

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

January 2019

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 12/4/18

Public Utility Service – 12/18/18

Highway, Buildings, and Grounds – 11/28/18, 12/12/18, 12/18/18

Government Operations – 12/18/18

Finance, Ways and Means – 9/28/17, 10/26/17, 11/16/17, 12/5/17, 12/19/17, 6/28/18, 11/27/18 (joint with A&O), 12/4/18, 12/18/18

Administration and Oversight – 11/27/18 (joint with FWM), 12/18/18

Criminal Justice, Public Safety and Emergency Communications – 12/18/18

Solid Waste and Recycling – 10/23/18, 12/4/18

Health and Human Services – 12/18/18

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

October 22, 2018 – Supervisors’ Conference Room #250

Supervisor	Present	Absent	Late	Time In
Shwartz	X			
Bradstreet	X			
DiVeronica	X			
Jones	X			
Magliocca		X		

PRESENT:

Committee: Eve Ann Shwartz, Roger Bradstreet , Rocco DiVeronica, and Dave Jones.

Absent: Joe Magliocca

County Staff: Paul Lutwak, Mark Scimone, Marla Trew, and Gwen Williamson

Additional Present: Bill Buchan

Meeting called to order at 9:33 A.M. by Shwartz.

The Committee unanimously approved the September 17, 2018 meeting minutes on a **MOTION** by Bradstreet and seconded by DiVeronica at 9:33 A.M. 4/0/0

Old Business:

A-1 (moved to later in meeting)

A-2: Buchan led the overview of the draft RFP for broadband consulting services. Bill broke it down into segments or topics that we need help with, such as; what we want to build, how we plan to build it, and how we expect to fund it.

There was much discussion regarding how, and if, the County should have a “business” type of plan to help recoup the money. Lutwak commented that the services will be an investment in Madison County, and as such it will retain residents and help encourage more businesses and families to move here, thereby increasing the tax receipts. Some suggested using money that could be allocated from certain County funding sources, such as the casino funds, or other such finding streams. Some suggested that raising taxes to repay the bond may have to be considered. Eve Ann said that if we owned the fiber, and leased it to service providers we could recoup some of the money in that way. Lutwak said that we may be able to own the fiber that goes between the municipal towers, but not the residential fiber. Lutwak also noted that to own the fiber would come with costs of maintaining the fiber. Shwartz asked if there could be a service agreement to cover that part if necessary. Following discussion it was determined to make the topic part of the RFP request (to present the options regarding ownership, maintenance, and lease payments).

Lutwak suggested that the RFP may be too much to ask for in one proposal, and may discourage or limit interested agencies from submitting a proposal. Scimone suggested splitting the entire process up into phases to make it more manageable.

Lutwak cautioned that the term “broadband” has many different definitions or connotations, and should be defined specifically for the RFP.

Following much discussion the tentative phases are loosely described below:

Phase I – Identify the need. (Covered in the first 4 bullets on page 6 of the draft RFP)

Phase II – Options & Solutions, Design and Cost Options, Means & Methods. (Combine and simplify bullets 5 & 6 and remove the word “engineering”)

If there is to be a PHASE III, it will largely be based on information provided in the first 2 phases. If feasible and favorable information is presented, Phase III would be to move ahead with an engineering design, construction bid and assistance with funding applications. Plans & Specifications; Project Management; Construction Management ; and identification of ISP's that may have interest in providing the last mile of service, would all be areas for Phase III..

It was determined that Phase II should also ask for qualifications and experience with references.

There was some discussion regarding the best method of getting compensation; either by setting a limit, or by hourly rate? Should a fee be set for each Phase? It was decided that it would be best to get an idea of rates, and then set a "not-to-exceed" amount.

On page 7 of the draft RFP there is background information that could be reworked to suit this RFP more succinctly. Buchan will work on it.

A-1: The MCPLUS Committee entered into Executive Session on a **MOTION** by DiVeronica and seconded by Bradstreet at 10:38 A.M. 4/0/0

The MCPLUS Committee came out of Executive Session at 10:55 A.M.

A-3: Buchan presented the draft resolution in support of the adoption of legislation which would roll back "Value of Distributed Energy Resources" (VDER) and direct the PSC to implement a more stable and beneficial system of compensation for renewable energy generators. The committee suggested that the overall size of the resolution be shorter. Buchan agreed to trim it down to one page, while retaining the meaning and purpose.

Bradstreet made a **MOTION** and Jones seconded to authorize Buchan to make these changes and to accept the resolution with this revision to go before the Committee of the Whole on November 8, 2018. Buchan will email the revised resolution to MCPLUS committee members on or before October 31st for their review.

New / Other Business:





Marla Trew will ask Melissa Martel Felton when the next town is up for renewal on their charter agreement. Buchan spoke to someone at PSC and was told that "group-leveraging" has been done before and it was effective. Shwartz suggested we try to get a copy of that agreement, and maybe set up a sub-committee to review it.

The next scheduled MCPLUS meeting will be on November 26th at 9:30 A.M. in the Supervisors' Conference Room #250.

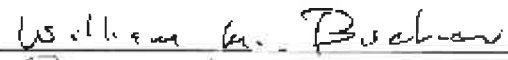
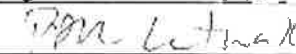
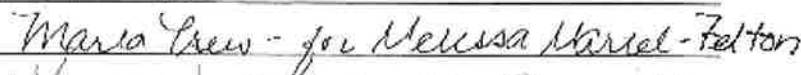
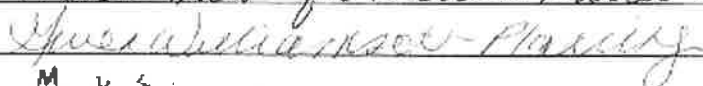
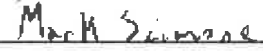
The meeting was adjourned on a **MOTION** by Bradstreet and seconded by DiVeronica at 11:07 A.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	22-Oct-18
Eve Ann Schwartz	
Roger Bradstreet	
Rocco DiVeronica	
Dave Jones	
Joe Magliocca	

Others Present:

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- 
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- 

HEALTH AND HUMAN SERVICES COMMITTEE
Tuesday October 23, 2018
Large Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice-Chairman, Town of Lebanon
Eve Ann Shwartz, Town of Hamilton
Joe Magliocca, City of Oneida
Mary Cavanagh, City of Oneida

Others Present

Eric Faisst, Director, Public Health Services
Michael Fitzgerald, Commissioner, Social Services
Teisha Cook, Director, Mental Health Services
Alex Coyle, Health Statistician, Public Health Services
Tina Wayland-Smith, County Attorney
Mark Scimone, County Administrator
Beth Piersall, Confidential Secretary, Mental Health Services
Michele Browell, Confidential Secretary, Social Services

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 11:01 a.m., indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes for September 25, 2018. A motion to approve the minutes as written was made by Supervisor Cavanagh seconded by Supervisor Magliocca and carried unanimously.

