

SERVICE COMMITTEE

January 20, 2026

The January 20, 2026 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairperson. Service Committee members present were Kate Niederkohr, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Aaron Schoenberger, Water Treatment Plant Supervisor; Brad Taylor, Street and Sanitation Supervisor; Keith Niederkohr, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Stephanie Hessey, Human Resource Coordinator; John Walker; Cole Taylor; and Sarah Bennett, Clerk.

The summary of bills totaling \$40,486.04 was presented.

A motion was made by Mr. Voorheis, seconded by Mrs. Niederkohr, for the approval and payment of bills totaling \$40,486.04. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the January 5, 2026 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Niederkohr, in following up with a report he provided at the January 5, 2026 Service Committee meeting where he indicated that he was going to obtain prices for the purchase of a used boom truck to lift pumps out of the ground when necessary, presented information from Moser Motor Sales, Berne, Indiana which has used boom trucks available. Mr. Niederkohr indicated that the City has budgeted up to \$80,000.00 for this purchase, and he plans to visit the dealership next week and inspect the trucks they have available. Mr. Niederkohr will report his findings at an upcoming Service Committee meeting.

Mayor McColly reported that a meeting will be held tomorrow, January 21, 2026 with Waterworth regarding information about the Water Department, and a meeting will be held with Waterworth on Thursday, January 22, 2026 regarding information about the Wastewater Department.

Mr. Schoenberger presented a quote from FilmTec Corporation, 5400 Dewey Hill Road, Edna, Minnesota 55439-2085, for the purchase of one hundred twenty (120) ultrafiltration membranes at a cost of \$132,252.00. Mr. Schoenberger indicated that nanofiltration membranes need to be ordered also and the total approximate cost for both types of filters is \$190,000.00. Mayor McColly indicated that an ordinance for the nanofiltration membranes is not necessary as this purchase is within his spending threshold as set by the State of Ohio.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to recommend to City Council to approve the purchase of one hundred twenty (120) ultrafiltration membranes from FilmTec Corporation, 5400 Dewey Hill Road, Edna, Minnesota 55439-2085 at a cost of \$132,252.00. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mayor McColly presented two proposals to provide engineering services from Brandstetter Carroll, Inc. as follows:

Project: Sandusky River Waterline Crossing, Phase I - \$59,000.00
Sandusky Avenue to Third Street

The total budget for this project is estimated at \$600,000.00.

Project: East Wyandot Avenue ODOT Small Cities Project - \$100,000.00
East Wyandot Avenue – Huffman Way to TH 124

The total budget for this project is estimated at \$1,076,000.00.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to recommend to City Council to approve the quotes for engineering services from Brandstetter Carroll, Inc. of \$59,000.00 for the Sandusky River Waterline Crossing, Phase I and of \$100,000.00 for the East Wyandot Avenue ODOT Small Cities Project. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mr. Niederkoehr reported that a preconstruction meeting was held last Thursday, January 15, 2026 for the Interceptor Sewer Project. Mr. Schneider added that construction under this project will begin at the Wastewater Treatment Plant.

Mr. Niederkoehr also reported that the bid opening for the Tertiary Filter Building Improvements Project at the Wastewater Treatment Plant will take place on Friday, January 23, 2026.

Mr. Schoenberger reported that he spoke with Mr. Marvin Gnagy on Friday, January 16, 2026 and Mr. Gnagy is willing to work with the City and the project engineer on the Water Treatment Plant expansion to accommodate the needs of the Louis Dreyfus Company.

Mr. Taylor reported that the Street Department employees worked recently at the compost area in an attempt to clear a space just for leaves.

Mr. Taylor also reported that he has acquired used parts for the City's snowplows.

Mr. Taylor further reported that due to the Martin Luther King Jr. holiday yesterday, that today was the first day Mr. Tim Ray collected trash on a double route with the automated truck with no assistance. Mr. Taylor indicated that Mr. Ray did a good job and he has been doing a good job in this position.

It was noted that the Lift Station Project on Tarhe Trail will begin soon.

Mayor McColly and Mrs. Niederkoehr inquired as to what the protocol is for calling employees in to work to plow snow after regular work hours. Mr. Taylor indicated that typically the Police Department will contact him after regular work hours if they determine there is a need for the streets to be plowed, but sometimes Mr. Taylor goes out and makes this determination and under both circumstances he then contacts the employees.

Mayor McColly reported that he will be attending a meeting tomorrow in Lima, Ohio with the Ohio Department of Transportation (ODOT) regarding the US 23/US 30 and State Route 199/North Warpole Street Interchange Ramp Intersections.

Mayor McColly also reported that ODOT wants to resurface all State Routes within the City in 2027 at an estimated cost of \$1,500,000.00 with the City matching 20% of this cost.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkoehr, to enter into an executive session to discuss a personnel matter. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkoehr, to pay Water Department Kevin Burlew \$1.00 per hour retroactively to September 30, 2025 for operation supply. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

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There being no further business, the Chairperson declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairperson