesday, April 7, 2026

Board Chambers, City Hall

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Invocation by Carl McCormack with Westminster Presbyterian Church

Pledge of Allegiance led by Mayor Pat McCabe

Call to Order

#### A. ROLL CALL OF BOARD OF DIRECTORS

**Present:** Directors Erin Holliday - District 1, Phyllis Beard - District 2, Marcia Dobbs-Smith - District 3, Dudley Webb III - District 4, Karen Garcia - District 5, Steve Trusty - District 6, Pat McCabe - Mayor

**Not Present:** none

**Also Present:** Bill Burrough - City Manager, Brian Albright - City Attorney, Lance Spicer - Deputy City Manager, Denny McPhate - Deputy City Manager, Harmony Morrissey - City Clerk

#### B. CONSIDER APPROVAL OF THE AGENDA

##### Motion to Approve the Agenda as Presented

Director Garcia made a motion, duly seconded by Director Holliday, to approve the agenda as presented. Upon voice vote the motion passed 7-0.

#### C. CONSIDER APPROVAL OF MINUTES

##### Motion to Approve the Minutes as Presented

Director Webb made a motion, duly seconded by Director Trusty, to approve the agenda as presented. Upon voice vote the motion passed 7-0.

- > Regular Meeting held on March 18, 2026
- Special Meeting held on March 31, 2026

#### D. RECOGNITION OF GUESTS

- Gary Troutman, President and C.E.O. of the Greater Hot Springs Chamber of Commerce and Hot Springs Metro Partnership delivers the economic development report
- Proclamation Acknowledging Receipt of the Certified Results of the March 3, 2026, Primary Election

- Proclamation: National Child Abuse Awareness & Prevention Month, presented to Holly Heer, Supervisor of Development, Cooper-Anthony Mercy Child Advocacy Center
- Proclamation-Junior Auxiliary Week, presented to Virginia Laliberte and Bailey Roach

**E. CONSIDER CITY MANAGER'S REPORT**

City Manager Bill Burrough reported on the following items:

- New Hires
  - Andrew Smith, Hot Springs Memorial Field Airport Line Attendant
  - Kayla Mutter, Garland County District Court Deputy Clerk
  - Fisher Bissell, HSFDFirefighter
  - Conner Cheek, HSFDFirefighter
  - Braydn Clark, HSFDFirefighter
  - Colton Featherston, HSFDFirefighter
  - Jacob Jackson, HSFDFirefighter
  - Spencer Kauffman, HSFDFirefighter
  - Dakota Muncrief, HSFDFirefighter
  - Max Smith, HSFDFirefighter
  - Lindon Vaughn, HSFDFirefighter
  - Mason Vincent, HSFDFirefighter
  - Reece Martin, HSPD Officer
  - Quinton Speer, HSPD Officer
  - Jonathan Burgen, Solid Waste Commercial Front Load Driver
  - Mike Graves, Street Division Urban Forestry Equipment Operator
  - Austin Buck, Utilities Wastewater Lift Stations Maintenance Technician
- Parking
  - The realignment of the downtown parking program has shown some early, but positive results. Gross March revenue reached \$102,895.11 , a 62% increase over the March 2025 total of \$63,562.80. Despite a 55% reduction in the number of regulated paid spaces (from 1,100 to 500), the city has achieved record-high revenue yields for March 2026 compared to all of the monthly 2025 gross revenues. A few of the factors contributing to the system's performance can be likely linked to the following:
    - Rate Standardization: Adjusting the rate structure to a flat fee in priority areas has eliminated confusion and stabilized revenue streams.
    - Permit Reform: The discontinuation of free employee permits in secondary zones has opened high-demand spaces for visitors and paying customers.
    - Targeted Rate Adjustments: Increasing secondary zone rates from \$1 to \$2 per hour has helped revenue-per-space.
  - So far the data shows that a more focused, 500-space paid parking program

generates higher total revenue and better efficiency than the previous 1,100-space model.

- Airport
  - On March 23, work began on Phase 2 of the Taxiway A and B Shift project, including removal of nearly 3,000 feet of existing asphalt. The taxiways are being relocated 60 feet south to improve access to Runway 5 and support future hangar development. The project is focused on rebuilding the main taxiway intersection and repairing a significant pavement issue.
  
