

**Town of Winifred, Incorporated**  
**Minutes**  
**June 10, 2025**  
**Town Council Meeting**  
**7:00 p.m. at Community Center**

The meeting of the Winifred Town Council was called to order by Mayor Shirley Dyer, June 10, 2025, at 7:00 p.m.

Newly appointed council member for Ward 1, Zachary Sharp, was sworn in by Mayor Shirley Dyer.

Roll call was called., Mayor Shirley Dyer, Council Person Rick Baker, Council Person Kristin Carlstrom, Council Person Cody Isom, Council Person Zachary Sharp, Town Clerk Cheri Kjersem, Treasurer Krista Ness. Guest present was Heidi Tungesvick.

Agenda was motioned for approval by Rick Baker, Cody Isom seconded the motion. Motion passed.

Minutes from the council meeting on May 13, 2025 were presented. Rick Baker motioned for approval; Cody Isom seconded the motion. Motion passed.

The monthly bills were presented. Rick Baker made a motion to accept the bills; Cody Isom seconded the motion. Motion passed.

Bills approved were claim number 2754/Aqua Tech, 2755/Fergus Electric, 2756/Republic Services, 2757/Energy Labs, 2758/Town of Winifred, 2759/Triangle, 2760/eStop Licensing, 2761/Northwest Energy, 2762/US Bank Trust, 2763/US Bank St Paul 2764/ Ehlert Bros, 2765/Krista Ness, 2766/Frontline Ag, 2767/Mid-State Sign, 2768/Thompson Pools, 2769/CMP, 2770/Visa, 2771/Winifred Grocery, 2773/Quill, 2774/CHS, 2775/Northwest Pipe

The Bank Reconciliation for May was presented. Rick Baker made a motion to accept the bank reconciliation; Kristin Carlstrom seconded the motion. Motion passed.

Financial reports for the Pool, Library, Museum, Airport, and Cemetery were reviewed. Kristin Carlstrom motioned to approve the reports; Rick Baker seconded the motion. Motion passed.

Investments: STIP made \$8.09 interest in May for a balance of \$2,196.53, Ameriprise made \$1,718.29 interest in May for a balance of \$544.034.36.

Correspondence was read.

Citizen Comment Opportunity: None

Unfinished Business:

Sewer: Western Mutual got the bid on the new sewer. The estimated start date is after the 4<sup>th</sup> of July. There will be a pre-construction meeting prior.

Streets: There was a pre-construction meeting today at 2:00, Rick was in attendance also. Construction won't start until the end of the month.

Street signs need to be replaced. Kurt asked what color did the town want, red or green. The council went with reflective red.

Technology Updates: The Town received two bids for building a municipality website, from Westwind, and Liberty PCS. The council discussed the bid offers and what will serve the town best for managing the website, keep it up to date etc. Hedi Tungisvick was present to answer question in relation to her bid. After much discussion concerning what the town wanted to achieve with the website to the management of it. It was decided to accept the bid from Liberty PCS. Kristin Carlstrom made a motion to accept the bid as quoted with the add-ons, Rick Baker seconded the bid. Motion passed.

Fire Hall: Rick hasn't had time to check on the siding. Rick got the old fire bell down. The council wants to try and preserve the old bell in some fashion. They will check with the Rulal Fire and see if they might want it displayed at the new fire hall.

Pool: Jeremy Carr is working on the concrete at the pool. The open date for the pool will be June 20<sup>th</sup>.

We have the same lifeguards returning this year.

The council discussed raising the rates this year to try and offset the work that has been done to the pool the last two years. After some discussion, Rick Baker made a motion to raise the Family with lessons rate to \$125.00. Family rate without lessons to \$75.00. Daily Swim to \$3.00. Swim lessons \$40.00 for first swimmer, \$35.00 for additional swimmers. Kristin Carlstrom seconded the motion. Motion passed.

Bulk Water: Wes Ehlert discussed with the mayor, he thinks shoving a new pipe through the old existing line would fix the bulk water break. The mayor is going to talk to Shaun Griffith, we will need a quote to consider how to fix the break.

Old Hydrants/obsolete property: The town has 14/15 old hydrants to advertise for bid. The town will accept sealed bids to open at the July 9<sup>th</sup> meeting.

New Business:

P-Fas Water Test: DEQ is requiring town to test well for P-Fas. It has to be completed by June of 2026, and the test is \$800.00 per well. The town has two wells. The council told Rick to go ahead and get it done.

FY 24-25 Budget Resolutions: Kristin Carlstrom and Krista Ness prepared six new Resolutions for the FY 24-25 Budget. Norman Asbjornson has set up some funding for the general fund, library fund, and museum fund.

Resolution #2-2025: The Town of Winifred received \$42,426.00 in unanticipated revenues for the general budget. The Town of Winifred hereby resolves to increase the general fund revenue line account #1000-365004 by the amount of \$42,426.00. Cody Isom made a motion to accept the Resolution #2-2025, Rick Baker seconded the motion. Motion passed.

Resolution #3-2025; The Town of Winifred received \$20,607.00 in unanticipated revenues for the library fund. The Town of Winifred hereby resolves to increase the library fund revenue line #2220-365004 by the amount of \$10,607.00, and line account #2220-365020 by the amount of \$10,000.00 #2220-460100-100 by the amount of \$5,000.00, line account #2220-460100-200 by the amount of \$1,700.00 and line account #2220-460100-320 by the amount of \$4,400.00. Cody Isom made a motion to accept Resolution #3-2025, Zach Sharp seconded the motion. Motion passed.

Resolution #4-2025; The Town of Winifred received \$17,605.00 in unanticipated revenues for the museum fund. Whereas, the Town of Winifred resolves to increase the museum fund line account #2360-365004 by the amount of \$17,605.00. expense line account #460450-300 by the amount of \$7,809.00. Cody Isom made a motion to accept Resolution #4-2025, Rick Baker seconded the motion. Motion passed.

Resolution #5-2025; The Town of Winifred received \$245,730.00 in unanticipated revenues for the sewer fund. Whereas the Town of Winifred hereby resolves to increase the sewer fund revenue line account #5310-331900 by the amount of \$245,730.00. Cody Isom made a motion to accept Resolution #5-2025, Zach Sharp seconded the motion. Motion passed.

Resolution #6-2025; The Town of Winifred received \$387.95 in unanticipated revenues for the fire relief fund. Whereas the Town of Winifred hereby resolves to increase the fire relief fund line account #7120-371010 by the amount of \$387.95. Rick Baker made a motion to accept Resolution #6-2025, Cody Isom seconded the motion. Motion passed.

Resolution#7-2025; The Town of Winifred received \$5,075.00 in unanticipated expenses for the pool fund. Whereas the Town of Winifred hereby resolves to increase the pool fund expense line account #2211-460100-300 by the amount of \$5,075.00. Rick Baker made a motion to accept Resolution #7-2025, Zach Sharp seconded the motion. Motion passed.

New Roasters for Community Center: The clerk asked if she could purchase some new roasters for the Community Center. People use them, but we seem to be down to one roaster, and it isn't in very good shape. Also, the small coffee pot needs replacing. The council said to go ahead and replace the items.

Miscellaneous:

The Town has received a complaint about a dog problem. The Mayor plans on talking to the two neighbors with the dog problem and see if they can work things out between them, before any other action is taken.

There being no further business. Cody Isom moved to adjourn the meeting; Kristin Carlstrom seconded the motion. Meeting was adjourned.

Mayor Shirley Dyer\_\_\_\_\_

Clerk Cheri Kjersem\_\_\_\_\_

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