



HISTORIC PRESERVATION COMMISSION

AGENDA

THURSDAY, DECEMBER 4, 2025

HISTORIC PRESERVATION COMMISSION REGULAR MEETING – 7:00 PM

MEETING PARTICIPATION INFORMATION CAN BE FOUND AT THE END OF THE
AGENDA

CIVIC CENTER MEETING HALL
WILLIAM M. MENDENHALL COMMUNITY ROOM
1016 S. LIVERMORE AVENUE

Neal Pann, Chair
Rick Hanan, Vice Chair
Devon Caufield, Commissioner
Daniel Curtis, Commissioner
Shanavaz Nasarabadi, Commissioner

1. CALL TO ORDER

ROLL CALL

Commissioner Devon Caufield
Commissioner Daniel Curtis
Commissioner Shanavaz Nasarabadi
Vice-Chairperson Rick Hanan
Chairperson Neal Pann

PLEDGE OF ALLEGIANCE

2. OPEN FORUM

- In conformance with the Brown Act, no action can occur on items presented during Open Forum.
- To provide public comment, please submit a speaker card. When your name is called, walk to the lectern to address the Historic Preservation Commission.
- Comments are limited to a maximum of 3 minutes per person, per item. The Chair may reduce the amount of time based on the number of persons wishing to speak.
- Open Forum will conclude after 30 minutes; however, if there are additional speakers, Open Forum will reconvene after Matters for Consideration.

3. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Commission with a single action. Members of the audience wishing to provide public input must submit a speaker card.

- 3.1 Approval of the October 2, 2025 Historic Preservation Commission Draft Meeting Minutes.

Recommendation:

Staff recommends the Historic Preservation Commission approve the draft minutes.

Staff Report

Attachments:

1. [10-02-2025 Draft Meeting Minutes](#)

4. PROJECT REVIEW

5. PUBLIC HEARINGS

6. MATTERS FOR CONSIDERATION

- 6.1 City Historian Interview

Recommendation:

Staff recommends the Historic Preservation Commission:

1. Review the City Historian's required duties;
2. Review the application received for City Historian;
3. Consider public comment, if any;

4. Interview prospective candidate; and
5. Identify a candidate to recommend for the City Council to appoint as the next City Historian.

Staff Report

Attachments:

1. [City Council Resolution Establishing City Historian Position](#)
2. [Application for City Historian](#)

- 6.2 Form ad hoc subcommittee for Work Plan Project #3, involving analysis of properties designated "Potentially Significant" in the City's Historic Resources Inventory.

Recommendation:

Staff recommends the Historic Preservation Commission form an ad hoc subcommittee to work with staff and the future City Historian on Work Plan Project #3, involving analysis of properties designated "Potentially Significant" in the City's Historic Resources Inventory, which was added to the Work Plan (Attachment 1) in March 2024 and is currently unassigned.

Staff Report

Attachments:

1. [Work Plan](#)

- 6.3 Form ad hoc subcommittee and add new Project #5 to Work Plan for nominating a property to the National Register of Historic Places and/or California Register of Historical Resources.

Recommendation:

Staff recommends forming an ad hoc subcommittee of the HPC to work with staff to research the process and logistics involved in formally nominating one of the properties chosen by Work Plan Project #2 to the National Register and/or California Register and adding this research assignment as a new Work Plan Project #5.

Staff Report

Attachments:

1. [Work Plan](#)

7. COMMISSION REPORTS AND MATTERS INITIATED BY HISTORIC PRESERVATION COMMISSION, STAFF, AND CITY HISTORIAN.

8. ADJOURNMENT

To a regular Historic Preservation Commission meeting on Thursday, February 5, 2026 at 7:00 pm, William M. Mendenhall Community Room, Civic Center Meeting Hall, 1016 S. Livermore Avenue.

9. HOW TO PARTICIPATE IN THE MEETING

You can participate in the meeting in a number of ways:

Open Forum is an opportunity for the public to speak regarding items not listed on the agenda. Speakers are limited to a maximum of 3 minutes per person. To address the Historic Preservation Commission, you must submit a speaker card to the liaison prior to the start of that item. You should be aware that the Commission is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action,

the Commission may place it on a future agenda or direct staff to work with you and/or report to the Commission on the issue.

Other Agenda Items are also open for public input including Matters for Consideration items. These comments are also subject to the 3-minute limit.

Special Meetings, Workshops - The public will have the opportunity to address the Commission regarding the item that is the subject of the special meeting or workshop. Public comments are limited to a maximum of 3 minutes per person, per item.

Submission of Comments Prior to the Meeting:

Email Comments may be submitted by the public to the Historic Preservation Commission Liaison (planning@LivermoreCA.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the Commission and available on the City website prior to the meeting. These items will NOT be read into the record.

eComments may be submitted by the public using the eComment link [here](#). Comments may be up to 1000 characters in length and will be accepted up until 6:00 pm the day of the meeting. These items will NOT be read into the record and are viewable by the the Commission and the public upon submittal.

Submission of Comments During the Meeting:

Speakers are limited to a maximum of 3 minutes per person. To submit a comment, you must complete a speaker card for each item. Speaker cards are available in the Civic Center Meeting Hall lobby. Indicate on the card the item number you wish to comment on and submit the card directly to the liaison prior to the start of the item. You should be aware that the Commission is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the Commission may place it on a future agenda or direct staff to work with you and/or report to the Commission on the issue.

If you would like to deliver written materials to the Historic Preservation Commission as part of your public comments, please provide 8 copies to the liaison with your speaker card.

The **Commission Agenda and Agenda Reports** are prepared by City staff and are available for public review on Monday evening, three days prior to the Historic Preservation Commission meeting at 1016 South Livermore Avenue, Livermore. The Agenda is also available on the City's website, <http://livermoreca.gov/agenda>.

Under Government Code §54957.5, any supplemental material distributed to the members of the Historic Preservation Commission after the posting of this agenda will be available for public review at City Hall, 1052 South Livermore Avenue, Livermore, and included in the agenda packet available on the City's web site at <http://livermoreca.gov/agenda>.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF

LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CONTACT THE ADA COORDINATOR AT ADACoordinator@LivermoreCA.gov OR CALL (925) 960-4170 (VOICE) OR (925) 960-4104 (TDD) AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING.