

**OFFICIAL MINUTES
TOWN OF HOLIDAY LAKES, TEXAS
REGULAR MEETING
FEBRUARY 15, 2022**

TOWN COUNCIL MEETING

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, February 15, 2022, A. D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said Town.

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Pro Tem Disa Schulze

CALL TO ORDER – Mayor Norman Schroeder called the meeting to order at 7:05 p.m.

RECORD MEMBERS PRESENT AND ESTABLISH QUORUM – Acting Town Secretary Julie Guevara called roll and ascertained a quorum was present. Quorum included Mayor Norman C. Schroeder, Mayor Pro Tem Disa Schulze, Alderman Lorenzo Macias, Alderwoman Kay Young, and Alderman Terry Mitchell.

APPROVE/REJECT - PROPOSED MINUTES OF REGULAR COUNCIL MEETING OF DECEMBER 21, 2021 – After review of stipulated minutes, Alderman Terry Mitchell made a motion to approve the minutes of the regular council meeting of December 21, 2021, as submitted. Alderwoman Kay Young seconded the motion which carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT - PENDING BILLS AND ACTUAL DISBURSEMENTS DECEMBER 2021 and JANUARY 2022 – Alderman Terry Mitchell suggested they be voted on separately. After a brief discussion, Alderman Terry Mitchell made a motion to approve Pending Bills and Actual Disbursements for December 2021 as submitted. Alderwoman Kay Young seconded the motion which carried on a vote of 4 Ayes and 0 Nays. After perusal of the January 2022 Pending Bill & Actual Disbursements Mayor Pro Tem Disa Schulze made a motion to approve the Pending Bills and Actual Disbursements as submitted. Alderman Terry Mitchell seconded the motion which carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT – ORDINANCE 2022-01 CALLING THE 2022 ANNUAL GENERAL ELECTION- Calling an Annual General Election to elect a Mayor and two Town Council Alderpersons (Being Position 1 and Position 2) each for a two-year term to be held on Saturday, May 7, 2022, for the Twon of Holiday Lakes, Brazoria County, Texas. After perusal of ordinance Alderman Terry Mitchell made a motion to approve Ordinance 2022-01. The motion was seconded by Alderwoman Kay Young and carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT – ORDINANCE 2022-02 Designating the Brazosport Facts of Clute, Texas as the Official Newspaper for the Town of Holiday Lakes for 2022. After a very brief discussion Alderwoman Kay Young made a motion to approve Ordinance 2022-02 Designating the Brazosport

Facts as the official newspaper for the Town of Holiday Lakes for 2022. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT ADDING OF UTILITY CLERK/ASSITANT CITY SECRETARY JULIE GUEVARA AND ALDERWOMAN KAY YOUNG AS SIGNERS ON THE BANK ACCOUNTS WITH FIRST STATE BANK OF LOUISE, ANGLETON, TEXAS BRANCH. - After some discussion, it was the consensus of council that before this discussion is had we first need to verify with the bank the number of signers allowed on the accounts.

APPROVE/REJECT TRAVEL TRAILER PERMITS AND/OR PERMIT RENEWALS – City Secretary Cindy Clark reported none had been submitted.

APPROVE/REJECT MANUFACTURED HOME PERMITS FOR HOMES MORE THAN FIVE YEARS OLD – City Secretary Cindy Clark reported none had been submitted.

POLICE DEPARTMENT REPORT –Cpl. Bilbrey presented the report for December 2021 we had 24 total calls: 8 traffic stops, 1 public service, 1 ambulance, 2 disturbances, 3 animal calls, 1 welfare check, 1 civil standby, 1 vehicle in a ditch, 1 noise complaint, 1 suspicious person, 1 motorist assists, 2 abandoned, and 1 firework. The vehicles were driven 614.3 miles and used 99.2 gallons of fuel. Officers worked a total of 725.5 hours. She also reported that in January 2022 there were 19 calls for service: 1 vicious animal, 4 animal at large, 1 disturbance, 1 ambulance, 5 traffic stops, 2 city ordinance violations, 1 suspicious, 1 loose cow, 1 neighbor, 1 open door, and 1 burglary. The vehicles were driven 930 miles and used 51.2 gallons of fuel. Officers put in 725.5 hours of that 183.5 were worked by Cpl. Bilbery.

PUBLIC COMMENTS – There were no public comments.

CLOSED EXECUTIVE SESSION - IN ACCORDANCE WITH THE OPEN MEETINGS ACT, SECTION 551.074, TEXAS GOVERNMENT CODE, CONCERNING EMPLOYEE PERFORMANCE EVALUATION, COMPENSATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL – Mayor Pro Tem Disa Schulze made a motion to adjourn to executive session, and motion was seconded by Alderwoman Kay Young. Mayor Norman Schroeder adjourned the meeting for executive session at 7:48 p.m.

DISCUSSION AND ACTION ON ITEMS CONSIDERED IN EXECUTIVE SESSION – Mayor Norman Schroeder called the open meeting back to order at 8:13 p.m. It was the consensus of City Council that no action is needed at this time.

ELECTED OFFICIALS’ REPORTS – Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lights; House Numbering; code Enforcement; Ordinances; Regulations; Building Repair & Maintenance; Grants; and Roads and Drainage: Mayor Norman Schroeder reported that all we are now lacking to have the Municipal Building back together is the outside lights and bathroom smart fans. Alderman Terry Mitchell ask Secretary Clark if she could have the Public Works Men look at the culverts in S. Lake Dr., because of complaints he has received. He also reported that 409 Igloo Lane could have a water leak and that the second culvert is not draining and can they also check on that.

ADJOURNMENT – It was the consensus of Council to adjourn the meeting, so Mayor Norman Schroeder adjourned the meeting at 9:30 p.m.

Cindy K. Clark
CINDY K CLARK
TOWN SECRETARY

Norman C. Schroeder
NORMAN C. SCHROEDER
MAYOR

ATTEST: THIS IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE TOWN COUNCIL MEETING CONDUCTED ON THE 15th DAY OF FEBRUARY 2022.

Cindy K. Clark
CINDY K CLARK
TOWN SECRETARY