



March 2025 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

Draft Agenda

Public Meeting Information

March 12th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

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- 1) **Call to Order** – By: Mrs. Julius, President
 - 2) **Invocation** - By: Mrs. Julius, President
 - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
 - 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson;
 - b. Council President, Regina Julius;
 - c. Council Vice President, Fred Petrini;
 - d. Council President Pro Tem, Paul Bills
 - e. Councilperson, Steve Alfieri;
 - f. Councilperson, Jake Wilder;
 - g. Councilperson, Sandy Morrow;
 - h. Councilperson, Cassandra Kolesar;

- i. Tax Collector, Lisa Huff;
- j. Solicitor, Ed Betza;
- k. Engineer, Mark Corey;
- l. Police Chief, Robert Buzanowski;
- m. Borough Manager/Secretary, Marcus Jacobs;
- n. Public Works Supervisor, Joseph Ball

5) Citizens to address Council:

6) Approve Agenda:

- a. A motion to approve of the agenda for tonight's meeting, February 26th, 2025.

7) Approve Minutes:

- a. A motion to approve the minutes from the February 12th, 2025 Council Meeting.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs
 - i) Ethics Packet - Check the year dates
 - ii) Preparing list of road work and accompanying estimates. Ready to go to bid next meeting.
 - iii) The kitchen is so close to being completed.
- b. Police Department – Chief Buzanowski
 - i) Explanation of proposed contract amendments
 - ii) Administrative context on the market for police officers and the outlook in the coming years.
- c. Fire Department – Board member, Jeffrey Simpson
- d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs
 - i) Audit is in progress as of this week, likely finished before the end of the month.
 - ii) A motion to acknowledge receipt of the January and February 2025 Depository Log and the Transfer Log
 - iii) A motion to acknowledge receipt of the January and February 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds
 - iv) A motion to acknowledge receipt of the January and February 2025 Check Details from the General, Sewer, and Garbage funds
- e. Engineer's Report (*Council Meetings Only*)
- f. Solicitor's Report (*Council Meetings Only*)

10) Executive Session: Anticipated

- a. Recessed:
 - i) Borough Council recessed public session at _____ for an executive session regarding personnel contract matters.
- b. Reconvened:
 - i) Borough Council reconvened the public session at _____.
- c. Motions resulting from the Executive Session: None anticipated

11) Old Business:

- a. **Tabled** until further research is completed – Ordinance to increase the Tax Collector’s wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.
 - i) Current Salary - \$7,542
 - ii) Potential percentages - (5% - \$377.10, 10% - \$754.20, 15% - \$1,131.30, 20% - \$1,508.40)

12) New Business:

- a. Motion to approve of the amendment to the Wesleyville Police Contract according to the letter written by the Wesleyville Police Association.
 - i) *Remove the lowest class level, Class E, from the contract.*
 - ii) *Bump up two officers, a class D and a Class C by one class level to reflect the change to the Class structure.*
 - iii) *Review the tables with the approved budget and the suggested changes.*
- b. Motion to approve of the advertisement and public display of Ordinance 2025-003 – Borough Parking Adjustments on certain sections of Buffalo Road and South Street.
 - i) *Requested by PW Supervisor Joe Ball.*
- c. Motion to approve of the advertisement and public display of Ordinance 2025-004 – Borough Dumpster Ordinance.
 - i) *Researched by Planning Commission, initial structure brought before council for comments, changes made, sent to Solicitor Betza, draft written up ready for advertisement and passage.*
- d. Motion to adopt Resolution 2025-005 – A resolution approving of the submission of a grant application to the WalkWorks program for an active transportation plan.
 - i) *\$50,000 max for the grant, no match required. Still waiting on the exact number of the estimate from the County’s contracted Engineering firm.*
- e. Motion to approved of hiring John Wiercinski as a FT Public Works Laborer – CDL driver at an hourly rate of \$20.
 - i) *Previous employee was receiving \$20.58. John is known and trusted by the crew, and he has had a CDL for a long while. 90-day probation without a step up in pay.*
- f. Motion to approve of hiring Josh Lawry as an As Needed-CDL Driver at a rate of \$18.50.

- i) Not regularly scheduled and only setting him up in the system for the purpose of redundancy and quick emergency response.*
 - ii) Could be useful in the event of a snowstorm where we would either pay a bunch of overtime or we could call him in.*
- g. Motion to approve of moving forward with the Police Station side door project based on the quote from Plyler Entry Systems of \$6,277.
- h. Who is interested in attending the PSAB conference?
 - i) Motion to approve of purchasing tickets and reserve the rooms.
- i. (Tabled) Motion to approve of _____ as a possible alternate building inspector in the Borough.

13) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i) Next meeting is on March 19th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i) Next meeting is on March 19th at 1pm at the Borough Hall.

14) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow

15) Council – Members:

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow
- e. Councilmember – Mr. Wilder

16) Council - Officers:

- a. Mayor – Mr. Johnson
- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius

17) Good of the Order:

- a. Next Council Meeting is on March 12th, 2025, 6PM in the Borough Hall.
- b. Next Work Session is on March 26th, 2025, 6PM in the Borough Hall.
- c. Joint Municipal Meeting

18) Meeting Adjournment:

a. A motion to adjourn the meeting made by ____, seconded by ____, passed _____. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the _____ day of _____,

_____.

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville