

SERVICE COMMITTEE

January 5, 2026

The January 5, 2026 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairperson. Service Committee members present were Kate Niederkohr, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Aaron Schoenberger, Water Treatment Plant Supervisor; Brad Taylor, Street and Sanitation Supervisor; Keith Niederkohr, Wastewater Treatment Plant Supervisor; Mike MaGinn, Fire Chief; Stephanie Hessey, Human Resource Coordinator; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

At this time Mayor McColly swore in Mrs. Niederkohr as a newly appointed members of the Service Committee.

The summary of bills totaling \$172,685.99 was presented.

A motion was made by Mr. Voorheis, seconded by Mrs. Niederkohr, for the approval and payment of bills totaling \$172,685.99. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the December 15, 2025 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Fire Chief Mike MaGinn addressed the Service Committee requesting upgrades of two fire hydrants in the downtown area to be equipped with stortz fittings, with one hydrant being located in front of Cheers to U restaurant located at 119 North Sandusky Avenue and the second hydrant located in front of the Upper Sandusky Post Office located at 122 West Wyandot Avenue. Chief MaGinn indicated that the fire hydrant located in front of Pfeifer Hardware located at 124 East Wyandot Avenue will also need to be upgraded in the future. Mr. Schoenberger indicated that these hydrants will need new leads in order to be upgraded. Chief MaGinn also inquired about the status of a fire hydrant located along Malabar Drive that is currently covered with a bag. Mr. Schoenberger will check with Mr. Eric Honaker, Water Distribution Supervisor, to determine the issue with this fire hydrant.

Mr. Taylor reported that the Street and Sanitation Departments' 2015 Dodge 2500 pickup truck which recently experienced engine failure has been repaired and he would like to either place this truck up for auction or give it to the Parks Department and purchase a 2026 Dodge 3500 Tradesman regular cab 4x4 diesel pick up truck from Mathews Dodge Chrysler Jeep, Inc., 1866 Marion-Waldo Road, Marion, Ohio 43302-7430. Mr. Taylor presented a quote totaling \$57,525.00 for this truck.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to approve the purchase of a 2026 Dodge 3500 Tradesman regular cab 4x4 diesel pick up truck from Mathews Dodge Chrysler Jeep, Inc., 1866 Marion-Waldo Road, Marion, Ohio 43302-7430 at a total cost of \$57,525.00. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mr. Taylor presented a quote from Ag-Pro Companies, 1385 East Wyandot Avenue, Upper Sandusky, Ohio 43351 for the purchase of a new John Deere 333 P-Tier Compact Track Loader as part of the State Purchasing Program at a total cost of \$93,800.00. Mr. Taylor indicated that this purchase has been addressed in the City's budget for 2026.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to recommend to City Council to approve the purchase of a new John Deere 333 P-Tier Compact Track Loader as part of the State Purchasing Program at a total cost of \$93,800.00. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The election of a Chairperson was held as follows:

- Mr. Rowe announced that nominations for Chairperson were open.
- Mr. Voorheis nominated Mr. Rowe as Chairperson of the Service Committee, seconded by Mrs. Niederkohr.
- A motion was made by Mr. Voorheis, seconded by Mrs. Niederkohr, to close the nominations for Chairperson. Upon Voice Vote, all members voted Yes. The motion carried.
- Upon Voice Vote, on the nomination of Mr. Rowe as Chairperson of the Service Committee, all members voted Yes. The motion carried.

It was agreed that with the upcoming Martin Luther King Jr. holiday on Monday, January 19, 2026 that the next Service Committee meeting will be held on Tuesday, January 20, 2026.

Mr. Schoenberger reported that everything at the Water Treatment Plant is running well.

Mr. Schoenberger noted that the bulk water station is temporarily out of service as a new card reader is needed.

Mr. Taylor reported that the Street Department is maintaining after recent snow events.

Mr. Taylor expressed his appreciation to the Street and Sanitation Department employees as they did a good job last week while Mr. Taylor was off work due to illness.

Mr. Taylor also reported that the Street Department is still picking up leaves as the weather permits.

Mr. Niederkohr reported that the bid opening for the Tertiary Filter Building Improvements Project at the Wastewater Treatment Plant will take place on Friday, January 23, 2026.

Mr. Niederkohr also reported that last week Peterman Associates were able to add the final details to the Long Term Control Plan.

Mr. Niederkohr further reported that he is going to obtain prices for the purchase of a used boom truck to lift pumps out of the ground when necessary. He will present this information at an upcoming Service Committee meeting.

Mr. Niederkohr, on behalf of Mr. Dave Schneider, Collections System Supervisor, reported that Mr. Schneider worked today to cut roots out of several sewers today.

Mayor McColly reported on an upcoming meeting with Waterworth and information from the Water Treatment Plant and the Wastewater Treatment Plant will be discussed.

Mayor McColly stated that he continues to meet with representatives from the Louis Dreyfus Company about their water needs for their soybean processing facility currently under construction to the west of the City.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to enter into an executive session to discuss executive evaluations. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to set the following employees wages/salaries:

- Mr. Aaron Schoenberger, Water Treatment Plant Supervisor - \$87,000.00 (not eligible for overtime).
- Mr. Brad Taylor, Street and Sanitation Supervisor - \$77,000.00 (not eligible for overtime).
- Mr. Dave Schneider, Collections System Supervisor - \$68,000.00 (eligible for overtime).
- Mr. Eric Honaker, Water Distribution Supervisor - \$66,500.00 (eligible for overtime).
- Mrs. Michelle Halter, Utility Office Supervisor - \$23.89 per hour.

Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

There being no further business, the Chairperson declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairperson