

# ***West Leechburg Borough Council Meeting Agenda***

February 14<sup>th</sup>, 2024  
7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from January Council meeting.
- IV. Motion to hear from visitors.
  - a) Bruno Tap-In Fee Waiver
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
  - a) Thank you, Borough Council members for our re-appointment during the January 2<sup>nd</sup>, 2024 reorganization meeting.
  - b) Garage Wall Damage- Inquiring on the status of temporary and/or permanent repairs.
  - c) 116 Maple St. & 171 Ash Ln.- Inquiring on the status and to see if there are any questions.
  - d) Gosser St. Sewer Replacement/Extension- A site meeting is scheduled for 2/15 at 3:45pm with Matt and MAAT's engineer. Discussion of anticipated timing for advertising bids and authorization to begin preparation of plans and specifications. Note that funding is available in the amount of \$78,870 for the reimbursement of costs for this project from the County Sewer Grant.
  - e) All issues pertaining to be discussed by engineers and the council.

VIII. Mayor's Report

- a) Police Report
- b) Hiring Bruce Matthews as part-time officer
- c) All issues pertaining to the police.

Motion to accept Mayor's Report

IX. Public Safety (Emergency Management) Committee Report

- a) DCED study- Steering Committee
- b) Lower Kiski
- c) EMC contracts
- d) All issues pertaining to public safety.

X. President's Report

- a) Committee Assignments
- b) 2023 State and Local Cybersecurity Grant Program Survey
- c) All issues pertaining to the president's report.

XI. Treasurer's Report

- a) Account Balances Read

Motion to accept Treasurer's report.

XII. Magistrate's Report

XIII. Secretary Report

- a) W2s sent out and should have been received
- b) Releasing new resident information to Lower Kiski
- c) All issues pertaining to the secretary's report.

XIV. Communications

- a) All communications received.

XV. Tax Collector's Report

a) Reading of tax collector's report

b) Reading of Berkheimer Report

Motion to accept Tax Collector's Report

XVI. Reading of the Bills

a) Bills read (see attached page)

Motion to pay the bills.

XVII. Solicitor's Report

a) Any legal matters that need to be discussed by solicitor by council.

XVIII. Zoning Report

a) No building and zoning permits issued for January.

b) All issues pertaining to zoning report.

XIX. Finance/Administration and Borough Code Committee Report

a) Bank Interest & Fees Information

b) All issues pertaining to finance and administration.

XX. Public Works Committee Report

a) KVVPCA to begin billing sewer user fee

b) Current MAAT Tap-ins billing

c) MAAT Gosser St. discussion

d) Gas Company Project- Hillville

e) Public Works Employee Contract & Negotiating Committee

f) 6<sup>th</sup> St. Sewer Issues and Repair

g) Public Works Crew Technology

h) All issues pertaining to sanitation.

XXI. Buildings/Utilities and Garbage Committee Report

a) Borough building damage- Still waiting on the estimate from Jedco

b) Water Line was repaired at the borough building on 1/22

c) Annual fire extinguisher safety check was done 1/29

d) Ceiling tiles replaced in the police station

e) 2Krew list of contacts for buildings was updated

f) All other issues pertaining to buildings and utilities.

XXII. Parks and Recreation Committee Report

a) All issues pertaining to parks and recreation.

XXIII. AKIGC

a) All issues pertaining to AKIGC.

XXIV. Unfinished Business

a) All issues pertaining to unfinished business.

XXV. New Business

a) Resolution regarding school taxes

b) Other on school taxes

c) All issues pertaining to new business.

XXVI. Executive Session

Motion to adjourn.