- Community Resource Center
  - On March 13, the Community Resource Center launched a new free “LifeNet Community Paramedic Class” in partnership with LifeNet. The class offers practical health education, including healthy habits, medication management, recognizing warning signs, and when to call 9-1-1. Classes are held monthly on the second Friday from 9 to 10 a.m. at 109 Hobson Avenue, with no reservation required.
  
- Engineering
  - As part of the 2026 Street Improvement Program, Hobson and Crescent avenues have been milled and resurfaced. The full program includes more than 15 miles of city streets scheduled for improvements this year. Approximately 20% of the program has already been completed. Funding is provided through the “Our Roads Now” initiative.
  
- Tip-A-Cop Event
  - Special Olympics Arkansas, in partnership with Texas Roadhouse, is having its annual Tip-A-Cop event from 5 –9 p.m. on Tuesday, April 14, at Texas Roadhouse, 2837 Central Avenue.
  
- Spring Fling
  - The annual Spring Fling Cleanup will take place April 25–26, offering residents a free opportunity to dispose of unwanted items at roll-off container sites across all six city districts.
  - Residents are encouraged to clean their properties and nearby areas. Large items may be placed beside containers if needed, but hazardous materials and yard waste will not be accepted.
  - The containers will be placed six city districts during the cleanup. Large or bulky items can be placed next to the container if they are too heavy to lift. Hazardous waste, such as paint, cleaning fluids, batteries, tires, electronic items, and yard waste, will not be accepted at this event. A list of the locations can be found on the City’s website at [www.hotspringsar.gov](http://www.hotspringsar.gov)
  
- Human Resources

- On March 31, Human Resources staff participated in mock interviews at Lake Hamilton School District, working with more than 300 students. The event provided real-world interview practice, with local professionals offering feedback to help students build confidence and prepare for future careers.
- Tikes, Trikes and Trails
  - Parks and Recreation hosted the annual Tikes, Trikes, and Trails event on March 27 at Velocity Park, with about 75 attendees. Participants enjoyed a group bike ride and pump track activities, and several attendees won bikes and helmets through partner donations. The event was supported by multiple community partners.
- Ribbon Cutting
  - A ribbon cutting ceremony was held on Monday, April 6 at the new water treatment plant.
  - Thank you to Congressman Bruce Westerman for all of his help.
- Work Sessions
  - April 14 - Impact Fees with developers
  - Majestic Site - meet with the Garland County Library and Summit Arena
  - April 28 - Sports Master Plan
- Police Chief Interviews
  - 8 applicants were received; 4 external and 4 internal
  - 3 finalists will interview next week
    - Capt. Larry Patrick
    - Capt. Scott Lampinen
    - Former Police Chief Chris Chapmond
- Church Street Parking Lot
  - A meeting was held with Janice Davis and group regarding the space
- Airport Tenants
  - Tenants and pilots are giving feedback with what they are seeing

**F. BOARD OF DIRECTORS ANNOUNCEMENTS REGARDING UPCOMING EVENTS**

- Director Erin Holliday
  - Junior Ranger Day
    - Sunday, April 19 from 11-3 p.m. at Downtown Arlington Lawn
- Director Marcia Dobbs-Smith
  - Garland County Master Gardner's Plant Sale-Saturday, April 25
    - 9-4 p.m. at the Garland County Fairgrounds, 4831 Malvern Avenue

- Director Dudley Webb III
  - Free Narcan Training
    - April 14 at 10 a.m. at the Garland County Library, 1427 Malvern Avenue
  - Kraws for Kids
    - April 11 from 5-9 p.m. at the Hot Springs Municipal Airport, 525 Airport Road
  
- Director Karen Garcia
  - The Gatsby
    - Saturday, April 25 from 6-8 p.m. at Vapors Live, 315 Park Avenue
  
- Mayor Pat McCabe
  - April is the Mayor Challenge for water conservation

### **CONSENT AGENDA SECTION**

Director Garcia made a motion, duly seconded by Director Trusty, to approve the Consent Agenda as presented. Upon voice vote the motion passed 7-0.

