

The Diamondville Town Council met in regular session on Monday, September 3rd, at 6:00 p.m. in the Town Hall, pursuant to due notice and call.

The meeting was called to order at 6:00p.m.

Upon roll call the following were found to be present constituting a quorum: Mayor Clint Bowen, Council Members, Eric Backman, Sherrol Sloan, Rob Sawaya, Chief of Police Jeff Kolata, Street and Park Foreman Dave Waldner, Clerk/ Treasurer Cortney Bartschi

Reading of the Minutes:

Council Sawaya motioned to approve the minutes from August 19th regular session meeting and the August 19th workshop as written, seconded by Council Backman, all voted aye, motion carried.

Approval of the Agenda:

Council Backman motioned to approve the Agenda as presented, seconded by Council Sawaya, all voted aye, motion carried.

Introduction of Guests: None

Unfinished Business:

- A. Council Backman motioned to table the Contract for DEQ until the contract is received, seconded by Council Sloan, all voted aye, motion carried.

New Business:

- A. The Governing Body selected September 19th for the Employee Appreciation BBQ Held at Diamondville Park Pavilion pending weather from 4-6PM
- B. Council Backman motioned to approve Resolution 2024-04 Resolution Setting Fees for Record Request, Copies, and Fax, seconded by Council Sawaya, all voted aye, motion carried.
- C. Council Backman motioned to table Resolution 2024-05 Resolution adopting Cash and Payment Handling Policy and Procedure pending updates to the updates to the General Procedure for Accepting Cash to add petty cash, seconded by Council Sawaya, all voted aye, motion carried. Upon further discussion, Council Backman motioned to untable Resolution 2024-05 Resolution adopting Cash and Payment Handling Policy and Procedure and approve as originally written, seconded by Council Sawaya, all voted aye, motion carried.
- D. Council Backman motioned to approve Resolution 2024-06 Resolution adopting Record Requests Policy and Procedure, seconded by Council Sloan, all voted aye, motion carried. Council Backman requested to have the record show that the Attorney for the Town of Diamondville had reviewed Resolutions 2024-05 and Resolution 2024-06 and approved as written.
- E. Council Backman motioned to approve the remaining funds from Fiscal Year 2023-2024 of \$28,655.68 for the Police Department, \$17,724.21 for the Street Department, and \$7,896.44 for the Parks Department to be allocated into depreciation funds per department and set up in WyoClass as accounts, seconded by Council Sawaya, all voted aye, motion carried.
- F. Council Backman motioned to Table Ordinance 486 Job description update, Seconded by Council Sloan, all voted aye, motion carried.

Correspondence:

Mayor Bowen informed the Governing Body of the Meeting with County Representatives and other Municipal Mayors on September 11th. Mayor Bowen informed of a Meeting with County Representatives, Kemmerer Representatives, and Joint Powers Boards Representatives on September 25th regarding the State Revolving Fund in Regard to project 291 Subdivision. The Governing Body chose December 14th for the second annual Skating with Santa at Diamondville Park.

Bills:

Council Backman motioned to approve the bills and payroll as, seconded by Council Sawaya, all voted aye. Motion carried.

Adjourn:

Council Sawaya, motioned to adjourn the meeting at 7:20 p.m., seconded by Council Sloan, all voted aye, motion carried, meeting was adjourned at 7:20 p.m.