

Town of Bethel  
Town Council Meeting  
Tuesday, October 7, 2025 – 7:00 p.m.  
7769 Main Street  
Bethel Community House, Bethel, De

ZOOM Meeting ID: 897 9575 2155, Passcode: 084671 - Phone number is 301-715-8592

- 1. Meeting Order Called to Order:** The meeting was called to order at 7:00 p.m. by P. Kough. Members present: P. Kough; L. Crawshaw; M. Shaver; K. Layfield; K. Phillips and M. Hawkins, Bethel Town Clerk.
- 2. Pledge of Allegiance:** The pledge of allegiance was led by P. Kough.
- 3. Introduction of Salisbury University students:** The students were welcomed to the meeting. Before the meeting began, the professor asked the council members several questions.
- 4. Secretary's Report:** A motion was made by M. Shaver to approve the September minutes with corrections. The motion was seconded by P. Kough. The motion passed unanimously. The corrected minutes were printed and signed.
- 5. Town Clerk's Report:** The clerk presented her monthly report. K. Layfield moved to accept the Town Clerk's report. K. Phillips seconded the motion. The motion passed unanimously.
- 6. Treasurer's Report:**
  - a. Bills to be paid: M. Shaver presented the bills to be paid. K. Phillips moved to accept the bills to be paid report. L. Crawshaw seconded the motion. The motion passed unanimously.
  - b. Treasurer's Report: M. Shaver presented the September 2025 Treasurer's report. L. Crawshaw moved to accept the treasurer's report. K. Layfield seconded the motion. The motion was passed unanimously.
- 7. Building Permits:** There were no permits requested in September.
- 8. Hopkins Property Status:** P. Kough asked the council to develop a timeline for the demolition of the property.
- 9. Town Dock Status:** K. Layfield presented a proposed contract for the new dock. The price is \$88,735 but there are additional costs for surveying and a permit.
- 10. Complaints:** There were a total of 13 complaints between September and October. P. Kough had a suggestion stating that the first contact would be made by

phone, text, email or regular first class letter. Any subsequent letters would be sent by certified mail.

**11. Ordinance Committee:** P. Kough is searching for all of the ordinances. S. Beers asked if there were procedures regarding the timeline for completing the process of a complaint. K. Layfield reported that the committee finished rewriting chapter 2. The rewrite will be approved at the council meeting in November.

**12. Old/New Business:** K. Layfield reported on problems with the Bethel and Laurel post offices. The local news reported on these issues. Problems are ongoing.

**13. Adjourn Meeting:** The meeting was adjourned at 7:51 pm.