

Vincennes Urban Enterprise Association Project Funding Application

Building/Business Owner Name: _____

Building Project Address: _____

Building/Business Owner Phone: _____

Number of Employees: _____

Estimated Total Project Investment: _____

Anticipated Project Completion Date: _____

*Project location must be owner-occupied or the project owner-initiated for only exterior façade work and will be offered on a reimbursement basis if funding is available.

*Business owner must submit at least two estimates for each project for which funding will be requested at least 5 business days prior to attending the meeting. Estimates from local Knox County businesses are strongly encouraged but not required.

*Business owner/representative attendance is required at a UEA Board meeting to explain the project upon completion.

*Copies of paid receipts; paid invoices and cancelled checks totaling the amount of the funded project must be submitted to the UEA office at 201 Vigo Street for reimbursement.

*The Vincennes City Inspector must conduct an on-site visit upon completion of the project to confirm compliance to City Code and ordinances prior to reimbursement.

*Your request for funding is open to the public as is each meeting at which the request will be discussed. You have the right to attend the entire public meeting. Likewise, you have the right to leave the meeting at any time after the conclusion of your application request. The UEA Board will not compel you to remain, nor will the Board insist you leave the meeting.

Scope of Project: _____ (Attach additional information)

Signature of Business/Property Owner: _____

Date signed: _____