

## BOARD MEETING MINUTES

### Town of Milltown

Clerk, P.O. Box 475, 1502 200<sup>th</sup> Ave, Milltown, WI 54858

April 8th, 2025, 7:00 pm, at the Milltown Town Hall

1. Meeting called to order: Mike Dau called April 8, 2025, Town of Milltown board meeting to order at 7:00 p.m.  
Board Members Present: Mike Dau, Jon Eckel, Chris Nelson, Mark Engelhardt, Cheryl Kloehn  
Others Present: Frank Rau, David Reach, Alex Trapp, Scott Lessard, Chris Vollrath, Doug Bergstrom, Brian Johnson
2. Agenda Additions or Changes (According to Open Meeting Laws): Jon Eckel made a motion to add Half Moon South Access presentation under public comment. Chris Nelson made a motion to add Kenny Kellogg passing under public comment. Jon Eckel made a motion accepting the amended agenda with 2 additions added above. Chris Nelson seconded the motion. Passed.
3. Public Comment: Alex Trapp presented to the Town Board a request to vacate Lake Access on the south side of Half Moon Lake and return property to landowner presentation exhibits. Due to safety concerns, the fence is falling over, rotted post and fence rails, running down, and lack of use. The bank is eroding due to waves coming in. The signage that was erected years ago is too close to the pine trees and into the tree roots. Alex Trapp is proposing to have the lake access deeded back to him, the adjoining property owner. Jon Eckel stated we will take in advisement and the Town of Milltown board will investigate and research further. This presentation will be tabled for the June 2025 town board meeting.

Chris Nelson brought up that Kenny Kellogg was employed by the Town of Milltown for many years as a Maintenance Worker and volunteered his time, Kenny passed away about a week ago and would like to recognize Kenny Kellogg for his 32 years of service. The Town of Milltown will be sending over a plant for his many years of service.

Brian Johnson and his wife were here last year in July 2024, to discuss the topic of 188<sup>th</sup> Avenue. Brian Johnson is asking about black topping 188 for many years now. Frank has done a great job maintaining 188<sup>th</sup>, but when riding around the lake, 188<sup>th</sup> is the only road that is not blacktopped. Brian Johnson and the neighbors want to know what steps to take to improve 188<sup>th</sup> and have it black topped and what those steps would look like and what need to be done to get 188<sup>th</sup> blacktopped. 188<sup>th</sup> is on the agenda this year but we must redo 235<sup>th</sup> this year, 2.5 miles and crush gravel. A grant was submitted for 235<sup>th</sup>, Town of Milltown came in second. We have not discussed any roads for next year. Discussion with Doug Bergstrom that after further research the criteria for 188<sup>th</sup> do not meet any of the grant criteria or current pressing issues.

4. Prior meeting minutes approval

March 13th, 2025, Meeting Minutes: Chris Nelson made a motion to approve the March 13<sup>th</sup>, 2025, meeting minutes. Jon Eckel seconded the motion. Passed.

5. Financial Report approval

Financial Report Ending April 7th, 2025

Profit & Loss Ending March 31st, 2025

Jon Eckel made a motion to approve the Financial, Profit & Loss and pay all bills.  
Chris Nelson seconded the motion. Passed.

6. Maintenance Report:

Frank Rau reported that Maintenance is busy cutting branches, cleaning ditches, patching roads, hoping to get in the grader. Asked board if anyone has looked into spraying ditches? Eureka has a sprayer for the truck and Andy from Luck has the license to spray. We could spray all the ditches for weeds, broadleaf, and parsnip for about \$2000, which would include a growth inhibitor for the grasses. The first year you would not see a ton of growth restrictions, the second year the way it works is you would have to only mow once. Andy and Frank would spray the ditches. We work with Andy at Luck Township quite a bit and the Town of Milltown would only pay for the chemical. Jon Eckel asked if the May meeting would be enough time to let Andy know about the spraying, yes. Frank mentioned that he went through the Class B roads, Clerk has the list. Frank Rau asked if 200<sup>th</sup> Avenue can be posted from State Highway 35 would save having to post three extra signs. Right now we would have to post a sign on 200<sup>th</sup> heading towards Gammons, Little Rice Lake, post on 170<sup>th</sup> going South and one on 170<sup>th</sup> going North. Chris Nelson made a comment that there is no reason to not post 200<sup>th</sup> Avenue at State HWY 35. Signs are supposed to be posted at the beginning and end. Nicks Trucking called and stated that weight restrictions are coming off next Friday, he wants to get out of his pit next week and wants to know if Town of Milltown can take weight restrictions off the roads early so Nicks Trucking can haul on the roads. County states' weight limits are off in another week. Chris Nelson stated to tell Nicks Trucking that Town of Milltown has always followed the County Road Limits regulations, and that we are still following the County regulations, so no Town of Milltown cannot take off the road restrictions. Frank Rau reported that he has looked at cameras, information is in the board packet. There is a monthly subscription for the data plan and is asking for a debit/credit card for purchasing items where there is no charge account or buying online. Jon Eckel will bring to the May meeting a policy on credit card charging to be implemented for the Maintenance Department and Clerk. Moving money at the end of the year any money that is left over from the budget to a money market account for equipment, roads, etc. The compressor has been moved, and Frank would like to purchase wheels for the mower, which would include wheels, welding of wheels on mower for \$1200.00 and toolbox for the shop \$650.00. The board has approved the purchase of mower wheels and toolboxes for shop.

Doug Bergstrom reported on a trip to Wausau for the Wisconsin Waterways Commission for the grant at Antler Lake. There was a great deal of attention from the Board members to ADA. Two requests were requested but we would not need to complete the requests. First, the Board asked if the parking areas could be ADA compliant 15' wide. Doug does not think this would be an issue. The other question was whether we had considered a paved walking path from the parking lot down to the lake. Doug is planning on talking to the contractors to see if we can do this within our budget and if we cannot do the walkway within budget, then what would the cost be. The Town of Milltown has been approved of

the grant for Antler Lake for \$22,000. Discussion on the dock whether being donated or buying a new dock.

### New Business

- a. Chris Vollrath– explain how to repair or redo town shop slab before bidding. Chris Vollrath presented to the Board what will need to be done on the slab to correct the issue of drainage. The existing slab will be cut 7x3.5 to be hauled away. Replacing the existing slab will have to be larger than the slab that is there now. On the South end, will raise the sidewalk cut that square and that piece will have to taper down 1" at 5' and the rest of the slab will have to 30' longer on the North end. A copy of the drawing for the new slab was presented to the board. Chris Vollrath stated that he felt 4500# mix would be stronger than 4000# mix of the existing slab. Suggesting using a fiber bar instead of a steel rebar for purposes of salt and rust issues. On building a ½" expansion and then every doorway should drill to the slab to anchor to apron. Second bay is breaking 5' cut out 5' in 17' wide to replace that piece to lift to where it needs to be. The slab will have to have a valley since blacktop is higher. Everything will be sealed with light broom finish.
- b. Northwest Ins – Carl Thomfohrda – are we insuring the buildings at Half Moon Beach, depreciation schedule for all the equipment. The new construction of the shop is included in the insurance policy.
- c. Unity Business Park Building-Informational – Plans are in packet, NCS Chris sent to Chris Nelson. Everything is going through the State. This will be a four-store front building with garage doors in the back. Trying to get health related fields in the business park building. Future buildings may be coming.
- d.

### 7. Old Business

- a. Beach Agreement – Cost of Cleaning? Jon Eckel has not had a chance to meet with the Village of Milltown. Discussion on why we would need a cleaning crew to clean Half Moon Beach bathrooms. Town of Milltown Board members have agreed that there is no need to have a cleaning crew to clean the bathrooms. Tabled for May 12<sup>th</sup>, 2025, board meeting.
  - b. Carlson Construction – closed session
  - c. S&A – Shop Apron – closed session
  - d. Audit – CLA is coming to pick up all documents for the audit and Clerk has already submitted many documents via email.
  - e. BOR Update – The Clerk is checking with UW on the training for BOR. The training flash drive has been missing from the package since last year. Jon Eckel stated that there is 2025 new BOR training. The clerk will obtain the BOR training from WTA and receive a link to do the training for the BOR. BOR members will complete the training at the Town Hall.
8. Closed session: The Town of Milltown will hold a Closed Session pursuant to Wis Stat 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." for the Town of Milltown Shop Addition

Chris Nelson made a motion to move into closed session, Jon Eckel seconded the motion. Passed.

9. Closed session: Closed Session: The Town of Milltown will hold a closed session pursuant to Wis Stat 19.85(1)(c), Wis. Stat for discussion of employment.  
Chris Nelson made a motion to move into closed session, Jon Eckel seconded the motion. Passed.

10. Reconvene into Open Session with possible action on Closed Session items.

Chris Nelson made a motion to move back into an open session. Jon Eckel seconded the motion. Passed

Jon Eckel made a motion to deny the \$250 credit, to Carlson Construction, Chris Nelson seconded the motion. Passed.

Jon Eckel made a motion to have our attorney Paul Mahler send MSA's Field Report #6 to Carlson's attorney for action by Carlson Construction. Chris Nelson seconded the motion. Passed.

11. Adjourn

Chris Nelson made a motion to adjourn the April 18<sup>th</sup>, 2025, meeting at 9:05 p.m. Jon Eckel seconded the motion. Passed.

Next Meeting: May 12th, 2025, at 7:00 pm.