

County Commissioners Meeting August 5, 2025

The Board of Sheridan County Commissioners met at 9:30 a.m. County Commissioners present were Roddy Schilling, Shannon Dieterle and Sandra Felchle. Others present were Allan Tinker, McClusky Gazette Editor.

Chairman Dieterle called the meeting to order. The minutes from the previous meetings were sent by mail and email. It was moved by County Commissioner Schilling to approve minutes as is, seconded by County Commissioner Felchle. Upon roll call vote – Schilling -yes, Felchle – yes, Dieterle – yes Motion carried.

The following Statements of fees were approved and submitted to their appropriate funds:

County Recorder, fees, \$1,323.00
County Sheriff, fees, \$260.00

The miscellaneous receipts were collected for the following funds and were approved for the month of July, 2025:

General - \$40,308.26	Unorganized Rd. Dist. - \$13,102.27
Highway Dist. - \$19,125.13	Civil Defense - \$ 976.25
911 - \$1,873.96	Veteran’s Van Service - \$2,428.91

An itemized listing of miscellaneous receipts are on file at the County Treasurer’s Office.

The July payroll warrants were approved from the following accounts:

General - \$53,071.16	Highway Dist. - \$30,862.30
Veteran Service Officer - \$602.93	County Agent - \$2,352.00
Weed Control - \$6,761.53	Civil Defense - \$937.37
911 - \$927.57	Veteran’s Van Service - \$1,948.10

The following bills #466-524 were approved and ordered paid subject due to delinquent or any other indebtedness owing the County:

701 Dirtworks LLC., \$20,557.00; A & G Trucking, \$25,060.00; Bentz Supply Store, \$ 700.35; Bravera Insurance, Inc., \$3,227.00; Co Op Elevator, \$9,551.00; Code 4 Services Inc., \$510.40; Deere Credit, Inc., \$ 12,151.5; Dell Marketing L.P., \$319.42; Ecolab Pest, \$198.06; Eide Ford Mandan, \$120.54; Expressway Suites – Fargo, \$99.00; Flyway 200, \$504.97; G & R Controls Inc., \$831.50; Galls, \$577.88; Lisa Heitzmann, \$206.22; Heringer Lumber, \$85.98; Delbert Hoffmann, \$86.80; ITD, \$ 855.15; Kotaco Fuel And Propane, \$5,015.11; Ladd Erickson,\$91.00; Lawson Products, Inc., \$153.96; Maertens Welding & Machine Co, \$365.10; McClusky Gazette, \$453.46; McClusky Grocery, \$197.99; McLean Family Resource Center, \$100.00; Mclean-Sheridan Rural Water Board, \$ 345.16; Mechanics Plus, \$1,184.88; Menards, \$337.23; Mid-American Research Chemical, \$113.82; Trent Naser, \$133.00; ND Association Of Counties, \$126.00; ND Crisis Chaplains, \$200.00; ND Dept Of Enviro Quality, \$750.00; ND One Call,

Inc.; \$1.50; NDPHIT, \$360.00; NDPOA, \$40.00; Newman Traffic Signs, \$377.92; Nordak North Publications, \$224.25; ODP Business Office Solutions, \$201.81; Office Of Adjutant General, \$5,951.05; Travis Ostrom, \$ 212.02; Purchase Power, \$1000.00; Rath And Mehrer PC., \$15,000.00; Richard Bauer, \$139.09; RV Enterprises, \$17,645.00; Roddy Schilling, \$2,000.00; Tracy Stein, \$174.96; Susag Sand & Gravel, Inc., \$1,740.00; Swanston Equipment Corp., \$1450.00; Travis Tesch, \$ 956.32; The Herald Press, \$185.61; Tyler Technologies, Inc., \$11,257.50; US Records Midwest, LLC., \$863.42; Verizon, \$1,640.54; Vestis, \$247.71; Visa, \$993.95

The Auditor was instructed to publish notice of cutting weeds along road right of way by October 1st or else the County will cut weeds and charge \$300.00 per mile to the landowner.

The time being 9:30 a.m. the abatement hearing for Anthony and Conner Schmidt for both mobile homes located on NE4 & NW4 Section 8-147-78 was held. No one present for any grievances. Tanya Mueller, Director of Tax Equalization, met with the board to report mobile homes are being used as cold storage and unlivable at the present time. It was moved by County Commissioner Felchle to approve the mobile home abatements for 2025 for Anthony and Conner Schmidt, seconded by Roddy Schilling. Upon roll call vote – Felchle – yes, Schilling – yes, Dieterle – yes Motion carried.

Trent Naser, Sheriff, met with the board to discuss coroner's budget for 2026 and presented extra meals for extra driver needed to take new Sheriff's vehicle to MN to be dropped off for setting up radar equipment. The board asked Naser about the increased Verizon bill. Naser reported the extra costs was for a jet pack and ipad for the Weed Control officers to enter data into the spraying program while being in the field. Deputy Auditor Stein inquired about changing the Sheriff's Deputy's payroll hours to be within 171 hours a month (GARCIA statute) so no on call hours allowed. Paid holiday hours were in question also. A County personnel committee will have a meeting in the next week to go over the County personnel policy handbook. Naser also reported the cattle issue has been resolved so far.

The time being 10:00 a.m. the County Commission meeting recessed for the Planning & Zoning Board meeting.

The County Commission meeting reconvened at 10:30 a.m.

Brent Ekstrom, Executive Director with Lewis & Clark Development Group, met with the board to update on the Grant for Livestock Development planning in south central North Dakota to provide data to identify optimal areas for livestock operations. The Rural Grocery Store grant is open now also. Postcards were sent out to all rural grocery stores with info from Lewis & Clark Development Group. Lewis & Clark Development Group is always available for grant writing assistance. County dues for Lewis & Clark Development Group will be \$500.00 less to help out with the 3% cap or 1.25 mills.

It was moved by County Commissioner Felchle to appoint Lynnette Fox to represent Sheridan County on the Lewis & Clark Development Group effective immediately, seconded by

County Commissioner Schilling. Upon roll call vote – Felchle – yes, Schilling – yes, Dieterle – yes Motion carried.

The time being 11:00 a.m. Byron Belile, Road Foreman met with the board to discuss some road repair and road right of way weed mowing issues. Also a port a potty was requested to be placed at the north McClusky shop. Belile will check into prices on a port a potty. Jon Martin with Wold Engineering also met with the board at this time to present a summary of Flex Funding applications by rank priority. First rank to apply for all three that includes Goodrich North 4.5 mile (1” Mill and 2.5” overlay), at \$131,040 is 10% county share; add .70 mile onto the Goodrich north 4.5 mile (Grading, 6” Aggregate Base and 5” pavement), at \$188,800 is 10% local County share; and McClusky North 1.4 mile (Grading, 6” aggregate base, and 5” pavement) at \$309,400 is 10% local County share; 2nd rank top two Goodrich north sites and 3rd rank just the one Goodrich north existing pavement overlay and request 10% local cost share with 90% Flex funding grant. The Flex Transportation Funding grant is due September 19th.

Maurice “Mo” Hardy, director of Dakota Central Human Services, met with the board to thank the board for getting the clear barrier installed. A door still has not been installed and now with IRS auditing they request a number pad door lock on the inside door installed. The Auditor will contact Rhoads Improvement to install a door and the Auditor will order a number pad door lock.

Jennifer Heck and Scott Mann with RDO Equipment Co. met with the board to present quotes on a new 2025 JD 772P & 2025 JD 772G Motorgraders. The JD 772P Motorgrader price is at \$431,300 with front attachment and V Plow or a 5 yr. lease quote of \$65,934.25 per year at 6% interest. The JD 772G Motorgrader price is at \$417,800.00 with V plow or a 5 year lease quote of \$66,415.62 per year at 6% interest. Both machines still have a steering wheel rather than levers. It was moved by County Commissioner Felchle to approve purchase of the 2025 JD 772P Motorgrader in the lease amount of \$65,934.25 for a 5 year lease, seconded by County Commissioner Schilling. Upon roll call vote – Felchle – yes, Schilling – yes, Dieterle – yes Motion carried. The new motorgrader should arrive in December of this year.

The old riding lawn mower of the courthouse broke down and the road crew will take a look at it.

The Auditor was also instructed to remove all County Commissioners home addresses off the County website.

The Auditor reported a building permit was issued to Gale Lee Mehrer in Outlot A of N2N2 15-150-77 for moving a 24’x 54’ Mobile Home on it.

The preliminary 2026 County budget was reviewed and left as is. The County Budget hearing was set for October 7th.

It was moved by County Commissioner Felchle to approve having the County Auditor sign the Participation Agreement amendment with NDPHIT, seconded by County Commissioner Schilling. Upon roll call vote – Felchle – yes, Schilling – yes, Dieterle – yes Motion carried.

Trent Naser, Sheriff, met with board again to discuss the access road issues to the John Miller property.

It was moved by County Commissioner Felchle to appoint Melissa Lauer to be a delegate representing Sheridan County for NDACo conference in October at Bismarck, seconded by County Commissioner Schilling. Upon roll call vote – Felchle – yes, Schilling – yes, Dieterle – yes Motion carried.

Tracy Stein, Deputy Auditor, met with the board to report that with the transition of the new Public Employees Retirement System that started 1/1/2025 it stated that in the first 30 days a new employee needs to choose their 6% for the remaining employed months if they want to stay with County PERS Plan or go invest contributions elsewhere. The new employee, Connie Werth, missed the 30 day deadline for the 6% last spring when she was hired. It was moved by County Commissioner Felchle that the County pay 6% of Werth’s wages into a County deferred compensation program (Nationwide) and any back pay of benefits if allowed by Nationwide in order to have similar retirement benefit as other County employees, seconded by County Commissioner Schilling. Upon roll call vote – Felchle – yes, Schilling – yes, Dieterle – yes Motion carried.

At this time the Public Comment Policy was discussed according to NDCC 44-04. It was moved by County Commissioner Felchle to adopt the following public comment policy effective immediately, seconded by County Commissioner Schilling. Upon roll call vote – Felchle – yes, Schilling – yes, Dieterle – yes Motion carried.

PUBLIC COMMENT POLICY
Policy Approval Date: August 5, 2025

The Sheridan County commission welcomes and values public input during its meetings. This policy outlines the procedures for public comment to ensure that all individuals have a fair opportunity to be heard while maintaining an orderly and efficient meeting environment.

1. A public comment agenda item will be the first non-procedural agenda item at all regular meetings of the [city council/city commission/park commission].
2. To provide public comments, each individual must submit a speaker card prior to the meeting being called to order that includes:
 - a. the individual’s name,
 - b. the individual’s address,
 - c. the agenda item from the current meeting agenda or the previous meeting agenda that the individual is addressing.
3. Missing information from the speaker card disqualifies the individual from speaking at the meeting.
4. Each individual will be allotted ten minutes to make comments. The individual will be notified when the ten minutes have expired.
5. The public comment agenda item will be limited to a total of thirty minutes, regardless of how many individuals have submitted speaker cards.

6. Individuals will be called on to present public comments in the order that speaker cards were submitted.
7. All comments must:
 - a. Address the agenda item identified on the speaker card.
 - b. Be pertinent to the County.
 - c. Be directed to the board as a whole.
8. Comments may not:
 - a. Be defamatory, abusive, harassing, or unlawful.
 - b. Include information that is exempt or confidential under North Dakota open records law.
 - c. Interfere with the orderly conduct of the meeting.
9. Individuals may not yield their allotted time to another individual.
10. Individuals unable or unwilling to speak in person may submit written comments to the County Auditor prior to the meeting. If received twenty-four hours before the meeting, the comments will be distributed to the board members before the meeting. Comments submitted less than twenty-four hours before the meeting will be distributed after the meeting. Any written comments submitted must identify the agenda item from the current meeting agenda or the previous meeting agenda that is being addressed and include the individual's name and address.

The County Audit report for 2023 & 2024 was reviewed from Rath and Mehrer, P.C. and approved as filed.

The Auditor reported a special permit to sell alcoholic beverages to the Reunion, Inc. for at the 4-H building for on August 1, 2025 for Mid-Summer Fest activities.

The Auditor was instructed to advertise for equipment operator position again to be interviewed at a Special meeting August 20th at 8:30 a.m.

The Auditor was also instructed to send a letter to Brian Goven, Mercer to remove a fence line off the road right of way along the NW4 7-146-78.

The meeting adjourned.

Auditor

Chairman

County Commission Meeting August 20, 2025

There was no meeting held being no equipment operator applicants filed.