Social Services

Commissioner Michael Fitzgerald introduced Beth Piersall, Confidential Secretary, Mental Health Services. She will be taking over the secretarial duties of the committee in 2019.

Commissioner Fitzgerald presented the Expenditure and Refund Summary. At this point Social Services should be at 75%. There are a few resolutions that will be moving money that are not reflected in the current summary.

Commissioner Fitzgerald will be meeting with Donald Smith, Director, Veteran's Agency regarding the increase that has been requested by the Funeral Homes. They will come up with recommendations to submit to the Committee.

Students from Colgate University have been working on a research paper regarding homelessness in Madison County. They will present their research at the December 4th Committee meeting.

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing the Chairman to renew an Agreement with The Fatherhood Connections

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Authorizing the Chairman to renew an Agreement with Dr. Jennifer C. Genovese

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to renew an Agreement with Dr. Scott Petosa of K.A.G

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to enter into an Agreement with Hampton Inn and Suites Cazenovia

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Authorizing the Modification of the 2018 Adopted Budget

A motion was made by Chairman Stepanski to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Modifications of the 2018 Adopted Budget

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Chairman Stepanski and carried unanimously.

Modifying the 2018 Budget for funding received through the supplemental nutrition assistance program (SNAP) bonus award program.

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Magliocca and carried unanimously.

Public Health

Director Eric Faisst gave out a copy of a resolution from the Madison County Board of Health, requesting the Madison County Board of Supervisors to Pass a Local Law Prohibiting the sale of tobacco products, including herbal cigarettes, rolling papers, pipes and electronic cigarettes to

anyone under the age of 21. He asked the committee to read it for the next meeting. County Attorney, Tina Wayland-Smith will look at the language of the resolution and it was suggested that the Oneida Nation be contacted to inform them of the changes requested.

Director Eric Faisst presented the following resolutions to the Committee:

Authorizing the Modification of the 2018 Adopted County Budget

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Modification of the 2018 Adopted County Budget

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Modification of the 2018 Adopted County Budget

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to enter into an Agreement with Bobbi Kahl and Douglas Holdridge for the Provision of Hearing Officer

A motion was made by Chairman Stepanski to approve the resolution, seconded by Supervisor Magliocca and carried unanimously.

Public Health Department Approved Charges and Fee Schedule

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their Preferred Agenda, upon motion by Vice Chairman Goldstein and seconded by Supervisor Cavanagh.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Supervisor Shwartz at 11:45 p.m., seconded by Supervisor Magliocca and carried unanimously.

Next meeting: December 4, 2018 at 11:00 a.m.

Respectfully submitted by Michele Browell for Chairman Alexander R. Stepanski

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

November 1, 2018

MINUTES

Present: R. Bono, M. Cavanagh, D. Degear, C. Moses and P. Walrod

Also Present: R. Aylward, J. Becker, R. Bargabos, R. Bradstreet, C. Edick, S. Field, L. Kantor, P. Lutwak, Y. Nirelli, L. Randall, J. Reinhardt, J. Salka, M. Scimone, T. Wayland-Smith, and E. Zehr.

D. Degear called the meeting to order at 10:16 a.m.

- I. MINUTES** – Motion by R. Bono to approve the minutes from October 25, 2018. Second by M. Cavanagh. The motion was unanimously approved.

II. RESOLUTIONS

- A. Authorizing the Renewal of an Agreement with MVP Health Care - Motion by C. Moses to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- B. Revising the Madison County Compensation Plan and Salary Plan - Motion by P. Walrod to approve the resolution. Second by C. Moses. The motion was unanimously approved.

- III. MOTION TO ENTER EXECUTIVE SESSION** - Motion by P. Walrod to enter executive session. Second by C. Moses. The motion was unanimously approved.

- A. Salary Matters
B. Health Insurance Matters

Motion by P. Walrod to exit executive session. Second by C. Moses. The motion was unanimously approved.

IV. OTHER

- A. Board of Supervisor Salaries – The committee recommended a 2.25% increase for Board members in 2019, the same percentage increase that Management Confidential employees will receive.

Motion to Adjourn by R. Bono. Second by C. Moses.

- V. NEXT MEETING:** Next Committee Meeting: To Be Determined

Administration and Oversight Committee

Meeting Minutes

November 15, 2018

COMMITTEE: Chairman Pete Walrod
Vice Chairman William Zupan
Supervisor Ronald Bono
Supervisor Thomas Boylan
Supervisor David Jones

OTHERS: Board Chairman John Becker
Board Vice Chairman Daniel Degear
County Administrator Mark Scimone
County Clerk Michael Keville
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field

Chairman Pete Walrod called the meeting to order at 8:30 a.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the October 18, 2018 special meeting were unanimously approved on the motion of Supervisor Jones and second of Supervisor Bono.

Resolutions:

Designating disposal of obsolete and/or surplus County personal property

The Committee unanimously approved the resolution on the motion of Bono and second of Becker.

Not-for-Profits Discussion:

Supervisor Tom Boylan addressed the need for a policy and procedures for the distribution of not-for-profit funding. Board Chairman John Becker recommended that the County Attorney review and simplify the prior policy. Vice Chairman Dan Degear stated that we need to agree on guidelines for the Budget Officer and to be more productive and avoid the annual conflict. County Clerk Mike Keville recommended capping the overall increase because so much is tied to overriding the tax cap. Boylan provided the Committee with materials of what is required of not-for-profits by New York State. It is important to know how the funds are used to ensure there is no misuse of taxpayer's money. The Committee will send their ideas to Chairman Pete Walrod for the drafting of a new policy and procedures for 2020 not-for-profit funding. Boylan recommended following the State standards to help set policy.

Executive Session:

A motion was made by Board Chairman John Becker to enter into executive session at 8:55 a.m. to get advice of counsel. Supervisor Bono seconded the motion and it was unanimously carried.

A motion was made by Supervisor Jones to exit executive session at 9:01 a.m. Supervisor Boylan seconded the motion and it was unanimously carried.

Cowaselon Creek Update:

County Attorney Tina Wayland-Smith reported that she received the files that were requested from the prior Cowaselon Creek Water District Board's Attorney to determine who owns the properties that encompass the ditches and what, if any, permissions/releases are required to access and maintain them. She will review and get back to Steve Lorraine, District Manager of Madison County Soil and Water Conservation District, on the plan development status.

Employee Rewards:

County Clerk Mike Keville would like to purchase a Keurig for his employees to reward them for all of their hard work; however, the purchase of coffee makers is prohibited in our Purchasing Policy. Keville would like this Committee to consider revising the language of the policy to allow the purchase of Keurigs as they are more versatile than coffee makers. After much discussion, Vice Chairman Bill Zupan offered to buy a Keurig for the Clerk's breakroom rather than changing the policy.

Enterprise Fleet Management:

Board Chairman John Becker recommended a joint meeting between the Administration and Oversight and Finance, Ways and Means Committees to discuss the results of the Enterprise meeting for a lease fleet that is projected to provide \$1.8M savings over 10 years. County Administrator Mark Scimone stated that this is a better option for the County with our more frequent rotation schedule. Enterprise will take care of everything, the County saves money, and there will be budget certainty every year. Becker stated that a Finance resolution will be amended to remove half of the expected saving (\$503,723) from the 2019 budget and give it back to taxpayers.

Next Meeting: To be determined during Annual Session.

Motion to Adjourn: The Committee adjourned at 9:35 a.m. on the motion of Supervisor Bono and second of Supervisor Jones.

Respectfully submitted by Christine Coe for Chairman Pete Walrod and approved on December 18, 2018.

**Finance, Ways and Means Committee
and
Administration and Oversight Committee**

Joint Meeting Minutes

November 15, 2018

Finance, Ways and Means Committee: Chairman John A. Reinhardt
Vice Chair Yvonne Nirelli
Board Chair John Becker

Administration and Oversight Committee: Chairman Pete Walrod
Vice Chair William Zupan
Supervisor Ronald Bono
Supervisor Tom Boylan

Others: County Administrator Mark Scimone
Board Vice Chairman Daniel Degear
Treasurer Cindy Edick
Deputy Treasurer Rebecca Marsala
Finance Director Lou Ann Randall
County Clerk Michael Keville
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field

Chairman John A. Reinhardt called the meeting to order at 2:31 p.m. in the Supervisors Large Conference Room.

I. Approval of Minutes:

Motion by Y. Nirelli to approve the minutes of the November 8, 2018 meeting; second by J. Becker.
Motion unanimously carried.

II. Resolution:

1. Authorizing the cancellation of 2015 through 2018 Town and County Taxes and corresponding School Relevies due to Tax Mapping Error
Motion by J. Becker to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
2. Authorizing the Increase of Tax Search Fees
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
3. Authorizing the Chairman to purchase outside accounting services
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
4. Authorizing the Chairman to enter into an agreement for SDG (Image Mate) Software
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
5. Authorizing the Chairman to enter into an agreement with New York State Archives Partnership Trust

- Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
6. Authorizing the modification of the 2018 adopted County budget – Occupancy Tax
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
 7. Authorizing the modification of the 2018 adopted County budget – EZ Pass
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
 8. Authorizing the modification of the 2018 adopted County budget – Courthouse
Motion by J. Becker to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
 9. Authorizing the modification of the 2018 adopted County budget –Water Fund
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
 10. Authorizing the modification of the 2018 adopted County budget –GAP Mortgage Tax Disbursement
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
 11. Acknowledging introduction of proposed Local Law No. 6 for the Year 2018 and calling for a public hearing
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
 12. Authorizing the Chairman to execute an agreement with the Town of Lincoln for Tax Collection
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
 13. Authorizing the modification of the 2018 adopted County budget
Motion by Y. Nirelli to approve the resolution; seconded by J. Becker. Motion unanimously approved.
 14. Authorizing the Chairman to enter into an agreement for Fact Plus (Assetworks LLC) Software
Motion by J. Becker to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
 15. Authorizing the modification of the 2019 tentative County budget
Discussion: ARC funding has been decreased by \$52,030 as recommended by Mental Health Director Teisha Cook as they have only invoiced \$11,000 in 2018 to date. Board Vice Chairman Dan Degear informed the Committee that a meeting was held with Enterprise Fleet Management to discuss lease options for County vehicles. After a review of our fleet, Enterprise estimated that they could save us over \$1M in next year's budget. Degear recommended putting ½ of the expected savings back into fund balance to be conservative if an agreement is approved. A joint meeting between Administration and Oversight and the Finance, Ways and Means Committees will be scheduled for the end of November for Enterprise to present their proposal. A motion was made by Y. Nirelli to amend the resolution to remove half of the expected savings (\$503,723); J. Becker seconded the motion. Motion unanimously approved.
Motion by Y. Nirelli to approve the resolution as amended; seconded by J. Becker. Motion unanimously approved.

III. Other Committee Business:

County Administrator Mark Scimone informed the committees that the \$50K that has been budgeted for the May 25th Courthouse Celebration Event is only an estimate. The funds have been set aside to hire the 10th Mountain Division Band and other bands, characters in period costumes for the Courthouse tours, the Fireman's field/food, and fireworks. The cost could be less as LaChase is willing to sponsor a portion of the event and we will be reaching out for other sponsors. Board Chairman John Becker stated that emails have been going around complaining about the budget for the celebration. Becker stated that this is a historical event and he has an issue with discussions outside of committee that include a select group of supervisors. All supervisors should be included to address concerns or it should go to committee. Vice Chair William Zupan agreed that if the celebration details were presented to the full Board as they were here, everyone would likely be on board. Degear stated that is why concerns should be presented at committee or brought to the County Administrator.

IV. Executive Session:

A motion was made by Board Chairman John Becker to enter into executive session at 3:12 p.m. to get advice of counsel. Vice Chair Yvonne Nirelli seconded the motion and it was unanimously carried.

A motion was made by Vice Chair Yvonne Nirelli to exit executive session at 3:32 p.m. Board Chairman John Becker seconded the motion and it was unanimously carried.

V. Next Meeting Date: Tuesday, December 4, 2018 (Time TBD)

VI. Adjournment:

The Committee adjourned at 3:35 p.m. on the motion of J. Reinhardt and second of Y. Nirelli. Motion unanimously approved.

Respectfully submitted by Christine J. Coe on behalf of Chairman John A. Reinhardt and Chairman Pete Walrod and approved on December 18, 2018.

HEALTH AND HUMAN SERVICES COMMITTEE
Special Meeting
Thursday November 15, 2018
Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
Joe Magliocca, City of Oneida
Mary Cavanagh, City of Oneida

Others Present

Michael Fitzgerald, Commissioner, Social Services
Tina Wayland-Smith, County Attorney
Ronald Raymer, Assistant Director, Veterans Agency
Eric Faisst, Director, Public Health Services
Michele Browell, Confidential Secretary, Social Services

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 12:30 a.m., indicating that there was a quorum for the Health and Human Services Committee.

Social Services

Commissioner Michael Fitzgerald presented the following resolution to the Committee:

Setting Rates Paid by Madison County for Indigent Burials

A motion was made by Supervisor Magliocca to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

The rates for indigent burial have not been increased since 2008 other than a slight adjustment in 2012. A survey was done and a spread sheet was given out to show current rate, requested rate, survey rate and the approved rate. The burial/ cremations increased by \$200.00, the casket rate increased by \$75.00 and the vault rate also increased by \$75.00. They are also adding a rate for stillborn's up to six months. Madison County rates were compared to 20 other counties and are comparable. Beginning August 2020 an annual cost of living increase will be calculated each year using the US Department of Labor Consumer Price Index (CPI-U Northeast) previous calendar year average. The services effected will be direct (immediate) burials, direct cremations, anatomical donations, burial/cremations arrangements and supervision and casket and alternative containers. The increase has been accounted for in the 2019 budget.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Supervisor Magliocca at 12:40 a.m., seconded by Supervisor Cavanagh and carried unanimously.

Next meeting: December 4, 2018 at 11:00 a.m.

Respectfully submitted by Michele Browell for Chairman Alexander R. Stepanski

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

**COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)**



Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

November 15, 2018

MINUTES

Present: R. Bono, M. Cavanagh, D. Degear, and P. Walrod.

Absent: C. Moses

Also Present: R. Aylward, E. Burns, C. Coe, S. Field, L. Kantor, P. Lutwak, Y. Nirelli, L. Randall, J. Reinhardt, M. Scimone, T. Wayland-Smith, and E. Zehr.

D. Degear called the meeting to order at 3:36 p.m.

I. RESOLUTIONS

- A. Authorizing Attendance at an Out-of-State Conference – BOS - Motion by R. Bono to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- B. Authorizing the Health Plan Administrator to Secure Stop Loss Coverage - Motion by P. Walrod to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- C. Authorizing the Modification of the 2018 Adopted Budget – IT - Motion by M. Cavanagh to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- D. Authorizing Attendance at an Out-of-State Conference (MDT) - Motion by R. Bono to approve the resolution pending the approval of the Health and Human Services Committee. Second by M. Cavanagh. The motion was unanimously approved.

II. OTHER

- A. Cancer Screening Policy and Procedure – The Committee approved a procedural change to include sick leave among the already stated personal, compensatory and vacation leaves approved for absence beyond the eight hour screening cap in the policy.
- B. Health Insurance Matters – R. Aylward updated the Committee on topics discussed at the Health Insurance Task Force meeting that was held on 11/14/2018. Medically supervised weight loss and Insurance Reserves were a part of that discussion. R. Aylward also advised the Committee that he will be putting in an addendum to the LBS contract regarding the elimination of a benefit that's no longer being utilized. This benefit was paying \$10 towards a private hospital room. Physicians no longer use this billing code.

III. MOTION TO ENTER EXECUTIVE SESSION - Motion by R. Bono to enter executive session. Second by P. Walrod. The motion was unanimously approved.

- A. Negotiations
- B. Health Insurance Matter

Motion by P. Walrod to exit executive session. Second by M. Cavanagh. The motion was unanimously approved.

Motion to Adjourn by P. Walrod. Second by M. Cavanagh.

IV. NEXT MEETING: Next Committee Meeting: To Be Determined

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

November 15, 2018 – 1:00 P.M.- Conference Room #250

Supervisor	Present	Absent	Late	Time In
Salka	X			1:07
Moses		X		
Jones	X			
Magliocca	X			
Reinhardt	X			

PRESENT:

Committee: John Salka, Dave Jones, Joe Magliocca, and John Reinhardt

Absent: . Cliff Moses

Supervisors: Pete Walrod (1:09)

County Staff: Karin Bump, Melissa Martel Felton, Samantha Fields, Scott Flaherty, KippHicks, Scott Ingmire, Becky Marsala, Tom Reichel, Mark Scimone (1:22), Tina Wayland-Smith, and Gwen Williamson

Additional Present: Emily Burns, Michael Magnusson

Press:

Meeting called to order at 1:07 P.M. by Salka.

A-1: The Committee unanimously approved the October 22, 2018 meeting minutes on a **MOTION** by Jones and seconded by Magliocca at 1:07 P.M. 4/0/0

A-2: Scott Ingmire presented the Sales Tax Update as submitted by Cindy Edick. The County remains ahead of last year's numbers.

A-3: Becky Marsala presented the Occupancy Tax Update followed by the resolution. The Committee unanimously approved a resolution authorizing the modification of the 2018 Adopted County Budget regarding Occupancy Tax on a **MOTION** by Magliocca and seconded by Jones. 4/0/0

A-4: Tom Reichel presented the Career Center Update. Unemployment is down to a low 3.8%. There are not enough people to fill the demand. Salka and Reichel will meet soon regarding On-Point.

A-5: Kipp Hicks presented the IDA Update. Regarding the greenhouse project: the groundwork has begun; they are hoping to keep the furthest electrical power line (Yellow #2 option); and they had the closing on the real estate. Salka offered kudos to Hicks for work well done on this project.

Kipp reported that there was a possible project (Project Independence) that had considered locating at Harbor View in town of Sullivan but chose not to because of the wetlands issues. Although not chosen this time, the site visit was informative and may open doors for future projects. Hicks requested executive session but agreed to the Committee finishing the rest of the reports and resolutions prior to entering into executive session.

A-6: Karin Bump presented the AED and CCE Update. Bump noted that there will be a Buy Local event scheduled for November or December. There was a review of upcoming programs. Bump announced that there will be a round-table discussion regarding hemp growing on January 22nd. They are, and will continue to work on grants. Bump distributed fliers advertising event space available at the Extension and the December 8th Holiday Edition of Celebrate Madison. She highlighted the Succession Planning for Farm Businesses Workshop.

A-7: Scott Flaherty presented the Tourism Update. Flaherty shared a comparison spreadsheet of occupancy tax receipts from last year, 3 years ago and 5 years. There is a significant increase in receipts. Scott provided the numbers showing very successful fall campaign advertising results. The winter campaign will launch in December. The Food and Beverage Trail Sweepstakes is still in the works, and should be ready very soon. Tourism is working on a strategic plan and has hired a consultant, more info to follow.

A-8: Scott Ingmire presented the Delphi Falls Update. Things have been mostly quiet. The floors are being removed and replaced. Ingmire is hoping to hear about the NYS Parks Grant application by the second week of December.

A-9 through A-12: Scott Ingmire presented resolutions A-9 through A-12 to the Committee.

- A-9: Authoring the Chairman to enter into a license agreement with Staffworks, Inc.
- A-10: Authoring the Chairman to enter into a license agreement with Madison-Oneida BOCES
- A-11: Authoring the Chairman to enter into a license agreement with ACCESS-VR
- A-12: Authoring the Chairman to fix a license rate for space in the American Job Center for the Madison County Dept. of Planning and Workforce Development

The Committee unanimously approved the above four resolutions on a **MOTION** by Reinhardt and seconded by Jones. 1:25 P.M 4/0/0

A-13: The Committee unanimously approved a resolution appointing Cedric Barnes to the Madison County Soil and Water Conservation District Board on a **MOTION** by Jones and seconded by Salka. 1:26 P.M. 4/0/0

A-14: There was a review of the Natural Gas line easement and the Electric line easement maps. Tina Wayland-Smith noted that she was able to look them over and found no apparent concerning issues.

A-14: Authorizing the Chairman to grant a Natural Gas Easement with National Grid

A-15: Authorizing the Chairman to grant an Electrical Easement with National Grid

The above two resolutions were unanimously approved on a **MOTION** by Magliocca and seconded by Jones at 1:28 P.M 4/0/0. It is anticipated that these resolutions will go before Buildings and Grounds and/or Highway.

A-16: Ingmire presented the Utica Homeownership Center resolution. He noted that matching funds come from the homeowners and not from the County.

The Committee unanimously approved a resolution authorizing the Chairman to enter into a sub recipient agreement between Madison County and the Utica Homeownership Center on a **MOTION** by Jones and seconded by Magliocca at 1:30 P.M 4/0/0

A-17: Ingmire presented the resolution regarding EDR. Scott noted that an RFP was done for the trail design system and site visits were held with five firms. Three proposals were received. EDR clearly put the most time and effort into meeting the needs and requirements of the RFP.

The Committee unanimously approved a resolution authorizing the Chairman to enter into an agreement with Environmental Design and Research, DPC on a **MOTION** by Magliocca and seconded by Salka at 1:33 P.M. 4/0/0

A-18: Scott Ingmire presented the FREE resolution. The FREE Center did not receive funding through the budget this year. Ingmire said that there is money available in the Public Utilities line item, and it would be appropriate to allocate a portion to the center.

The Committee unanimously approved a resolution authorizing the Chairman to enter into an agreement with the Fenner Renewable Energy Education (FREE) Center on a **MOTION** by Jones and seconded by Magliocca at 1:35 P.M. 4/0/0

A-19: With the exception of the contract with FREE Center, all other resolutions are to be included in the preferred agenda (9-17) on a **MOTION** by Jones and seconded by Reinhardt at 1:36 P.M 4/0/0

A-20: New Business: Karin Bump thanked the board and this Committee for all the support for CCE.

A-21: The next scheduled Planning Committee meeting will be held on December 4th, 2018 at 3:30 P.M. following the Board meeting.

The earlier request made by Kipp Hicks to enter into executive session for reason of privacy regarding contract negotiations was granted at this time on a **MOTION** by Jones and seconded by Reinhardt at 1:39 P.M. 4/0/0

Per Scott Ingmire the Committee came out of executive session on a **MOTION** by Magliocca and seconded by Salka.

Per Scott Ingmire the meeting was adjourned on a **MOTION** by Jones and seconded by Reinhardt.

Respectfully submitted: Gwen Williamson

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
November 15, 2018*

PRESENT: Chairman Roger D. Bradstreet
Vice Chairman Daniel Degear
Supervisor Pete Walrod
Supervisor Tom Boylan

ALSO: County Administrator Mark Scimone
Chief Assistant District Attorney Robert Mascari
Emergency Management Director Ted Halpin
Undersheriff RJ Lenhart
County Attorney Tina Wayland-Smith
First Assistant County Attorney Jeff Aumell
Public Information Officer Samantha Field
Supervisor John Salka
Supervisor Ronald Bono

ABSENT: Supervisor Rick Bargabos

The meeting was called to order by Vice Chairman Daniel Degear at 11:00 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the October 18, 2018 meeting were unanimously approved on the motion of Supervisor Pete Walrod and second of Supervisor Tom Boylan.

Sheriff's Office:

Undersheriff RJ Lenhart presented the following resolutions to the Committee:

Authorizing Attendance at an Out-Of-State Conference (MDT-C. Zukowski)

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

Undersheriff Lenhart states the Sheriff's Office will be given an armored vehicle from Military Surplus with a value of \$400K to use as long as needed. Highway Department will assist with storage of the vehicle.

Vice Chairman Daniel Degear states the Sheriff's Office is working with Enterprise Fleet Management to lease new vehicles for use and exchange out the older vehicles. Degear states there would be a savings of \$1.6 million over a ten-year period. County Administrator Mark Scimone says there are fifteen counties already using Enterprise.

District Attorney:

Chief Assistant District Attorney Robert Mascari presented the following resolution to the Committee:

Authorizing the Chairman to Sign Agreement with J. Scott Porter, ESQ, for Appellate Case Services

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Degear.

Emergency Management:

Emergency Management Director Ted Halpin states he is in the final stages for obtaining NYS accreditation for the EM program. When obtained, Madison County will be only the sixth County in NYS to achieve this acknowledgement.

Mr. Halpin also responded to Board of Supervisor questions regarding the latest NYS DEC inspection of the six high-hazard dams in Madison County. He informed the Committee that the dams remain “Unsound – Fair” according to the most recent inspections. This rating is nothing new and accordingly he would bring a resolution to the next Committee meeting urging the owners of these dams, the NY Power Authority (NYPA), to make the improvements and maintenance as delineated in the NYS DEC inspections. County Attorney Tina Wayland-Smith says she will reach out to the lawyer of NYPA informing him of this possibility.

Other Committee Business:

First Assistant County Attorney Jeff Aumell presented the following resolution to the Committee:

Authorizing Agreement with Madison Legal Defense Bureau Inc. to Represent Indigent Criminal Defendants.

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee’s Preferred Agenda on a motion of Walrod and second of Bradstreet.

Adjournment: The Committee adjourned at 11:45 a.m. on the motion of Bradstreet and second of Walrod.

Next Meeting Date: Tuesday, December 18, 2018 at 11:00 a.m.

Respectfully submitted by Luann Bargabos on behalf of Chairman Roger D. Bradstreet and approved on December 18, 2018.

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

November 26, 2018 –Large Conference Room #250

Supervisor	Present	Absent	Late	Time In
Shwartz	X			
Bradstreet	X			
DiVeronica	X			
Jones	X			
Magliocca	X			

PRESENT:

Committee: Eve Ann Shwartz, Roger Bradstreet, Rocco DiVeronica, Dave Jones, and Joe Magliocca.

Absent:

County Staff: Samantha Field, Paul Lutwak, Mark Scimone, and Gwen Williamson

Additional Present: Bill Buchan

Meeting called to order at 9:31 A.M. by Shwartz

MINUTES: The Committee unanimously approved the October 22, 2018 meeting minutes on a **MOTION** by Bradstreet and seconded by Jones at 9:32 A.M. 5/0/0

OLD BUSINESS 1: Review Revised Draft Network Consulting RFP

Discussion involved defining the use of the word “broadband”. There are many different interpretations and connotations of the term. NYS defines broadband as 100 megabits, while the federal definition was previously at 100 and has changed to 25. The clarifiers may be related to whether or not the service is for residential or business. Lutwak explained that the “upload” speeds are very different from the “download” speeds, and the upload speeds are typically quite a bit less than the speeds needed for downloading data (particularly for residential). For purposes in the RFP, it was suggested that there be a dual definition: one for residential (minimum 50-A-synchronous), and one for commercial (minimum 100 – synchronous). Lutwak suggested using the term “scalable technology” to accommodate for future technological advances, and the words “competitive or ratency”. Bill Buchan will work on the verbage and get it back to the committee for review.

Lutwak introduced the committee to a new technology called **LEO-Low Earth Orbit** satellites. This technology is being worked on and may be up and running to the public in the next four years. The concept is to use an abundance of satellites much closer to Earth that would relay data quickly and less expensively. That airspace is considered “International Waters” for governance, but the US Air Force is in charge of tracking all satellites, so there is much to be determined.

Scimone reported that Spectrum is refusing to provide “existing” service areas by contending that the contract only specifies for the build-out locations. Frontier has cooperatively shared their build-out areas. Shwartz asked if there is a contact at PSC that is monitoring this Spectrum agreement. DiVeronica suggested contacting UFPO for “dig-safely” type of underground utility maps to show where the buried infrastructure lies. Buchan noted that most of the Spectrum owned broadband is in the air, but it might be possible to “FOIL” the maps. Shwartz suggested making the maps part of the franchise agreements. Lutwak said that there needs to be some “teeth” in the franchise agreements. Buchan expressed that the “teeth” are in the regulations based formula; referring to using the formula to our advantage to get services. Buchan continued by saying that we are making progress just by becoming more educated, and the education is essential. It was suggested that the new political leaders be contacted to see how much interest there in the broadband issue and see if any would be willing to intercede or support our goals.

The committee took a step back for a few minutes to explore if the RFP is the best way to start. Lutwak thought maybe an RFI (Request for Information) might make more sense. Buchan noted that an RFQ (Request for Qualifications) might supply us with the right skill set and knowledge among the responders. Buchan explained that the RFP is written to help clarify the process: first to identify the need, and second to ascertain how to implement services to fit that need. Lutwak explained that an RFI could be used to fill in the gaps of services needed and could even lead us to things we may have not thought of yet. It could result in information becoming available that would allow us to fill in a map of existing services. Scimone will try to locate the older infrastructure maps the County had used in the past, since (as noted by Magliocca) that infrastructure is likely to still exist.

Following discussion, the consensus of the committee is to have Buchan add a qualification section on the existing RFP (instead of doing an RFI).

Once prepared, the Purchasing Department would publish the RFP for 60 days. Buchan reminded the committee that per GML 120W Statute, there can be an (up to) 60 day comment period for a DRAFT RFP, during which time we can seek input. At the end of the input period we could move forward with the RFP. The committee determined that 45 days would be better and we should also reach out to PSC for comments. Buchan will send it directly to Jeff Nordhaus at PSC. The Committee feels that this process addresses the concerns that would have initiated an RFI or RFQ, and we can confidently move forward without them.

Returning to the review of the document, there was discussion about if the RFP addressed future growth to which Buchan pointed out that it is covered in the Phase III portion requesting the identification of ISP's who have interest in providing last mile of service.

There followed much discussion about combining phases, adding or moving information from one phase to another, reducing it to two phases instead of three. Buchan noted that his thought process when writing the RFP was 1)Scope, 2)Schedule, 3)Cost. He also mentioned that Phase II is a good opportunity to analyze the scope of the project design, determine if it is feasible to move forward, and which options to incorporate into Phase III. The consensus of the committee was to leave the RFP in the three phases for now in order to consider the comments.

The committee set the following goals: Buchan will get the amended RFP to Gwen for release to the committee and the committee will meet on December 18, 2018 at 12:30 to review and potentially approve the draft RFP. Amend and release of the draft form RFP by the 3rd or 4th of January for a comment period of 45 days. Following the comment period, the FINAL RFP will be prepared, approved and submitted to Purchasing for publishing.

OLD BUSINESS 2: Review Revised VDER Resolution

Upon review of the resolution Bradstreet commented that it appears that the PSC is making it harder – almost penalizing renewable energies. He feels that the resolution could be more strongly worded to point out what he views as “disincentive” actions by the PSC. There was discussion. Shwartz noted that the goal of the resolution is to show support for Bill A.1047 and S.8273. The fourth “Whereas” contains the words “devastating effect”, which the committee determined is accurate and appropriate for this purpose. Buchan will adjust the resolution date and one typographical error and send it out to Cindy Urtz. The committee agreed by consensus.

OLD BUSINESS 3: Update on County Cable/Broadband Franchise Agreement

There was a franchise agreement meeting attended by Shwartz, Buchan and Melissa Martel Felton. Shwartz reported that much progress was made. There will be a draft for the committee to review soon. Shwartz highlighted the following topics: A) Negotiate collectively by standardizing the franchise fee at 5%, B) How to expand outside the current area – using the formula, C) Invite Carol McTag from PSC to MCPLUS committee meeting to present on issues including the appeal process with PSC. The team is planning to use Lebanon's current agreement as a starting template and make adjustments as needed to meet the goals of the collective agreement. Shwartz will include getting maps of existing services to the agreement.

NEW BUSINESS: There was no new business at this time.

NEXT MEETING(s): December 18, 2018 at 12:30 P.M. and January 22, 2018 at 9:30 A.M., both at COB Conference Room #250.

Magliocca out 11:09 A.M.

ADJOURNMENT: The meeting was adjourned on a MOTION by Jones and seconded by Bradstreet at 11:10 A.M. 4/0/0

Respectfully submitted: Gwen Williamson

14-11-18

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	26-Nov-18
Eve Ann Shwartz	<i>Eve Shwartz</i>
Roger Bradstreet	<i>Roger Bradstreet</i>
Rocco DiVeronica	<i>Rocco DiVeronica</i>
Dave Jones	<i>Dave Jones</i>
Joe Magliocca	<i>Joe Magliocca</i>

Others Present:

Yvonne Williams - Planning
Bill Boehm - Counsel
Samantha Frett - PIO
Mark Sirmage
Paul Lester

MADISON COUNTY BOARD OF HEALTH
Monday, November 26, 2018
Madison County Health Department, Wampsville, NY

BOARD OF HEALTH MEMBERS PRESENT

Alex Stepanski, Board of Supervisors Representative
John Endres, DVM – President
Wendy Cary – Vice President
Travis Hall, Clinical Psychologist
Jennifer Meyers, MD

NOT PRESENT

Sam Barr, DMD
Rachel Elder, MD
Ofrana Reid, MD
Dr. R. Seelan Newton, Medical Consultant

OTHERS PRESENT

Eric Faisst, Director of Public Health
Aaron Lazzarra, Assistant Director of Environmental Health
Katie Mungari, Director of Community Health
Shawn Prievo, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs
Deanna Matt, Confidential Secretary to the Director of Public Health

VP Cary called the meeting to order at 6:33pm indicating that there was a quorum. The Board reviewed the October 2018 minutes. Motion to approve the minutes was made by Supervisor Stepanski, seconded by Dr. Hall, and approved by all.

Audit of Claims

The record of claims was distributed for review and discussion.

- Preschool Expenses up with school back in session
- Prevent increase due to purchase of 2 new laptops, restocking of vaccines, and annual review to accountants
- EH expenses are up due to last round of testing for the Gas Compressor

Motion to Accept made by Dr. Meyers, 2nd by Dr. Hall, All in Favor

Strategic Items

- Healthy Workplace
 - Pilot Site project is moving forward with Oneida Healthcare, HP Hood, and Madison County Health Department.
 - Meetings are scheduled regularly
 - Pilot Sites have established internal teams and completed a WISH assessments
 - Sites tasked with identifying goals and objectives of their projects

- Work plans being reviewed at the next meeting
 - Conference Planning continuing to move forward – Decided date October 15, 2019 – venue pending, between 2 sites: White Eagle in Hamilton or Morrisville State.
 - 2 tracks identified as: Safety, Leadership, Overall Wellness
 - Developing a healthy workplace website page – in progress
 - We are in contact with Health-eConnections, the regional health information organization (RHIO) to discuss possibility of using electronic health records for occupational health surveillance.
- Dental Health
 - Director of Community Health had a conference call with the State regarding school based health clinics – NYSDOH
 - The call was informational and included useful information on Article 28 details and specifics
 - Oneida City School Superintendent is interested in discussing a full school based health clinic – further meeting is scheduled for December 18th.
 - Visioning meeting was held with representatives from numerous organizations, departments, and businesses in Madison County – was led by NYSDOH and the Schuyler Center – focus was on community dental health. More to come from this
- Individual Water Systems
 - No updates at this time
- CHA/CHIP
 - Working on putting together the four assessments phase of the MAPP process which include: forces of change, public health system, community needs assessment, and health data.

Reports

- County
 - T21 Law draft and resolution were disbursed at Health and Human Services and was taken favorably
 - County Administrator Mark Scimone reached out the Oneida Nation and received full support of the T21 initiative with OIN noting they will honor the law in their retail entities.
 - Press Release is pending and ready to go when BOS moves forward with T21 – most likely January
 - HHS most likely to move forward on law in January.
- Director's Report
 - Working on T21 law and resolution
 - Corporate Compliance assessment, investigation, and annual work plan
 - Engaged in Dental Health meetings and activities
 - Working on a NYSACHO work group to revise Article 28 regulations that pertain to our D&T clinical activities
 - Seeking two main changes:
 - An “opt in” option for LHD to be an Article 28, and

- Reduced regulatory requirements for LHD run Art. 28 clinics
 - Initiative championed by Assemblywoman Paulin out of Westchester County
- City of Oneida – No Report
- Medical Director's Report
 - Report provided in Dr. Newton's absence
 - First flu case in Madison County this am
 - Discussion occurred regarding the polio-like virus that has been reported throughout the country. Case found in NYC, but not in the upstate NY area.
- President's Report – No Report