1. **Consider Resolution R-26-59** A Resolution Acknowledging Receipt Of The City Of Hot Springs Financial Statements for February 2026.
2. **Consider Resolution R-26-60** A Resolution Approving A Budget Amendment And A Funds Transfer In The Wastewater Impact Fees Fund.
3. **Consider Resolution R-26-61** A Resolution Awarding A Bid To Goslee Construction Corporation To Construct A Pole Barn For The Utilities Department. (\$98,800.00)
4. **Consider Resolution R-26-62** A Resolution Approving The Purchase Of Frontload Dumpsters From Wastequip Manufacturing Company, LLC Through The Sourcewell Cooperative Purchasing Program. (\$99,954.88)
5. **Consider Resolution R-26-63** A Resolution Awarding A Bid To Rush Truck Centers Of Arkansas, Inc. For The Purchase Of One (1) Recycling Collection Truck For The Solid Waste Department. (\$261,872.32)
6. **Consider Resolution R-26-64** A Resolution Authorizing Certain HVAC Goods And Services From Comfort Systems USA (Arkansas) Inc. Pursuant To The Term Contract Approved In Resolution No. 9852 For The Hydronic System Project At The Community Resource Center Located At 109 Hobson Avenue. (\$111,376.00)
7. **Consider Resolution R-26-65** A Resolution Approving A Change Order To The Contract With Time Striping, Inc. For The Grant Funded Safe Streets For All (SS4A) Demonstration Project – Pavement Marking Enhancements.
8. **Consider Resolution R-26-66** A Resolution Awarding A Term Contract To SafeHaven Security Group, LLC For An Armed And Licensed Uniformed Security Officer For The Garland County District Court; And Approving A Budget Amendment.

9. **Consider Resolution R-26-67** A Resolution Appointing Stuart Fleischner To The Hot Springs Civil Service Commission.
10. **Consider Resolution R-26-68** A Resolution Appointing George Garrett Schwebel To The Hot Springs Community Development Advisory Committee.
11. **Consider Resolution R-26-69** A Resolution Appointing Melinda Shunk To The Hot Springs Historic District Commission.
12. **Consider Resolution R-26-70** A Resolution Appointing Virginia Laliberte To The Hot Springs Parks & Recreation Advisory Committee.
13. **Consider Resolution R-26-71** A Resolution Appointing Bill Vowell, Bill Lemond, Wallace Stone And Brock Baker To The Hot Springs Planning Commission.
14. **Consider Resolution R-26-72** A Resolution Appointing Bill Lemond and Ashley Campbell To The Hot Springs Board of Zoning Adjustment/Board of Adjustments And Appeals (BZA/BAA).
15. **Consider Resolution R-26-73** A Resolution Authorizing An Agreement Between The City Of Hot Springs And The Friends Of The Hot Springs Community Resource Center For Certain Litter Abatement Services; And For Other Purposes.
16. **Consider Resolution R-26-74** A Resolution Approving A Change Order To The Lease Agreement For An Aircraft Rescue And Firefighting Vehicle (ARFF) From Siddons-Martin Emergency Group; And Approving A Budget Amendment. (\$35,063).

#### **NEW BUSINESS**

1. **Consider Resolution R-26-75**

A Resolution Declaring A Certain Structure Located At 115 Magnolia Street A Nuisance And Condemning Same Pursuant To Title 17 Of The Hot Springs Code.

**Motion to Adopt:** Thereafter, a motion was made by Director Webb, duly seconded by Director Trusty.

**Discussion:** Director Webb

**Speaker:** David Kawicka - owner

**Staff:** James Hardage - Neighborhood Services Manager

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; and upon roll call the following voted "aye", Directors Holliday, Beard, Dobbs-Smith, Webb, Garcia, Trusty and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

2. **Consider Ordinance O-26-12**



**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Trusty, duly seconded by Director Webb.

**A Motion Entitled,** "An Ordinance Amending The Zoning Map For Part Of Lot 6 Of Block 104 Of Hot Springs Reservation (Commonly Known As 415 Quapaw Avenue) From Neighborhood Commercial (C-N) To Residential Neighborhood 5 (RN-5); Amending The Future Land Use Plan Map Designation To Residential Medium-High; And For Other Purposes," was taken from the agenda and read once by title only (City Attorney).

**Discussion:** Director Holliday

**Speaker:** none

**Staff:** Kathy Sellman - Planning & Development Director

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; and upon roll call the following voted "aye", Directors Holliday, Beard, Dobbs-Smith, Webb, Garcia, Trusty and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

3. **Consider Ordinance O-26-13**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Webb, duly seconded by Director Dobbs-Smith.

**A Motion Entitled,** "An Ordinance Amending The Zoning Map For Part Of Lot 1 Of Block 22 Of Forrest Hill Subdivision (Generally Fairmont & Delaware Streets) from Residential Neighborhood 5 (RN-5) To Residential Neighborhood 3 (RN-3); And For Other Purposes," was taken from the agenda and read once by title only (City Attorney).

**Discussion:** Directors Holliday, Dobbs-Smith and Trusty

**Speaker:** Lance Levi

**Staff:** Kathy Sellman - Planning & Development Director

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; and upon roll call the following voted "aye", Directors Holliday, Beard, Dobbs-Smith, Webb, Garcia, Trusty and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

4. **Consider Ordinance O-26-14**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Trusty, duly seconded by Director Garcia.

**A Motion Entitled,** "An Ordinance Amending The Zoning Map for 1.54 Acres Of Unplatted Land Generally Located At Stover, Blair And Kent Streets From Residential Neighborhood 5 (RN-5) To Residential Neighborhood 3 (RN-3); And For Other Purposes," was taken from the agenda and read once by title only (City Attorney).

**Discussion:** Directors Holliday, Dobbs-Smith, Webb, Garcia and Trusty

**Speaker:** Pam Noble - neighbor, Lance Levi

**Staff:** Kathy Sellman - Planning & Development Director

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; and upon roll call the following voted "aye", Directors Holliday, Webb, Garcia, Trusty and McCabe, total 5. Voting "no", Directors Beard and Dobbs-Smith, total 2. Motion passed 5-2.

#### **G. BOARD COMMENTARY**

- Director Dudley Webb III
  - Accepted a check for the School Prevention/Recovery Program at the Hot Springs School District to continue for 2 more years
    - Thank you to Chief Hrvatin, Carrie Montgomery, city staff and the Board
    - The program has grown to 4 across the state
- Mayor Pat McCabe
  - Would like to enter into Executive Session to discuss the employment of the City Manager and the City Attorney

#### **H. EXECUTIVE SESSION**

**Motion to Recess into Executive Session:** A motion was made by Director Garcia, duly seconded by Director Trusty, that the Board recess into Executive Session to discuss the terms of employment for the City Manager and the City Attorney; and upon voice vote the motion unanimously carried 7-0. The Board adjourned into Executive Session at 7:30 p.m.

**Reconvene into Open Session at 8:53 p.m.**

**Action:** Director Garcia made a motion to approve documents entitled "Amendment to the Agreement for Professional Services and Employment as City Manager" and "Amendment to the Agreement for Professional Services and Employment as City Attorney" as reviewed in executive session and inserting a three (3) year term in Section 1, as well as the phrase "without cause" in Section 12 paragraph E; and to further authorize the Mayor to sign on behalf of the Board; duly seconded by Director Trusty.

**Discussion:** none



**Roll Call:** Mayor Pat McCabe called for a vote on the motion; and upon roll call the following voted "aye", Directors Holliday, Dobbs-Smith, Garcia, Trusty and McCabe, total 5. Voting "no", Director Beard, total 1. "Abstaining", Director Webb. Motion passed 5-1

**I. BOARD COMMENTARY**

- Director Phyllis Beard
  - Explanation of the "no" vote for the contract amendment.
  
- Director Dudley Webb III
  - Explanation for "abstaining" on the vote for the contract amendment
    - There was not enough of a process or time needed

**J. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Director Garcia, duly seconded by Director Webb, that the meeting be adjourned; and upon voice vote the motion unanimously carried 7-0. The meeting adjourned at 8:57 p.m. to meet again on Tuesday, April 21, 2026 at 6:00 p.m.

**PUBLIC COMMENTARY**

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DATE: April 21, 2026

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Harmony H. Morrissey, City Clerk

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Pat McCabe, Mayor