

GRAND TRAVERSE COUNTY  
PUBLIC HEALTH & SAFETY

February 3, 2016

Chairman Wheelock called the meeting to order at 6:00 p.m. at the Governmental Center.

OPENING CEREMONIES AND EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Carol Crawford, Bob Johnson, Alisa Kroupa, Ron Clous, Christine Maxbauer and Addison Wheelock, Jr.

EXCUSED: Dan Lathrop

APPROVAL OF MINUTES

There being no corrections to the December 2, 2015 minutes, they were approved as presented.

PUBLIC COMMENT

None

APPROVAL OF AGENDA

Addition: Under New Business item #b, Confirmation of Appointments.

Moved by Kroupa, seconded by Maxbauer to approve agenda with addition of confirmation of appointments under New Business.

Motion carried.

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive and file or approval) is approved by a single Committee action adopting the consent calendar.

A. RECEIVE AND FILE

None

B. APPROVAL

1. Commission on Aging Monthly Report
2. Commission on Aging Accept \$25,000 Donation

C. ACTION ON THE CONSENT CALENDAR

The Chief Deputy County Clerk read the Consent Calendar for the record.

Moved by Kroupa, seconded by Maxbauer to approve the Consent Calendar as presented. Motion carried.

SPECIAL ORDERS OF BUSINESS

None

ITEMS REMOVED FROM THE CONSENT CALENDAR

None

DEPARTMENT AND OTHER ACTION ITEMS

A. ADMINISTRATION

1) Proposed Meeting Structure

John Sych, Planning and Development Director, reviewed proposal for revised Board of Commissioners meeting structure and answered Commissioners' questions.

Moved by Maxbauer, seconded by Crawford to recommend approval establishing two regular meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month effective April 2016 and two study sessions per month on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month. Further, direct staff to present an amended Board Rules of Order and post a new meeting schedule.

Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

a. Ad Hoc Committee Appointment Recommendations (Parks & Recreation, BATA)

Moved by Maxbauer, seconded by Crawford to recommend appointment of Rodetta Harrand and Tom Kachadurian to Parks and Recreation Board for a 3 year term ending December 31, 2018.

Motion carried

BATA appointment recommendation will be brought to Resource Management and Administration meeting, February 10, 2016.

b. Confirmation of Appointments – Immediate Effect

Moved by Johnson, seconded by Kroupa, to appoint Jennifer DeHaan to serve as Administrator designee on Land Bank Authority for the remainder of the 3 year term ending December 31, 2016 and as Administrator designee on Building Authority for the remainder of the 6 year term ending December 31, 2017, effective immediately.

Roll Call Vote: Yes 6, Excused 1

SECOND PUBLIC COMMENT

None

COMMISSIONER COMMITTEE REPORTS

Commissioners gave updates on meetings and events they attended.

NOTICES AND/OR ANNOUNCEMENTS

Commission on Aging and Senior Center Network are offering tax assistance, for additional information please call (231) 922-4688 or (231) 922-4911.

CLOSED SESSION

None

ADJOURNMENT

Meeting adjourned at 6:46 p.m.

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Sarah B. Lutz, Chief Deputy Clerk

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Addison Wheelock, Jr., Chairperson

APPROVED: \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Initials)

