

**Un-Approved Agenda**  
Village of Port Sanilac Council Meeting  
May 5, 2026

Welcome to the Village of Port Sanilac May 5, 2026 Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** S. Balysh
2. President Falcon calls the Council Meeting to order at \_\_\_\_ pm.
3. **Roll Call:** M. Balysh \_\_\_\_, S. Balysh \_\_\_\_, J. Sroka \_\_\_\_, B. Moran, Jr. \_\_\_\_, B. Simon \_\_\_\_, A. Smiley \_\_\_\_,  
D. Falcon \_\_\_\_
4. **Agenda/Additions:**  
**Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:** Port Sanilac Community Fund Committee (Appointments to the Board)
  - a. Dale Ehresman application to the Board - Board President  
**Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve appointment of Dale Ehresman to the Port Sanilac Community Fund Board and appoint him President of the Board.
  - b. Dawn Malek application to the Board, Port Sanilac Community Fund  
**Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve appointment of Dawn Malek to the Port Sanilac Community Fund Board.
  - c. Mary Simon application to the Board, Port Sanilac Community Fund  
**Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve appointment of Mary Simon to the Port Sanilac Community Fund Board.
7. **Presentations:** none
8. **Petitions and Communications:** none

**Village Departments, Committees, and Commissions:**

9. **Governance Committee:**
  - a. Governance Committee Meeting Minutes dated April 21, 2026
  - b. Discussed proposed hours for Harbor Park, Harbor Park Restroom, North Park, Lake Street Overlook and Welcome Center and recommend Council approve \_\_\_\_ hours from 7:00 a.m. to 10:00 p.m.

**Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve Harbor Park, Harbor Park Restroom, North Park, Lake Street Overlook and Welcome Center hours for the parks from 7:00 a.m. to 10:00 p.m.

c. Reviewed a request from the VFW to locate a flag pole behind the Sanilac Township Hall on VPS property and recommend Council approve.

**Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve a flag pole request from the VFW to be place behind the Sanilac Township Hall. (If there is a new development and the flag pole needs to be relocated, VFW will pay the relocation fee.)

**10. Planning Commission:**

a. Planning Commission – Approved Workshop Meeting Minutes dated April 7, 2026

b. Planning Commission – Unapproved Meeting Minutes dated April 28, 2026

c. Planning Commission – Unapproved Meeting Minutes dated May 4, 2026 (will be in next agenda packet)

**11. Community Development:**

a. Community Development meeting was rescheduled for May 12, 2026 at 10:00 a.m. at BSCC. The three new members of the Port Sanilac Community Fund will be present, plus County Commissioner Bill Sarkella. Joshua Robinson from the Sanilac County Community Foundation will communicate to the group via phone call. There will be discussions regarding their first Port Sanilac Community Fund Committee meeting. The other individuals that were asked to be a part of this committee were asked to attend and bring their copy of the bylaws with them to the meeting.

**12. Zoning Administrator's Report:** Larry O'Keefe

a. Zoning Administrator's Reports for April 2026

**13. New Business:** none

**14. Unfinished Business: Harbor Park Restroom Cleaning**

**Tabled back for discussion**

a1. Reviewed the Harbor Park Restroom Cleaning proposal from Patriot, REI for a cleaning cost of \$38 per event and an estimated season total of \$3,610. to be charged to account number 251-100-803 (Buildings & Grounds). It was discussed with Anne, and Anne agreed to take on the cleaning job for one year and to transfer budget monies to the Harbor Payroll budget account number 586-100-702.

**Tabled back for discussion after contacting MDOT and County Road Commission**

a2. **Event and Facility Use Check List – July 4<sup>th</sup> 2026 Parade.** Saturday, July 4<sup>th</sup> at 2:00 p.m. Lineup at St. Mary's at 1:30 p.m. (Possible of Sanilac Sheriff to be requested to patrol, barricades and street closure approval at key traffic control points of Village streets. Porta Potties one at St. Mary's and one a Bark Shanty Community Center.) Parade map attached for approval.

Motion by \_\_\_\_, seconded by \_\_\_\_ to approve the July 4<sup>th</sup>, 2026 Parade, Saturday, July 4<sup>th</sup> At 2:00 p.m. Lineup at St. Mary's at 1:30 p.m.

**15. SEFA**

a. Sanilac East Fire Authority – next monthly meeting is May 12, 2026

**16. Bills:**

a. **Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve Village bills **PAID** dated April 28, 2026 in the amount of \$3,410.88.

b. **Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve Harbor bills **PAID** dated April 29, 2026 in the amount of \$203.38.

c. **Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve Village bills **TO BE PAID** dated May 5, 2026

in the amount of \$15,280.90.

**d. Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve Harbor bills **TO BE PAID** dated May 6, 2026 in the amount of \$1,339.94.

**17. Minutes:**

**Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve the Council Meeting Minutes dated April 21, 2026, as submitted.

**18. Treasurer's Report:** Darcy Joshnson

**a.** Financial Statements April 2025 and April 2026

**b.** Treasurer's April Report dated May 5, 2026

1.) **Budget concerns:** Sewer R&M – over budget

2.) **Budget Adjustments:**

3.) **Water Project:** Final bill has been paid; I will close out the Water Project Construction Fund bank account when the last check clears.

4.) **2026 Proposed Budget:** Rough draft given to finance, I will give full Council a copy in mid - May when I get the actual taxable value for everyone to review before June 2, 2026 budget hearing.

**19. Business Manager:** Larry O'Keefe

**a.** Business Manager's April 2026 Report

**b.** 2025 Water Quality Report for the Village of Port Sanilac

**20. Public Comment:**

**21. Clerk:** Barbara Joslin

**22. Closed Session:** If necessary:

**Motion** by \_\_\_\_, seconded by \_\_\_\_ to move into closed session at \_\_\_\_ pm

**Roll Call Vote:**

M. Balysh \_\_\_\_, S. Balysh \_\_\_\_, J. Sroka \_\_\_\_, B. Moran Jr. \_\_\_\_, B. Simon \_\_\_\_, A. Smiley \_\_\_\_, D. Falcon

\_\_\_\_  
Return to open session at \_\_\_\_ pm.

**23. Adjournment:**

**Motion** by \_\_\_\_, seconded by \_\_\_\_ to adjourn the council meeting at \_\_\_\_ pm.