Old Business

Present board members watched the Corporate Compliance Training video

Motion to adjourn made by Dr. Meyers, 2nd by Dr. Hall, All in Favor – 7:41pm

Next Meeting December 17, 2018 @ 6:30 pm (Moved up due to Christmas Holiday)
Madison County Department of Health – Large Conference Room

Respectfully submitted by Deanna Matt

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636

WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr

Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

December 4, 2018

MINUTES

Present: R. Bono, M. Cavanagh, D. Degear, and P. Walrod
Absent: C. Moses

Also Present: J. Aumell, R. Aylward, R. Bargabos, J. Becker, R. Bradstreet, C. Coe, D. Curtis, R. DiVeronica, C. Edick, S. Field, J. Goldstein, T. Halpin, M. Keville, P. Lutwak, Y. Nirelli, L. Randall, J. Reinhardt, J. Salka, M. Scimone, A. Stepanski, T. Wayland-Smith, and E. Zehr

D. Degear called the meeting to order at 12:30 p.m.

I. RESOLUTIONS

- A. Authorizing Attendance at an Out-of-State Conference – DSS/MDT - Motion by P. Walrod to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- B. Authorizing the Modification of the 2018 Adopted Budget – Motion by P. Walrod to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.

II. OTHER

- A. Health Insurance Matters - the Health Insurance Plan Administrator asked the committee to review a claim that was denied by Lifetime Benefit Solutions followed by the denial of an appeal. Motion by P. Walrod to approve the claim. Second by M. Cavanagh. Committee unanimously voted to approve claim.
- B. County Closure to Public – the County Clerk addressed a scheduling conflict with the Christmas Eve half day holiday. With Christmas Eve falling on a Monday this year, the consensus of the committee was to close the county to the public on the December 24 half day, providing non-essential employees with the option of either reporting to work, or taking the half day off through the use of accruals.

III. MOTION TO ENTER EXECUTIVE SESSION - Motion by P. Walrod to enter executive session. Second by M. Cavanagh. The motion was unanimously approved.

- A. Labor Relations
- B. Negotiations
- C. Personnel Matters

Motion by M. Cavanagh to exit executive session. Second by P. Walrod. The motion was unanimously approved.

Motion to Adjourn by P. Walrod. Second by M. Cavanagh

IV. NEXT MEETING: Next Committee Meeting: December 18, 2018

HEALTH AND HUMAN SERVICES COMMITTEE
Tuesday December 4, 2018
Large Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice-Chairman, Town of Lebanon
Mary Cavanagh, City of Oneida

Others Present

Eric Faisst, Director, Public Health Services
Michael Fitzgerald, Commissioner, Social Services
Teisha Cook, Director, Mental Health Services
Tina Wayland-Smith, County Attorney
Mark Scimone, County Administrator
Michele Browell, Confidential Secretary, Social Services

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 11:07 a.m., indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes for October 23, 2018 and November 15, 2018. A motion to approve the minutes as written was made by Vice Chairman James Goldstein seconded by Supervisor Cavanagh and carried unanimously.

Social Services

Commissioner Fitzgerald presented the Expenditure and Refund Summary. At this point Social Services is within limits at 83%.

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing the Chairman to purchase outside accounting services.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the attendance at an out-of-state conference.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to enter into an Agreement with Elmcrest Children’s Center.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Modification of the 2018 Adopted Budget

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Modifications of the 2018 Adopted Budget

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an Agreement with Bobbi Jo Kahl for the Provision of a Hearing Officer.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to enter into an Agreement with McCarthy & Conlon, LLP.

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to enter into an Agreement with Oneida Healthcare Center.

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing Agreement Extension of Dog Shelter Services.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing 2018 Budget Modification for the Federal CDC Grant Public Health Drinking Water Programs to Reduce Drinking Water Exposures.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee:

Authorizing the Chairman to renew an Agreement with Consumer Services of Madison County, Inc.

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to renew an Agreement with Heritage Farm, Inc.

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to renew an Agreement with Liberty Resources, Inc.

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to renew an Agreement with Madison County Council on Alcoholism and Substance Abuse (dba BRiDGES).

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to renew an Agreement with Onondaga-Cortland-Madison Board of Cooperative Educational Services (OCM BOCES).

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to renew an Agreement for Psychiatric Services.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to renew an Agreement for Psychological Assessment Services.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to renew an Agreement with Coordinated Care Services, Inc.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to renew an Agreement for Polygraph Services.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to renew an Agreement with Psychiatry Faculty Practice, Inc.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously

Authorizing the Chairman to renew an Agreement with Family Support in Central New York, Inc.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to renew an Agreement with Madison-Cortland ARC, Inc.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their Preferred Agenda, upon motion by Vice Chairman Goldstein and seconded by Supervisor Cavanagh.

Commissioner Michael Fitzgerald introduced Andy Pattison, PhD, Professor of Environmental Studies at Colgate University. Professor Pattison came with three students to present a peer county review of supportive housing. The three seniors, Naomi Philhower, Faith McDonald and Emmy Watkins provided information on homelessness in Madison County. Their goal was that the analysis will include comparative policy analysis of the best practices of creation, implementation and funding regarding supportive housing programs in peer counties. They did community based research and talked to local agencies. There are several reasons that increase homelessness such as domestic violence, disconnected youth, mental health disorders and substance abuse. Funding is one of the main difficulties for housing. Other difficulties are people don't want transitional or permanent housing built in their neighborhood. It is also hard to find locations to build near service providers as transportation is usually a problem to obtain. Some local churches offer shuttles to help transportation needs. One approach that another county is using is building tiny homes, which are easy and less expensive to build the 300 square foot homes. Some short-term recommendations were to create partnerships for long-term development. Map possible sites for long term development and engage the communities early. Long-term recommendations were to develop a long term, mixed-unit supportive housing complex with community support and supportive services.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Vice Chairman Goldstein at 12:10 p.m., seconded by Supervisor Cavanagh and carried unanimously.

Next meeting: January 22, 2019 at 11:00 a.m.

Respectfully submitted by Michele Browell for Chairman Alexander R. Stepanski